

Welcome to tonight's City Council meeting!

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council. Special accommodations to see, hear, or participate in the public meeting should be made at City Hall within two days of the public meeting.

Vision Statement

Bonnors Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life.

AGENDA CITY COUNCIL MEETING Bonners Ferry City Hall 7232 Main Street 267-3105 July 5, 2017 7:00 p.m.

PUBLIC HEARING

PLEDGE OF ALLEGIANCE

GUESTS

PUBLIC COMMENTS

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

REPORTS

Police/Fire/City Administrator/Economic Development Coordinator/Urban Renewal District

CONSENT AGENDA

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Treasurer's Report
4. Approval of June 15, 2017 and June 21, 2017 Special Council Meeting Minutes and June 19, 2017 Council Meeting Minutes

OLD BUSINESS

NEW BUSINESS

5. Water – Authorize Mayor to Sign Cassia Water Tank Block Grant Closeout Paperwork (attachment)
6. Street – Consider Traffic Safety Committee's Recommendation for Handicapped Parking Spaces (attachment)
7. City – Approve Hire for Janitor Position

8. Electric – Approve Using Tetra Tech for the Moyie Hydro Inundation Study and Authorization to Move Forward with the Scope of Work (attachment)
9. City – First Reading of Ordinance Adopting Chapter five of Title Four of Bonners Ferry City Code Pertaining to Recreational Vehicle Parking, Accessory Storage, and Occupancy within the City of Bonners Ferry (attachment)
10. City – Declare Items Surplus and Set Date of Auction (attachment)
11. City – Adopt Resolution 2017-07-01 Amending the Comp Plan's Future Land Use Map (attachment)
12. City – Suspend the Rules and Read Ordinance Vacating 16 Foot Wide Public Alleyway Located within Block 2, Nixon's Hillcrest Addition Book of Plats 1B, Page 50 (VC001-16), by the St. Ann's Catholic Church and Sue Larson, Adjacent Property Owners (attachment)
13. City – Adopt Ordinance #566 Vacating 16 Foot Wide Public Alleyway Located within Block 2, Nixon's Hillcrest Addition Book of Plats 1B, Page 50 (VC001-16), by the St. Ann's Catholic Church and Sue Larson, Adjacent Property Owners
14. City – Set Budget Workshop

EXECUTIVE SESSION PURSUANT TO IDAHO CODE 74-206, SUBSECTION 1

- (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;
- (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student;
- (c) To acquire an interest in real property which is not owned by a public agency;
- (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code;
- (e) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations;
- (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;
- (g) By the commission of pardons and parole, as provided by law;
- (h) By the custody review board of the Idaho department of juvenile corrections, as provided by law;
- (i) To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed. The mere presence of a representative of the public agency's risk manager or insurance provider at an executive session does not satisfy this requirement; or
- (j) To consider labor contract matters authorized under section 67-2345A [74-206A] (1) (a) and (b), Idaho Code.

ADJOURNMENT

INFORMATION

15. Electric/Water/Sewer – Profit Loss Reports (attachment)



PANHANDLE AREA COUNCIL, INC
11100 N Airport Drive
Hayden, ID 83835-9798
(208) 772-0584
(208) 620-2313 FAX
www.pacni.org

June 20, 2017

Ms. Kris Larson, City Clerk
City of Bonners Ferry
PO Box 149
Bonners Ferry, ID 83805

RE: CDBG Closeout Documents

Dear Kris:

Enclosed for the City's approval and processing are the closeout documents for the Cassia Water Tank, project number ICDBG-15-I-07-PF. There are two originals of each of the following:

- Closeout Agreement
- Final Performance Report
- Final Financial Report

I have noted all the pages that Mayor Sims needs to sign, and in most cases, date. Please make a copy for your temporary file, as all of the originals need to be sent to Tony Tenne at the Idaho Department of Commerce. They will return one original to you and electronically send me a copy.

As always, it has been a pleasure working for the City. Please don't hesitate to contact me if there should be any questions.

Sincerely,

Nancy Mabile
Economic Development Specialist

Enclosures: as stated

Closeout Agreement

This Agreement made by and between Idaho Department of Commerce (IDC) and the City of Bonners Ferry.

In reliance upon, and in consideration of mutual representations, IDC and the Grantee agree to close project number ICDBG-15-I-07-PF without a final grant audit. Since costs have been incurred subsequent to the audit report performed by Magnuson, McHugh & Company for the period of September 30, 2016, the Grantee agrees to remit to final audit for Fiscal Year ending 2017. Further, it is agreed the amount of any costs that are disallowed by the final audit will be remitted to Idaho Department of Commerce.



Idaho Department of Commerce
Grantor

City of Bonners Ferry
Grantee

Signature

Signature

Dennis Porter, Manager

David Sims, Mayor

Date

Date

Final Performance Report

Grantee City of Bonners Ferry Contract Number ICDBG-15-I-07-PF
Project Type: PF ☒ ED ☐ SR/CC ☐ Other ☐
National Objective: LMI ☒ Slum & Blight ☐ IM Threat ☐
Prepared By: Nancy Mabile Date January 15, 2017

Project Activities: Provide a detailed narrative paragraph (at least 1/3 page) for the completed activities.

Grant Administration: (at a minimum identify the RFP process and timelines, proposals submitted, evaluation of proposals, highest rank proposal, when contract was executed).

The City of Bonners Ferry did not use the ICDBG-recognized procurement process for grant administration services. The City of Bonners Ferry requested the assistance of Nancy Mabile, self-employed planning consultant and CDBG certified grant administrator to conduct the income survey and provide grant writing and administrative services. The professional services contract for the income survey was executed September 2, 2014, and for grant writing and administration on November 4, 2014. Ms. Mabile became re-employed with the Panhandle Area Council (PAC) in March 2016. Grant Administration services were re-assigned from Ms. Mabile to PAC in April 2016, with a new contract executed between the City and PAC in March 2016.

Design Professional: (at a minimum identify the RFP process and timelines, proposals submitted, evaluation of proposals, highest rank proposal, when contract was executed).

Welch, Comer & Associates has been under contract with the City for engineering services pertaining to the water system since 2003, not use the ICDBG-recognized procurement process. The City entered into a contract amendment for this project in December 2014.

Construction: (at a minimum identify the Invitation to Bid process and timelines, how many bids received, the selected bidder, dates of the award notice, contract, and notice to proceed. Identify number of change orders, total contract amount, and date of certificate of substantial completion).

The City advertised for construction for two consecutive weeks starting on August 20, 2015 and ending on August 25, 2015 in the Bonners Ferry Herald. A mandatory pre-bid walk through was held on September 1, 2015 at 10:00 AM, Bonners Ferry City Hall. All bids were received, opened and read aloud on September 11, 2015, 2:00 PM at City Hall. Four bids were received, and S&L Underground, Inc. was selected as the successful bidder. Notice of award was issued October 7, 2015. The construction agreement was signed on October 9, 2015, with notice to proceed issued and signed on October 26, 2016. One change order was issued on September 27, 2015. The total contract value with the approved change order was set at \$1,086,500. The certificate of substantial completion was issued June 10, 2016.

Environmental Review: (at a minimum identify who conducted the review, the level of determination, comments received, location of ERR for public review, date of determination, date Commerce issued concurrence, and if mitigation measures were part of the construction contract documents).

Nancy Mabile, certified ICDBG grant administrator, conducted the environmental review. A Finding of No Significant Impact was completed on July 29, 2015. The only comments received were by the Idaho Department of Environmental Quality as noted in the environmental review record and contract bid documents. The ERR was made available for public review at Bonners Ferry City Hall during weekday hours of 8 AM to 5 PM. Commerce issued concurrence on September 18, 2015.

Labor Standards: (at a minimum identify who certified the bidding documents, date of the pre-bid meeting, when the 10-day wage rate was updated, when debarment was completed and on whom, date of pre-construction conference, were the contractor/ subcontractor certifications executed, additional wage classification requests, number of employee interviews, any corrected payrolls required, any restitution payments required and submission of enforcement report).

Necia M. Maiani, P.E. or Welch-Comer & Associates certified the bidding documents on August 20, 2016. The pre-bid meeting was held on September 1, 2015 at 10:00 AM. The 10-day wage rate was also checked on September 1, 2015. Debarment was completed for S&L Underground, Inc. and BF Builders, Inc. on September 16, 2015, and both were cleared. The pre-construction conference was held on October 7, 2015 at 11:00 AM. Contractor and subcontractor certifications were executed for both S&L Underground, Inc. and Coeur d'Alene Crane and Construction. There were no additional wage classification requests. Eight employee interviews were completed with S&L employees during construction. There was one payroll correction that was required for S&L Underground for payroll #15, week ending April 9, 2016, but no restitution payments were necessary.

Citizen Participation: (at a minimum identify date of city or county public participation plan, notice placement and dates of both public hearings, and hearing minutes).

The City of Bonners Ferry's Citizen Participation Plan was dated and effective November 4, 2014. The notice for the first public hearing notice was published November 6, 2014 in the Bonners Ferry Herald with the public hearing held on November 18, 2014 at 7:00 PM. The meeting minutes for the first meeting were sent to Mr. Tony Tenne, Idaho Department of Commerce on January 5, 2017. The second public hearing notice was published on April 21, 2016, and the hearing was held on May 3, 2016 at 7:00 PM. The minutes of the hearing were sent to Mr. Tenne on May 23, 2016.

Acquisition: (at a minimum identify if property was acquired, the acquisition determination, dates of the acquisition notices, how value was determined, the value, dates related to commitment of title, sales agreement, recorded deed, and settlement statements).

No property was acquired for this project

Section 3: (identify who completed the "Steps to Comply with Section 3" form, who completed the Section 3 Summary Report, how many Section 3 new hires, and how many Section 3 business contracted).

Mr. Shem Johnson, President, S&L Underground, Inc. completed the "Steps to Comply with Section 3" form. The Section 3 Summary Report for S&L Underground was completed by Margo Johnson; for Coeur d'Alene Crane Construction Services by Lorn Rohrbach; and for Welch-Comer & Associates by Necia Maiani. There were no Section 3 new hires, employees or businesses for the project.

Disadvantage Business Enterprise (DBEs)- (identify if a Contractor/Subcontractor Activity Report was completed and if there were any minority contractors on the project and if so whom).

The Contractor/Subcontractor Activity Reported was completed June 10, 2016 and submitted to Commerce on June 13, 2016. There were no minority businesses on the project.

Limited English Proficiency (LEP): (identify if the Grantee had completed a four-factor analysis prior to application. If not, identify when the four-factor analysis was completed and if the conclusion of the analysis required the completion of a Language Access Plan).

The City did not have a Limited English Proficiency plan prior to the application dated November 21, 2014. An LEP was completed July 28, 2016 and submitted to Commerce on August 2, 2016. It was concluded that a Language Access Plan was not required to be developed by the City of Bonners Ferry.

Fair Housing: (identify based on the grant agreement what fair housing tasks were required and when they were completed).

The city designated Mike Klaus, City Administrator, as the Fair Housing Resource Person on September 15, 2015. The Fair Housing Assessment was completed on July 28, 2016 and sent to Commerce on August 2, 2016. Fair Housing Month was proclaimed on March 1, 2016. The 211 poster and the Fair Housing Resolution have been on display at City Hall since September 21, 2016.

ADA/504: (identify based on the grant agreement what ADA/504 tasks were required and when they were completed).

Adoption of the Grievance Procedure and Policy regarding Non-Discrimination on the Basis of Disability occurred on September 15, 2015. The Notice on Non-Discrimination was published in the Bonners Ferry Herald on October 1, 2015. All three of these were sent to Commerce on November 3, 2015. Mike Klaus, City Administrator and designated 504/ADA coordinator, took the ADA Title II Tutorial and passed on July 28, 2016. The Effective Communication Policy was adopted by Resolution No. 2017-06-01 on June 6, 2017. The Self-Evaluation was completed on June 13, 2017 and Transition Plan completed June 19, 2017. These four items were forwarded to Commerce on June 19, 2017.

Project Benefits

A. Construction Scope of Work

1. Actual (Provide narrative of the actual scope of work completed.)

The project consisted of construction of a 350,000 gallon partially buried cast in place reservoir. Work included the following:

- Base Bid included demolition of an existing 150,000-gallon concrete storage reservoir and the construction of the 350,000 gallon cast in place concrete storage facility, including site excavation and grading, reservoir foundation (including auger cast piles), construction of approximately 450 lineal feet of 16 inch transmission main/site piping and surface restoration.

The City awarded and the following Add Alternates were completed:

- Add Alternate 1 which included a check valve vault.
- Add Alternate 2 which included a cast in place roof system.

2. **Numerical Accomplishments** (Complete the following grid.)

Add additional activities if not listed below	Actual Accomplished (Linear feet, Square feet, Size or Numbers)
Distribution/Collection Lines	450 lineal feet of 16-inch transmission main/site piping
Fire Hydrants	
Water Meters	
Lagoons	
Lift Stations	
Water Storage Tank	350,000 gallons
LMI Hookups	
Street	
Sidewalk	
Utilities (Power)	
Housing Units	
Fire Station/Engine	
Senior/Community Center	
Parking Facilities	
Health Facilities	
ADA Improvements	
Other	
Other	

B. **National Objectives** (Select actual national objective met and include numerical value.)

<input checked="" type="checkbox"/> LMI Area Benefit #Population to Benefit _____ #LMI Population to Benefit _____ <input type="checkbox"/> LMI Limited Clientele # Population to Benefit _____ <input type="checkbox"/> LMI Housing # Affordable Housing Units _____ # LMI persons _____ <input type="checkbox"/> LMI Jobs # of Jobs Created _____ # of LMI Jobs Created _____	<input type="checkbox"/> Slum and Blight Benefit #Population to Benefit _____ <input type="checkbox"/> Imminent Threat Benefit #Population to Benefit _____
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C. **Job Creation Projects: Complete #2, #3, & #4 NOT APPLICABLE**

2. Identify (✓) fringe benefits provided by the business(es)

☐ Sick Leave
☐ Vacation Leave
☐ Health Insurance
 ☐ Medical
 ☐ Dental

___ Vision
___ Prescription

___ Retirement Program (requires Employer contribution)

___ Pension

___ IRA

___ 401K

___ Other (describe : _____)

3. Describe the recruitment process for the above-mentioned jobs.
4. Submit the income surveys of the individuals hired by the business(es).

D. Project Schedule

Identify the contract date the activity was to have been completed then identify the actual date the activity was completed.

Activity	Contract Date	Actual Date*
Design Professional Contract Executed	Completed	December 8, 2014
Grant Administrator Contract Executed	Completed	Nancy Mabile – September 2, 2014 Subsequently PAC-March 15, 2016
Environmental Release	Complete	July 30, 2015
Bid Document Approval	September 2015	August 26, 2015
Bid Opening	September 2015	September 11, 2015
Construction Contract Executed	October 2015	October 9, 2015
Start Construction	October 2015	October 31, 2015
Construction 50% Complete	December 2015	December 26, 2015
Second Public Hearing	January 2016	May 3, 2016
Certificate of Substantial Completion	March 2016	June 10, 2016
Construction 100% Complete	March 2016	September 16, 2016
Update Fair Housing Plan	May 2016	July 28, 2016
Update 504 Review and Transition Plan	May 2016	June 19, 2017
LEP Four Factor Analysis	May 2016	July 28, 2016
Final Closeout	June 2016	June 20, 2017

*If actual dates vary from the contract dates, explain the difference.

The Certified Grant Administrator for the project, Nancy Mabile, has an aorta dissection in November 2015. This resulted in a time delay in the grant administrative activities of the 2nd public hearing, Fair Housing Plan update, 504 Review and Transition Plan update, LEP Four Factor Analysis and final closeout.

There was a weather delay on construction activities, which resulted in the time delay for the certificate of substantial completion. The time delay for construction 100% complete was a result of the tank not passing the leak test, at which time warranty work was required.

CERTIFICATION:

I, the undersigned, do hereby certify that the information contained in this report is true and correct and accurately reflects the accomplishments of the grant project.



David Sims, Mayor

Date

Final Financial Report

Grantee City of Bonners Ferry Contract Number ICDBG-15-I-07-PF

CDBG Award Amount \$350,000 Prepared By: Nancy Mabile Date: June 20, 2017

I. Matching Funds

- A. **Match Expenditure** - In the table below, please list those matching funds identified in the grantee's CDBG contract or latest contract amendment.

Source of Funds	Amount Pledged	Actual Spent	Difference
USDA-RD Grant			
EDA Grant			
Other Fed Grant			
DEQ Grant			
ITD Grant			
Dept. Water Res Grant			
Other State Grant			
Foundation Grant			
Bond/Loans			
Local Cash	\$550,400.00	\$893,342.88	\$342,942.88
Local In-Kind	\$27,383.00	\$27,383.00	\$0.00
Volunteer			
Donations			
Other			
Other			
Other			
Total	\$577,783.00	\$920,725.88	\$342,942.88

- B. **Match Expenditure Differences** - If applicable, list by item those matching sources not fully spent and explain why the funds were not fully expended.

Not Applicable

- C. **Volunteer/In-Kind/Force Account** - If applicable, describe the processes used to track and value the labor used.

In-kind amounts were spent on grant writing, preliminary engineering and legal fees prior to grant award.

II. Financial Services - Please list the name, address and phone numbers for the following:

	Name	Address	Phone Number
Auditor	Anderson Bros CPA's P.A.	1810 E Schneidmiller Ave, STE 310 Post Falls, ID 83854	208-777-1099
Bank	Mountain West Bank	PO Box 59 Bonners Ferry, ID 83805	208-267-2321

III. Final Payment Request

- Step One Attach Disbursement Report Form and Final Progress Report form.
- Step Two Fill out the standard CDBG Request for Funds form and in the request number box write FINAL and attach it to this report.
- Step Three If the grantee plans to close the grant with unexpended grant funds, please type the amount to be returned in Section V of this report.

IV. Certification of Recipient and Special Conditions

It is hereby certified that all activities undertaken by the Recipient with funds provided under the contract agreement number ICDBG-15-I-07-PF have, to the best of my knowledge, been carried out in accordance with the contract; that proper provision has been made by the Recipient for the payment of all unpaid costs and any unsettled third-party claims; that Idaho Department of Commerce is under no obligation to make any further payment to the Recipient under the contract in excess of the amount identified in "Final Request for Funds" dated June 20, 2017, hereof; and that every statement and amount set forth in this document is true and correct as of this date.

Special Conditions:

Signature of Chief Elected Official

Date

David Sims, Mayor

Typed Name and Title of Chief Elected Official

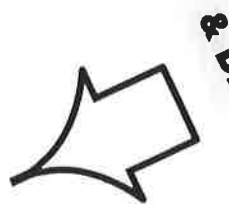
V. Idaho Department of Commerce

This Certificate of Completion is hereby approved; therefore, I authorize cancellation of the unutilized contract commitment and related funds reservation and obligation of \$0.00.

Signature of IDC Authorized Official

Date

Dennis Porter, Manager



CDBG PROGRESS REPORT

Grantee: City of Bonners Ferry		Sub-recipient: N/A	Report No.: FINAL
Grant No. ICDBG-15-I-07-PF	Report Period: From <u>January 1, 2017</u> To <u>June 20, 2017</u>	Design Professional: Identify current phase <input type="checkbox"/> Design Phase <input type="checkbox"/> Bidding Phase <input type="checkbox"/> Construction Phase <input checked="" type="checkbox"/> Post Construction Phase	
Construction Status: Narrative on construction activities (max 3 sentences). Attach photos if available. Construction activities were completed during this timeframe. Percentage of construction complete <u>100%</u>			

Instructions: Identify the date that the activity was completed and the date the documentation was sent to Commerce. If activity has not yet been completed leave blank. Checklist is to identify that specific steps are met, but it does not replace the directions in the CDBG manual.

GRANT ADMIN AND DESIGN PROFESSIONAL PROCUREMENT	Completion Date	Date Submitted to Commerce
Idaho PTAC Notice for Grant Admin and Design Professional Services:	—	—
Grant Admin Contract:	09.02.14	04/16
Design Professional Contract with CDBG attachment:	December 2014	N/A

ENVIRONMENTAL	Completion Date	Date Submitted to Commerce
Environmental Review Record:	08.24.15	08.24.15
Commerce Approval: Date: <u>09.10.15</u>		

CIVIL RIGHTS PROGRESS	Completion Date	Date Submitted to Commerce
Excessive Force Policy:	06.02.15	07.31.15
EEO Policy Statement:	11.03.15	07.06.16
Grievance Procedure:	09.15.15	11.03.15
Grantee EEO Poster (identify location): <u>City Hall Kitchen</u>		
Contractor/Subcontractor Activity Report:	06.10.16	06.10.16

CONSTRUCTION PROGRESS For each construction contract provide this Construction Progress Report and if applicable Attachment B-Labor Standards Update (*) These items must be sent even if CDBG funds are not expended on construction.	Completion Date	Date Submitted to Commerce
Construction bid document review certification:	08.26.15	08.26.15
Bid (published) Notices:	08.20.15 08.27.15	08.26.15
Ten Day Wage-Rate Update:	09.01.15	09.01.15
*Bid Tabulations:	09.14.15	09.15.15
Debarred List Checked:	09.15.15	09.15.15
Preconstruction Conference: Minutes and Checklists	10.07.15	10.15.15
*Notice to Proceed: Project Completion Date <u>07.11.16</u>		10.29.15
*Construction Contractor's Contract:	10.09.15	10.29.15
*Performance Bond and Payment Bond and Insurance Certification:	10.09.15	10.15.15
Steps to Comply with Section 3:	10.09.15	10.29.15
*Certificate of Substantial Completion:	06.10.16	12.30.16
Section 3 Summary Report:	06.10.16	06.13.16

FAIR HOUSING	Completion Date	Date Submitted to Commerce
Fair Housing Month Proclamation- April:	03.09.16	03.10.16
Fair Housing Resolution and publication:	11.04.15 05.21.15	11.21.14 07.31.15
Fair Housing Assessment:	07.28.16	08.02.16
Display Fair Housing Information: (Identify Location) <ul style="list-style-type: none"> • Posters <u>City Hall Entrance</u> • Fair Housing Resolution <u>City Hall Entrance</u> • IHFA Accessibility Brochure <u>N/A</u> 		

SECTION 504 PROGRESS	Completion Date	Date Submitted to Commerce:
Non-Discrimination Policy Adopted: Location <u>City Hall Entrance</u>	09.15.15	11.03.15
Grievance Procedure Established:	09.15.15	11.03.15
504 Self-Evaluation/Update Completed:	06.13.17	06.19.17
504 Transition Plan/Update Completed:	06.19.17	06.19.17
Effective Communication Policy:	06.06.17	06.19.17

SECOND PUBLIC HEARING	Completion Date	Date Submitted Commerce
<ul style="list-style-type: none"> • Published Notice • Minutes • List of Attendees 	05.03.16	05.23.16

ATTACHMENTS		
A-Disbursement Report (required)	✓	
B-Payroll Review (if applicable)	✓	
C-Acquisition (if applicable)	N/A	

CERTIFICATION:

I, the undersigned, do hereby certify that the above information contained in this report, including all attachments are correct and accurately reflects the progress and status of the grant project.

Nancy Mabare
Signature of CDBG Certified Grant Administrator

208-772-0584 x3014
Phone

06.20.17
Date

CERTIFICATION:

I, the undersigned, do hereby certify that the above information contained in this report, including all attachments are correct and accurately reflects the progress and status of the grant project.



Signature of Chief Elected Official

Mayor
Title

Date

**ATTACHMENT A:
GRANTEE DISBURSEMENT REPORT**

Request for Funds this Period: \$ 0.00 Paid to date: \$ 350,000.00

**History of Request for CDBG funds.
Request for funds # FINAL**

P.R. #	DATE GRANTEE REC'D	DATE OF GRANTEE DEPOSIT	DATE OF GRANTEE DISBURSE	CHECK #	AMOUNT PAID	TO WHOM
1	12.07.15	12.07.15	12.02.15	28302	\$110,029.00	S&L Underground
2	12.28.15	12.29.15	12.29.15	28387	\$102,781.00	S&L Underground
3	01.19.16	01.20.16	01.20.16	28528	\$72,152.50	S&L Underground
4	04.18.16	04.19.16	04.20.16	28863	\$177,721.00	S&L Underground
				28928	\$84,289.00	
5	05.31.16	06.01.16	05.31.16	29092	\$60,512.00	S&L Underground
6	07.19.16	07.20.16	07.20.16	29368	\$20,727.00	S&L Underground
7	01.24.17	01.25.17	11.03.16	29857	\$23,087.00	S&L Underground

**ATTACHMENT B:
LABOR STANDARDS UPDATE**

Location of Wage Decision and Poster	Construction Site						
Labor Standards Enforcement Report/ Supporting Documentation	N	N					
No. Interviews Completed Total	8	0	Constructed started October 26, 2015				
Required Apprenticeship Forms Submitted to IDC	N	N					
Apprentices	N	N					
No. Payrolls Reviewed	29-F	4-F	Construction started October 26, 2015				
Fringe Paid in Cash	Y	Y					
Fringe Paid to Plan	N	N					
No. of Payrolls on File	29-F	4-F					
Authorized Signature Form Sent to IDC	N	N					
Authorized Signature Form Executed	Y	Y					
Subcontract/Contract Certifications Sent to IDC	N	N					
Subcontract/Contract Certifications Executed	Y	Y					
Contractor/Subcontractor	S&L Underground	Coeur d'Alene Crane					

(Return to Idaho Department of Commerce, Economic Development Division, 700 W State Street, PO Box 83720, Boise, ID 83720-0093)

Note: Furnishing false information may constitute a violation of applicable state and federal law.

Signature

Title

Mayor



Chairman Vic Watson called the Traffic Safety Committee meeting to order at noon at City Hall on June 14, 2017. Present for the meeting were Vic Watson, Richard Hollenbeck, Howard Kent, Foster Mayo, Don Lindsay, John Marquette, Silas Thompson, City Administrator Mike Klaus, Street Department Supervisor John Youngwirth, Mayor David Sims, Dan Larson from HMH Engineering, Dan Bud from Idaho Transportation Department (ITD), and Clerk Kris Larson.

Richard Hollenbeck moved to approve the minutes of May 10, 2017. Foster Mayo seconded the motion. The motion passed, all in favor.

Mike Klaus spoke regarding the traffic signal at Alderson Lane and Highway 95 intersection. Mayor Sims said there was a meeting with ITD this morning regarding the signal light. Traffic data from ITD was given to committee members. The worse period of delay time is in the afternoon from 2:00 p.m. to 5:00 p.m. Dan Bud went over the data regarding the signal light. Mayor Sims showed power point pictures of the highway traffic movement at the time school is letting out – slides of when the traffic light is operating and then when the light is just blinking. Dan said it is questionable whether the light is making a difference. Vic said the issue of traffic flow does not concern him as much as he is looking at traffic safety. Silas said we should consider the people that go to side roads and speed to get around the traffic delays. Foster asked if north and south Highway 95 would have free flow with a stop sign at Alderson Lane if the signal light is removed. Dan Bud said there would be a light with a button for pedestrians crossing Highway 95. Vic said people turning left from Alderson Lane to Highway 95 is safer with the light due to judgement. John Youngwirth said there were no crashes when the light was blinking yellow. Dan Bud said rear-end crashes are less without the signal. Mike Klaus asked how many unreported accidents there are at that location. Vic said he has heard of three since he has been here. Dan Bud said drivers are also traveling through the gas station to avoid the signal. Foster said he has seen folks going through the Burger Express parking lot also. He researched and found this was not illegal. Dan Bud would like to get rid of the signal light. He needs a letter from the City regarding this.

John Marquette asked what it may look like in 15 years with the increased traffic coming out of Paradise Valley. He suggested that we may need a signal in the future. Dan Bud said ITD is putting infrastructure in the highway in case a light is needed in the future. Silas asked about an upgraded light. Dan Bud said a new signal would be operated with cameras rather than loops. He said the loops are broken now. Mayor Sims said there is a 30 second delay when the light is flashing. He said in the future projections, 30 years out, we have the grade of D or F for the intersections with the increased traffic counts.

Vic would like to take this issue under advisement and think about changing our recommendation. He does not want to push for a decision today.

Dan Bud said the data ITD has collected is right on the border of whether or not we need a signal. Mayor Sims said the light was originally installed due to the school bus route that was joining Highway 95 at Alderson Lane. Vic said the high traffic time is between 4:00 p.m. and 4:30 p.m. The flash time on the light is 3:30 p.m. to 4:45 p.m. according to John Youngwirth.

Dan Bud, Dan Larson, and Mayor Sims left the meeting at 12:36 p.m. John Marquette likes the idea that ITD will put the infrastructure in the Highway in case we need it in the future. John Youngwirth said there is a cost to the City if the light is put in, approximately one third of the cost. The City Council has the final decision but Traffic Safety's opinion carries heavy weight.

Vic said the turning lane through Bonners Ferry has multiple uses according to Idaho law. John Youngwirth gave the example of a person using the turning lane to turn off the highway and someone else is using it as an acceleration lane at the same time.

The group would like to think about the signal light change and speak to neighbors before making a final decision. Traffic Safety will make a decision at the next meeting.

Handicapped parking spaces were discussed. The group remembered wanting a handicapped space near Mugsy's or the Hair Connection. Foster Mayo would like to see a handicapped space near Mi Pueblo also. Vic asked the cost of a handicapped space. The City would have to sign it and paint it.

The handicapped parking space near the Pearl Theater was discussed. It was a recommendation made by Dave Gray according to John Youngwirth. John said if the parking space is on a city street he would pick the location. Foster Mayo moved to install one handicapped parking space at Mugsy's, one at Mi Pueblo, and one at Pearl Theater. Motion died for lack of second. Foster moved to have one handicapped parking space at Mugsy's, one at Mi Pueblo, and two spaces at Pearl Theater. Richard Hollenbeck seconded the motion. The motion passed, all in favor.

Don Lindsay gave an update on the Walk Audit. He said the Highway 95 crossing at Alderson Lane just leaves people plopped on the north side of the highway at nothing. He said sidewalks will be an expense in the future as there is not connectivity. It was a good exercise to see how far people can walk. Lisa Ailport thanked those who attended the Walk Audit. She said the Walk Audit went to the RRFB (rapid reflective flashing beacon) on Augusta and reviewed the settings on the RRFB. Assessment of environmental conditions were reviewed by the participants. Richard said there was a recommendation made near Stephens Street to have a painted line to separate vehicle traffic from pedestrian traffic. The highway crossing near Alderson Lane was discussed and the thought was that the crossing should be from the Conoco rather than from Zip Trip. Lisa again thanked the Walk Audit participants and is hopeful that we can continue to make improvements. Silas said he used to take his children to daycare south of town on his bicycle, and he used many side roads rather than the highway to travel due to safety.

Vic said Bonners Ferry has interstate traffic moving through our community coupled with pedestrian traffic walking.

The next meeting will have the signal light agendized and will be held July 12, 2017 at noon at City Hall.

The meeting adjourned at 1:18 p.m.



MEMO

CITY OF BONNERS FERRY
CITY ENGINEER/ADMIN

Date: June 30, 2017
To: City Council
From: Mike Klaus, City Engineer/Admin
Subject: **Moyie Hydro - Inundation Study**

In conjunction with the City's Part 12 inspection, we are also required by the Federal Energy Regulatory Commission (FERC) to complete an updated inundation study. An inundation study is used to analyze the effects of a dam failure. This year FERC has asked for some specific additions to that study.

I am recommending that the City Council approve TetraTech as the firm to use for the inundation study this year. If approved, the City will negotiate a scope of work and a contract with TetraTech, that will also require Council approval in the near future.

Please call me with any questions about the proposed work.

Thank you,

Mike

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BONNERS FERRY, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ADOPTING CHAPTER FIVE OF TITLE FOUR OF BONNERS FERRY CITY CODE PERTAINING TO RECREATIONAL VEHICLE PARKING, ACCESSORY STORAGE, AND OCCUPANCY WITHIN THE CITY OF BONNERS FERRY; PROVIDING SEVERABILITY; PROVIDING THAT THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Mayor and City Council have deemed it in the public interest to enact a new chapter within Bonners Ferry City Code pertaining to the storage of recreational vehicles and other accessories as well as the occupancy of recreational vehicles within the City.

WHEREAS, the Mayor and City Council have deemed it in the interest of public health and safety to regulate the use of recreational vehicles as residences within the City of Bonners Ferry.

NOW THEREFORE, Be it ordained by the Mayor and the Council of the City of Bonners Ferry, Idaho, as follows:

Section 1: That a new chapter, Chapter 5, of Title 4 of Bonners Ferry City Code is hereby adopted and shall read as follows:

TITLE 4, CHAPTER 5

RECREATIONAL VEHICLE PARKING AND STORAGE, ACCESSORY STORAGE, AND OCCUPANCY OF RECREATIONAL VEHICLES

4-5-1: Definitions.

“Alley” shall mean a public highway not designed for general travel and used primarily as a means of access to the rear of residences and business establishments.

“Boat” shall mean any type of watercraft or vessel used primarily for transportation on the water. The term “boat” shall include personal watercraft that uses a motor-powered jet pump as its primary source of motor power designed to be operated by a person sitting, standing or kneeling on the watercraft.

“Camper (pickup)” shall mean a structure designed to be mounted on a pickup or truck chassis and with sufficient equipment to render it suitable for use as a temporary dwelling for recreational use, camping or vacation use.

“Large vehicle” shall mean any vehicle that exceeds 12,000 pounds gross weight.

“Motor home” shall mean a motor vehicle or device primarily designed as a temporary living quarters for recreation, camping or travel use.

“Municipal parking lot” shall mean a parking lot owned by the city and posted with signage designating the lot as a city-owned parking lot.

“Recreational vehicle” shall mean any camp trailer, travel trailer or fifth wheel designed to provide temporary living quarters for recreational camping or travel use, constructed with integral wheels to make it mobile and/or towable by motor vehicle.

“Roadway” shall mean the portion of a highway improved, designed or ordinarily used for vehicular travel, exclusive of the sidewalk or shoulder even though such sidewalk or shoulder is used by persons riding bicycles.

“Snowmobile” shall mean a vehicle with a continuous tread and runner type steering device used primarily for transportation on the snow.

“Storage container” shall mean any large metal portable cargo container, such as a conex box, used to ship, store, or dispose of items of personal property.

“Stored” or “storage” shall mean parking or placing of boats, campers (pickup), large vehicles, motor homes, recreational vehicles, snowmobiles or utility trailers for more than five consecutive days.

“Utility trailer” shall mean a structure or device with or without its own mode of power, designed and/or used to transport goods, equipment, boats, snowmobiles, vehicles or other devices and materials.

4-5-2: Storage.

No boats, campers (pickup), large vehicles, motor homes, recreational vehicles, snowmobiles or utility trailers (hereafter referred to as “vehicle or personal property”) may be stored on public streets, roads, highways or sidewalks. Storage of any vehicle or personal property is permitted on private property under the condition that such vehicles or personal property are set back 10 feet from any alley or roadway and meet the requirements of Bonners Ferry City Code Chapter 6, Title 3 regarding inoperable and junk vehicles.

4-5-3: Storage containers.

Storage containers shall not be placed on city right-of-way. Any storage container so located shall be promptly removed. Any storage container not promptly removed in compliance with this section may be removed by the city at the owner/renter’s expense.

4-5-4: Parking.

No boats, campers (pickup), large vehicles, motor homes, recreational vehicles, snowmobiles or utility trailers may be parked on a roadway or alley within 10 feet of any driveway or within 15 feet of an intersection.

4-5-5: Permit required.

The registered owner of a camper, motor home, or recreational vehicle may obtain a permit from the City Clerk's Office at no cost which grants permission to park on the public roadway or alley for 14 days. The registered owner shall be limited to two permits within a 12-month period. Each permit shall identify the vehicle for which it is issued and the time when the permit is valid. Such permit shall be conspicuously displayed in the lower right-hand corner of the windshield or in a window that is easily visible from outside the camper, motor home or recreational vehicle.

4-5-6: Occupancy of recreational vehicles.

No person shall live in or continuously occupy a recreational vehicle or camper (pickup), as defined in this Chapter whether or not self-contained, within the city, unless said recreational vehicle is located within a legally established recreational vehicle park or recreational vehicle campground; except that the temporary occupancy of a recreational vehicle parked on a residentially zoned property for a period of up to 14 days is permitted. No residential property shall be permitted more than a total of 28 days of temporary occupancy during any calendar year.

On properties zoned for commercial uses, recreational vehicles may be temporarily occupied for a period of up to 14 days; provided, that the occupancy of the recreational vehicle is used to support a legally established sale of merchandise, such as Christmas trees or similar type of temporary or seasonal sale items.

Commercial property owners may permit the occupancy of recreational vehicles on their properties that are developed with retail uses for a period of up to 14 days.

4-5-7: Violations – Penalties.

Any person violating any provision of this chapter for the first time shall be subject to an infraction.

Provided, if the same violator has been found to have committed an infraction and/or violation for the same or similar conduct two separate times, with the violations occurring at the same location and involving the same or similar sections of the Bonners Ferry City Code, the third or subsequent violation shall constitute a misdemeanor, punishable as provided in Idaho State Code for misdemeanor criminal offenses.

Each day that the violation continues shall constitute a separate offense.

4-5-8: Severability.

If any provision of this chapter or its application to any person or circumstance is held invalid, the remainder of this chapter or the application of the provisions to other persons or circumstances is not affected.

Section 2: PROVISIONS SEVERABLE: The provisions of this Ordinance are hereby declared to be severable and if any provision of this Ordinance or application of such provision to any person or circumstance is declared invalid for any reason, such declaration shall not affect the validity of remaining portions of this Ordinance.

Section 3: EFFECTIVE DATE: This ordinance shall be effective upon its passage and publication in the manner provided by law.

APPROVED by the Mayor and City Council of the City of Bonners Ferry this _____ day of _____, 2017.

CITY OF BONNERS FERRY, IDAHO

BY: _____
David Sims, Mayor

Attest:

Kris Larson, Clerk



MEMO

CITY OF BONNERS FERRY
CITY ENGINEER/ADMIN

Date: June 30, 2017
To: City Council
From: Mike Klaus, City Engineer/Admin
Subject: **Surplus Auction**

I have attached a list of items that staff has assembled for a proposed auction on July 27, 2017. In order to auction these items, they need to be declared surplus by the City Council.

With this memo, I am requesting that the City Council declare the attached list surplus and that staff has permission to auction the items as soon as possible.

Thank you,

Mike

CITY BID SURPLUS EQUIPMENT AUCTION

BID SHEET

The City of Bonners Ferry is disposing of the items listed below by sealed bids. The vehicles listed will be displayed at the City utility yard at 6362 Washington Street from July 24th, 2017 through July 27th, 2017 between 7 am and 3:30 pm. All bids must be submitted by 5:00 pm, July 27th, 2017.

All items are sold as is, with no warranty. The City of Bonners Ferry reserves the right to reject any and all bids, to waive any irregularities in the bids received and to accept the bid that is in the best interest of the City.

The successful Bidder must remove the equipment by 5pm, Monday July 31st, 2017.

All equipment is where is, how is, there are no warranties or promises on condition.

Auction Items:

1996 Chevy S-10 2wd.

STD Trans

Vin #1GCCS19X8T8170514

Mileage- 149,120

Minimum Bid \$250

1995 Chevy Cheyenne ¾ Ton, 4wd

Auto Trans/ with Snow Plow

Vin #1GCGK24K35SZ53649

Mileage- 100,373

Minimum Bid \$1500

2002 Chevy Tahoe 4wd/ Auto Trans

Vin #1GNEK13V02J241364

Mileage- 201,980

Minimum Bid \$1000

2008 Dodge Charger Rwd-Auto Trans.

Mileage- 83,257

Vin #2B3KA43H68H280031

Minimum Bid \$2000

1974 International Load Star 1600
STD Trans- Model:MU-6TRK
Serial # M-2327
W/ 600gal Oil Distributor Tank
Mileage- 102,587
Vin# 10662DHA23051
Minimum Bid \$750

1971 ETNYRE Chip Spreader (Gas)
1743 Hrs.
Serial #K3736
Minimum Bid \$750

1995? Toro Ground Master 220-D
(Diesel)
1897 Hrs.
30794-80918
Minimum Bid \$700

1985? Vermeer Vibratory Plow (Diesel)
Has extra tires and spare Diff
M-495
Vin #1VRF122Hoj1000145
Minimum Bid \$3500

1976 Ecotec Sweeper
International Cargo Star 1810B
Auto Trans/ Gas Chassis-Aux Diesel
Vin #D1032FCA15030
Minimum Bid \$500

Ingersoll Rand Air Dryer 4"
Model- TS8A
Serial #DN00001271-110607
Minimum Bid \$300

Generator Building Windows

Minimum Bid \$10 For Lot

Old Augers

Minimum Bid \$1

Couch and Bar from Visitors Center

Minimum Bid \$300

Bicycles

Minimum Bid \$5 Per Lot of ?

Old Water Meters (455lbs)

Minimum Bid \$15 For Lot

Clay Tile Pipe

Minimum Bid \$1 For Lot

Concrete Pipe

Minimum Bid \$1 For Lot

Old Fire Hydrants

Minimum Bid \$10 For Lot

3-Brand New 400w Metal Halide Fixtures

(\$150 New)

Minimum Bid \$15 For Lot

7-Used 400w Metal Halide Fixtures

(All Working)

Minimum Bid \$10 For Lot

7-400w Metal Halide Lamps

Minimum Bid \$5?

6-Battery Backup Emergency Lights

No Minimum Bid

Misc. Tires and Wheels
Minimum Bid \$10 For Lot

Canopies (fits 2010 Chevy P.U.)
Minimum Bid \$100ea.

Slip Tank
Minimum Bid \$25

Old Bumper
Minimum Bid \$1

Gasboy Meter
Minimum Bid \$25

Old Bed Frame
Minimum Bid \$1

Rail Road Jack
Minimum Bid \$10

Old Christmas Decorations
Minimum Bid \$1

Wire Feed Welder 110v 90amp
Minimum Bid \$50

**City Bid Auction
Advertisement**

The City of Bonners Ferry is disposing of surplus items by sealed bid auction. The vehicles and items will be displayed at the City utility yard at 6362 Washington Street from Monday July 24th through July 27th, 2017 between 7 am and 3:30 pm.

Items for auction include pick-ups, dump trucks, bicycles, miscellaneous equipment, etc. **Bids must be submitted to the Bonners Ferry City Clerk at 7232 Main Street prior to 5:00 on Thursday July 27th, 2017.**

All items are sold with no warranty. The City of Bonners Ferry reserves the right to reject any and all bids, to waive any irregularities in the bids received, remove any items prior to bid, and to accept the bid that is in the best interest of the City. In particular, the City reserves the right to reject any bids that are less than the minimum bid value listed for each item.

July 13th & 20th, 2017

BONNERS FERRY RESOLUTION NO. _____

RESOLUTION TO AMEND THE COMPREHENSIVE PLAN FUTURE LAND USE MAP TO
INCLUDE ±10 LANDS LOCATED ADJACENT TO THE CITY AND WITHIN THE AREA
OF CITY IMPACT

WHEREAS, Idaho's Local Land Use Planning Act, Idaho Code Title 67, Chapter 65, requires Idaho Cities to carry out planning duties necessary for the development and amending the Comprehensive Plan Land Use Map;

WHEREAS, the request to amend the plan was made by an applicant and is associated with the file AN01-17 and is generally described as a 9.27 acre tract of land located in the NW ¼ of the SW ¼ of Section 22, Township 62N, Range 1E commonly known as Assessor Parcel number 62N02E225401; and

WHEREAS, the Planning and Zoning Commission held a duly noticed public hearing in accordance with the Local Land Use Planning Act, Title 67, Chapter 65, Idaho Code and recommended approval of such ordinance and map on _____ to the City Council; and

WHEREAS, the City Council held a duly noticed public hearing in accordance with the Local Land Use Planning Act, Title 67, Chapter 65, Idaho Code and approved modifications to the Land Use Map on _____.

NOW THEREFORE, Be it ordained by the Mayor and the Council of the City of Bonners Ferry, Idaho, as follows:

- 1: That Bonners Ferry City hereby adopts the amended Comprehensive Plan Future Land Use Map as referenced herein. The adoption of the map shall supersede any conflicting provisions in the previous Bonners Ferry Comprehensive Plan Future Land Use Map; and
2. The official map shall bear the signature of the Mayor and shall bear the date of adoption, which shall be on file with the City Clerk.

3. Staff is hereby authorized to place an electronic version on the City website, which is not intended to be relied upon as the official version.

This Resolution is hereby **ADOPTED** and made **EFFECTIVE** by the City of Bonners Ferry this _____ day of _____, 2017.

CITY OF BONNERS FERRY, IDAHO

BY: _____
Mayor

Attest:

Clerk, City of Bonners Ferry

ORDINANCE NO. _____

VACATION OF PUBLIC RIGHT OF WAY

AN ORDINANCE OF THE CITY OF BONNERS FERRY, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, VACATING PUBLIC RIGHT OF WAY FOR A 16-FOOT WIDE PLATTED ALLEY WAY IN BLOCK 2, NIXON HILLCREST ADDITION, PROVIDING FOR REVERSION OF RIGHT OF WAY TO ADJOINING PRIVATE PROPERTY OWNERS, PROVIDING FOR RETENTION OF FRANCHISED RIGHTS AND EASEMENT, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the landowners have petitioned the City to vacate the 16-foot wide public alley as depicted within Block 2 of the Nixon Hillcrest Plat, Book 1B, Page 50, Boundary County Records; and

WHEREAS, the City Council held a duly published and advertised public hearing in accordance with Idaho Code, Title 50, Chapter 13 on September 20, 2016 and approved such request contingent upon moving of City utilities from their existing location to a future location within City right-of-way, finding that it is in the interest of the public; and

WHEREAS, The City and the Developer have entered into an agreement for removing and replacing the utilities to the acceptance of the City,

NOW THEREFORE, Be it ordained by the Mayor and the Council of the City of Bonners Ferry, Idaho, as follows:

Section 1: The following described right-of-way located within the City limits of Bonners Ferry, Boundary County is hereby vacated and shall revert to the adjoining property owners as set forth in Section 2:

All that portion of the 16-foot wide public alley as depicted in Block 2, of the Nixon Hillcrest Addition plat, Book 1B, Page 50 and as shown on the attached Exhibit A of this Ordinance.

Section 2: The vacated right-of-way shall revert to the adjoining property owners as follows and as depicted in the attached Exhibit A:

- A. The entire 16-foot wide alley shall revert to the lot owner of Lots 2-9, Block 2 and southern ½ ownership of the alley north of Lot 10, Block 2 Nixon Hillcrest Addition.
- B. Northern ½ ownership of the 16-foot wide alley south of Lot 1 shall revert to the lot owner of Lot 1, Block 2 Nixon Hillcrest Addition.

Section 3: All existing easements and franchised rights of any lot owner to public utility shall not be impaired by the vacation as provided by law and where any remaining utility owned and maintained by the City shall retain, at a minimum, a 16-foot wide easement for the benefit of the public shall be retained.

Section 4: PROVISIONS SEVERABLE: The provisions of this Ordinance are hereby declared to be severable and if any provision of this Ordinance or application of such provision to any person or circumstance is declared invalid for any reason, such declaration shall not affect the validity of remaining portions of this Ordinance.

Section 5: EFFECTIVE DATE: This ordinance shall be effective upon its passage and publication in the manner provided by law.

APPROVED by the Mayor and City Council of the City of Bonners Ferry this _____
day of _____, 2017.

CITY OF BONNERS FERRY, IDAHO

BY: _____
Mayor

Attest:

Clerk, City of Bonners Ferry

CITY OF BONNERS FERRY WATER FUND

MONTHLY FINANCIAL AND OPERATING REPORT

REPORT FOR THE MONTH OF: May, 2017

SALES		DOLLARS		Cubic Feet Sold		# of Cust.
		This Month	Year to Date	This Month	Year to Date	
1	Residential	\$52,832	\$417,939	529,679	4,662,989	1,078
2	Commercial - small	\$21,440	\$168,471	304,926	2,583,674	217
3	Commercial - large	\$12,117	\$97,838	203,255	1,718,096	82
4	Interdepartmental	\$384	\$3,240	5,467	60,354	6
5	Wholesale					
6	Industrial	\$361	\$2,828			2
7	Pumping & Drainage	\$81	\$634			1
8	Total (1 thru 7)	\$87,215	\$690,950	1,043,327	9,025,113	1,386
INCOME STATEMENT						
OTHER REVENUES						
9	Bulk Water Sales	\$300	\$300	1. Total operating Revenue (line 16)		\$706,850
10	Coin Op Sales	\$120	\$694	2. Operating revenue deductions:		
11	Misc. Water Revenue			3. Total operating expenses (line 29)		\$393,116
13	Connect Fees	\$2,959	\$14,906			
14	Grant Revenue					
15	Total Misc. Revenue (9 thru 14)	\$3,379	\$15,900	4. Depreciation		\$229,360
16	Total Operating Revenue (8 + 15)	\$90,594	\$706,850	5. Amortization		
OPERATING EXPENSES						
17	Source of Supply	\$141	\$10,133	6. Taxes (General Fund Transfer)		\$35,343
18	Pumping	\$1,421	\$9,413	7. Tax equivalents (Interest to General Fund)		
19	Treatment	\$17,067	\$132,360	8. Total operating revenue deductions(3 thru 7)		\$657,819
20	Transmission	\$144	\$1,915	9. Operating Income (1 minus 8)		\$49,031
21	Distribution	\$4,404	\$46,492	OTHER INCOME		
22	Line Operation/Maintenance	\$1,147	\$16,382	10. Interest		\$796
23	Meter Maintenance/Reading	\$316	\$5,963	11. Misc. Non-operating revenue (net)		\$179,415
24	Structure Maintenance	\$470	\$2,849	12. Total other income (10 + 11)		\$180,211
25	Customer Service			13. Gross Income (9 + 12)		\$229,242
26	Customer Accounting	\$1,628	\$11,788			
27	Rolling Equipment	\$2,847	\$11,499	14. Interest on long term debt		\$59,914
28	General & Administrative	\$8,444	\$137,040	15. Interest on investment of municipality		
29	Conservation			16. Miscellaneous income deductions		
30	General Property Maintenance		\$7,282			
31	Total Operating Expenses(17 thru 28)	\$38,029	\$393,116	17. Total Income deductions (14 thru 16)		\$59,914
				18. Net Income (13 minus 17)		\$169,328

CITY OF BONNERS FERRY SEWER FUND

MONTHLY FINANCIAL AND OPERATING REPORT

REPORT FOR THE MONTH OF: May, 2017

SALES		DOLLARS		Cubic Feet Sold		# of Cust.
		This Month	Year to Date	This Month	Year to Date	
1	Residential	\$30,980	\$238,390			998
2	Commercial - small	\$19,204	\$145,273			204
3	Commercial - large	\$11,501	\$89,161			70
4	Interdepartmental	\$30	\$225			1
5	Wholesale					
6	Industrial	\$59	\$450			2
7	Pumping & Drainage					
8						
9	Total (1 thru 7)	\$61,774	\$473,499	0	0	1,275
INCOME STATEMENT						
OTHER REVENUES						
10	Junk or Salvage Sold					
11	Flusher Truck Rental		\$1,529		\$62,668	\$478,709
12	Misc. Sewer Revenue		\$105			
13	Connect Fees	\$894	\$3,576		\$27,079	\$239,888
14	Grant Revenue					
15	Total Misc. Revenue (10 thru 14)	\$894	\$5,210		\$5,700	\$45,600
16	Total Operating Revenue (9 + 15)	\$62,668	\$478,709			
OPERATING EXPENSES						
17	Pumping & Lift	\$4,454	\$32,479			
18	Treatment	\$9,879	\$115,253			
19	Dredging	\$2,682	\$6,510			
20	Transmission		\$4,336		\$140	\$830
21	Distribution	\$4,021	\$21,012			\$161
22	Collection					
23	Operation Lines	\$638	\$1,834		\$140	\$991
24	Maintenance of Lines		\$117			
25	Structure Maintenance		\$648			
26	Customer Service					
27	Customer Accounting	\$152	\$1,166			
28	Rolling Equipment	\$396	\$11,788			
29	General & Administrative	\$4,857	\$44,685			
30	General Property Maintenance		\$60		\$0	\$0
31	Total Operating Expenses(17 thru 30)	\$27,079	\$239,888		\$26,896	\$170,277

CITY OF BONNERS FERRY ELECTRIC FUND

MONTHLY FINANCIAL AND OPERATING REPORT

REPORT FOR THE MONTH OF: **May, 2017**

ENERGY SALES		DOLLARS		KWH SOLD		# of Cust.
		This Month	Year to Date	This Month	Year to Date	
1	Residential & Farm	\$105,536	\$1,373,459	1,734,227	20,085,762	1,998
2	Residential Seasonal					
3	Commercial - small (50 KVA or less)	\$36,604	\$369,352	516,330	5,465,279	459
4	Commercial - large (over 50 KVA)	\$77,274	\$698,672	1,242,895	11,349,076	187
5	Industrial	\$97,669	\$812,634	1,895,633	15,998,727	13
6	Irrigation and/or drainage pumping	\$4,024	\$22,713	60,890	289,653	7
7	Public Street Lighting	\$2,450	\$19,517			3
8	Interdepartmental	\$4,274	\$39,191	62,379	573,189	27
9	Self Consumed	\$240	\$2,056	3,086	27,035	3
10						
11						
12	Total (1 thru 11)	\$328,071	\$3,337,594	5,515,440	53,788,721	2,697
INCOME STATEMENT						
OTHER REVENUES						
13	Pole Use	\$0	\$7,843		This Month	Year to Date
14	Connects	\$1,680	\$9,118		\$330,001	\$3,365,427
15	Conservation		\$9,279			
16	Misc. Electric Revenue	\$250	\$1,593		\$277,446	\$2,652,158
17	Total Misc. Revenue (13 thru 15)	\$1,930	\$27,833		\$40,235	\$321,880
18	Total Operating Revenue (12 + 16)	\$330,001	\$3,365,427			
OPERATING EXPENSES						
19	Generation	\$28,041	\$163,273		\$16,500	\$172,823
20	Power Purchases - BPA	\$166,331	\$1,607,015		\$2,084	\$23,374
21	Power Purchases - Other					
22	Maintenance - General Property	\$5,071	\$39,863		\$588	\$59,630
23	Conservation		\$5,318		\$2,672	\$83,004
24	Customer's Svc & Record	\$3,837	\$29,826		(\$3,592)	\$278,196
25	Total Ops & Treatment Expense					
26	Administrative and General	\$37,954	\$439,566			\$18,031
27	Transmission	\$975	\$23,541		\$2,603	\$20,821
28	Distribution	\$30,332	\$306,021			
29	Rolling Equipment	\$4,905	\$37,735			
30	Total Operating Expenses (19 thru 29)	\$277,446	\$2,652,158			
					\$2,603	\$38,852
					(\$6,195)	\$239,344