

**MINUTES
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
October 1, 2019
6:00 pm**

Mayor David Sims called the Council meeting of October 1, 2019 to order at 6:00 pm. Present for the meeting were: Council President Rick Alonzo, Council Members Adam Arthur, Valerie Thompson and Ron Smith. Also present were: City Engineer Mike Klaus, City Attorney Andrakay Pluid, City Clerk/Treasurer Christine McNair, Police Chief Brian Zimmerman, Fire Chief Dave Winey and Economic Development Coordinator Dennis Weed. Members of the public present were: Eric Lederhos, Marty Martinez, Mat Surprenant, Valerie Surprenant, Dave Gray, Carolyn Testa and Jessica Tingley.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Craig Kelson with the Boundary County Human Rights Task Force said October is disability month. There will be a Hispanic Heritage month celebration at the Valley Event Center, October 12, 2019 from 2:00 pm until 5:00 pm.

Carolyn Testa said she will have options for the Visitors Center sign at the next Council meeting.

REPORTS

Police Chief Brian Zimmerman said Idaho State Police (ISP) has all-wheel drive Chargers for approximately \$7,000. Mayor Sims asked how many miles are on the Chargers. Brian said 110,000 to 120,000 and they have been very dependable vehicles.

Fire Chief Dave Winey said activity is picking up. There was a close call at the Shelman furniture store. There was an odor, but could not find anything. Fireman McCabe found an electric range that had been accidentally turned on and things that had been piled on it were smoldering. Valerie asked about the car fire at the high school. Dave Winey said it appears the headlight or something close to it caught the car on fire.

Economic Development Coordinator Dennis Weed said the Department of Labor is now in the Visitors Center and things are going well. Rick asked what is happening with the Shopko building. Dennis said a business should be in there by the end of the year. Ron asked about the corner building. Dennis said the owner is trying to rent the building.

Ron Smith said SPOT will meet October 10, 2019 and will hopefully have a permanent schedule that will include stops in the county.

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the September 10, 2019 Special Council meeting minutes

Rick Alonzo moved to approve the consent agenda. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

OLD BUSINESS

NEW BUSINESS

4. City – Consider Curfew Extension for the Homecoming Dance on October 11, 2019 (attachment) {action item}
Rick Alonzo moved to extend the curfew for the homecoming dance until 1:00 am. Ron Smith seconded the motion. The motion passed with all in favor.

5. City – Consider Approval of Ordinance #584 for Lonborg Annexation and have the First Reading by Title Only (attachment) {action item}

Mayor Sims said this is the end of a long process and everything has been done. Ron asked if this is a continuation of the process on that property. Andrakay said per the annexation agreement, there were certain terms that needed to be completed. The terms have been completed and this is the ordinance to finalize the annexation.

Ron Smith moved to approve Ordinance #584 for the Lonborg annexation and have the first reading by title only. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes. Andrakay read the ordinance by title only: An ordinance of the City of Bonners Ferry, a municipal corporation of the State of Idaho, annexing certain lands located within Boundary County, Idaho that are adjacent and contiguous to the corporate city limits of Bonners Ferry, confirming the future land use map designation of “residential,” amending the official zoning map of the City of Bonners Ferry to zone the subject lands as residential AA, providing for the filing of this ordinance the State of Idaho state tax commission as required by law; providing severability and providing this ordinance shall be in full force and effect after its passage, approval and publication according to law.

6. City – Suspend the Reading Rules and Adopt Lonborg Annexation Ordinance #584 {action item}

Adam Arthur moved to suspend the reading rules and adopt the Lonborg Annexation Ordinance #584. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

7. City – Consider Approval of Publication Summary for Lonborg Annexation Ordinance #584 (attachment) {action item}

Valerie Thompson moved to approve the publication summary for the Lonborg annexation ordinance #584. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

8. City – Consider Authorizing the Mayor to Sign the Contract with EL Automation to Provide Fiber Internet to City Hall (attachment) {action item}

Ron Smith moved to authorize the Mayor to sign the contract with EL Automation to provide fiber internet to City Hall. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

9. City – Consider Wage Increase for Police and Street Departments (attachment) {action item}

Mayor Sims said there was a significant savings with the health insurance rates not increasing. Mayor Sims said he asked the County for the wages for the Sheriff’s deputies and the road and bridge crew. Mayor Sims said the County employees received a five percent wage increase this year and one thing to consider is the County has a richer insurance plan. Adam said we did not received all of the wages from the County. Adam said we should stay with the three percent increase since we have not budgeted any capital for the last five years and the reserve fund is not up to the amount we want it to be. Mayor Sims said the contingency has grown considerably over the last three years. Mayor Sims said the fear is, if we do not pay the employees a competitive wage, we will lose them. Brian Zimmerman said the officers can drive 30 minutes to Sandpoint and make \$6.00 more an hour. Adam said that can be said for almost every job in the Boundary County. Brian said it is harder to fill a police position than it is to fill any other position. Ron said he is in favor of increasing the wages. Rick and Ron are in favor of a \$.75 per hour increase. Valerie said she is looking at a 5% increase to be the same as the County. Valerie is concerned with the sustainability of the wage increase. Mayor Sims said shifting the money from health insurance to wages makes it easier for us to control. Mayor Sims asked how many applications we received for the last two openings in the police department. Brian said each time we only received one qualified applicant. Adam said that can be contributed to low unemployment rates. Valerie said we need to look at keeping our employees. Ron Smith moved to approve \$.75 per hour increase for police and street departments. Rick Alonzo seconded the motion. The motion passed with Rick Alonzo, Ron Smith and Valerie Thompson in favor. Adam Arthur was opposed.

10. City – Consider Authorizing the Mayor to Sign the Contract with Pagefreezer for Social Media Archiving (attachment) {action item}

Andrakay said the City currently has two Facebook pages and the State of Idaho has determined that these are considered public record. We have to have a way to produce a public record if there is a records request. Andrakay said she viewed three companies and this one is the easiest to use and also the least expensive. Valerie Thompson moved to authorize the Mayor to sign the contract with Pagefreezer for social media archiving in the amount of \$99.00 per month with a \$250.00 one-time set up fee. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

11. Golf – Consider Authorizing the Mayor to Sign the Contract with Elite Roofing for the Clubhouse Roof (attachment) {action item}

Mike said there is a large section of rotten wood on the west side of the clubhouse roof. Mike said there needs to be some ventilation added to the roof. Mike said the contractor is estimating to have the work completed by the end of October. Adam asked if the beams and the foundation have been checked to make sure the building is solid. Mike said it has been. Mayor Sims asked Mike if he quoted metal instead of asphalt shingles. Mike said the contract said metal roofing will be more than shingles, but did not give an actual quote for metal roofing. Valerie Thompson moved to authorize the Mayor to

sign the contract with Elite Roofing for the amount of \$34,047 to repair the clubhouse roof. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

12. City – Consider Authorizing the Mayor to Sign the Contract with Second Chance Animal Adoption for Fiscal Year 2020 (attachment) {action item}

Adam asked if we budgeted the increase. Christine said we did. Ron asked Brian if there is a problem with using Second Chance. Brian said there is not. Rick Alonzo moved to authorize the Mayor to sign the contract with Second Chance Animal Adoption for fiscal year 2020. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

13. City – Consider Approval of Grant Administrator {action item}

Mike said we received only one proposal for grant administrator from Panhandle Area Council (PAC). Ron said PAC has done a good job over the years. Valerie Thompson moved to approve Panhandle Area Council as the grant administrator. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

14. City – Consider Authorizing the Mayor to Sign the Audit Engagement Letter with Anderson Bros. CPA for Fiscal Year 2019 (attachment) {action item}

Christine said this is the same contract as the last several years, the rate did increase by \$1,250.00. Valerie Thompson moved to authorize the Mayor to sign the audit engagement letter with Anderson Bros. CPA for fiscal year 2019. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

15. City – Consider Authorizing the Mayor to Sign 2019 Beverage License for Par Hawaii Pending Payment and Receipt of Proper Documentation (attachment) {action item}

Christine said Par Hawaii change from Incorporated to Limited Liability Corporation and requested a new beverage license. Adam Arthur moved to authorize the Mayor to sign the 2019 beverage license for Par Hawaii pending payment and receipt of proper documentation. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

16. City – Consider Authorizing the Mayor to Sign 2019 Beverage License for Safeway Pending Payment and Receipt of Proper Documentation (attachment) {action item}

Christine said Safeway decided to sell kegs, this is just an addition of the kegs to their current license. Rick Alonzo moved to authorize the Mayor to sign the 2019 beverage license for Safeway pending payment and receipt of proper documentation. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

17. City – Consider Giving Employees an Extra Day Off at Thanksgiving and Christmas (attachment) {action item}

Rick said it is nice to give the employees Friday after Thanksgiving off and an extra day off during Christmas week this year, since it's on a Wednesday. Rick Alonzo moved to give the employees an extra day off at Thanksgiving and Christmas. Ron Smith seconded the motion. The motion passed with all in favor.

18. City – Consider 2019 Christmas Party {action item}

Christine said Wally Barton contacted her to find out if the City wants him to cater the Christmas party again this year. Wally said the cost will be the same as last year, \$24.00 per plate, it will be prime rib and chicken. Christine said she tentatively booked the fairgrounds exhibit hall for December 13, 2019. Adam Arthur moved to approve the Christmas party as layout by Christine. Valerie Thompson seconded the motion. The motion passed with all in favor.

ADJOURNMENT

The meeting adjourned at 6:47 pm.