

**Minutes
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
April 16, 2019
6:00 pm**

Mayor David Sims called the Council meeting of April 16, 2019 to order at 6:00 pm. Present for the meeting were: Council President Rick Alonzo, Council Members Adam Arthur, Valerie Thompson and Ron Smith. Also present were: City Administrator Lisa Ailport, City Engineer Mike Klaus, Police Chief Brian Zimmerman, Fire Chief Dave Winey, Economic Development Coordinator Dennis Weed, Contract Attorney Will Herrington and Clerk/Treasurer Christine McNair. Members of the public present were: Marty Martinez, Jerry Higgs, Marciavee Cossette, Sue Larson, Dave Gray, Eric Lederhos, Valerie Surprenant, Matt Surprenant, Dorian Komberec, Nancy Maible, Denise Crichton, Carolyn Testa, Julie Williams and Ralph Lotspeich.

PLEDGE OF ALLEGIANCE

GUEST

PUBLIC COMMENTS

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

PUBLIC HEARING

Review of the Pool Reconstruction Project

Mayor Sims opened the public hearing for Review of the Pool Reconstruction Project at 6:31 pm.

Dorian Komberec from Panhandle Area Council gave the presentation. The construction contract was awarded to BF Builders on September 6, 2018. The preconstruction meeting was held October 30, 2018. The notice to proceed was signed on November 8, 2018. Construction for the pool reconstruction project began on November 9, 2018. BF Builders completed construction of the pool walls in December 2018. The Natara Corporation completed the installation of the skimmer system on March 5, 2019. BF Builders has poured concrete around the pool. Mike Klaus said the completion is at 95%. The re-design for the bath house is in the process and the reconstruction for the bath house will happen in fall 2019. Dorian reviewed the budget. Dorian is hoping the grant paperwork will be closed out by November 2019. Sue Larson asked if the pool will be open this summer. Lisa said it will be. Dave Gray said he is very happy to see the improvements to the pool.

Mayor Sims closed the public hearing at 6:40 pm.

REPORTS

Police Chief Brian Zimmerman said there were 24 people treated at the hospital for opioid overdose and three opioid deaths last year. About three weeks ago he applied for a grant for Narcan and received 20 doses of nasal spray. There are no negative effects for someone that is not in the stages of overdose. The doses cost \$300.00 - \$500.00 to buy on our own.

Fire Chief Dave Winey said they did a preliminary burn on the dike. It was semi-successful. The fire department will try another way. There were four fire fighters that attended an advanced extrication training. Julie Williams recommended using goats to clear the dike.

City Administrator Lisa Ailport recognized Adam Isaac for his work on the silt removal project. Adam was able to fix the road by the Moyie Dam.

City Engineer Mike Klaus said the Gateway Entry sign has only one pour left, which will be done tomorrow. The patio project for the golf course was started yesterday, but the ground is very wet. As of last Friday, there has been 5200 yards of silt removed at the Moyie Dam. Mike said Adam Isaac compacted the rock that was put on the road, to make it possible for work to continue. Adam Arthur asked if there has been any turbidity issues. Mike said there has not. The background turbidity level range has been between 2 – 5 NTUs and the highest level on the discharge end has been 9 NTUs.

Economic Development Coordinator Dennis Weed said Sue Ireland gave a presentation at the advisory meeting about the Kootenai River Restoration. Bill Jhung will be giving another class May 15, 2019. Dennis said the Visitor's Center is fully stocked and staffed. He is hoping to get three or four new volunteers every year to ensure coverage during the summer months.

Mayor Sims said the Urban Renewal Agency met and tasked City staff to develop a list for projects in the new Urban Renewal areas.

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the March 27, 2019 Special Council meeting minutes, April 2, 2019 Council meeting minutes
Adam Arthur moved to approve the consent agenda. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes.

OLD BUSINESS

4. City – Discuss 25% Match Funds for the Gateway Entry Sign (attachment) {action item}
Lisa Ailport said the 25% match funds may need to be paid due to the small amount of work that City employees can do on the project. Lisa recommends using timber dollars to pay for it.
5. Golf – Consider Golf Course Fees (attachment) {action item}
Lisa Ailport said she looked regionally to compare golf course fees and found the current fee structure is in-line with what the community can afford. Lisa is recommending to add sales tax to the fees. The individual tee time, discount punch cards and season passes are the most purchased items. Lisa is interested in reducing the junior rates to encourage more youth to play golf. Child 17 and under playing with a paying adult the first youth will play for free and the additional youth will pay \$5.00. The golf shed rate changes were recommended by the golf committee.

Mayor Sims said most of the season passes have been purchased and the golf shed leases have been paid also. Mayor Sims feels it is important to get more kids playing golf. Ron suggested 17 years old or still in high school. Ralph has two sessions for the junior program each summer. About 40-50 kids attend the program. Julie said reducing the rates for junior golfers will be a significant impact on the revenue. Mayor Sims said he feels it is important to get more kids to play golf, so that there will be more adults playing golf in the future. Valerie asked if it possible to track the youth with the new system that is being used. Julie said that is possible.

Will suggested rounding the fees down to any even dollar amount. Lisa said the fees will stay the same, it will just be plus tax. Julie said it is easier with the system to add the percentage of the sales tax. Mayor Sims said the junior fees can be lowered immediately. Adam asked the reason for lowering the junior pass to \$26.50. Mayor Sims said he is hoping to encourage more kids to play. Ralph said when the high school season ends, the kids put the golf clubs away. Ron asked if a public hearing is needed to increase the fees. Mayor Sims said yes. Matt Surprenant asked when the school kids were paying for their passes, did they get a discount. Julie said they paid full price. Mayor Sims asked if the numbers for the golf team are declining. Julie said the numbers are very sporadic. Adam likes the junior pass being \$50.00 plus tax and golf team members \$25.00 plus tax, to encourage more kids to join the golf team. Valerie said it makes sense for only one child to play for free with a paying adult. Will recommended to raise the rates by five percent to avoid the requirement for the public hearing. Rick wants to keep the monthly passes on the fee schedule. Ralph asked if people will still be able to convert a punch card to a season pass. Mayor Sims said it will need to be on the fee schedule for that to happen. Mayor Sims asked Will if it is possible to take payments for season passes. Will said it is possible, but it may not be a good idea.

Adam Arthur moved to have a public hearing for the increase in golf course fees and have the decreased fees go into effect immediately as presented at the April 16, 2019 Council meeting. Rick Alonzo seconded the motion. Julie asked if the juniors playing free is included in the motion. Adam withdrew his motion. Mayor Sims said one child, 17 years and under plays free per paying adult. Adam Arthur reinstated the motion with the changes. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes.

NEW BUSINESS

6. City – Consider Fair Housing Resolution #2019-04-16 (attachment) {action item}
Lisa Ailport said this is a minor language update to the resolution. The resolution is necessary to be eligible for the community block grants. Rick Alonzo moved to adopt the Fair Housing Resolution #2019-04-16. Ron Smith seconded the motion. The motion passed with all in favor.

7. City – Consider Right-Of-Way Deed for Dedication of a 50 Foot Right-Of-Way from Wilson Street to Solomon Street (attachment) {action item}
Lisa Ailport said we have received the legal description for the right of way from the surveyor. We have not received the signed legal descriptions from the property owners yet. Valerie Thompson moved to accept the right of way as presented in the attached dedication deeds and authorize the Mayor to sign the documents once they are signed by the landowners and notarized for the right of way from Wilson Street to Solomon Street. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes.
8. City – Consider Authorizing the Mayor to Sign a Contract with Century West Engineering for Engineering Design Work for Utility Placement along the Right-Of-Way from Wilson Street to Solomon Street (attachment) {action item}
Lisa Ailport said the City needs assistance in the engineering work for the right of way from Wilson Street to Solomon Street. Century West Engineering has presented a proposal for the design work. Adam asked if the costs will be split between electric, water and sewer. Lisa said it will. Matt Surprenant asked what it will look like for current utilities. Mayor Sims said there are not any utilities since this is a new road. Matt asked if it is possible for other companies to install conduit for the future. Lisa said it will have to be discussed. Adam said he does not understand how the utilities can be designed if the road has not been designed. Lisa said that is why Century West Engineering is being hired. Mike said when he was roughing out the plan, he put the electric on the North and West sides of the profile, water in from the electric and the sewer mostly on the South and East sides of the profile.

Adam Arthur moved to authorize the Mayor to sign the contract with Century West Engineering for engineering design work for utility placement on the right of way from Wilson Street to Solomon Street, not to exceed the amount of \$39,000. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes.
9. City – Consider Appointment of New Planning and Zoning Commissioner {action item}
Mayor Sims said he would like to appoint Matt Morgan as the Planning and Zoning Commissioner. Rick Alonzo moved to approve Matt Morgan as the new Planning and Zoning Commissioner. Ron Smith seconded the motion. The motion passed with all in favor.
10. Pool – Consider Approval of Pay Request #2 from BF Builders for the Pool Reconstruction Project (attachment) {action item}
Mike Klaus said the pay application is for \$64,000, there is a five percent retainage amount. Ron Smith moved to approve pay request #2 for BF Builders for the pool reconstruction project for \$61,132.50. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes.
11. Pool – Consider Approval of Change Order Request #1 from BF Builders for the Pool Reconstruction Project (attachment) {action item}
Mike Klaus said he and BF Builders have been working on the proposal. The items in the change order are: lawn restoration, trench drain, sandwash finish and skimmer installation. Mike added 1000 feet of sidewalk to be installed by BF Builders. Mike said there is budget to do this since more money than expected was received from the timber sale. Rick Alonzo moved to approve the change order request #1 from BF Builders for the pool reconstruction project including the additional sidewalk for \$9,500. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes.
12. Electric – Consider Approval of Request for Additional Project Costs for the Silt Removal Project (attachment) {action item}
Mike Klaus said Knight Construction is removing approximately 400 cubic yards a day at this rate they will exceed the removal amount of 10,000 cubic yards of silt. Mike is asking for approval to remove an additional 1,000 cubic yards. He said this will increase the cost for this year by \$100,000. Mike said a large part of the costs are the mobilization cost, which was \$95,000. Valerie Thompson moved to approve removal of an additional 4,000 cubic yards in the amount of \$100,000 for the silt removal project. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes.

ADJOURNMENT

The meeting adjourned at 7:52 pm.