

Mayor David Sims called the regularly scheduled council meeting of February 2, 2016 to order at 7:00 p.m. Present for the meeting were Mayor Sims, Council President Rick Alonzo, Council Members Ron Smith, Connie Wells, and Adam Arthur, Clerk Kris Larson, City Administrator Mike Klaus, City Attorney Andrakay Pluid, Police Chief Vic Watson, Fire Chief Pat Warkentin, Lineman Derrick Barras, and Water/Sewer Superintendent Adrian Dice. Also present were Mike Listman, Dave Gray, Vic White, Jerry Higgs, and Jessica Tingley.

Jerry Higgs said there has been an increase of wildlife in the Marx Subdivision. Jerry said there was a young cougar in his back yard, and the reasoning for this is the increase in deer in the neighborhood. One of his neighbors is feeding the deer. Jerry notified Fish and Game Officer Lucas. Jerry was told by the Fish and Game Officer that City ordinances are needed for Fish and Game to remove the animals. The City of Dalton Gardens has such an ordinance. Jerry spoke of the damage to his trees on his property over the years caused by animals. He is requesting that the City enforce the nuisance ordinance that we have on the books or establish a new City ordinance to help with this problem.

Vic White, Museum Board Member, spoke to council regarding the Museum wall project. He said about 12 feet of the building will be removed and a new wall will be built. He said a building permit was required for this project. The question from the Museum is, since the problem was caused by the removal of something that should have been left in place or compacted, why the building permit is required. They want to be in compliance with the inspections that are required but they don't think they should have to pay for a building permit. Mayor Sims asked if a tort claim was filed for the damages. Vic said it was. Dave Gray said the cost of the building permit was \$1,477.99 and the electric upgrade expense was \$300. They are asking for reimbursement of these items. Ron Smith asked about the settlement with ICRMP and if it was due to the damages caused. Dave Gray said Cal Russell and ICRMP met and settled on an amount for the damages. Vic said the original problem was a dry well that was removed and compacted but the building was compromised from the removal of the vessel causing the wall to settle and crack. He said the settlement they received is for the construction and repair of the wall. Vic is asking if these are additional costs or if this is part of the settlement. Mayor Sims said this will be agendaized for the next meeting. Dave Gray said if that well had not been removed we would not have had the problem, and they would not be here. Vic thinks the dry well was removed rather than being filled with concrete as it should have been.

Mike Listman is the new Chamber of Commerce Chairman. He spoke to council regarding the Chamber of Commerce. He is asking the City, County, and Tribe to consider funding the Chamber's initiatives like we fund the EDC (economic development council). He said there is a business climate in the area and said the mission statement reflects this. There will be an annual member meeting in April to give everyone an opportunity to join the Chamber. Mayor Sims said one major difference is the EDC was formed through a joint powers agreement. The City is currently a Chamber member and the new dues would increase from \$75 to \$450 per year. Rick Alonzo asked if the Chamber was looking at a certain figure. Mike said he is looking at the City becoming a Founder Member and that would be \$10,000. Mike left the meeting at 7:17 p.m.

Police Chief Vic Watson gave the police report. Over the past two weeks the officers have responded to the following cases: one trespass, one felony warrant arrest, one petit theft, one DUI, two controlled substance cases, three agency assists, one investigate suspicious, one malicious injury to property, one family disturbance, one unattended death, one prowler, one harassment, there was a canine sweep at the high school that resulted in one set of charges being filed, and there was one pornographic case filed. Vic said scheduling of advanced educational training is just starting.

Fire Chief Pat Warkentin said the fire department responded to six calls in the month of January. Station 2 is nearly finished for what work they had scheduled for this winter. The dry wall is done and the garage doors were installed. There is approximately \$7,500 left and they are hopeful to get some pavement poured. Verlyn Bailey will receive a hat, shirt, and a thank you for the funding from TransCanada. Pat looked at the fire engines in Kootenai County that are being surplused. They are 1999 models in very good condition. Pat has copies of the maintenance records and oil testings and it all checks out. He said if the price is reasonable on the vehicles it would be best to send the City Mechanic to look at them.

Mike Klaus said the utility crews are busy. Unit 2 is in Parma being worked on. He has spoken to Shopko and they are looking at having their building open and functional by August 1, 2016. Mike said next Tuesday night is a workshop to go over the sign ordinance revision. There will be a public hearing on February 18, 2016 and the group is hopeful to bring the sign ordinance rewrite and downtown district ordinance to City Council at the same time. Ron Smith asked if there will be two different sign ordinances for downtown businesses and businesses on the hill. Mike said there will be one ordinance. Ron Smith asked where the entrance to Shopko will be. Mayor Sims said the entrance will be closer to the motel. Mike drew a diagram on the white board. The entrance will be as far north as it can be. He said Shopko is working with ITD (Idaho Transportation Department) for a deceleration lane. Mike said our water main runs right in front of the property. Mayor Sims said a turning lane will be continued from Kennedy Street south. Mike said Shopko has a demolition permit filed for the house and out buildings that are currently there. Shopko had offered the buildings to be burned by the City fire department but this will not be done.

Mayor Sims said the job posting for the EDC position ended last Friday and four applications were received. The Urban Renewal Agency (URA) met and one of the items on the agenda tonight is renewal of the document storage contract for the URA. He said the URA renewed their administrative agreement with Panhandle Area Council.

Water/Sewer Superintendent Adrian Dice gave a report to council. He said there was a leak in Canyon Alley but the water could not be shut off for repair due to the Cassia Tank project. It was only about 10 degrees when the work was being done so the vac truck water lines all froze up and the workers got very wet. They will be monitoring the filled area and add additional fill as needed. There were problems with the communication systems for half of the lift stations and pump stations that started when the snow accumulated on the tree branches. They are looking to see where they can locate a radio to get a clean line of sight to the City yard and not have disruptions. When the communication systems are down the crews do visual inspections each

day. One of our employees was getting stuck when trying to drive to lift station #5 and while backing out, hit a railroad crossing guard and knocked it off. The railroad had it repaired in about three hours. The paperwork has been done, and we gave the railroad tort forms. There was a sewer plug up in the 15 inch sewer main west of downtown, and it was found and cleared before it caused any problems. Pumps were pulled and work was done in lift stations six times, and the amperage was adjusted at lift station six. The crew cleaned out the little, abandoned building by the concrete tank at the water plant. It is now being used for storage of odds and ends, freeing up a lot of space at the water shop. There was a meeting with Lori Bryson from GenPac regarding simplifying meter readout and multiplier conversions. There was training on backwashing with the backwash pump rather than using gravity feed from the Hoover Tank. Standard operating procedures have been written for this. Joe Higgins and Adrian Dice passed the sewer collections I test. Old ERT devices were sent back to Itron and we should be receiving about \$4,000.

Adrian went over the water quality report. He said it is a consumer confidence report informing customers about the quality of our water. DEQ wants data on arsenic, nitrate, chlorine, trihalomethanes, halo acetic acid group 5, lead, and copper, and turbidity. He said some of the testing is not on a schedule but there are minimum requirements that must be followed. In general our water quality is very good and our testing levels are quite low which is good. Adrian thinks there will be more interest from the customers as to what is in the water and he will include this next year. Adrian has had conversations with some of our customers since the water quality report came out. He said most of the questions he has been asked were regarding fluoride, and they were happy that we do not put fluoride in our water. The action level for lead is 15 parts per billion and copper is 1.3 parts per million. Our lead level is about half of what level would cause concern. The copper level is .3 and that is considerably less than the level of concern. We have not gotten close to action levels, and we are happy about that. Mayor Sims said the lead usually comes from the pipes not the water. Adrian agreed. Mike Klaus said there were lead service lines in the eastern part of the United States and if there is low PH and alkalinity it tends to corrode the pipes. He said it is common practice for folks with lead pipes to let their water run to flush out the standing water in the pipes before drinking it. Mayor Sims said the City's testing is done at different residences so the lead would show up if they had lead pipes. Adrian gave an overview of the lead problem in Flint, Michigan.

Connie Wells moved to approve the consent agenda. Adam Arthur seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”. The consent agenda contained the following: roll call; approval of accounts payable and payroll; and approval of January 19, 2016 council meeting minutes.

Mike Klaus explained the mutual aid agreement with the City of Priest River for water treatment services. Ron Smith commented that we need an approval stamp from the City Attorney on the documents coming before City Council. Andrakay said she approved it. Rick Alonzo moved to authorize the Mayor to sign the mutual aid agreement with Priest River for water treatment services. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

Mike Klaus said the addendum to the commercial lease agreement with Boundary Volunteer Ambulance (BVA) delineates access to the fire hall. Connie Wells moved to approve the commercial lease addendum with Boundary Volunteer Ambulance. Rick Alonzo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

The urban renewal agency document storage agreement was explained by Mayor Sims. It is for document storage in the City vault. Ron Smith asked who the URA chairman is. Mayor Sims said he is. Rick asked if there is a problem with it. Andrakay thinks there is a conflict, and she has spoken to Will Herrington about it. Will intends to speak to David Sims about it. The document was tabled until the next meeting to further review this.

Attorney Andrakay Pluid said she reviewed the Simulcast agreement and as it is written now we should not sign it. She explained the way the document is worded there is no limit on the City’s financial liability. She said if equipment needs to be replaced it will be replaced and then a bill will be sent. She spoke to Tony Rohrwasser about it. She said the way it is written we cannot sign it. Pat Warkentin said the initial cost to the City was putting up the structure and heating and cooling it. He said we pay about \$300 per year in utility costs. Andrakay said she asked Tony to consider in-kind for the City since we are putting in more than what he is asking.

The Augusta Street project pay request was discussed. The payment for the first pay request should be here within a week. Adam Arthur moved to approve the Augusta Street Pay Request #2 and authorize the Mayor to sign the paperwork. Connie Wells seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

The special event policy was discussed. Andrakay said the ordinance and the procedures we were following were not the same, so this rewritten policy is an attempt to remedy this. Mayor Sims said the cost of a million dollar insurance policy is about \$800 according to Darrell Kerby. The fees for the special event permits are included in the City’s fee schedule. Mayor Sims inquired if the Veteran’s will need a special event permit for their ceremony at the Veteran’s Park. Andrakay said that is up to the City Council. Ron Smith said the problem he has had in the past is that the Boundary County Fairgrounds is located in the City, and entities are required to have a certificate of insurance for both the County and the City. Andrakay told him both entities could be listed on the same certificate of insurance. Mayor Sims said he spoke to one of the Commissioners about the special event permit policy, and the Commissioners would like to discuss this with the City. Andrakay said events at the Fairgrounds that require additional services such as police and fire will still be required to obtain a special event permit. Andrakay recommended that the City speak to the County about events at the Fairgrounds. She said if the event sponsors are asking for additional police or fire services they would need to obtain a permit.

Mike Klaus will speak to Boundary County Commissioners about a joint entity meeting. Rick said if we have a joint meeting we need to follow the agenda instead of getting off topic. Jerry Higgs asked if the subject of dis-incorporating the Fairgrounds from the City could be a topic. If

this were to occur fire protection would be a problem. Council will think about items for discussion.

Mayor Sims said the subject of a special meeting with the union representative was discussed. Ron Smith asked if there would be a provision for executive session during that meeting. Mayor Sims said he did not see a reason for executive session. Ron suggested having a special meeting an hour prior to the regular meeting on the next meeting date. Derrick Barras said the Business Agent for the Union is not available until after the 22<sup>nd</sup> of February. Derrick explained that there is a step procedure for the Union discussion. Ron Smith asked if the Agent will put on a presentation. Derrick believes it will be more of an informational presentation with the perks and benefits. He said the line crew nominated Derrick to attend to give his personal information on the subject. Mike Klaus suggested that the Agent present how the process works with other cities as this might be helpful for the council, and also explain how the policies work and how that plays into the budget. Derrick said basically, the majority of the electric department are card carriers. He said the city electrician and the workers at the Dam are not card signers. He said majority-wise there are enough card carriers to go forward. Mayor Sims asked Derrick to see if March 1, 2016 will work for the meeting.

There being no further business, the meeting adjourned at 8:30 p.m.

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David Sims, Mayor

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Kris Larson, City Clerk