

**MINUTES  
SPECIAL CITY COUNCIL MEETING  
Bonners Ferry City Hall  
7232 Main Street  
267-3105  
September 24, 2019  
6:00 pm**

Mayor David Sims called the Special Council meeting of September 24, 2019 to order at 6:00 pm. Present for the meeting were: Council President Rick Alonzo, Council Members Adam Arthur, Valerie Thompson and Ron Smith. Also present were: City Engineer Mike Klaus, City Clerk/Treasurer Christine McNair and City Administrator Lisa Ailport. Members of the public present were: Dave Gray

1. City – Approve Newsletter Cost and Distribution (attachment) {action item}

Lisa Ailport said Stacie, Mayor Sims and Lisa have been working on a template for the newsletter. Initially, the newsletter will be four pages. Adam asked if there will be more pictures than the example. Lisa said content is being developed. Mayor Sims said it is good to discuss the content. Mayor Sims asked if anyone has a suggestion for the name of the newsletter. Adam said it is important to have City of Bonners Ferry in the name, since people equate Bonners Ferry to the county as well. Valerie suggested having quarterly in the name, so people will know when to expect the newsletter. Several names were discussed. Dave Gray said it is important to let people know what is happening in the City and this is a great way for that to happen. Mayor Sims said the quote is for City residents only. Adam said if there is information that relates to all customers, it would be good to send it to all customers. Rick said it would be a good idea to find out if anyone is reading it. Mayor Sims said eventually he thinks it will all be done by email.

Adam Arthur moved to approve the newsletter cost and distribution in the amount of \$480.20 for 11X 17 two page, front and back, full color. Ron Smith seconded the motion. The motion passed with all in favor.

2. Electric- 2019 Moyie Penstock Valve Repair Project- Consider Awarding Bid for Project (attachment) {action item}

Mike Klaus said two bids were received for the project. The lowest bidder was C.E. Kramer for \$220,000. Mike said there is some silt build up in front of the lower outlet valve. Mike said he budgeted \$200,000 for this project.

Valerie Thompson moved to approve the bid for \$220,000 and award the bid to C.E. Kramer for the penstock valve repair project and authorize the Mayor to sign the necessary documents. Rick Alonzo seconded. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

**ADJOURNMENT**

Adjourned at 6:19pm