

Welcome to tonight's City Council meeting!

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council. Special accommodations to see, hear, or participate in the public meeting should be made at City Hall within two days of the public meeting.

Vision Statement

Bonnors Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life.

**AGENDA
CITY COUNCIL MEETING
Bonnors Ferry City Hall
7232 Main Street
267-3105
December 19, 2017
7:00 p.m.**

PLEDGE OF ALLEGIANCE

GUESTS

PUBLIC HEARING

PUBLIC COMMENTS

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

REPORTS

Police/Fire/City Administrator/Economic Development Coordinator/Urban Renewal District

CONSENT AGENDA

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Treasurer's Report
4. Approval of December 5, 2017 Council Meeting Minutes

OLD BUSINESS

5. P&Z – Third Reading of Ordinance Amending Bonners Ferry City Code Title 11, Chapter 2, Section 4, Schedule of Building Height and Lot Area Regulations (attachment)
6. P&Z – Adopt Ordinance #572 Amending Bonners Ferry City Code Title 11, Chapter 2, Section 4, Schedule of Building Height and Lot Area Regulations

NEW BUSINESS

7. P&Z – Comprehensive Plan Update (attachment)
8. Electric – Discuss and Approve Residential Lighting Program Quote from AM Conservation (attachment)

9. Electric – Authorize Mayor to Sign Inland Forest Management, Inc. Contract for Logging Sales and Easement Work (attachment)
10. City – Approve Social Media Policy Amendment (attachment)
11. Golf – Approve Mayor’s Recommendation to Appoint Gerry Anne Howlett to the Golf Committee with Term Expiring December 31, 2018
12. City – Approve 2018 Beverage Licenses Pending Receipt of Payment and Proper Documentation (attachment)
13. Street – Authorize Mayor to Sign Cooperative Agreement for Maintenance of State Highway US 95, Mile Post 505.236 to Mile Post 507.565, with Idaho Transportation Department

EXECUTIVE SESSION PURSUANT TO IDAHO CODE 74-206, SUBSECTION 1

- (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;
- (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student;
- (c) To acquire an interest in real property which is not owned by a public agency;
- (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code;
- (e) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations;
- (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;
- (g) By the commission of pardons and parole, as provided by law;
- (h) By the custody review board of the Idaho department of juvenile corrections, as provided by law;
- (i) To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed. The mere presence of a representative of the public agency's risk manager or insurance provider at an executive session does not satisfy this requirement; or
- (j) To consider labor contract matters authorized under section 67-2345A [74-206A] (1) (a) and (b), Idaho Code.

ADJOURNMENT

INFORMATION

14. Electric/Water/Sewer – Profit/Loss Statements (attachment)
15. Golf – Profit/Loss Summary History Report (attachment)

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ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BONNERS FERRY, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO AMENDING BONNERS FERRY CITY CODE TITLE ELEVEN, CHAPTER TWO, SECTION FOUR, SCHEDULE OF BUILDING HEIGHT AND LOT AREA REGULATIONS BY MODIFYING SUBNOTE "A" AND REPLACING WITH NEW LANGUAGE REQUIRING A SETBACK OF 20-FEET FROM INGRESS/EGRESS EASEMENT OR EDGE OF STREET, WHICH EVER IS GREATER. PROVIDING SEVERABILITY; PROVIDING THAT THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Planning and Zoning Commission held a public hearing on October 19, 2017, pursuant to the laws of Idaho; and,

WHEREAS, the Planning and Zoning Commission have recommended approval of the amendment to the City Council; and,

WHEREAS, Mayor and City Council have determined that Title Eleven, Chapter Two of Bonners Ferry City Code is appropriate for amendment to the Title;

NOW THEREFORE, Be it ordained by the Mayor and the Council of the City of Bonners Ferry, Idaho, as follows:

Section 1: That Bonners Ferry City Code Title Eleven, Chapter Two, Sub Note "a" is hereby amended to read as follows:

Existing Chapter 2 text has been provided.

Text that is removed is shown with a ~~strikethrough~~; new language is shown with an underline.

Section 11-2-4 SCHEDULE OF BUILDING HEIGHT AND LOT AREA REGULATIONS
Table

- a. In addition to the setbacks listed in the official heights and area regulations table, the front and corner lot setbacks must also be a minimum of ~~50~~20 feet from the ~~street centerline~~ edge of street(s) and ingress/egress easements.

Section 2: PROVISIONS SEVERABLE- The provisions of this Ordinance are hereby declared to be severable if any portion of this Ordinance or application of such provision to any person or circumstance is declared invalid for any reason, such declaration shall not affect the validity of remaining portions of this Ordinance.

Section 3: EFFECTIVE DATE- This Ordinance shall be effective upon its passage and publication in the manner provided by law.

APPROVED by the Mayor and City Council of the City of Bonners Ferry this _____ day of _____, 201____.

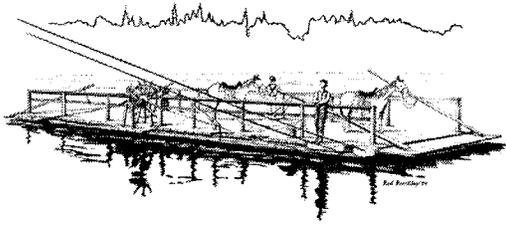
CITY OF BONNERS FERRY, IDAHO

BY: _____

Mayor

Attest:

Clerk, City of Bonners Ferry



CITY OF BONNERS FERRY

7232 Main Street
P.O. Box 149
Bonners Ferry, Idaho 83805

Phone: 208-267-3105 Fax: 208-267-4375

MEMO

TO: City Council

FROM: Lisa Ailport, City Planner

DATE: December 14, 2017

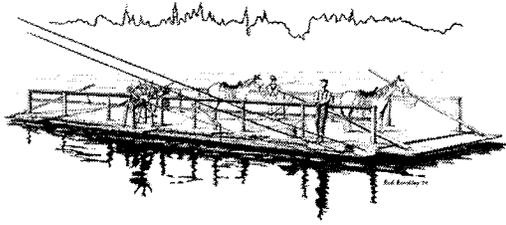
RE: Comprehensive Plan Update

In late 2014 the City agreed to have Idaho Smart Growth (ISG) assist us with a review to our existing comprehensive plan. Idaho Smart Growth was tasked to complete a review of certain chapters and recommend update to other chapters. Unfortunately, they were not able to complete the update and review due to staffing and resource availabilities that happened after the City contracted with them.

The Idaho American Planning Association recommends that a comprehensive plan be reviewed every 5 years and updated every 10 years. The purpose of these reviews and updates are to keep the document a living document, by revisiting the implementation section, by removing completed or outdated goals and to address current or changing conditions. The last major update (minus the minor modification to the future land use map this year) was in 2006.

In recent conversations with ISG, they are showing a renewed interest in assisting in our plan update and have verbalized that they believe their staff and resources issues have been resolved. Since it has been 12 years since our last update to the plan, it is recommended by staff that a full review of the comprehensive plan be completed.

Staff is working with ISG, Mark Fenton and the Blue Cross foundation to find out what costs could be supported with the foundation dollars and what other opportunities there are for funding a plan update. A full review and update to the City's comprehensive plan comes with a greater cost than our 2014 review. Once we know more, staff will bring information back to the Council for consideration.



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MEMO

TO: City Council

FROM: Lisa Ailport, City Planner

DATE: December 14, 2017

RE: Residential Lighting Program

At the October 17, 2017, Council meeting, the City approved Resolution 2017-10-01 providing direction of the conservation program for the fiscal years of 2017-2019. In the resolution it was stipulated that the city would allocate a portion of the dollars into a residential program. The resolution anticipated appropriating \$12,500 per fiscal year.

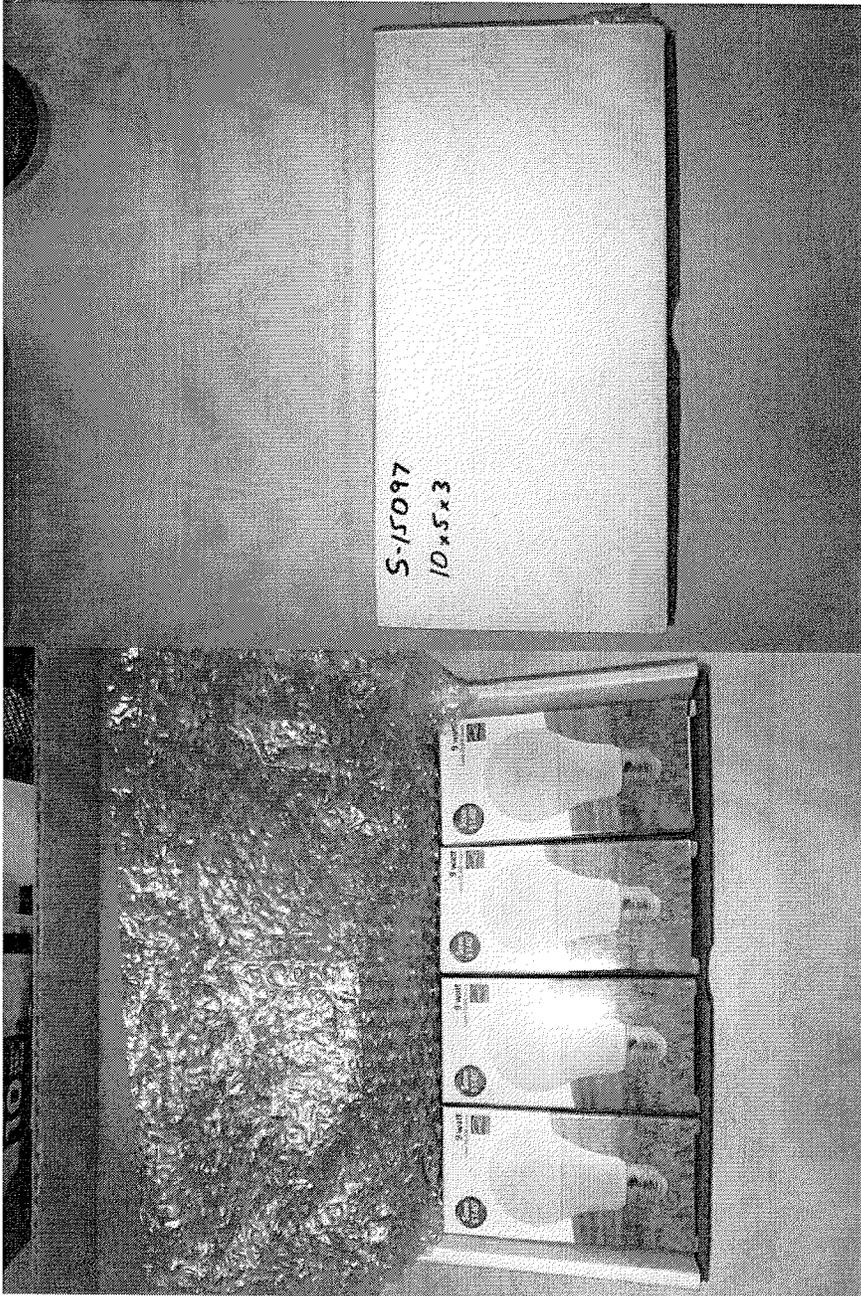
After researching the residential programs with Dan Villalobos, BPA's Public Utility Specialist, we think the best option is a residential light kit, mailed to each customer within the electric service area. Staff consulted with AM Conservation, a company which specializes in these types of program and received a quote to mail a lighting kit to each residential customer. The kit includes:

- 4 LED- 9W (60W Equivalent), 25,000 hour life bulb
- Installation/Instruction literature- including a specific brochure to Bonners Ferry
- Shipping Box

AM Conservation gave us a bid to assemble, box and mail the kits at \$13.27/box (see attached quote). Based on November reports there are roughly 2024 customers, which pencils out to \$26,858.48 in direct costs. If approved, Staff proposes to utilize both allocations of funds for each fiscal years 2017-2019.

BPA's Rebate program anticipates a repayment of \$5.00 / light or \$20.00 / box for a total rebate of \$40,480.00

Typical Delivery Box



ADMIN/INSERTS				WAREHOUSE/PACKAGING			
Qty.	Generic	Logo	Special Instructions/Size	In Stock	Order Qty.	Part #	Special Instructions/Size
Switch/Outlet				Box			
Pamphlet/Insert				Plastic Bag			
Labels				Canvas Bag			
				Master Carton for Kits (fee applies)			
Other							

TIMBER SALE AGREEMENT

THIS AGREEMENT, made and entered into this 14th day of December, 2017 by and between Inland Forest Management, Inc., Consulting Foresters, P.O. Box 1966, Sandpoint, Idaho 83864, hereinafter known as FORESTER, and The City of Bonners Ferry, PO Box 149, Bonners Ferry, ID 83805, hereinafter known as LANDOWNER.

WHEREAS, the LANDOWNER is the legal owner of certain timberlands as described on Attachment 1, hereinafter called the PROPERTY, and whereas the LANDOWNER is desirous of obtaining the professional services of the FORESTER for the performance of certain forest management practices on the PROPERTY, including the design, sale, and administration of a timber harvest to include the cutting and removal of certain forest products to area sawmills, the parties hereby agree to the following:

AGENCY

The FORESTER is the agent of the LANDOWNER, to provide expertise in forest management and to act in the behalf of the LANDOWNER in the design and initiation of a forest harvest, the contracting and administration of the timber sale, and oversight of the logging operation. Nothing contained within this agreement shall be construed in any way to create the relationship of employer and employee between LANDOWNER and FORESTER.

BINDING AFFECT

This Agreement shall be binding upon and inure to the benefit of the heirs, personal representatives, successors, and assignee of these parties.

DUTIES AND PERFORMANCE OF THE FORESTER

I. Sale Preparation

a. FORESTER will design a timber harvest plan. The plan will include the harvest regime and road layout (if additional roads are necessary to remove forest products and the roads are approved by the LANDOWNER). In addition, the plan will be consistent with aesthetic desires of the LANDOWNER and emphasize good forest-management practices.

b. FORESTER will establish cutting boundaries and designate timber to be harvested with a suitable marking. Unless the LANDOWNER requests otherwise, "cut" trees shall be painted. If necessary, and after prior LANDOWNER approval, the LANDOWNER will pay for any required legal survey costs. FORESTER will make a timber volume cruise and provide LANDOWNER with an estimate of timber to be harvested by species.

c. FORESTER will negotiate on behalf of the LANDOWNER with third parties as necessary to acquire required easements and agreements on cutting boundaries. LANDOWNER agrees to pay reasonable and necessary legal fees and/or payments to third parties to secure easements as may be required for the execution of the sale. All payments, easements, and agreements will receive prior LANDOWNER approval.

d. FORESTER will present to the LANDOWNER necessary documents, including suitable Timber Sale Contract or Timber Harvest Contract for use by the LANDOWNER and review by the LANDOWNER'S legal counsel, and will ensure exposure of the proposed sale to as many interested and qualified bidders as possible, or as otherwise agreed, to serve the best interest of the LANDOWNER.

e. The FORESTER will secure a properly equipped logger to complete the harvest operation. Depending upon the LANDOWNER preference, logging services may be negotiated with a qualified operator or bid-out among multiple qualified operators.

f. Regarding the marketing of forest products, the FORESTER will obtain bids; either sealed, voice, or negotiated, as directed by the LANDOWNER, and will assist the LANDOWNER in determining the suitable qualifications of any potential forest product market. Upon selection of a satisfactory bidder, the FORESTER will execute a contract on behalf of the LANDOWNER; however, the LANDOWNER reserves the right to reject any and all bids. Logger and log markets shall be approved by the LANDOWNER.

2. Sale Administration

a. FORESTER will diligently protect the interest of the LANDOWNER throughout the duration of the sale and will monitor contractor compliance for all contract terms and Idaho State Forest Regulations.

b. FORESTER will make visits to the logging site to observe progress and compliance with contract terms. FORESTER will make pertinent notes, keep LANDOWNER fully informed of contract progress, and inform the LANDOWNER of any problems requiring the LANDOWNER's attention.

c. FORESTER will accurately account for all harvested timber and require that measurement be received in accordance with applicable scaling rules.

d. FORESTER will receive payments for harvested timber and will disburse payments to the LANDOWNER on the 10th of the month following the month in which the timber was paid for. FORESTER will provide accounting, using recognized accounting practices for all receipts and disbursements, and will keep copies of all pertinent documents including load tickets, scale slips, and mill purchase agreements. Accounting shall be available for inspection by the LANDOWNER at any time.

3. Sale Close-out

a. At close of logging operations, FORESTER will make a final inspection of the logging site and list any deficiencies requiring correction by the contractor.

b. Upon correction of all deficiencies to the satisfaction of the LANDOWNER, the FORESTER will release any residual funds to the contractor and provide a complete accounting of all money received and disbursed on behalf of the LANDOWNER.

INSURANCE

FORESTERS will maintain, for the duration of this Agreement, the following types of insurance with the minimum limits as specified:

1. Workman's Compensation

Workman's Compensation and Employer's Liability coverage with limits as required by the statutes of the State of Washington and Idaho.

2. Automobile Insurance

Automobile Bodily Injury and Property Damage Liability insurance covering all owned, non-owned, or hired automobiles used in connection with this Agreement, with limits of not less than \$1,000,000.00 each occurrence combined, single limit for bodily Injury Liability and Property Damage Liability.

3. General Liability Insurance

Comprehensive General Liability Insurance, with limits not less than \$2,000,000.00 each occurrence combined, single limit for Bodily Injury Liability and Property Damage Liability.

Hold Harmless

FORESTER agrees to hold harmless the LANDOWNER for any injuries or damages sustained by FORESTER or its agents concerning performance of the FORESTER's duties, other than those injuries or damage that might result from the negligence or intentional conduct of LANDOWNER.

PAYMENT FOR SERVICES

LANDOWNER agrees to pay FORESTER for benefits and services received at the rate of \$36/MBF net scale for sawlogs, \$2.50/ton for hew-wood and \$.50/ton for pulp products removed. These fees are based upon the forest product-merchandising plan anticipated at contract signing. In addition, the FORESTER shall be paid \$70/hour and .50/mile for work related to securing logging access, not to exceed \$3,000.00 without prior approval by the LANDOWNER.

TERMINATION

The term of this Agreement shall be from the date of execution until the timber sale for which this Agreement is written is fully completed or until one year following signing date, whichever occurs last. This agreement may be extended beyond said date by the written consent of both parties.

IN WITNESS WHEREOF, the parties have signed the Agreement the day and year first above written.

INLAND FOREST MANAGEMENT, INC.
FORESTER



By _____
Mike Wolcott

LANDOWNER

By _____
City of Bonners Ferry

Title

Attachment 1 to Timber Sale Agreement

Dated December 14, 2017

The LANDOWNER covenants and warrants that the LANDOWNER has free and unencumbered title to all of the following described real property, together with the timber situated thereon, and further agrees to indemnify the FORESTER harmless from any claim or demand relating to such title:

West ½ Section 11, T62N, R2E, B.M., Boundary County, State of Idaho

CITY OF BONNERS FERRY SOCIAL MEDIA POLICY

I. INTRODUCTION

- A. This policy provides guidelines for the use, management, administration and oversight of City of Bonners Ferry-owned social media for official use. It also provides guidelines for employees' personal use of social media both at work and while off-duty.
- B. Social media come in many forms and include any method that facilitates electronic communications, including internet forums, blogs, online profiles, wikis, podcasts, pictures, video, email, instant messaging, music sharing, voice over IP, as well as social websites or online communities for business and personal use, such as Facebook, LinkedIn, Yelp, YouTube, Google+, Flickr, Pinterest, Path, Picasa, Twitter, message Boards and chat rooms, among others.

II. CITY OF BONNERS FERRY MEDIA ACCOUNT ACCESS

- A. Creation and use of social media forums on behalf of the City of Bonners Ferry are allowed when there is a clear public entity purpose.
- B. All City of Bonners Ferry-authorized social media must only be created with a City of Bonners Ferry email account and shall be authorized by City of Bonners Ferry and belong to the City of Bonners Ferry. They are overseen and managed at the department level by authorized supervisors.
- C. Specific employees shall be authorized in writing to use the particular social media account on behalf of the City of Bonners Ferry and department, and are the only individuals permitted to access, manage, publish, comment and/or post on behalf of the City of Bonners Ferry on the media. These employees must conduct themselves at all times in accordance with all applicable City of Bonners Ferry policies.
- D. All posts on City of Bonners Ferry social media must be in accordance with this policy and must be monitored by the department. Departments must be able to edit or remove content in violation of this policy.
- E. Authorized employees must not share personal information about him/herself, other City of Bonners Ferry employees or citizens on the social media.
- F. Whenever possible, City of Bonners Ferry social media should link back to the official City of Bonners Ferry website for forms, documents, online services and other information for conducting business with the City of Bonners Ferry.

- G. Content on social media forums must abide by all applicable federal, state, and local laws, regulations and policies, including copyright, trademark and printed material laws.

III. SOCIAL MEDIA CONTENT

- A. Users of City of Bonners Ferry social media forums must be notified on the forum site that:
 - 1. The intended purpose of the forum is to serve as a medium for communication between the City of Bonners Ferry and members of the public;
 - 2. Submission of comments by members of the public constitutes participation in a limited public forum;
 - 3. A comment posted by a member of the public is the opinion of the poster only;
 - 4. Publication of the comment does not imply endorsement of, or agreement by, the City of Bonners Ferry; and
 - 5. Comments do not necessarily reflect the opinions or policies of the City of Bonners Ferry unless expressly stated by an authorized user.
- B. Comments on the City of Bonners Ferry’s social media forums shall only be allowed when comments are consistent with the provisions of this policy.
- C. Posts and comments containing any of the following inappropriate forms of content are not allowed:
 - 1. Comments not topically related to the particular post, thread, topic or article being commented upon;
 - 2. Profane, obscene, sexual or violent language or content, or links to such;
 - 3. Defamatory or personal attacks;
 - 4. Threats of harm to any person or organization;
 - 5. Content that promotes, fosters or perpetuates harassment or discrimination on the basis of race, color, religion, sex, age, national origin, citizenship, physical or mental disability, genetic information, veteran status, sexual orientation, gender identity/expression or any other characteristic protected by law;

6. Solicitation of commerce, including but not limited to advertising for any business or product for sale;
7. Comments in support of or opposition to political campaigns, candidates or ballot measures of any kind;
8. Encouragement of illegal activity;
9. Conduct that violates any federal, state, or local law;
10. Information that may compromise the safety or security of the public or public systems;
11. Content that violates a legal ownership interest of any person or entity, such as trademark, patent or copyright; or
12. Confidential or proprietary information.
13. If activity listed in 4, 8, 9 or 10 occurs, employees must secure the information and notify the City of Bonners Ferry Police Department.

D. Comments complying with these rules must be allowed to remain, regardless of whether they are favorable or unfavorable to the City of Bonners Ferry.

E. The City of Bonners Ferry may edit, restrict or remove, in whole or in part, any content that violates this policy or applicable law. Content that is edited or removed must be retained in accordance with the relevant records retention schedule. This content must be accompanied by a description of the reason it was edited or removed, the date and time of edit or removal, and the identity of the person posting the content, if available.

F. The City of Bonners Ferry may deny access to City of Bonners Ferry social media at any time and without prior notice to any person who violates these content guidelines.

G. These content guidelines must be displayed on the social media site or made available by a link to the City of Bonners Ferry's official website.

IV. PERSONAL USE OF SOCIAL MEDIA BY EMPLOYEES

A. Employees may access social media while at work within the parameters of the City of Bonners Ferry's policies. They must limit use to personal time, such as breaks, lunch periods and when off-duty. It must not interfere with, or be disruptive to, City of Bonners Ferry business or the employee's job duties.

- B. If an employee speaks about job-related content on personal social media, or makes reference to the City of Bonners Ferry, people may perceive that the employee is acting on behalf of the City of Bonners Ferry. When making such statements, the employee must clearly state that the statements are the employee's personal views and are not the views of the City of Bonners Ferry. An example of such disclaimer is "The views, opinions, ideas and information expressed are my own and do not reflect the views of my employer and are not in any way attributable to City of Bonners Ferry."
- C. Participation in social media, whether through City of Bonners Ferry or non- City of Bonners Ferry internet resources, and whether made while on or off duty, must not violate the privacy rights of other City of Bonners Ferry employees, customers, citizens or business partners.
- D. When participating in social media, employees must not violate any City of Bonners Ferry policy.
- E. Employees may be disciplined, up to and including termination, for engaging in inappropriate social media activity while either at work or away from work that impacts the work of the City of Bonners Ferry, the employee or any other City of Bonners Ferry employee. Examples of inappropriate social media activity includes, but is not limited to, any of the following:
 - 1. Promoting or taking part in activities which violate federal, state or local law;
 - 2. Making false or misleading statements about any City of Bonners Ferry employee, the City of Bonners Ferry, City of Bonners Ferry customer, business partner, vendor or supplier;
 - 3. Making disparaging remarks toward or about any City of Bonners Ferry employee, the City of Bonners Ferry , City of Bonners Ferry customer, business partner, vendor or supplier that are based on race, color, religion, sex, age, national origin, citizenship, physical or mental disability, genetic information, veteran status, sexual orientation, gender identity/expression or any other characteristic protected by law;
 - 4. Using social media to bully, threaten harm, harass, discriminate or retaliate against any City of Bonners Ferry employee, City of Bonners Ferry customer, business partner, vendor or supplier;
 - 5. Posting content or making comments that purport to express the opinions of the City of Bonners Ferry.

- F. Nothing in this policy grants an individual right to, or may be construed to provide, an expectation of privacy, including while engaged in personal social media:
1. Persons who use social media should be mindful that once content is placed online, it is no longer under their control and content shared through private social media does not always stay private.
 2. Employees have no expectation of privacy while using City of Bonners Ferry digital equipment or facilities for any purpose, including the use of email or other electronic communications of any kind, to download, transmit, post, comment or store information.
 3. Regardless of password use and privacy settings, and without notice to the employee, the City of Bonners Ferry may retrieve, review, monitor or log internet usage and content found on City of Bonners Ferry systems and digital equipment.
- G. Employees are free to express themselves as private citizens on social media sites about matters of public concern as long as their speech does not impair working relationships within the City of Bonners Ferry, impede the performance of duties, impair harmony among co-employees or negatively affect the public perception of the City of Bonners Ferry.
- H. Employees are cautioned that speech on- or off-duty, made pursuant to their official duties, is not protected speech under the First Amendment and may form the basis for discipline if deemed harmful to the City of Bonners Ferry.

**CITY OF BONNERS FERRY ELECTRIC FUND
MONTHLY FINANCIAL AND OPERATING REPORT**

REPORT FOR THE MONTH OF: **November, 2017**

	DOLLARS		KWH SOLD		# of Cust. This Month
	This Month	Year to Date	This Month	Year to Date	
ENERGY SALES					
1 Residential & Farm	\$138,421	\$258,384	2,237,968	3,811,041	2,024
2 Residential Seasonal				0	
3 Commercial - small (50 KVA or less)	\$43,026	\$79,053	628,115	1,134,193	456
4 Commercial - large (over 50 KVA)	\$84,036	\$181,760	1,350,870	3,042,772	190
5 Industrial	\$100,358	\$184,956	1,932,717	3,563,936	12
6 Irrigation and/or drainage pumping	\$2,168	\$4,134	28,231	52,795	8
7 Public Street Lighting	\$2,450	\$4,901		0	3
8 Interdepartmental	\$4,436	\$8,709	65,073	129,089	28
9 Self Consumed	\$258	\$519	3,396	6,847	3
10				0	
11					
12 Total (1 thru 11)	\$375,153	\$722,416	6,246,370	11,740,673	2,724
INCOME STATEMENT					
OTHER REVENUES					
13 Pole Use	\$0				
14 Connects, Door Hangers, Capitalization	\$1,055	\$2,425			
15 Conservation					
16 Misc. Electric Revenue	\$30	\$30			
17 Total Misc. Revenue (13 thru 15)	\$1,085	\$2,455			
18 Total Operating Revenue (12 + 16)	\$376,238	\$724,871			
OPERATING EXPENSES					
19 Generation	\$27,084	\$51,849			
20 Power Purchases - BPA	\$207,566	\$207,566			
21 Power Purchases - Other				\$3,032	\$5,869
22 Maintenance - General Property	\$6,081	\$10,439		\$894	\$894
23 Conservation					
24 Customer's Srvc & Record	\$1,330	\$1,330			
25 Total Ops & Treatment Expense					
26 Administrative and General	\$41,096	\$118,025			
27 Transmission	\$3,828	\$6,725		\$2,603	\$5,206
28 Distribution	\$43,117	\$72,472			
29 Rolling Equipment	\$4,047	\$5,995			
30 Total Operating Expenses(19 thru 29)	\$334,149	\$474,401			
1. Total operating Revenue (line 18)				\$376,238	\$724,871
2. Operating revenue deductions:					
3. Total operating expenses (line 30)				\$334,149	\$474,401
4. Depreciation				\$41,315	\$82,630
5. Amortization					
6. Taxes (transfer to General Fund)				\$18,812	\$36,244
7. Tax equivalents (interest to General Fund)				\$3,032	\$5,869
8. Total operating revenue deductions(3 thru 7)				\$397,308	\$599,144
9. Operating Income (1 minus 8)				(\$21,070)	\$125,727
OTHER INCOME					
10. Interest				\$3,032	\$5,869
11. Misc. Non-operating revenue (net)				\$894	\$894
13. Gross Income (9 + 12)				\$3,926	\$6,763
14. Interest on long term debt				(\$17,144)	\$132,490
15. Interest on investment of municipality					
16. BPA Revenues					
17. BPA Expenditures					
18. Miscellaneous income deductions					
19. Total Income deductions (14 thru 18)				\$2,603	\$5,206
20. Net Income (13 minus 19)				(\$19,747)	\$127,284

**CITY OF BONNERS FERRY SEWER FUND
MONTHLY FINANCIAL AND OPERATING REPORT**

REPORT FOR THE MONTH OF: *November, 2017*

	SALES	DOLLARS		Cubic Feet Sold		# of Cust.
		This Month	Year to Date	This Month	Year to Date	
1	Residential	\$34,331	\$68,593			1,011
2	Commercial - small	\$21,574	\$43,285			201
3	Commercial - large	\$13,123	\$26,246			72
4	Interdepartmental	\$34	\$67			1
5	Wholesale					
6	Industrial	\$67	\$135			2
7	Pumping & Drainage					
8						
9	Total (1 thru 7)	\$69,129	\$138,326	0	0	1,287
INCOME STATEMENT						
OTHER REVENUES						
10	Junk or Salvage Sold				\$69,129	Year to Date \$139,390
11	Flusher Truck Rental					
12	Misc. Sewer Revenue				\$16,527	\$34,971
13	Connect Fees		\$1,064			
14	Grant Revenue					
15	Total Misc. Revenue (10 thru 14)	\$0	\$1,064		\$6,100	\$12,200
16	Total Operating Revenue (9 + 15)	\$69,129	\$139,390			
OPERATING EXPENSES						
17	Pumping & Lift	\$1,525	\$2,884		\$3,456	\$6,969
18	Treatment	\$6,310	\$12,794		\$26,083	\$54,140
19	Dredging	\$1,483	\$3,072		\$43,046	\$85,250
20	Transmission				\$185	\$358
21	Distribution	\$786	\$1,154			
22	Collection				\$185	\$358
23	Operation Lines				\$43,231	\$85,608
24	Maintenance of Lines	\$125	\$125			
25	Structure Maintenance					
26	Customer Service					
27	Customer Accounting	\$216	\$216			
28	Rolling Equipment	\$652	\$697			
29	General & Administrative	\$5,430	\$14,029			
30	General Property Maintenance				\$0	\$0
31	Total Operating Expenses(17 thru 30)	\$16,527	\$34,971		\$43,231	\$85,608

