

The Planning and Zoning public hearing on September 15, 2016 was called to order at 5:30pm by Vice Chairman Andy Howe. Present for the meeting were: Planning and Zoning Members Dave Gray, Wally Cossairt, Glenda Poston, Sue Larson, Planning and Zoning Administrator Lisa Ailport and Office Clerk Christine McNair. Public present were: John Minden and Clayton Onstott.

Glenda moved to approve the minutes of June 30, 2016 and July 28, 2016 as presented. Wally seconded the motion. Motion passed with all in favor.

Andy explained the public hearing process.

At 5:34 pm, Andy opened the public hearing for the Special Use Permit for The Boundary Volunteer Ambulance file #SUP006-16.

Lisa gave her presentation. The ambulance service will operate at 6658 Comanche Street. The main business hours will be 8am – 5pm, but it is a 24 hour a day service. The Traffic Safety committee recommended were: signs (in accordance with the manual on uniform traffic control devices) on Comanche and Chinook Streets to advise the public of the ambulance traffic, that lights be used when necessary and sirens used only when absolutely necessary, and controlled medications be secured in compliance with the U.S. Drug Enforcement Administration. There is a requirement of five parking spaces, which the site plan shows six. Boundary Community Hospital provided a letter of support.

John Minden gave his presentation. He said they are in compliance with the national drug standards for storing drugs. The drugs are always double locked when they are in vehicles and double locked and under video surveillance when in the business. He said they are more than happy to use lights and sirens. They were just trying to reduce any impact on the neighborhood.

Clayton Onstott spoke in support of the application.

No neutral comments were received.

No oppositional comments were received.

Andy closed the public hearing at 5:47 pm.

There were no conflicts of interest.

Glenda moved to recommend approval of this file SUP006-16, for a special use permit ambulance service within an existing home located at 6658 Comanche Street, finding that it is in accordance with the general and specific goals and standards of the City of Bonners Ferry's comprehensive plan and zoning codes, as enumerated in the findings and standards table above. Glenda further moved to adopt the following reasoned

statement and conditions of approval as written. The actions to be taken to obtain the special use permit is to complete the conditions of approval as adopted. The reasoned statements were found in the affirmative, with no amended conditions. Sue seconded the motion. Motion passed with all in favor.

A brief recess was taken at 5:52 pm.

The meeting reconvened at 5:53 pm.

Andy opened the public hearing for Minor Subdivision changes file # AM04-16, at 5:54 pm.

Lisa gave her presentation. To streamline the process for minor subdivisions is the reason for the changes. The approval of preliminary plats will be administrative instead of going to the Planning and Zoning Commission and onto City Council. Final plats will still be approved through City Council and signed by the mayor. The process will potentially be shortened from six months to two months.

No members of the public were present.

Brad moved to recommend approval of this file AM04-16, to make changes to Title 12, Chapter 5, City of Bonners Ferry Code modifying the minor subdivisions chapter by removing the requirement for a public hearing; by providing additional applicability language; by providing for clarity in the exemption standards; by providing administrative procedures for reviewing and entitling minor subdivisions; and by removing further division of land standards, finding that it is in accordance with the general and specific goals and standards of the City of Bonners Ferry's comprehensive plan, as enumerated in the findings and reasoned statements below and based upon testimony received at this hearing. I further move to adopt the following reasoned statement and conditions of approval as written. I further move to adopt the following reasoned statement below and condition of approval as written. The amendment is supported by the City of Bonners Ferry's Comprehensive Plan. Glenda seconded the motion. Motion passed with all in favor.

Lisa said that Idaho Smart Growth will be up during the week of October 17, 2016.

Lisa provided a list of priorities for Title 11 and Title 12 for review.

Brad moved to adjourn. Sue seconded the motion. Motion passed with all in favor.

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Andy Howe, Vice Chairman

Attest: \_\_\_\_\_  
Christine McNair, City Office Clerk