

Mayor David Sims called the regularly scheduled council meeting of April 4, 2017 to order at 7:00 p.m. Present for the meeting were Mayor Sims, Council President Rick Alonzo, Council Members Ron Smith and Adam Arthur, Clerk Kris Larson, City Administrator Mike Klaus, City Attorney Andrakay Pluid, Planner Lisa Ailport, Police Chief Vic Watson, Fire Chief Pat Warkentin, Fire Chief Elect Dave Winey. Also present were Jessica Tingley, Marty Martinez, Jerry Higgs, and Owen Plato. Councilman Ken Toline was gone due to illness.

Jerry Higgs wished Pat Warkentin farewell with a job well done. Jerry also said with the mudslides and flooding happening he discovered a hole in our reporting procedures in the County. He said the people in dispatch answering the phones are not well versed or trained in these matters, and could not answer Jerry's questions regarding points of contact to solve problems as they did not know the resources. He is hopeful there will be dialogue marshalling resources the people need. Ron Smith said once the emergency is settled the County will probably critique the situation. Jerry said Mike Meier was responsive and followed up with him on his questions.

Police Chief Vic Watson said from March 22nd through today there were two DUIs, one felony warrant arrest, three open container charges, three driving without privileges, three intoxicated pedestrians, one domestic violence case, two marijuana paraphernalia charges, one felony concealed weapon, one malicious injury to property, two petit thefts, one unlawful entry at Wells Fargo, one CPOR violation, one vehicle accident, one trespass, and three agency assists. Today Vic met with Sheriff Kramer and Tribal Police Chief Joel Minor, and they are considering a different reporting system. He said the current records management system is very outdated.

Mayor Sims asked when a date would work for an appreciation party for the Fire Chief. Fire Chief Pat Warkentin gave the fire report. They have had 27 runs for the year, but in March there were five runs. There have been two EMS calls and the mudslide since the last council meeting. Eighteen firemen were out for seven hours directing traffic and evacuating people on Ash Street during the mudslide event.

Mike Klaus gave the administrator report. He showed a power point slide of the impeller pump from the golf course. There were rocks in the pump and the impellers were torn up pretty bad. Mike said this rebuilt pump was installed a couple years ago and the rebuilt cost was about \$12,000. A new pump and motor is being priced at this time. Mike said we need to upsize the design point to deliver flow at a higher pressure. This is being looked at and we may be looking at a cost of \$15,000. Rick asked how the rocks got in the pump. Mike said there was a settling and the old screen had openings that allowed rocks to get to the pump. Mike said the openings for the new pump will be secured and new screen will be installed. He said the new pump will provide the proper flows. The next power point slide was of the monument at the Moyie Dam that has been used for years to measure distance for the Dam. It is now leaning a bit. Mike said we do not have a way to relate this to the movement of the Dam. He suggested using a new system for tracking this movement. Mike said a new piece of equipment for this could cost \$3,000. Mike also said there are building permits coming in for Auto Zone and two dentist offices. Mike is working on estimated costs for fixing the mudslide areas that will be submitted

to Homeland Security. Mayor Sims said we are hopeful that we can get FEMA funding for the repairs. We will coordinate with the State of Idaho on this also.

Adam Arthur moved to approve the consent agenda. Rick Alonzo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”. The consent agenda contained the following: roll call and approval of accounts payable and payroll.

Police Chief Vic Watson said he has been working on the Kootenai River Days special event permit application. He said they have asked for an open container waiver and Vic has told them this must be clearly defined. The request is for a live band to last until 2:00 a.m. Vic said there are vendors and a sidewalk sale during the day for Kootenai River Days. During the evening the request is to have the street closed from Bonner Street to Riverside Street on First Street for the band and street dance. Vic is working with Swish and Kootenai River Days as well as the Bull Bash event for that evening. Mayor Sims asked Andrakay her opinion of the open container request. She said that is a council decision but she is concerned about the cone barrier with the bull bash being the same evening. Andrakay thinks this may not be safe. Rick Alonzo agreed and said a more permanent barrier needs to be put up as vehicles can go through cones. Vic said better barricades than cones need to be used. Ron Smith said a better barricade is needed on Riverside. Rick said something that will physically stop a vehicle is needed. Vic said another option would be to have Kootenai River Days on another date. Council would like Vic to work on these issues, and Adam suggested that a Chamber of Commerce representative come to the next council meeting.

Mayor Sims explained the High Five Grant process. He said monthly meetings are being scheduled and health surveys are being done. Lisa Ailport said we are operating under the contract but we need to get it signed. She said the City will take care of the funding. Ron Smith asked how many people are partners. David said the Tribe, Hospital, City of Moyie, School District, University of Idaho Extension Office, Boundary County, and City of Bonners Ferry. Rick Alonzo moved to authorize the Mayor to sign the Community Transformational Grant agreement with Blue Cross of Idaho Foundation for Health, Inc. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

The incident command advisor was discussed. Andrakay said a volunteer who is asked to help during an incident is covered under ICRMP. Ron Smith asked where the liability is for someone who shows up. Andrakay said a volunteer needs to be asked.

Mike said he has been working on a new phone system for the City. The current system was installed in the late 1990's. The new generation of Mitel has phones that can be networked. We need to install switches for the phones on the hill to be connected to the fiber system that will be connected to the system at City Hall. Mike said there is quite a savings expected. There is someone from Datatel working on the savings issue for us. Mike is asking for approval of \$20,000 for purchasing the new phone system. There is also an annual maintenance fee that will be paid after the first year. Mayor Sims said the County Road and Bridge has the same system we are looking at. The City of Emmett and City of Nampa both have this system and like it very much. Ron Smith asked about cost savings. Mike does not have the figures but should have

this answer on April 11th when council meets again. Mike thinks we should get our costs back in savings in the next three to five years. Ron Smith moved to approve the phone system quote for up to \$20,000. Adam Arthur seconded the motion. Motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

Mike said the City currently has contracts with Itron for maintenance of our handheld meter reading devices. The cost for this is approximately \$2,800 per year. Mike said Itron is a Washington vendor so if there was a problem with the contract we may have to hire an attorney licensed in Washington. There is no cost change for the City to go to the FCS Software. There is another part of the installation of the FCS software and training that will cost the City \$3,000 to \$5,000 for the representative to come from General Pacific. Adam Arthur moved to authorize the Mayor to sign the agreement with Itron for the FCS software. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

Adam Arthur moved to authorize Justin Albrect from General Pacific to install and provide training on the FCS software at a cost not to exceed \$5,000. Rick Alonzo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

Rick Alonzo moved to authorize the Mayor to sign the indirect sales agreement with Itron. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

Mike spoke to council about engineering services needed this year. An engineer is needed for the FERC Part 12 inspection and the inundation study for the Dam. Another project is for the transportation plan. We want to make sure that we open this up for any firms that did not get the opportunity to give a proposal last year. Mike is asking for permission to advertise for statements of qualifications. Rick Alonzo moved to go out to advertise for statement of qualifications for engineering services. Adam Arthur seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

Lisa Ailport spoke to council regarding the official zoning map of the City. She said there are two different code amendments approved by planning and zoning. The first is AM06-17 to officially adopt a zoning map through ordinance in accordance with Idaho Code 67-6511. The new map is a reflection of the 2011 map with some modifications. The zoning ordinance text was adopted previously, but it does not appear that the map was officially adopted. Some of the changes to the map have been the Downtown District and a minor alteration of the district near Railroad Street. Ordinance 532 adopted in 2012 included three parcels that were rezoned. Lisa said there were a number of parcels that had split zoning, and this was cleaned up. The Planning Commission is committed to returning to this map and doing a more thorough review of the zoning districts, as the previous review was not exhaustive. The official zoning map will be adopted by reference, and the new map has signatures and publication date. A public hearing was held March 23, 2017 with Planning and Zoning unanimously requesting approval. Ron Smith moved to have the first reading of the Ordinance for AM06-17, Title 11 Adopting the Official Zoning Map. Rick Alonzo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”. Lisa read the proposed ordinance by title only.

Lisa spoke to council regarding AM05-16 amendment to zoning text to provide new language that standardizes in-home day care facilities for six or under children and also nonconforming structures 11-3-3 “grandfathering ordinance”. Nonconforming structures standards were added to 11-3-3 to include the following: 1) No such nonconforming structure can be enlarged or altered in any way that increases its nonconformity. 2) If a nonconforming structure is destroyed it may be reconstructed within one year. 3) If a nonconforming structure is moved it must conform to the regulations for the district or zone where it is being moved. 4) No nonconforming portion of a structure can be enlarged or altered in any way which increases its bulk. Lisa said Chapter 12 under Title 11 is a new chapter for design standards for specific uses. The end goal would be to eliminate the number of special use permits the City has. Appendix B “Commercial Use Table” was amended to take out in-home daycares for six or less children as referred to in Code 11-12-4. The idea is to make the process quicker and easier for the applicant and the staff. Rick Alonzo moved to have the first reading by title only of AM05-16 Nonconforming Structures and Daycare Ordinance. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”. Lisa read the title of the proposed ordinance.

Mike Klaus spoke to council regarding a small tractor purchase for the street department. We had budgeted \$5,000 for rebuilding the current tractor’s transmission. This tractor is used for snowplowing our sidewalks and mowing lawns. We have been offered \$5,000 trade in for our current tractor and the cost of a new one is \$16,300. Mike thinks our tractor is a 2006. Adam asked how many hours are on the current tractor. Mike was not sure. Mayor Sims said it seems to be a better deal to replace the entire tractor rather than just rebuild. Rick Alonzo moved to purchase the lawn tractor for \$16,300. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

There being no further business the meeting adjourned at 8:38 p.m.

David Sims, Mayor

Attest:

Kris Larson, City Clerk