

At 6:00 p.m. on May 6, 2014 Mayor David Anderson, Council President Rick Alonzo, Council Members Ron Smith, Connie Wells, and Tom Mayo, Clerk Kris Larson, City Administrator Stephen Boorman, Economic Development Coordinator David Sims, and Water/Sewer Department Foreman Alan Branson met at the swimming pool. The purpose of the early meeting at the pool was to view the damage to the concrete that appeared over the winter. The group also looked at the filter building.

Mayor David Anderson called the regularly scheduled meeting of May 6, 2014 to order at City Hall at 7:00 p.m. Present for the meeting were Mayor Anderson, Council President Rick Alonzo, Council Members Ron Smith, Connie Wells, and Tom Mayo, Clerk Kris Larson, City Administrator Stephen Boorman, Economic Development Coordinator David Sims, City Attorney Andrakay Pluid, Police Chief Robert Boone, and Fire Chief Pat Warkentin. Also present were Nancy Russell, Linda Wolfe, Robert Parker, Doug Ladel, Sr., Barbara Ladel, Ruth Sutton, Dale Simpson, Bob and Bev Hokanson, Dave Kramer, and Bob Graham.

Robert Parker who lives on Pine Street said he has a problem with street maintenance and handed out pictures to city council. He said the street is not paved and he has lived there for nine years. He has asked for pavement for the past several years and his request has been denied. He is requesting the surface of the street be reconditioned and said the unpaved portion is about 180 feet. He said he had a car that could not get out of the road. He said every winter and spring breakup it is like the picture. He said he mows the street as the weeds get high that grow through the gravel.

Nancy Russell said she applied for a peddler's license and they would like to sell fine art in the city. She said they do not want to go door to door. They would like to use city property to display their items. They have a nice tent they can use. She said particularly they would like to use the Georgia Mae Plaza.

Bob Hokanson from the Rod Benders Car Club said he is here in case council has questions on the special event permit application for the Car Show.

Police Chief Robert Boone gave the police report. He said during the last reporting period officers made 170 traffic stops, wrote 63 citations, handled three trespass cases, three warrant arrests, one residential burglary where the property has been recovered, one stolen vehicle with a person in custody, two vandalism cases with one resulting in an arrest, 24 late night pedestrian stops, five disturbances, and two DWI's.

Fire Chief Pat Warkentin said the fire department has responded to two vehicle crashes on the bypass since the last meeting. There will be six fire fighters attending the North Idaho Fire Academy in Coeur d'Alene. Pat said the investigation into the fatal fire is still ongoing.

Stephen Boorman said all the conduit for the fiber line and most of the water line are installed at the city yard. We spoke with the Hospital regarding drilling a well for a backup water supply and answered their questions. The golf course pump that was pulled out last year is installed and working fine now. The Hazel Street project sewer line is installed and the waterline work is beginning. Stephen said we hit a lot of water and the road is a mess in the area of the project. The swimming pool repairs were viewed tonight and the long term issues need to be discussed. Ron Smith asked about Pine Street and Mr. Parker's comments about maintenance. Stephen said Pine Street is a city street and is on our maintenance schedule for a gravel street. Ron questioned

why there is a need for mowing if it is a gravel road. Stephen said there is not much traffic so grass and weeds grow.

David Sims said Don Davis from Idaho Transportation Department has requested that the BEDC form a committee to work on the Highway 95 south hill project. David said the committee needs to have property owners on the committee as they are also stakeholders. David said the SPOT bus is starting a trial run for inter-city travel to see how the program will work. It will be a shuttle for travel from Bonners Ferry to Sandpoint two days per week. The City was successful in getting the Community Choices Grant for the Augusta Street project. This will be engineered in fiscal year 2015 for construction in fiscal year 2016. We were about the fourth or fifth highest in the list of 50 awardees for the Community Choices Grant. Stephen is working on the RFP for the Augusta Street project according to David. David said Greg Seibert's replacement, Christine Jarski, is leaving the Department of Commerce so we will be getting another representative. David said the urban renewal agency did not meet in April and there may not be a meeting in May. They are in a holding pattern until a project comes up.

Pat Warkentin said he attended a luncheon with the Union Pacific Railroad and the City of Bonners Ferry Fire Department was awarded \$10,000. Half of that amount was used to purchase the used pickup for the Fire Chief.

Connie Wells moved to add late agenda items for the approval of the All Hazard Mitigation Plan and to discuss the steel tank coating. Rick Alonzo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Connie Wells moved to approve the consent agenda. Tom Mayo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”. The consent agenda contained the following: roll call; approval of accounts payable and payroll; and approval of the April 15, 2014 council meeting minutes and April 24, 2014 special council meeting minutes.

Tom Mayo moved to read by title only the business license ordinance amendment to Title 3, Chapter 1. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”. Attorney Andrakay Pluid read the ordinance amendment by title only.

Connie Wells moved to approve special event permit for the Boundary Community Hospital fun run on May 10, 2014. Tom Mayo seconded the motion and it passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Rick Alonzo moved to approve the special event permit for the Bonners Ferry Rod Benders Car Show on June 7, 2014. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Ron Smith moved to approve the special event permit for the Kootenai River Fun Run on June 21, 2014. Connie Wells seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Revision to the hiring policy section B5 and B6 was discussed. Stephen said this revision is concerning in house hiring as there was a conflict with the personnel policy and this clarifies the issue. Ron Smith asked if current employees have to go through the Job Service. Stephen said

not necessarily but at times they may. Ron asked if first the city wants to go to current employees before advertising. Stephen gave the example of hiring Jim Fritzsche who had retired previously from the city. Ron thinks our policy should offer positions to in house candidates first. Tom Mayo gave the example of the county hiring outside the in house candidates. Ron thinks the city should offer positions to in house candidates first and then go outside. Stephen explained that in house candidates are not eliminated in any way. Andrakay explained that a qualified candidate in house can apply by letter of interest or whatever is requested. Mayor Anderson said the policy clarifies the in house policy. Andrakay said the Job Service advertisement is to help round out the interview pool. Ron wants to see the in house candidates offered the position before the job is advertised to the public. Rick is concerned about the false hope by advertising to the public if we know we will be filling the position in house. Mayor Anderson is for the preference of in house candidates but we should also look to see if there is someone that could serve the taxpayers better. Rick said prior to this amendment everyone had to apply at the Job Service. Stephen said our personnel policy does say that we have a preference for hiring within. Connie Wells moved to approve the hiring policy changes to section B5 and B6. Tom Mayo seconded the motion. The motion passed – Ron Smith “no”, Rick Alonzo “yes”, Tom Mayo “yes”, Connie Wells “yes”.

Bob and Bev Hokanson and Robert Parker left the meeting at 7:24 p.m.

The next agenda item was to review and approve the personnel policy with changes incorporated that had been previously approved by council. Rick Alonzo said there are a couple typographical errors in the personnel policy amendments. Connie said there are a few other items that should be added to our policy that we learned about at last week’s PRIMA meeting. This will get our policy up to date with council additions. Rick Alonzo moved to approve the personnel policy including the changes incorporated. Connie Wells seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Stephen Boorman recommended that the Line Superintendent position be awarded to Kevin Cossairt and the Line Foreman position be awarded to Brian Kerins. Stephen said they have both been acting in these positions and they would like to keep the permanent positions. Ron Smith asked about the pay for these positions. Both Kevin and Brian moved up a step in pay when they started acting in the positions. Ron Smith moved to award the Line Superintendent position to Kevin Cossairt and the Line Foreman position to Brian Kerins. Rick Alonzo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

The water/sewer rate study proposals were discussed. Rick Alonzo moved to contract with EES for the water/sewer COSA and rate study. Tom Mayo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

The golf contract was tabled.

Dave Kramer spoke regarding the All Hazard Mitigation Plan. He said our current plan was written by Whisper Mountain. This has been an ongoing process for some time and the plan draft has been approved by the State and now we just need acceptance and approval from the city, county and Moyie in order for FEMA to accept it. Dave Kramer read from the plan disasters that are covered. He said when we have a FEMA approved plan in place and we have a

disaster we are eligible for FEMA funding. The plan will be good for five years. Ron Smith asked if the content changed much from last time. Dave said it did not. He said the Kootenai Tribe will also be approached for signature on the plan. Ron Smith moved to approve and authorize the Mayor to sign the All Hazard Mitigation Plan. Rick Alonzo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

The steel tank was discussed. Stephen said we went out for a quote for lining the tank, and we received one quote and it was from E.L. Automation. Stephen said the tank is wearing from the outside. The quote was for \$9,500 for prep work and \$21,143 for the lining. Stephen said he spoke to Eric and we may have him spray the tank with foam before putting in the lining rather than sand blasting. This should extend the life for ten years or so. It is a polyuria lining. Ron asked if we can use this type of lining on our pool. Stephen said it may work. This type of product has been used on our roofs and they are going on ten years now. If we build a new tank we need to consider the location as the old steel tank is not is the ideal elevation since we have done our water construction projects. Eight to ten feet higher would be better as the bottom third of the tank is mainly storage in case of a fire. The steel tank helps us run our filters at a more constant fill level and gives us the ability to pump up to the upper tank with usage. Stephen said the steel tank needs to get up and running for summer. Rick Alonzo moved to repair the steel tank as per the memo from the City Administrator for \$30,643. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Rick Alonzo moved at 7:55 p.m. to go into executive session per Idaho Code 67-2345 (1) (b). Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”. Executive session ended at 8:32 p.m. No action was taken.

There being no further business the meeting adjourned at 8:32 p.m.

David K. Anderson, Mayor

Attest:

Kris Larson, City Clerk