

Welcome to tonight's City Council meeting!

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council. Special accommodations to see, hear, or participate in the public meeting should be made at City Hall within two days of the public meeting.

Vision Statement

Bonners Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life.

**AGENDA
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
May 16, 2017
7:00 p.m.**

PUBLIC HEARING

PLEDGE OF ALLEGIANCE

GUESTS

PUBLIC COMMENTS

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

REPORTS

Police/Fire/City Administrator/Economic Development Coordinator/Urban Renewal District

CONSENT AGENDA

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Treasurer's Report
4. Approval of May 2, 2017 Council Meeting Minutes

OLD BUSINESS

NEW BUSINESS

5. City – First Reading of Ordinance Amending City Code Title 2, Chapter 2 Concerning Traffic Safety Committee (attachment)
6. City – Waive Reading Rules and Adopt Ordinance #565 Amending City Code Title 2, Chapter 2 Concerning Traffic Safety Committee
7. Water – Approve Purchase of Land for Well Site from Gary Falcon and Authorize Mayor to Sign Paperwork (attachment)

8. Street – Authorize Mayor to Sign Augusta Street Grant Paperwork and Approve Payment to HMM Engineering and KG&T Septic (attachment)
9. Electric – Authorize Mayor to Sign Settlement Agreement and Release with Knight Construction and Supply for Damaged Substation Switch (attachment)
10. City – Approve Traffic Safety Committee Recommendations for Crosswalk Locations and Traffic Signal Light for the Highway 95 Project (attachment)

EXECUTIVE SESSION PURSUANT TO IDAHO CODE 74-206, SUBSECTION 1

(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student;

(c) To acquire an interest in real property which is not owned by a public agency;

(d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code;

(e) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations;

(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;

(g) By the commission of pardons and parole, as provided by law;

(h) By the custody review board of the Idaho department of juvenile corrections, as provided by law;

(i) To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed. The mere presence of a representative of the public agency's risk manager or insurance provider at an executive session does not satisfy this requirement; or

(j) To consider labor contract matters authorized under section 67-2345A [74-206A] (1) (a) and (b), Idaho Code.

ADJOURNMENT

INFORMATION

11. City – Mayoral Proclamation for Police Week May 14-20, 2017 (attachment)
12. City – “The South Hill” Boundary County Historical Museum Article March 18, 2017 (attachment)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BONNERS FERRY, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AMENDING BONNERS FERRY CITY CODE TITLE TWO, CHAPTER TWO CONCERNING THE TRAFFIC SAFETY COMMITTEE; PROVIDING FOR UP TO SEVEN MEMBERS ON THE COMMITTEE; AMENDING EX OFFICIO MEMBERS OF THE COMMITTEE; AMENDING DUTIES OF THE COMMITTEE; PROVIDING THAT THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Mayor and City Council have determined that it is in the best interests of the citizens of the City of Bonners Ferry to make amendments to the City Code governing the Traffic Safety Committee,

NOW THEREFORE, Be it ordained by the Mayor and the Council of the City of Bonners Ferry, Idaho, as follows:

Section 1: That Bonners Ferry City Code Title 2, Chapter 2 is hereby amended as follows:

2-2-1: CREATED:

There is hereby created, in accordance with section 50-210, Idaho Code, a special advisory committee to be known as the traffic safety committee, with the powers and duties as hereinafter set forth.

2-2-2: MEMBERSHIP; TERM:

A. Appointment: The traffic safety committee shall consist of no fewer than five (5) and up to seven (7) members appointed by the mayor with the consent of the council.

B. Term: Members shall serve terms of two (2) years; provided, however, that, of the first five (5) members thus appointed, three (3) shall serve a term of one year, which positions shall, in the following year, be appointed for two (2) year terms, the intent being that approximately one-half ($\frac{1}{2}$) of the committee shall be appointed each year. Members may be reappointed for successive terms. The membership shall represent a cross section of the traveling public.

C. Vacancies: Vacancies shall be filled by appointment of the mayor with the consent of the council.

2-2-3: EX OFFICIO MEMBERS

The following persons may ~~shall~~ serve as ex officio members of the traffic safety committee, with the right to advise the committee but without a vote on the committee: one member of the city council, the director of water department of the city or his designee, the city engineer or surveyor, one member of the planning and zoning commission, the police chief or his designee, and the fire chief or his designee, ~~and the state traffic engineer or his designee.~~

2-2-4: OFFICERS:

The officers shall consist of the chairman, vice chairman and secretary. The chairman and vice chairman shall be elected at the first meeting of the year for a term of one year. The secretary shall be appointed by the city clerk or his/her designee.

2-2-5: MEETINGS:

A. Regular Meetings: The meetings of the traffic safety committee shall be held not less than four (4) times a year, or more often as the membership decides.

B. Special Meetings: The chairman or two (2) members of the committee may call a special meeting as the need arises.

C. Quorum: The business of the traffic safety committee may be conducted when a quorum is present. A "quorum" is defined as a majority of the voting membership.

2-2-6: EXPENDITURES:

The members of the committee shall make no expenditure or incur any indebtedness except as may be authorized and appropriated by the city council.

2-2-7: DUTIES:

The duties of the traffic safety committee shall be as follows:

A. To review the impact of commercial and industrial developments on the city's transportation system.

B. To review major subdivisions' traffic generation characteristics and the possible impact on the street system.

~~C. To review major construction projects in the preliminary design phase.~~

C ~~D~~. To review the design and timing of new signal installations.

~~E. To review the long term and short term capital improvements budgets (traffic division) of the city each year.~~

D ~~F~~. To review and make recommendations to city staff on all aspects of pedestrian and bicycle safety and appurtenant projects.

E ~~G~~. To review any other items which come to the attention of the staff or the committee which relate to traffic and public safety.

F ~~H~~. To recommend to the staff and the city council any and all changes or improvements which could or should be effected to improve traffic and pedestrian public safety for the citizens of the

city.

Section 2: EFFECTIVE DATE: This ordinance shall be effective upon its passage and publication in the manner provided by law.

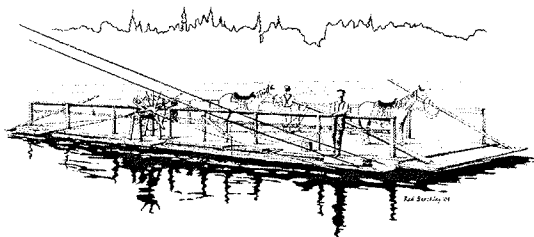
APPROVED by the Mayor and City Council of the City of Bonners Ferry this _____ day of _____, 2017.

CITY OF BONNERS FERRY, IDAHO

BY: _____
David Sims, Mayor

Attest:

Clerk, City of Bonners Ferry



MEMO

CITY OF BONNERS FERRY
CITY ADMIN/ENGINEER

Date: May 11, 2017
To: City Council
From: Mike Klaus, City Administrator/Engineer
Subject: **Land Purchase for New Well Site**

The test well at Dakota Street appears to provide a sufficient quantity and quality of water that would be beneficial to the City. Based on the chemical and flow testing that we have completed, I recommend purchasing the property described in the purchase agreement entered into by the City and Gary Falcon for \$45,000. I have attached the agreement for reference. The agreement was extended until May 31, 2017, which should provide just enough time to close on the property if approved by Council.

Thank you,

Mike

AGREEMENT FOR THE PURCHASE AND SALE OF REAL ESTATE

This AGREEMENT is made this 3rd day of January, 2017 by and between Gary T. Falcon ("Seller") and the City of Bonners Ferry, Idaho ("Buyer").

WITNESS AS FOLLOWS:

1. PURCHASE AND SALE. Seller agrees to sell and Buyer agrees to buy, on the terms and conditions hereinafter set forth, the land and improvements presently thereon located in Bonners Ferry, Idaho, legally described as parcel numbers RPB0240001004CA, RPB0240001006BA, RPB0240001008AA, RPB0240001006AA, and RPB0240001009BA, as shown in Exhibit A of this AGREEMENT.
2. PURCHASE PRICE AND TERMS. Buyer agrees to purchase the property described in Exhibit A for the sum of Forty-Five Thousand Dollars (\$45,000) to be paid to the Seller at closing, contingent upon the following conditions:
 - (a) That the Buyer is allowed to construct a test well on Sellers property described in Exhibit A, after the date of this AGREEMENT.
 - (b) That the Buyer is allowed unlimited access to the property described in Exhibit A, with any equipment and machinery necessary for test well construction and pump testing, for a period of 120 days from the date of this AGREEMENT.
 - (c) That the pump testing yields results that indicate a quantity and quality of water that is deemed useful as a Public Water Supply, in the Buyers determination.
 - (d) If Buyer determines that the property will not provide a public water supply of useful quantity and quality, in the determination of the Buyer, the Buyer agrees to pay Seller Five Thousand Dollars (\$5,000), and is not obligated to purchase the property described in Exhibit A.
 - (e) That this AGREEMENT is approved by the Bonners Ferry City Council.
3. SITE RESTORATION. If Buyer does not purchase property described in Exhibit A, but does install test well, Buyer will abandon the test well at Buyer's expense. Test well abandonment will include:
 - (a) The removal of well casing ten (10) feet below natural ground surface adjacent to test well.

- (b) Abandonment by the Buyer will be performed in accordance with Idaho Department of Water Resources (IDWR) standards as described in the Well Construction Standards Rules referenced in IDAPA 37.03.09.
 - (c) The Buyer will replace all native soils and compact them to match density of adjacent native soils.
 - (d) The Buyer will smooth all disrupted ground surfaces and grass seed all disturbed areas with mulch.
4. SELLER'S PROPERTY DISCLOSURE. Buyer acknowledges receipt of Seller's property condition disclosure statement as required by Idaho Code 55-2501, et seq. prior to signing this AGREEMENT.
 5. TITLE. Title Company and closing agent will be Community Title, LLC; merchantable title shall be conveyed by Warranty Deed.
 6. CLOSING AND CLOSING COSTS. The closing shall take place at City Hall in Bonners Ferry, Idaho, within 120 days of the date of this AGREEMENT. Seller agrees to execute and deliver to Buyer at the closing such other Affidavits and Certificates as may be reasonably necessary for Buyer's acquisition of the property. The Buyer is responsible for closing and recording costs.
 7. HOLD HARMLESS: Buyer specifically indemnifies and holds harmless Seller from any and all damages, tort or statutory liability, claims, suits, actions, and/or costs (including attorney's fees), arising from or occasioned by Buyer's use of, or presence on the aforementioned property. This release is further intended to release liability resulting from any conditions of attractive nuisance caused by the Buyer or its contractors or agents.

Buyer:

City of Bonners Ferry

By: _____

Title: Mayor

Seller:

Gary T. Falcon

By: _____

Title: Owner

Attest: _____

Title: City Clerk

Attest: _____

Title: City Clerk

EXHIBIT A



RPB0240010024A

10
15
RPB0240005002AA

RPB0240001013AA

15
RPB0240001015AA

16
17
RPB0240001018AA

9
100'
RPB0240001009AA

5
6
7
RPB0240001006BA

25
25
RPB0240001009BA

RPB0240001008AA

3
4
RPB0240001004CA

100'
100'
RPB0240001006AA

100'
2
3
RPB0240001003AA

111'
RPB0240001004AA

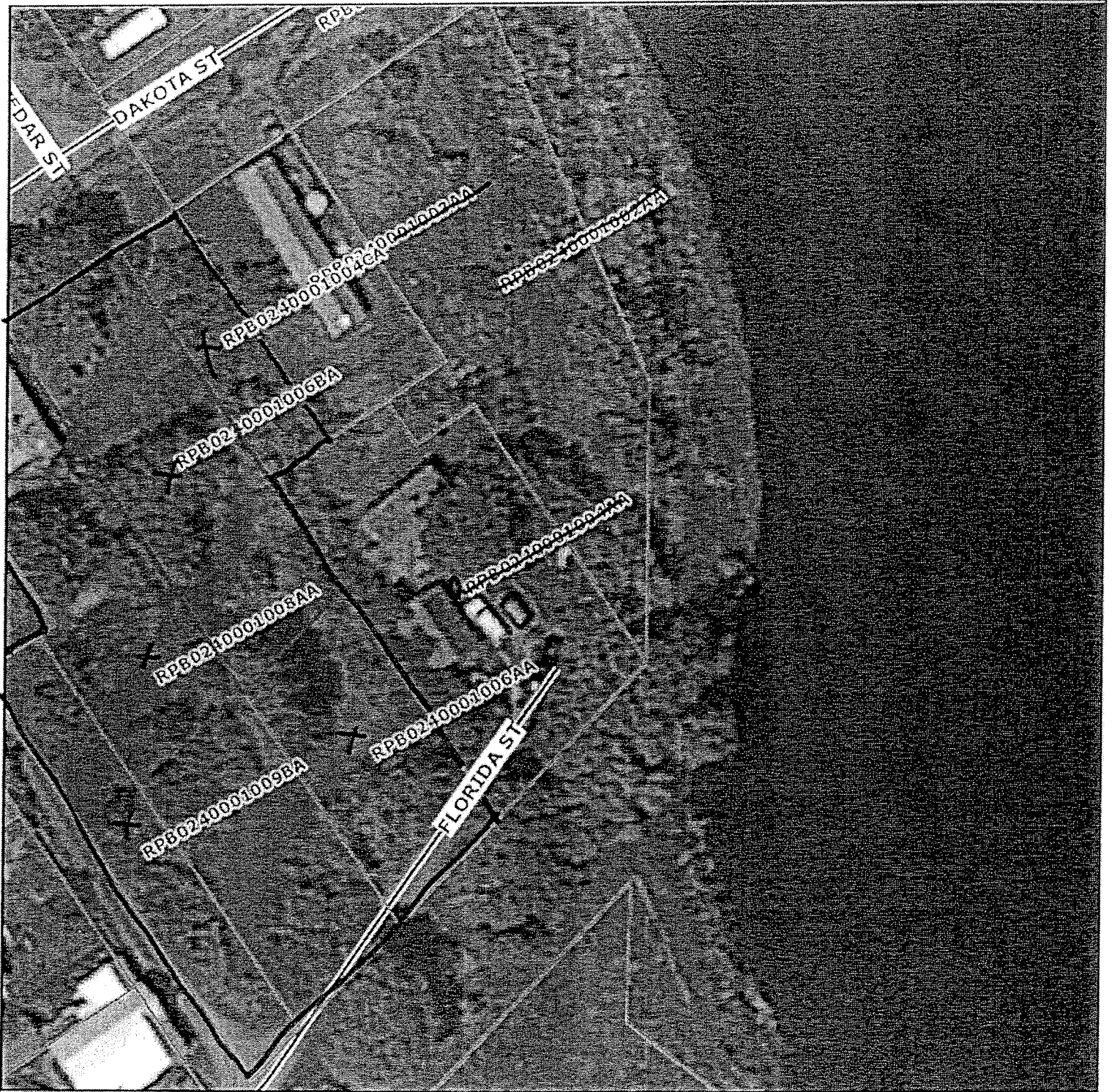
1
RPB0240001002AA

50
STARK ST

STARK ST

50'

50'



Community Title, LLC

"Researching the past to protect your future"

6667 Main St
PO Box 1462

Bonham, Texas, ID 75013

www.communitytitle.com

Phone 214-207-9500
Toll Free 800-261-5100
Fax 214-207-9570

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geoAdvantage

www.sentrydynamics.net



IDAHO TRANSPORTATION DEPARTMENT

600 W. Prairie Ave.
Coeur d'Alene, ID 83815-8764

(208) 772-1200
itd.idaho.gov

9/8/16

City of Bonners Ferry
PO Box 149
Bonners Ferry, ID 83805

Dear Mayor David Sims,

Please find the enclosed Invoice # 18809-06; Progress Report #2 for KN 18809, Agreement 94070; Augusta Street Sidewalks from HMH, LLC. We have reviewed the invoice for accuracy.

If you agree, please sign on page 2 of 2 of Form 771, in the space labeled: "Second Reviewer," and pay HMH, LLC \$5,640.97. Also, please fill out the section "Consultant Performance," and send copy to the consultant.

We also need HMH to sign the PSA on page 6 of the invoice pdf in the space "Payment Requested (Consultant)."

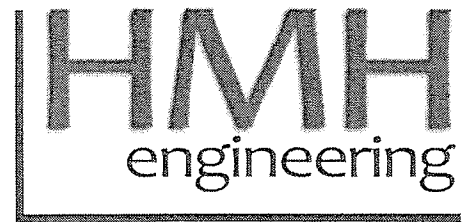
Upon issuance of the check, please email the entire packet back to us with a copy of your check to HMH, LLC and we will reimburse you your portion.

If you have any questions, please feel free to contact me directly.

Thank you,

G. Brands

Gregory Brands, P.E.
208-772-1274
Gregory.Brands@ITD.Idaho.gov
Jenny.klein@itd.idaho.gov



August 31, 2016 ✓

Greg Brands, PE
ITD District 1
600 West Prairie Ave
Coeur d'Alene, ID 83815

RE: AUGUSTA ST SIDEWALK, BONNERS FERRY
Project A018(809); Key No. 18809


Subject: Invoice Number 18809-06 ✓

Dear Greg,

Enclosed in Invoice Number 18809-06 for professional services rendered for the above referenced project. This invoice also includes backup for the justification of the charges.

The current invoice amount is \$5,640.97. The total amount invoiced to date is \$7,291.00 (91.14%) out of the budget of \$8,000 for Engineer of Record Services/Supplemental #2. Thank you for the opportunity to serve you on this project and if you have any questions on this subject, please contact me at 651-4152.

Sincerely,


Eric Olson, PE
Project Manager



CONSULTANT
 PROJECT NAME
 PROJECT NUMBER
 KEY NUMBER

HMH Engineering, LLC.
 AUGUSTA STREET, BONNERS FERRY, IDAHO
 A018(809)
 18809

A. SUMMARY ESTIMATED MAN-DAY COSTS

		Man-Days	=	Man-Hours	@	Hrly Rate	=	Raw Labor Cost
1	Shawn Metts, PE	0.0	=	0	@	\$47.12	=	\$ -
2	Eric Olson, PE	3.1	=	24.8	@	\$43.00	=	\$ 1,066.40
3	Marcus Levesey	0.6	=	4.5	@	\$22.00	=	\$ 99.00
4	Wes Miller, EIT	5.9	=	47.4	@	\$24.50	=	\$ 1,161.30
5	Carla Redline	0.0	=	0	@	\$25.00	=	\$ -
TOTAL RAW LABOR COST								= \$2,326.70

B. PAYROLL, FRINGE BENEFIT COSTS & OVERHEAD

Total Raw Labor Cost \$2,326.70 X Approved Overhead Rate 110.48% / = \$2,570.54

C. NET FEE

Total Raw Labor & Overhead \$4,897.24 X NET FEE** 12% / = \$587.67

D. FCCM

Total Raw Labor Cost \$2,326.70 X Approved FCCM Rate 0.00% / = \$0.00

TOTAL LABOR \$5,484.91

E. OUT-OF-POCKET EXPENSE SUMMARY

		Estimated Amount	@	Unit Cost	=	Estimated Expense
1	* MILEAGE (miles)	289	@	\$ 0.540	=	\$ 156.06
2	PRINTING	0	@	\$ 0.10	=	\$ -
3	* LODGING (Days)	0	@	\$ 2.00	=	\$ -
4	* MEALS (Days)	0	@	\$ 1.00	=	\$ -
TOTAL ESTIMATED EXPENSE						= \$ 156.06

F. SUBCONSULTANTS

1 =
 2 =

TOTAL = \$5,640.97

* As per the "FEDERAL PER DIEM RATES FOR IDAHO"

** Negotiated % Fee



Professional Agreement Invoice and Progress Report

ITD 0771 (Rev. 11-11)

Idaho Transportation Department

itd.idaho.gov

This page must be filled out monthly by the Consultant and forwarded to the Agreement Administrator with the monthly invoice. If necessary, attach additional sheets for continuation.

Key Number 18809	Project Number A018(809)	Project Name AUGUSTA STREET, BONNERS FERRY	Date 08/31/16
Agreement Administrator Greg Brands, PE		Progress Report Number 06	Agreement Number 94070
Consultant's Name HMH Engineering, llc			Report/Billing Period (From and To) 07/08 - 08/31/16
Certification of Payment Submitted <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Certification Date 08/31/16	PSA Number 1	Invoice Number 18809-06
Describe Work Accomplished During the Month (List DOH Major Activities that were in progress during this period and estimate the remaining time for each.) Reviewed contractor material submittals, attended construction meetings, answered questions from contractor and local sponsor, prepared minor plan edits.			
Summarize Work Completed to Date (Milestones Completed and Dates) (List DOH Major Activities that were completed, including completion dates.) See above. 92% of budget expended. Construction project is scheduled for completion in September.			
List Information Required from ITD to Avoid Delays None			
List Changes in Scope or Complexity that Requires a Supplemental Agreement or Time Adjustments None			
Printed Name Eric Olson, PE	Title Project Manager	Consultant's Signature 	

Professional Agreement Invoice and Progress Report

ITD 0771 (Rev. 11-11)

Idaho Transportation Department

itd.idaho.gov

Status Report This page must be completed by the Agreement Administrator

A completed status report must accompany all Agreement invoices recommended for payment. The requested percentage of progress measurements for this report/billing period are required.

Key Number 18809	Program Number T151650	Progress Report Number 6	Agreement Number 94070
Agreement Time 163	Time Passed 72	Percent of Agreement Time Elapsed 44 %	Percent of Work Completed 85 %
Original Agreement Amount \$ 8,000.00	Supplemental(s) \$ 0	Current Agreement Amount \$ 8,000.00	Payments (Including this Payment) \$ 7,291.00
Percent of Agreement Dollars Paid 91 %			
Certification of Payment Submitted <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Certification Date 8/31/16	Fixed Fee This Invoice \$ 587.67	To Date \$ 756.01
		Negotiated \$ 808.00	
If There is a Significant Variance Between the Percentages, Please Explain			
Consultant Invoice Number 18809-06		This Payment Amount \$ 5,640.97	
Report Reviewed By G. Brands			Review Date 9-8-16

Consultant Performance To Be Completed Monthly by the Agreement Administrator

Work planned for this period was completed <input type="checkbox"/> Yes <input type="checkbox"/> No	Quality of work was completed satisfactory <input type="checkbox"/> Yes <input type="checkbox"/> No	Discussed performance with Consultant <input type="checkbox"/> Yes <input type="checkbox"/> No
Explain		
Performance: Describe the Consultants performance during this period		

- Progress Payment:** I certify that the Agreement provisions have been reviewed, the invoice amount checked, progress is substantiated, significant material expenses have support documentation (receipts), and the costs billed are project related and represent the work accomplished. I hereby approve the progress estimate for payment.
- Final Payment:** I certify that all work under the terms of the Agreement has been satisfactorily completed, any capital assets acquired have been delivered or value received, an affidavit of indebtedness received, and the project reviewed or audited and costs verified for work performed. I hereby approve final payment under the Agreement.

Agreement Administrator's Signature G. Brands	Date 9-8-16	Second (Independent) Reviewer's Signature
--	----------------	---

Distribution: DRI (Original) - Project File

Copy - Prime Consultant

REVIEWED
By Jenny Klein at 2:36 pm, Sep 06, 2016

Certification of Payment

Idaho Transportation Department



Fill out for each estimate/invoice and return within thirty (30) calendar days of receipt of ITD payment.
 Ref; ITD Std. Spec. 109.05 (Construction Contracts) and ITD Consultant Agreement Spec. I.5 (Consultant Agreements).
 Use additional pages if needed.

Key Number 18809	Project Number A018(809)	Project Name AUGUSTA STREET, BONNERS FERRY, IDAHO
Contract/Agreement Number 93719		Work Reflected in ITD Estimate/Invoice Number 05

List any subcontractors/subconsultants or manufacturers/suppliers not paid for work reflected on pay estimates/invoices for month being reported. Payment must be made for satisfactory performance based on the contract/agreement between the contractor/Consultant and the State. Retainage must also be paid upon satisfactory performance completion based on the contract/agreement between the Contractor/Consultant and the State.

Subcontractor/Subconsultant Manufacturer and/or Supplier	Reason for Non-Payment	Amount of Non-Payment	Agreement Administrator/ Resident Engineer Approval/Disapproval

I, Shawn Metts, Member
Name (Printed or Typed) Title

of HMH Engineering, LLC
Contractor/Consultant

do certify that to the best of my knowledge and with the exception of those subcontractors/subconsultants or manufactures/suppliers listed above, all subcontractors/subconsultants or manufactures/suppliers have been paid in accordance with the contract (20 days after receiving payment for the work performed by the subcontractors/subconsultants or manufactures/suppliers), and that any retainage held on a subcontractor/subconsultant or manufacture/supplier's work has been released within 20 days after satisfactory completion of all of the subcontractors/subconsultants or manufactures/suppliers' work.

Contractor/Consultant's Signature 	Date 8/31/16
---------------------------------------	------------------------

PROFESSIONAL SERVICES AUTHORIZATION and INVOICE SUMMARY



Consultant: **HMH, LLC**

Agreement No: 94070

Billing Ref No: 9407001

Authorization No: 1

Agreement Amounts	
Original Agreement:	\$8,000.00
Additional Services:	\$0.00
Supplementals:	\$0.00
TOTAL:	\$8,000.00

Consultant Invoice No: 18809-06

PROJECT	<u>Key No.</u>	<u>Project No.</u>	<u>Route</u>	<u>Location</u>
	18809	A018(809)	OFFSYS	AUGUSTA ST SIDEWALK, BONNERS FERRY

This document authorizes services to be performed as described below:

Number	<u>Description</u>	<u>Amount</u>
18809	Engineer of Record Services	\$8,000.00

Compensation for Services Shall not Exceed: **\$8,000.00**

Which Increases the Total Authorization Amount to **\$8,000.00**

Authorization Issued (Agreement Administrator)

Authorization Accepted (Consultant)

	6/20/16
Signature	Date

	6/20/16
Signature	Date

Authorized Amount	Previous Invoices	This Invoice	Total to Date	Balance Authorized
\$8,000.00	\$1,650.03	\$5,640.97	\$7,291.00	\$709.00

Payment Requested (Consultant)

Payment Recommended (Agreement Administrator)

	9/31/16
Signature	Date

G. Brands	9-8-16
Signature	Date

JK

HMH Engineering, LLC
Time by Job Detail 18809-EOR
 July 8 through August 28, 2016

Date	Name	Billing Status	Duration
Idaho Transportation Department:D1518809 Augusta St., Bonners Ferry - EOR			
BASE:Eric Olson, P. E.			
07/11/2016	Eric Olson	Unbilled	0.80
07/12/2016	Eric Olson	Unbilled	3.00
07/13/2016	Eric Olson	Unbilled	0.50
07/14/2016	Eric Olson	Unbilled	0.30
07/18/2016	Eric Olson	Unbilled	2.30
07/20/2016	Eric Olson	Unbilled	0.50
07/21/2016	Eric Olson	Unbilled	0.50
07/26/2016	Eric Olson	Unbilled	3.00
07/27/2016	Eric Olson	Unbilled	1.00
07/29/2016	Eric Olson	Unbilled	0.30
08/01/2016	Eric Olson	Unbilled	2.00
08/03/2016	Eric Olson	Unbilled	0.30
08/08/2016	Eric Olson	Unbilled	2.00
08/09/2016	Eric Olson	Unbilled	1.30
08/10/2016	Eric Olson	Unbilled	1.00
08/18/2016	Eric Olson	Unbilled	1.00
08/19/2016	Eric Olson	Unbilled	3.00
08/22/2016	Eric Olson	Unbilled	0.60
08/23/2016	Eric Olson	Unbilled	0.50
08/24/2016	Eric Olson	Unbilled	0.30
08/25/2016	Eric Olson	Unbilled	0.60
Total BASE:Eric Olson, P. E.			24.80
BASE:Marcus Levesey			
07/22/2016	Marcus J Lev...	Unbilled	4.50
Total BASE:Marcus Levesey			4.50
BASE:Wes Miller			
07/12/2016	Wesley G Mil...	Unbilled	1.50
07/13/2016	Wesley G Mil...	Unbilled	4.00
07/18/2016	Wesley G Mil...	Unbilled	3.00
07/20/2016	Wesley G Mil...	Unbilled	1.00
07/21/2016	Wesley G Mil...	Unbilled	1.00
07/22/2016	Wesley G Mil...	Unbilled	0.50
07/25/2016	Wesley G Mil...	Unbilled	1.00
07/28/2016	Wesley G Mil...	Unbilled	0.50
08/03/2016	Wesley G Mil...	Unbilled	0.70
08/04/2016	Wesley G Mil...	Unbilled	0.70
08/09/2016	Wesley G Mil...	Unbilled	7.50
08/10/2016	Wesley G Mil...	Unbilled	1.00
08/11/2016	Wesley G Mil...	Unbilled	3.00
08/15/2016	Wesley G Mil...	Unbilled	5.00
08/18/2016	Wesley G Mil...	Unbilled	2.00
08/19/2016	Wesley G Mil...	Unbilled	4.00
08/22/2016	Wesley G Mil...	Unbilled	7.00
08/22/2016	Wesley G Mil...	Unbilled	1.00
08/23/2016	Wesley G Mil...	Unbilled	1.00
08/24/2016	Wesley G Mil...	Unbilled	2.00
Total BASE:Wes Miller			47.40
Total Idaho Transportation Department:D1518809 A...			76.70
TOTAL			76.70





HMH Engineering, LLC

1302 W. Hayden Ave.
Hayden, ID 83835

Invoice

Date	Invoice #
8/31/2016	18809-06

Bill To
ITD District 1 Office 600 West Prairie Coeur d'Alene, ID 83815

HMH Project #
D1518809 Augusta St., Bonners Ferry - EOR

Date	Staff	Bill Hours	Description	Bill Rate	Labor Cost
7/11/2016	Eric Olson, P. E.	0.8	Submittal Review	43.00	34.40
7/12/2016	Eric Olson, P. E.	3	Submittal Review	43.00	129.00
7/12/2016	Wes Miller	1.5	Updating Plans Based on Supplied Materials	24.50	36.75
7/13/2016	Eric Olson, P. E.	0.5	Site Visit/Contractor Discussion	43.00	21.50
7/13/2016	Wes Miller	4	Updating Plans Based on Supplied Materials	24.50	98.00
7/14/2016	Eric Olson, P. E.	0.3	Submittal Review	43.00	12.90
7/18/2016	Eric Olson, P. E.	2.3	Grading Revision, Submittal Review, Construction Meeting	43.00	98.90
7/18/2016	Wes Miller	3	Reviewing Material Submittals & Revising Project Plans	24.50	73.50
7/20/2016	Eric Olson, P. E.	0.5	Finalize Grading Revision	43.00	21.50
7/20/2016	Wes Miller	1	Reviewing Material Submittals & Revising Project Plans	24.50	24.50
7/21/2016	Eric Olson, P. E.	0.5	Submittals, Coordination	43.00	21.50
7/21/2016	Wes Miller	1	Reviewing Material Submittals & Revising Project Plans	24.50	24.50
7/22/2016	Marcus Levesey	4.5	Submittal Review	22.00	99.00
7/22/2016	Wes Miller	0.5	Reviewing Material Submittals & Revising Project Plans	24.50	12.25
7/25/2016	Wes Miller	1	Monday Construction Meeting	24.50	24.50
7/26/2016	Eric Olson, P. E.	3	Submittal Review & Log	43.00	129.00
7/27/2016	Eric Olson, P. E.	1	Admin	43.00	43.00
7/28/2016	Wes Miller	0.5	Checking Submittals	24.50	12.25
7/29/2016	Eric Olson, P. E.	0.3	Phone Call Mike Klaus	43.00	12.90
8/1/2016	Eric Olson, P. E.	2	Construction Meeting	43.00	86.00
8/3/2016	Wes Miller	0.7	Addressing Plan Questions from Surveyor	24.50	17.15
8/3/2016	Eric Olson, P. E.	0.3	Construction Questions	43.00	12.90
8/4/2016	Wes Miller	0.7	Addressing Plan Questions from Surveyor	24.50	17.15
8/8/2016	Eric Olson, P. E.	2	Construction Meeting	43.00	86.00
8/9/2016	Wes Miller	7.5	Plan Revision 3	24.50	183.75
8/9/2016	Eric Olson, P. E.	1.3	Grading/Drainage Revision at Kindergarten	43.00	55.90
8/10/2016	Wes Miller	1	Plan Revision 3	24.50	24.50
8/10/2016	Eric Olson, P. E.	1	Project Management	43.00	43.00
8/11/2016	Wes Miller	3	Plan Revision 3	24.50	73.50
8/15/2016	Wes Miller	5	Monday Construction Meeting	24.50	122.50
8/18/2016	Eric Olson, P. E.	1	Grade Issue North End of Project	43.00	43.00
Total					



HMH Engineering, LLC

1302 W. Hayden Ave.
Hayden, ID 83835

Invoice

Date	Invoice #
8/31/2016	18809-06

Bill To
ITD District 1 Office 600 West Prairie Cocur d'Alene, ID 83815

HMH Project #
D1518809 Augusta St., Bonners Ferry - EOR

Date	Staff	Bill Hours	Description	Bill Rate	Labor Cost
8/18/2016	Wes Miller	2	Addressing Questions from the City	24.50	49.00
8/19/2016	Eric Olson, P. E.	3	Grade Issue North End of Project	43.00	129.00
8/19/2016	Wes Miller	4	Revisions to Curb at North End of School	24.50	98.00
8/22/2016	Wes Miller	7	Revisions to Curb at North End of School	24.50	171.50
8/22/2016	Wes Miller	1	Developing Estimate for Base Between Schools	24.50	24.50
8/22/2016	Eric Olson, P. E.	0.6	Phone Calls, Exhibit Review	43.00	25.80
8/23/2016	Wes Miller	1	Revisions to Curb at North End of School	24.50	24.50
8/23/2016	Eric Olson, P. E.	0.5	Phone Discussions Regarding Cost Changes	43.00	21.50
8/24/2016	Wes Miller	2	Developing Estimate for Base Between Schools	24.50	49.00
8/24/2016	Eric Olson, P. E.	0.3	Phone Discussions Regarding Cost Changes	43.00	12.90
8/25/2016	Eric Olson, P. E.	0.6	Base, Testing	43.00	25.80
8/8/2016			Eric O: Mileage 7/18/16 144 miles	77.76	77.76
8/30/2016			Wes M: Mileage 8/15/16 145 miles	78.30	78.30
	Reimb Group		Total Reimbursable Expenses		156.06
8/31/2016	Approved OH Rate		110.48%	2,570.54	2,570.54
8/31/2016	Net Fee		12%	587.67	587.67
Total					\$5,640.97

Mileage Log
 JMH Engineering, LLC.

D1518809

Name: Wesley Miller

Month: August

Authorized: *[Signature]*

Date	Origin	Destination	Odometer Reading		Distance	Billable	Project #	Purpose of trip
			Start	End		y/n		
8/10/2016	Office	R.C. Worst	115,848	115,859	11	n	D16022 Scarrow Septic	Site visit to look at drainfield location
8/15/2016	Office	Bonnars Ferry	115,879	116,024	145	y	D1518809 Augusta Street	Monday Construction Meeting
8/17/2016	Office	Forest Lake	116,040	116,059	19	n	D15027 Monarch Septic Systems	Drainfield connection verification
8/15/2016	Office	Bonnars Ferry	116,079	116,223	144	y	D1612964 US 95 Bonnars Ferry Stage 1	Looking at drainage on Cody St
8/25/2016	Office	R.C. Worst	116,273	116,284	11	n	D16022 Scarrow Septic	Site visit to survey drainfield area
						n		
						n		

TOTAL DIRECT 5020 289.00
 TOTAL INDIRECT 6110 41.00
 Per Mile Reimbursement \$0.540
 Reimbursement to Employee 5020 \$ 156.06
 Reimbursement to Employee 6110 \$ 22.14

[Handwritten mark]

145 miles / 78⁰⁰

Mileage Log
 HMM Engineering, LLC.

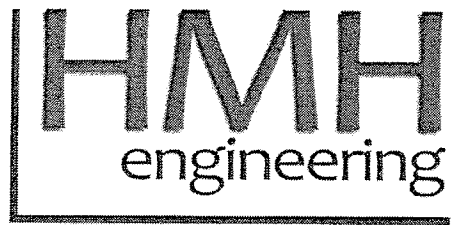
Name: Eric Olson *EO*
 Date: 8/3/2016
 Authorized: *EO*

D 1518809

Date	Origin	Destination	Odometer Reading		Distance	Billable y./n	Project #	Purpose of trip
			Start	End				
7/5/2016	HMH	City of Ponderay			90	N	M13001GEN Ponderay General Services	Council Meeting
7/6/2016	Home	Sun Up Bay Rd			46	N	D13003 Woods at Sun Up Bay	Site Visit
7/6/2016	HMH	Forest Lake at Mullan Trail Rd			20	N	D14003 Forest Lake	Site Visit
7/8/2016	HMH	Active West CDA			13	N	D15028 AW Mullan Ave	Project Meeting
7/8/2016	HMH	Campbell & Campbell CDA			10	N	D14006 Taylor Residence	Project Meeting
7/13/2016	HMH	Bonnerrys Ferry			150	Y	D1612964 US95 Ald Ln to Koot RV RR BR	Project Walk-Through
7/14/2016	HMH	Active West CDA			15	N	D16015 AW Union Pacific	Project Meeting
7/18/2016	HMH	Augusta St/ Bonnerrys Ferry			144	Y	D1518809 Augusta Street, Bonnerrys Ferry	Construction Meeting
7/19/2016	HMH	Taylor's/Hayden Lake			7	N	D14006 Taylor Residence	Site Meeting
7/19/2016	HMH	City Hall CDA			15	N	D16015 AW Union Pacific	Project Meeting
7/21/2016	HMH	Votaw/SH 97			54	N	D16014 Votaw Septic	Inspection
7/26/2016	HMH	Taylor's/Hayden Lake			7	N	D14006 Taylor Residence	Site Meeting

TOTAL DIRECT 5020 294.00
 TOTAL INDIRECT 6110 277.00
 Per Mile Reimbursement \$0.540
 Reimbursement to Employee 5020 \$ 158.76
 Reimbursement to Employee 6110 \$ 149.58

5
 144 miles / \$ 77.76



November 2, 2016

Greg Brands, PE
ITD District 1
600 West Prairie Ave
Coeur d'Alene, ID 83815

RE: AUGUSTA ST SIDEWALK, BONNERS FERRY
Project A018(809); Key No. 18809

Subject: Invoice Number 18809-07

Dear Greg,

Enclosed is Invoice Number 18809-07 for professional services rendered for the above referenced project. This invoice also includes backup for the justification of the charges.

The current invoice amount is \$661.24. The total amount invoiced to date is \$7,952.24 (99.40%) out of the budget of \$8,000 for Engineer of Record Services/Supplemental #2. Thank you for the opportunity to serve you on this project and if you have any questions on this subject, please contact me at 651-4152.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Olson".

Eric Olson, PE
Project Manager

A small, handwritten mark or signature in the bottom left corner of the page.

CONSULTANT
 PROJECT NAME
 PROJECT NUMBER
 KEY NUMBER

HMH Engineering, LLC.
 AUGUSTA STREET, BONNERS FERRY, IDAHO
 A018(809)
 18809

A. SUMMARY ESTIMATED MAN-DAY COSTS

		Man-Days	=	Man-Hours	@	Hrly Rate	=	Raw Labor Cost
1	Shawn Metts, PE	0.0	=		@	\$47.12	=	\$ -
2	Eric Olson, PE	0.6	=	4.4	@	\$43.00	=	\$ 189.20
3	Marcus Levesey	0.0	=		@	\$22.00	=	\$ -
4	Wes Miller, EIT	0.0	=		@	\$24.50	=	\$ -
5	Carla Redline	0.1	=	0.5	@	\$25.00	=	\$ 12.50
TOTAL RAW LABOR COST								= \$201.70

B. PAYROLL, FRINGE BENEFIT COSTS & OVERHEAD

Total Raw Labor Cost		Approved Overhead Rate	
\$201.70	X	110.48%	= \$222.84

C. NET FEE

Total Raw Labor & Overhead		NET FEE**	
\$424.54	X	12%	= \$50.94

D. FCCM

Total Raw Labor Cost		Approved FCCM Rate	
\$201.70	X	0.00%	= \$0.00
TOTAL LABOR			\$475.48

E. OUT-OF-POCKET EXPENSE SUMMARY

		Estimated Amount	@	Unit Cost	=	Estimated Expense
1	* MILEAGE (miles)	344	@	\$ 0.540	=	\$ 185.76
2	PRINTING	0	@	\$ 0.10	=	\$ -
3	* LODGING (Days)	0	@	\$ 2.00	=	\$ -
4	* MEALS (Days)	0	@	\$ 1.00	=	\$ -
TOTAL ESTIMATED EXPENSE						= \$ 185.76

F. SUBCONSULTANTS

1	=
2	=

TOTAL = \$661.24

* As per the "FEDERAL PER DIEM RATES FOR IDAHO"

** Negotiated % Fee

K



Professional Agreement Invoice and Progress Report

ITD 0771 (Rev. 11-11)

Idaho Transportation Department

itd.idaho.gov

This page must be filled out monthly by the Consultant and forwarded to the Agreement Administrator with the monthly invoice. If necessary, attach additional sheets for continuation.

Key Number 18809 ✓	Project Number A018(809)	Project Name AUGUSTA STREET, BONNERS FERRY ✓	Date 11/2/16 ✓
Agreement Administrator Greg Brands, PE	Progress Report Number 07 ✓	Agreement Number 94070 ✓	
Consultant's Name HMH Engineering, llc		Report/Billing Period (From and To) 08/29 - 10/02/16 ✓	
Certification of Payment Submitted <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Certification Date 11/2/16 ✓	PSA Number 1	Invoice Number 18809-07 ✓
Describe Work Accomplished During the Month (List DOH Major Activities that were in progress during this period and estimate the remaining time for each.) Attended construction meetings, answered questions from contractor and local sponsor, prepared minor plan edits.			
Summarize Work Completed to Date (Milestones Completed and Dates) (List DOH Major Activities that were completed, including completion dates.) See above. 99.4% of budget expended. This will be our last invoice. Construction is almost complete.			
List Information Required from ITD to Avoid Delays None			
List Changes in Scope or Complexity that Requires a Supplemental Agreement or Time Adjustments None			
Printed Name Eric Olson, PE	Title Project Manager	Consultant's Signature 	

X

Professional Agreement Invoice and Progress Report

ITD 0771 (Rev. 11-11)

Idaho Transportation Department

itd.idaho.gov

Status Report This page must be completed by the Agreement Administrator

A completed status report must accompany all Agreement invoices recommended for payment. The requested percentage of progress measurements for this report/billing period are required.

Key Number 18809	Program Number T151650	Progress Report Number 3-7	Agreement Number 94070
Agreement Time 163	Time Passed 104	Percent of Agreement Time Elapsed 64 %	Percent of Work Completed 100 %
Original Agreement Amount \$ 8k	Supplemental(s) \$ 0	Current Agreement Amount \$ 8k	Payments (Including this Payment) \$ 7,952.24
Certification of Payment Submitted <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Certification Date 11/2/16	Fixed Fee \$ 50.94
		This Invoice \$ 806.95	To Date \$ 808.00
Negotiated \$ 808.00			
If There is a Significant Variance Between the Percentages, Please Explain			
Consultant Invoice Number 18809-07		This Payment Amount \$ 661.24	
Report Reviewed By			Review Date

APPROVED

By Gregory Brands at 3:46 pm, Nov 07, 2016

Consultant Performance To Be Completed Monthly by the Agreement Administrator

Work planned for this period was completed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Quality of work was completed satisfactory <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Discussed performance with Consultant <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Explain		
Performance: Describe the Consultants performance during this period		

- Progress Payment:** I certify that the Agreement provisions have been reviewed, the invoice amount checked, progress is substantiated, significant material expenses have support documentation (receipts), and the costs billed are project related and represent the work accomplished. I hereby approve the progress estimate for payment.
- Final Payment:** I certify that all work under the terms of the Agreement has been satisfactorily completed, any capital assets acquired have been delivered or value received, an affidavit of indebtedness received, and the project reviewed or audited and costs verified for work performed. I hereby approve final payment under the Agreement.

Agreement Administrator's Signature APPROVED By Gregory Brands at 3:47 pm, Nov 07, 2016	Date	Second (Independent) Reviewer's Signature REVIEWED By Jenny Klein at 3:09 pm, Nov 07, 2016
--	------	---

PROFESSIONAL SERVICES AUTHORIZATION and INVOICE SUMMARY



Consultant: **HMH, LLC**

Agreement No: 94070

Billing Ref No: 9407001

Authorization No: 1

Agreement Amounts	
Original Agreement:	\$8,000.00
Additional Services:	\$0.00
Supplementals:	\$0.00
TOTAL:	\$8,000.00

Consultant Invoice No: 18809-07

PROJECT	<u>Key No.</u>	<u>Project No.</u>	<u>Route</u>	<u>Location</u>
	18809	A018(809)	OFFSYS	AUGUSTA ST SIDEWALK, BONNERS FERRY

This document authorizes services to be performed as described below:

<u>Number</u>	<u>Description</u>	<u>Amount</u>
18809	Engineer of Record Services	\$8,000.00

Compensation for Services Shall not Exceed: **\$8,000.00**

Which Increases the Total Authorization Amount to **\$8,000.00**

Authorization Issued (Agreement Administrator)

Authorization Accepted (Consultant)

	6/20/16
<u>Signature</u>	<u>Date</u>

	6/20/16
<u>Signature</u>	<u>Date</u>

Authorized Amount	Previous Invoices	This Invoice	Total to Date	Balance Authorized
\$8,000.00	\$5,640.97	\$661.24	\$7,952.24	\$47.76

Payment Requested (Consultant)

Payment Recommended (Agreement Administrator)

	11/2/16
<u>Signature</u>	<u>Date</u>

APPROVED

By Gregory Brands at 3:48 pm, Nov 07, 2016

11:30 AM

10/12/16

HMH Engineering, LLC
Time by Job Detail
August 29 through October 2, 2016

Date	Name	Billing Status	Duration
Idaho Transportation Department:D1518809 Augusta St., Bonners Ferry - EOR			
BASE:Carla Redline			
08/31/2016	Carla W Redl...	Unbilled	0.50
Total BASE:Carla Redline			0.50
BASE:Eric Olson, P. E.			
08/29/2016	Eric Olson	Unbilled	1.00
08/30/2016	Eric Olson	Unbilled	0.20
09/02/2016	Eric Olson	Unbilled	1.00
09/13/2016	Eric Olson	Unbilled	1.00
09/14/2016	Eric Olson	Unbilled	0.20
09/29/2016	Eric Olson	Unbilled	1.00
Total BASE:Eric Olson, P. E.			4.40
Total Idaho Transportation Department:D1518809 A...			4.90
TOTAL			<u>4.90</u>



HMH Engineering, LLC

1302 W. Hayden Ave.
Hayden, ID 83835

Invoice

Date	Invoice #
9/1/2016	18809-07

Bill To
ITD District 1 Office 600 West Prairie Coeur d'Alene, ID 83815

HMH Project #
D1518809 Augusta St., Bonners Ferry - EOR

Date	Staff	Bill Hours	Description	Bill Rate	Labor Cost
8/29/2016	Eric Olson, P. E.	1	Construction Meeting	43.00	43.00
8/30/2016	Eric Olson, P. E.	0.2	New Approach Discussion	43.00	8.60
9/2/2016	Eric Olson, P. E.	1	Construction Meeting	43.00	43.00
9/13/2016	Eric Olson, P. E.	1	Const Meeting, Grading Revisions, Crown Measurements	43.00	43.00
9/14/2016	Eric Olson, P. E.	0.2	E-mails	43.00	8.60
9/13/2016			Eric O: Mileage 8/19/16 144 miles	77.76	77.76
9/13/2016			Eric O: Mileage 9/2/16 144 miles	77.76	77.76
10/3/2016			Eric O: Mileage 9/29/16 56 miles	30.24	30.24
	Reimb Group		Total Reimbursable Expenses		185.76
10/12/2016	Approved OH Rate		110.48%	222.84	222.84
10/12/2016	Net Fee		12%	50.94	50.94
9/29/2016	Eric Olson, P. E.	1	Project Mgmt	43.00	43.00
8/31/2016	Carla Redline	0.5	Invoicing	25.00	12.50
Total					\$661.24

Mileage Log
 HMM Engineering, LLC.

Name: Eric Olson
 Date: 9/9/2016

D1518809

Authorized: _____

Date	Origin	Destination	Odometer Reading		Distance	Billable	Project #	Purpose of trip
			Start	End		y / n		
8/1/2016	HMH	Bonnors Ferry			150	Y	D1612964 US95 Ald Ln to Koot RV RR BR	Drainage Investigation
8/2/2016	HMH	Mica View			30	N	D16018 Ashley Mica View	Site Visit
8/2/2016	HMH	Millview Ln CDA			14	N	D16018 Ashley Mica View	Site Visit
8/4/2016	HMH	Forest Lake at Mullan Trail Rd			23	N	D16006 Shaw Septic	Site Visit, Test Holes
8/8/2016	HMH	Bonnors Ferry			145	Y	D1612964 US95 Ald Ln to Koot RV RR BR	Site Visit
8/9/2016	HMH	Forest Lake at Mullan Trail Rd			25	N	D14003 Forest Lake	Site Visit w/ ESHD, Driveways
8/9/2016	HMH	City Hall CDA			15	N	D15024 AW Riverstone West	Public Hearing
8/11/2016	HMH	Mica View			30	N	D16018 Ashley Mica View	Site Visit, Test Holes
8/19/2016	HMH	Augusta St Bonnors Ferry			144	N	D1518809 Augusta Street, Bonnors Ferry	Construction Meeting
8/19/2016	HMH	Active West CDA			14	N	D15024 AW Riverstone West	Project Meeting
8/22/2016	HMH	Sandpoint			86	N	D16005 Daisy Street Sandpoint	Site Visit

144 miles / \$ 77.76

Note: Eric Olson's hours for 8/19/16 were reported on the prior invoice (#18809-010)

Mileage Log
 HMH Engineering, LLC.

Name: Eric Olson
 Date: 10/3/2016
 Authorized: _____

D1518809

Date	Origin	Destination	Odometer Reading		Distance	Billable y / n	Project #	Purpose of trip
			Start	End				
9/13/2016	HMH	City Hall CDA			15	N	D15024 AW Riviera Court	Public Hearing
9/22/2016	HMH	City Hall CDA			15	N	D15024 AW Riviera Court	Pre-Construction Meeting
9/28/2016	HMH	City Hall CDA			15	N	D16020 AW Riviera Place	Pre-Application Meeting
9/29/2016	HMH	Sandpoint			88	N	M13001U Sand Creek Bridge	Final Design Review Meeting
9/29/2016	Sandpoint	Bonnors Ferry			56	N	D1518809 Augusta Street, Bonnors Ferry	Construction Meeting

TOTAL DIRECT 5020 _____
 TOTAL INDIRECT 6110 189.00
 Per Mile Reimbursement \$0.540

Reimbursement to Employee 5020 \$ -
 Reimbursement to Employee 6110 \$ 102.06

56 miles / \$30.24

Mileage Log
 HMH Engineering, LLC.

Name: Eric Olson

Date: 9/9/2016

Authorized: _____

D1518809

		Odometer Reading		Billable			
8/29/2016	HMH	Bonnors Ferry		145	Y	D1612964 US95 Ald Ln to Koot RV RR BR	Site Visit
8/29/2016	HMH	Taylor's/Hayden Lake		7	N	D14006 Taylor Residence	Site Meeting
8/29/2016	HMH	Nelson's/Crestline Dr CDA		14	N	D16025 Crestline Septic	Site Meeting
8/30/2016	HMH	CDA HIE Lot		10	N	BP K9 Country Club	Meet for Site Visit
9/2/2016	HMH	Augusta SV Bonnors Ferry		144	Y	D1518809 Augusta Street, Bonnors Ferry	Construction Meeting
9/6/2016	HMH	City of Ponderay		88	N	M13001GEN Ponderay General Services	Office Visit
9/8/2016	HMH	Sandpoint		95	N	M13001GEN Ponderay General Services	Urban Cabinet Meeting, Story Site Visit

144 miles / \$77.76

PROFESSIONAL SERVICES AUTHORIZATION and INVOICE SUMMARY



Consultant: HMH, LLC

Agreement No: 94070

Billing Ref No: 9407001

Authorization No: 1

Agreement Amounts	
Original Agreement:	\$8,000.00
Additional Services:	\$0.00
Supplementals:	\$0.00
TOTAL:	\$8,000.00

Consultant Invoice No: 18809-06

PROJECT	<u>Key No.</u>	<u>Project No.</u>	<u>Route</u>	<u>Location</u>
	18809	A018(809)	OFFSYS	AUGUSTA ST SIDEWALK, BONNERS FERRY

This document authorizes services to be performed as described below:

Number	<u>Description</u>	<u>Amount</u>
18809	Engineer of Record Services	\$8,000.00

Compensation for Services Shall not Exceed: **\$8,000.00**

Which Increases the Total Authorization Amount to **\$8,000.00**

Authorization Issued (Agreement Administrator)

Authorization Accepted (Consultant)

	6/20/16
Signature	Date

	6/20/16
Signature	Date

Authorized Amount	Previous Invoices	This Invoice	Total to Date	Balance Authorized
\$8,000.00	\$1,650.03	\$5,640.97	\$7,291.00	\$709.00

Payment Requested (Consultant)

Payment Recommended (Agreement Administrator)

	6/31/16
Signature	Date

G. Brands	9-8-16
Signature	Date

K

SETTLEMENT AGREEMENT AND RELEASE

This Settlement Agreement and Release (hereinafter "Agreement") is being entered into by and between CITY OF BONNERS FERRY (hereinafter "Claimant") and the KNIGHT CONST. & SUPPLY, INC. (hereinafter, "INSURED").

WHEREAS Claimant has asserted a claim for property damage against INSURED; and

WHEREAS INSURED, has offered to assist Claimant by paying for and repairing claimant's damaged property;

WHEREAS the parties wish to resolve, fully and finally, all potential disputes between them; IT IS HEREBY AGREED as follows:

1. In full and final settlement of any and all claims asserted or which could have been asserted as a result of Claimant's alleged property damage, INSURED has paid for and repaired Claimant's damaged property, the sufficiency of which is hereby acknowledged by the undersigned Claimant.

2. Claimant, on their own behalf and on behalf of their heirs, legal representatives, successors, administrators and assigns, hereby releases and forever discharges INSURED together with its insurers, affiliates, officers, directors, agents, and employees, past and present, in their individual and official capacities, from any and all claims, liabilities and causes of action of any kind whatsoever that he may now have, or ever has had, or which may hereafter accrue, including but not limited to all matters that have been or could have been raised in the discussions leading up to this agreement.

3. Neither this Agreement nor the fact of settlement constitutes an admission of liability by INSURED.

4. Claimant agrees that all information, papers, communications, conversations and correspondence that gave rise to this Agreement, including the existence of this Agreement and its terms and conditions, will be treated as confidential and shall not be communicated or disclosed to any other party in any manner or form. This confidentiality provision is a material provision of this Agreement, and any disclosure, communication or other violation of this provision will constitute a breach of this Agreement for which Claimant may be liable for damages.

5. Claimant asserts that he has suffered damages on account of property damage in a case involving property damage within the meaning of Section 104(a)(2) and 130(c) the Internal Revenue Code of 1986, as amended. INSURED has agreed to make the payment described above in full settlement of Claimant's claim without admission of liability, but will take no position in any dispute between the Claimant and any taxing authority. Should any local, state, or federal tax arise with respect to the payment made pursuant to this Settlement Agreement, Claimant is solely responsible for such tax.

6. This Agreement represents the entire agreement between the parties hereto and supersedes all prior representations, promises, understandings or agreements between the parties, either written or oral. Signed:

CLAIMANT NAME

Mailing Address:

STATE OF _____)
COUNTY OF _____)

SUBSCRIBED AND SWORN before me this ____ day of _____, 2017
My Commission expires: _____

Notary Public

The Traffic Safety Committee gathered on May 10, 2017 at noon at City Hall. Present were Vic Watson, Lisa Ailport, Howard Kent, John Marquette, Foster Mayo, City Administrator Mike Klaus, Street Superintendent John Youngwirth, Mayor David Sims, and Clerk Kris Larson.

Lisa Ailport gave a presentation on conducting a walk audit. The definition of a walk audit is an assessment of walkability or pedestrian access of an external environment. Walking audits are often undertaken in street environments to consider and promote the needs of pedestrians as a form of transport. Walking is the most popular mode of transportation other than driving.

Richard Hollenbeck joined the meeting at 12:27 p.m.

Vic Watson opened the Traffic Safety Committee meeting at 12:28 p.m.

Vic said the City is currently working on rewording the ordinance directing the Traffic Safety Committee duties. He said we will go over these changes at the next meeting.

John Marquette moved to approve the April 13, 2017 meeting minutes. Howard seconded the motion. The motion passed, all in favor.

Lisa continued with the walk audit presentation. A walk audit can help create a pedestrian friendly environment. Connectivity is important when thinking of pedestrian traffic. Consideration of the length of crossings and disabled folks using the crossings are factors. Width and surface of path facilities should be considered as well as visibility, congestion, and noise. David said he and Lisa will be putting on a walk audit for the community.

David said the crosswalk considerations for the area of the highway project were reviewed. Vic said he has seen quite a few pedestrians cross from Zip Trip to the Burger Place across the highway. John Marquette expressed concern about the Madison/Monroe crossing and the traffic trying to merge just before that. David explained that the highway will be two lanes only from Arizona/Ash Street to the south. He drew a picture on the white board of what is planned for the project. David said the curb height is ten inches versus six inches. There will be rapid flashing beacons (RFBs) at the crosswalks for the new project at Madison/Monroe and at Van Buren. We will also request RFBs and crosswalks at Denver and Cody Streets.

John Youngwirth said local traffic is 85 percent of the highway traffic through town. David said one of the goals of the traffic study will be to see how to get local traffic off the highway.

Foster expressed concern about the speed of traffic heading south off the bypass and the short distance to the crosswalk at Madison/Monroe. Lisa said the RFBs are programmed to flash like emergency vehicles to catch attention of the drivers. David said at every intersection in Idaho it is a designated crossing according to Idaho Code. Cody, Denver, Harrison, Madison/Monroe are the preferred crossings.

The group briefly discussed traffic lights and the Alderson stop light. David said Idaho Transportation Department (ITD) is waiting for direction from the City about whether to keep the light or not. He said ITD is requesting the City to pay a portion of the cost of a new light. David said there is a lot of traffic accessing the highway at Alderson Lane. Mike Klaus likes the signal at Alderson Lane but he wants the ability to have it go to a flashing light. John

Youngwirth does not think the light is needed. John would like to see the crosswalks have the RFBs. He does not think ITD wants to pay for the traffic signal light but he would like to see the RFBs paid by ITD. Mike commented that there are several subdivisions in Paradise Valley that have not yet been built out so more traffic is anticipated in the future. Vic spoke about motion sensor lights. David said the sensors are not working in the Alderson light. Vic said a modern light with the sensors may fix the problem. John said when traffic is stopped at the time school is let out it backs up past Safeway in no time. David said flashing could be programmed at the time school is let out.

Richard said if a person drives in Spokane, Seattle or another big city our traffic waits are minimal.

Richard moved to have designated crossings at Madison/Monroe, Cody, Denver, and Harrison with RFBs. Howard seconded the motion. The motion passed, all in favor.

John Marquette thinks the future possibilities dictate that we keep the light at Alderson Lane and if this could be part of the project it would even be better. He said with future development it may be needed. At least we would have it even if we did not use it.

Richard moved to keep the signal light at Alderson Lane. John Marquette seconded the motion. The motion passed, all in favor.

Mike Klaus said it is ITD's call as to whether the light stays or not according to Eric from HMH. There being no further business, the meeting adjourned at 1:33 p.m.

Mayoral Proclamation for National Police Week 2017

To recognize National Police Week 2017 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities.

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including those serving here in local, State, and federal agencies; and

WHEREAS, there have been 15,548 assaults against law enforcement officers in 2015, resulting in approximately 14,453 injuries; and

WHEREAS, since the first recorded death in 1791, more than 20,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and

WHEREAS, 394 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 143 officers killed in 2016 and 251 officers killed in previous years; and

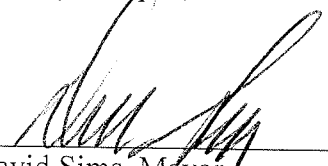
WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 29th Annual Candlelight Vigil, on the evening of May 13, 2017; and

WHEREAS, the Candlelight Vigil is part of National Police Week, which takes place this year on May 14-20; NOTE: Because May 14, 2017 falls on a Sunday, some events will take place before the official dates of police week 2017.

WHEREAS, May 15, 2017 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff;

NOW, THEREFORE, BE IT RESOLVED that the City of Bonners Ferry, Idaho, formally designates May 14-20, 2017, as Police Week in Bonners Ferry, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

In witness thereof, I have hereunto set my hand this 27th day of April, 2017.



David Sims, Mayor

Attest: 

Kris Larson, City Clerk

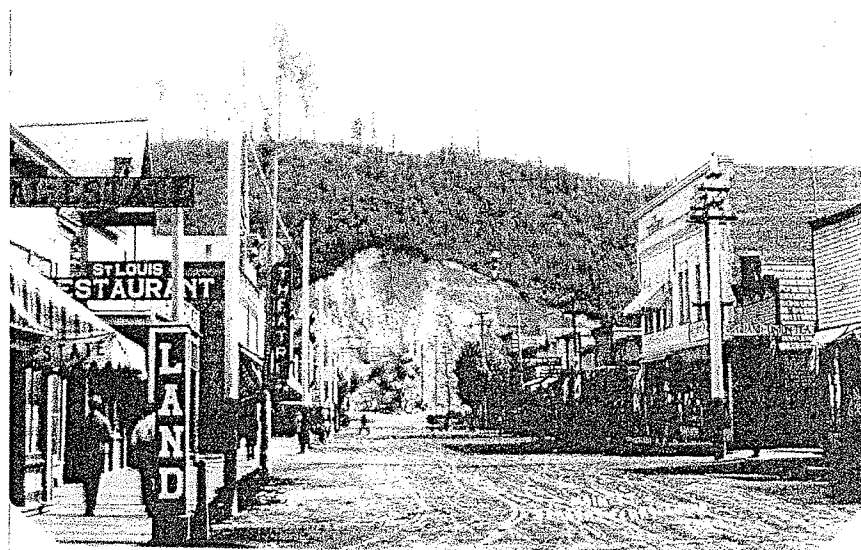
The South Hill

Boundary County Historical Museum

March 18, 2017

With all the mudslides occurring this year and in particular the slide off on the South Hill, we thought the folks of Boundary County might enjoy a “slip sliding away” history of how the Hill arrived at its current predicament.

In 1892, the Great Northern had laid tracks through town and had construction of a temporary depot. A new 24 x 70 depot was soon constructed 125 feet west of the first one. It was a fine structure, but the station agent had a problem. His view from the station of trains coming in from east was obliterated. A portion of the hillside extended out just enough to block his view. Not a problem, the railroad crew removed enough of the hill to restore his line of sight.



And so it began.

Removing a chunk of the hill was like opening up a can of worms. Soon other chunks were removed to be used as fill for various projects. Not only did the railroad crews help themselves, but the growing village of Bonners Ferry also needed fill material. The surrounding area resided on a flood plain and did not have the level appearance that one sees today. Low spots were filled; railroad beds were raised, along with the streets and the business buildings. Over the years, that small notch in the hill became a much bigger notch.

Even after the hillside was no longer being dipped into, it continued to erode and the base of the hill had to be cleaned out each year. In 1922, the City Council appointed a committee to look into what could be done to curb the sloughing. Slides sometimes spilled onto the road, but were usually quickly cleaned up by the highway department.

In 1923, a mud slide occurred below the two wooden water tanks on the hillside east of the main eroded area. They were replaced by a 200,000 gallon concrete reservoir up on top of the hill in today's City Yard. It's still in use today.

In 1935, during the Great Depression Era, there was government money available for putting unemployed men to work. A project was created to terrace the South Hill and curb

any future sloughing. Fourteen terraces were scheduled to be constructed across its eroded face; only four were completed before the funding ran out in 1936.

Things seemed to be okay until 1946, when a large portion of the hill gave way covering not only the highway, but the railroad tracks as well.



Back in 1954, east of the erosion site, but still on Ash Street, the then South Hill Grocery & Locker was destroyed by a slide. The owners were asleep in the rear of the building and were killed. Their three daughter's bedrooms were upstairs and they survived.



In 1972 a small slide occurred next to Dr. McIntosh's Dental Building on Ash Street.



In recent times, further efforts have been made to stabilize the hill. However, when weather conditions become like what we are experiencing one never knows what might happen.



Perhaps the morale for this story is don't mess with the natural settings of steep hillsides unless you're willing to pay the price sometime down the road. Unfortunately, even that is not a sure guarantee.