

Welcome to tonight's City Council meeting!

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council.

Vision Statement

Bonnors Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life.

AGENDA
CITY COUNCIL MEETING
Bonnors Ferry City Hall
7232 Main Street
267-3105
January 20, 2015
7:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

Fee Increase Hearing

PUBLIC COMMENTS

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

GUESTS

Ken Baker – EMS Vehicle Grant

REPORTS

Police/Fire/City Administrator/Economic Development Coordinator/Urban Renewal District

CONSENT AGENDA

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Treasurer's Report
4. Approval of January 6, 2015 Council Meeting Minutes

OLD BUSINESS

5. City – Discuss Computer Issues (attachment)

NEW BUSINESS

6. City – Discuss EMS Vehicle Grant
7. City - Approve Personnel Policy Update (attachment)
8. City – Authorize Mayor to Sign GEM Grant Paperwork for Library Project (attachment)
9. Pool – Authorization to Advertise for Head Lifeguard
10. Water – Discuss South Hill Booster Station (attachment)
11. City – Discuss Fees and Authorize Mayor to Sign Fee Resolution 2015-01-01 (attachment)

EXECUTIVE SESSION PURSUANT TO IDAHO CODE 67-2345, SUBSECTION 1

- (a) Consider hiring a public officer, employee, staff member or individual agent.
- (b) Consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.
- (c) Conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.
- (d) Consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code.
- (e) Consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
- (f) Communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.
- (g) Engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed.

ADJOURNMENT

NEXT MEETING DATE

INFORMATION

- 12. Sewer – Claim for Damage (attachment)
- 13. City – Joint City/County Meeting on January 21, 2015 at Moyie City Hall at 6:00 p.m.

**Notice
Fee Increase Hearing**

The City of Bonners Ferry will meet on January 20, 2015 at 7:00 p.m. in the City Hall Council Chamber, 7232 Main Street, Bonners Ferry, Idaho, for the purpose of taking public testimony regarding the new or increased fees listed below and to explain the reasons for such fees or increases. The following items will be considered:

1. Increase adult golf season passes from \$360.00 to \$400.00. Increase husband and wife golf season passes from \$675.00 to \$700.00. Increase family golf season passes from \$675.00 for husband and wife plus \$50 per child or grandchild 17 years or younger to \$700.00 for husband and wife plus \$50 per child or grandchild 17 years or younger or \$400.00 for adult golf pass plus \$50 per child or grandchild 17 years or younger.
2. Increase dog license fees from \$10 per year to \$12 per year with fee doubling for failure to renew by January 31st.
3. Increase swim lesson session fees from \$25 to \$30 for city residents and increase outside city resident lesson fees from \$30 to \$40. Increase daily pool rate from \$1 per day to \$2 per day.
4. Fire Hall daily rental \$0 for non-profit organizations, \$35 for private individuals, and \$100 for profit businesses.
5. Raise the values for building permit fee calculation for new construction from the April 2001 Building Valuation Data as published by the International Conference of Building Officials to the August 2010 Square Foot Construction Costs as published by the International Code Council.
6. Establish the following **planning and zoning** fees:

Land Use Applications

Annexation	\$500 plus publication and noticing costs
Comprehensive Plan Amendment (map or text)	\$500 plus publication, noticing, and mapping costs
Special Use Permit	\$500 plus publication and noticing costs
Modification to Special Use Permit	\$250 plus publication and noticing costs
Zone Change	\$500 plus publication, noticing, and mapping costs
Variance	\$500 plus publication and noticing costs
Citizen Initiated Code Amendment	\$500 plus publication, noticing, and codifier costs
Extension Request	\$150
Drainage Plan – Commercial/Industrial	\$300 in addition to base fee

Flood Plain

Development Permit	\$50
Floodplain Variance	\$500 plus publication and noticing costs
Floodplain Appeal	\$250 plus publication and noticing costs
Plan Review	Actual cost of professional service

Subdivision/Platting

Preliminary Plat Application	\$500 plus \$50 per lot plus publication and noticing costs
Minor Plat Application	\$250 plus \$50 per lot plus publication and noticing costs
Replat – Lot Line Adjustment	\$250 plus \$50 per lot

Boundary Line Adjustment (review only)	\$50 per parcel
Property Split Review	\$200
Final Plat Review	\$150 plus actual cost of County Surveyor fee
Final Plat Recheck	\$150 plus actual cost of County Surveyor fee
Vacation of Right of Way Title 50	\$250 plus publication and noticing costs
Surety Agreements	\$100
Development Agreements	\$250 plus publication and noticing costs
Extension Request	\$100 plus publication and noticing costs
<u>Planned Unit Development (PUD) - Agreements</u>	
PUD Mixed use Commercial/Industrial	\$1500 plus publication and noticing costs
PUD Residential only	\$500 plus publication and noticing costs
Development Agreement	\$250
Amendment to Development Agreement (no public hearing required)	\$100 plus actual cost of professional service
Amendment to Development Agreement (public hearing required)	\$250 plus publication and noticing costs
<u>Other Miscellaneous</u>	
Zoning Administration Appeal	\$100
Zoning Interpretation	\$100
Non-conforming determination at the request of the landowner	\$100
CC&R Review	\$100
Sterling Codifiers	Actual Cost

The City reserves the right to bill any applicant on a time and materials basis should work on any of the above line items be delayed from processing due to the Applicant's making. Time can be billed once the base fee is expended.

The reasons for the proposed fee increases are to cover maintenance and operation costs and capital improvement costs.

Any person requiring a special accommodation due to a disability condition should contact the Bonners Ferry City Clerk at (208) 267-3105. This contact should be made at least two days prior to the hearing.

Please publish: January 8, 2015
January 15, 2015



■ Network Remediation Findings

December 19, 2014

These are the findings at the conclusion of the remediation survey. The 21 identified issues represent the current state of the network and include; security and risk exposures, configuration errors and deficiencies, infrastructure limitations, and deviations from best practices. The estimates below are for budgetary purposes only and will need to be formally quoted prior to acceptance and delivery. The Networking section does not include the previously quoted switching infrastructure for the new fiber linkage at the City Yard (~\$4,000). The issues requiring labor only will be addressed throughout the remainder of the initial service contract year.

Network

ISSUE: *Undersized storage space on network (R720 and Synology) (not enough for ShadowCopy)*

File loss with Synology - needs troubleshooting

Backups not working / not comprehensive, no remote storage

REMEDY: *Install 2nd storage device at Firehouse, create iSCSI target for servers*

PROJECTED COST: *8TB NAS, iSCSI switches - ~\$3,900*

Core switches will not support VOIP natively

Refresh switches at core fiber termination points

3 Cisco switches ~\$3,750

No print server

Create print server role and deploy drivers throughout the network

Configuration and programming labor only

No switch management / topology and consistency issues

Refresh switches and optimize cabling

1 Cisco switch \$1,250, work with Steve Neumeyer to complete cabling

No standardization on hardware or software

Define a refresh strategy to standardize inventory

Documentation labor only

IP Address space too large and un-subnetted

Create an appropriate sized IP network and reassign addresses

Configuration and programming labor only

Administration

No IT Policies

Create IT policy handbook

Documentation labor only

No/very little network documentation

Create comprehensive network documentation

Documentation labor only

No cable record / TIA606B labeling

Label and document cable infrastructure

7189 Main St. PO Box 449 • Bonners Ferry ID 83805 • 208.267.1000

405 West Walnut St • Newport WA 99156 • 509.447.3514

www.boundarycomputer.com info@boundarycomputer.com



Will work with Steve Neumeyer to complete
Hardware not inventoried/refreshed/managed
 Create an IT asset management database
Configuration and programming labor only
Naming convention not adhered to
 Modify User and Device accounts to conform
Configuration and programming labor only
Limited Active Directory Configuration
 Create appropriate divisions and apply management policies
Configuration and programming labor only

Communications

PBX is unsupported/in disrepair
 Replacement with new system
Frontier services should be changed / overpaying
 Migration to new system that can be configured with PRI or SIP services
No ISP redundancy
 Add second ISP and managed router service for high availability
All three issues addressed with HaaS: Managed Router, Avaya IP Office PBX, and secondary ISP. Estimated cost equal to current monthly expenditure for telephone and internet services.

Security

No patch management solution
 Patches are reliant on configurations of individual clients and applications
\$136.50 / month or \$3.5 per device for licensing
No email archive solution
 No protection from accidental deletions or for retention compliance
\$2,000 appliance plus \$500/yr maintenance
No email spam solution
 Exchange does not have a native solution so the network is relying only on individual client protection
\$1,000 per yr
No compliance or vulnerability solution
 Licensing compliance not validated, no reporting or configuration management
\$117 / month or \$3 per device for licensing
Antivirus Protection Expiration
 Eset AV expires in Jan. 10 2015. 25 seats are included with the MSP contract, but we'll be 14 short on that date.
\$40 / month or \$2.85 per device for licensing (39 seats total less credit)
Wireless not managed or integrated
 Create a centrally managed network where security can be monitored and maintained
10 managed Aps \$1,000

Total remediation costs (budgetary estimates):

One time hardware.....	\$11,900
Recurring Monthly	\$293.50
Recurring Annual.....	\$1,500

it is not a part of state government. The City Council serves as the governing body for Bonners Ferry, carrying out local legislative duties and fulfilling other obligations as provided by law. The City Council is the general policymaker for Bonners Ferry, and as such, has primary authority to establish terms and conditions of employment with Bonners Ferry. The Mayor may appoint personnel to help carry out administrative responsibilities.

As with all elected public officials, the Mayor and the City Council are ultimately responsible to the voters of Bonners Ferry. The terms set forth herein reflect city policy at the time of its printing, but they are subject to change at any time, without prior notice, and at the sole discretion of the City Council.

While the City Council has authority to establish general policy for Bonners Ferry employees, the Mayor has the authority to establish administrative policy. Each employee should recognize that although he/she may serve as an employee supervised by the Mayor or a Department Head, he/she remains an employee of Bonners Ferry, not of the official who supervises his/her work. The terms and conditions set forth in this policy, and in the resolutions and policy statements which support it, cannot be superseded by any other official's pledge, without the express action of the City Council. That is particularly true for terms or conditions which would establish a financial obligation for Bonners Ferry, now or in the future. You may work for a department with an operational policy that provides additional direction to employees on expectations and procedures unique to that department.

B. EQUAL EMPLOYMENT OPPORTUNITY STATEMENT

All selection of Bonners Ferry employees and all employment decisions, including classification, transfer, discipline, and discharge, will be made without regard to race, religion, sex, age, national origin, sexual orientation, gender identity, or non-job-related disability. No job or class of jobs will be closed to any individual except where a mental or physical attribute, sex, or age is a bona fide occupational qualification. All objections to application of Bonners Ferry policy in this regard shall be brought to the attention of the office of the Mayor or Department Head, or in the case of objection to actions undertaken by that person, to legal counsel for the City.

C. VETERAN'S PREFERENCE

Bonners Ferry will accord a preference to employment of veterans of the U.S. Armed Services in accord with provisions of Idaho Code § 65-502 or its successor. In the event of equal qualifications for an available position, a veteran or family member who qualifies for preference pursuant to Idaho Code § 65-502 or its successor will be employed.

D. CONFLICT OF INTEREST

No person shall be employed by Bonners Ferry when said employment would result in a violation of provisions found in Idaho Code § 59-701 et seq., §18-1359 or their successors. Any



C.L. "Butch" Otter, Governor
Jeffery Sayer, Director

January 13, 2015

Honorable David Anderson
Mayor, City of Bonners Ferry
PO Box 149
Bonners Ferry, Idaho 838054

Re: Idaho Gem Grant – Bonners Ferry Digital Technology Center

Dear Mayor Anderson

Enclosed for your signature are two copies of the Idaho Gem Grant contract for improvements to the Bonners Ferry Digital Technology Center. Please sign these documents and return to my attention for Director Sayer's signature.

Please feel free to call upon me if I can be of any help.

Sincerely,

Jerry Miller
Economic Development Specialist

**[IDAHO DEPARTMENT OF COMMERCE
IDAHO GEM GRANT CONTRACT**

GRANT CONTRACT#: IGG 15-I-03 COMMUNITY: City of Bonners Ferry

This contract is made and entered between the Idaho Department Commerce, herein after called the DEPARTMENT, and the City of Bonners Ferry herein after called the GRANTEE.

TERMS AND CONDITIONS

Article I - Period of Performance and Grant Amounts

The project work to be completed hereunder shall be accomplished from the effective date of November 22, 2014 and shall continue up to and including project closeout.

Article II – General Conditions

The GRANTEE shall adhere to the Idaho Gem Grant Administrative Rules IDAPA 09.02.04. Both parties shall additionally adhere to statutes and regulations of the State of Idaho. Execution of this contract by the GRANTEE serves as an acknowledgement that they are familiar with all statutes, rules, regulations, and guidelines noted in this paragraph.

Article III - Grant Amount

The maximum amount of Idaho Gem Grant (IGG) assistance hereby awarded is \$35,000. The GRANTEE and their project partners hereby agree to provide \$72,000 in the form of local match (i.e., local, state, private or other allowed federal contributions) for the purposes of completing this project. In the event that costs exceed the total dollars budgeted for the project, the GRANTEE and their project partners shall be responsible for finding the additional funds. The DEPARTMENT will not provide additional grant funds to pay cost overruns. The GRANTEE shall adhere to the budget as outlined in Attachment A, unless otherwise amended. IGG funds cannot be shifted to new activities. Up to 10% of IGG funds may be shifted between approved activities without an amendment to the Scope of Work and Budget.

Article IV -Work Performance

The project activities to be accomplished under the conditions of this contract are outlined in the Scope of Work, as described in Attachment B.

***City of Bonners Ferry
IGG 15-I-03***

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Article V - Payments

The GRANTEE may periodically request grant funds up to 100% of the value of work performed for all items in the IGG budget. If the DEPARTMENT is satisfied with the request, the DEPARTMENT will pay the IGG amount requested within sixty (60) days of the receipt of the request.

The GRANTEE shall certify that all work that is billed to the DEPARTMENT is complete at the time of the billing. The GRANTEE shall be responsible for any discrepancy or error in billing or documentation.

Article VI - Financial and Progress Reports

In the performance of this contract, the GRANTEE shall keep books, records, and accounts of all activities related to the provisions of this contract. On each interim request for funds submitted to the DEPARTMENT, the GRANTEE shall certify the information is true and correct based upon the GRANTEE'S official accounting records. The GRANTEE shall submit interim performance report with each request for IGG funds. This interim report shall include a cover letter from the chief elected official stating the progress to date and the total amount of Idaho Gem Grant funds requested for reimbursement, a completed copy of the IDAHO GEM GRANT REQUEST FOR REIMBURSEMENT form found in the latest revision of the Idaho Gem Grant Handbook, copies of invoices, and documentation that a quorum of the GRANTEE'S elected governing body have reviewed and approved the invoices for reimbursement. Additional project documentation may be required and stipulated in the special conditions section of ATTACHMENT B of this contract.

Article VII - Amendments

The DEPARTMENT may amend this contract on its own initiative or at the request of the GRANTEE to reflect changes in the Scope of Work, Design or Budget of the project. Such changes shall be mutually agreed upon, and evidenced by a written contract amendment. In no case shall the nature or purpose of the project be amended from what was generally described in the application and was the basis for selection of the project except as provided in the IGG Administrative Rules IDAPA 09.02.04. No changes in Scope of Work, costs or services shall be effective until approved in a written contract amendment signed by both parties. The Department reserves the right to require review and approval of the Grantee's elected governing body of any contract amendments proposed by the Grantee's chief elected official.

Article VIII – Accountability & Monitoring

The DEPARTMENT may monitor and make periodic inspections and evaluations of the project and all its books and records pertaining to the project. The GRANTEE shall make available to the DEPARTMENT the books and records during regular working hours. These books and records shall be maintained for at least three (3) years following close-out of the project.

Each GRANTEE that provides a portion of their IGG Grant in any fiscal year to a subgrantee, such as a special district or a non-profit organization, shall require the subgrantee to meet all of the requirements governing these funds. The GRANTEE shall be responsible for monitoring any subgrantee for compliance with all state laws and regulations.

Article IX - Termination

The DEPARTMENT shall have the right to terminate this contract in whole or in part, at any time before the date of completion, whenever it is determined the GRANTEE has failed to comply with the conditions of the contract, or funding for the IGG program is reduced or eliminated. The DEPARTMENT shall promptly notify the GRANTEE in writing of the determination and the reasons for the termination and the effective date.

The DEPARTMENT may cancel this Grant at any time with or without cause upon thirty (30) days written notice to the GRANTEE specifying the effective date of the termination. The DEPARTMENT and the GRANTEE will coordinate the orderly termination of work, transfer of work, and payment for work completed under the Grant. The GRANTEE shall not undertake any work without first obtaining approval of the DEPARTMENT.

Article X - Special Warranty

Other than the Grant award, the GRANTEE warrants that nothing of monetary value has been given, promised or implied as remuneration for entering into this contract. The GRANTEE further declares no improper personal, political or social activities have been used or attempted in an effort to influence the outcome of the competition, discussion or negotiation leading to the award of this contract.

Article XI - Relationship of Contracting Parties

The contracting parties agree that no employer-employee relationship is established between the DEPARTMENT and the GRANTEE by the terms of this contract. The GRANTEE further indemnifies the State of Idaho and the

DEPARTMENT and holds them harmless against any and all suits, actions, claims or losses of every kind, nature, and description, including costs, expenses, and attorney fees, that may be incurred by reason of any act or omission, neglect or misconduct of the GRANTEE that may arise out of this agreement on its performance.

Article XII - Conflict of Interest

No official or employee of the GRANTEE or the DEPARTMENT shall have any direct or indirect financial interest in the project.

Article XIII - Match Expenditures

Match expenditures must be in accordance with the specific rules, regulations, and instructions pertaining to match expenditures, contained in the Idaho Gem Grant Handbook and the Administrative Rules.

Article XIV - Non-Allowable Costs

Idaho Gem Grant funds shall not be used for payroll costs for city, county, development corporations or other community agencies; or the construction, rehabilitation or operation of schools, general government facilities, jails or state facilities; administrative costs, political activities, and religious activities, facilities, and programs.

Article XV - Recognition of Funding Source

An Idaho Gem Grant funds this contract in whole. All activities funded by the Idaho Gem Grant program shall credit the program per section 36 IGG rules.

Article XVI - Liaison

The GRANTEE shall submit all requests for funds, correspondence, and narrative progress reports to the following address:

Idaho Commerce
IGG Grant Program
P.O. Box 83720
700 W State Street
Boise, ID 83720-0093

APPROVED:

Jeffery Sayer, Director
Idaho Department of Commerce

Date

Honorable David Anderson
Mayor, City of Bonners Ferry

Date

Federal Tax Identification Number _____

For Internal Use of the Department

Reviewed and Approved

Chrissy Bowers
Chief Economic Development Officer

Date

**Attachment A
Idaho Gem Grant
PROJECT BUDGET**

Applicant (or Grantee): City of Bonners Ferry

Project No: IGG 15-I-03

Project: Digital Technology Center

LINE ITEMS	AMOUNTS					Total
	IGG	Local Cash	Local In-Kind	USDA-RBEG	Other	
Construction	\$35,000	\$37,000				\$72,000
Equipment				\$35,000		\$35,000
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
Total Costs**	\$35,000	\$37,000	\$0	\$35,000	\$0	\$107,000

Remarks:

**ATTACHMENT B
SCOPE OF WORK
IGG 15-I-03**

I. Project Description

This project will assist the Bonner County Library create a digital technology center. Grant funds will assist with the capital cost of converting existing storage and work areas into three linked components: a computer center, a digital fabrication laboratory, and a classroom/workshop.

II. Project Schedule -

IGG Contract Signed	November 2014
Project Start	November 2014
Project Completed – IGG Closeout	December 2015

III. Project Outcomes –

Upon completion the digital technology center will host computers, software and fabrication equipment capable of constructing two and three dimensional structures. The center will be available to local entrepreneurs and students for the purpose of product development and developing skills in advanced manufacturing. An affiliation with the Massachusetts Institute of Technology's (MIT) Bits and Atoms program will provide users with access to an international network of users, researchers and instructors.

IV. Special Conditions –

The use of Idaho Gem Grant funds is limited to construction and ancillary activities. Funds may not be used to purchase technology, software or equipment.

RESOLUTION 2015-01-01

IT BE AND IS HEREBY resolved by the Mayor and City Council pursuant to Ordinance Number 477 of the City of Bonners Ferry that Schedule A attached hereto be and is adopted as the list of all charges for licenses, permits, fees, assessments, rates and charges by the City. Excepted from this schedule are such fees, charges and assessments as are established by contract or agreement for goods and/or services to be provided by the City which are not generally available to or in demand by the general public, franchise fees or fees charged in lieu of franchise fees, criminal and/or punitive fines, or penalties, taxes or assessments upon real property that are paid to and collected by the Boundary County Treasurer.

The City Clerk shall, at all times, keep a copy of this resolution and attached schedule posted in a conspicuous place in City Hall and make copies of said schedule available to members of the public upon request.

Dated this 20th day of January, 2015.

City of Bonners Ferry

David K. Anderson, Mayor

Attest:

Kris Larson, City Clerk

Approved as to Form and Content

Andrakay Pluid, City Attorney

1-6-3A	Mayor Wages	\$300 per month							
1-6-3B	Council Wages	\$150 per month							
3-1-7	Business Permits	\$25 initial fee and \$10 annual renewal							
3-2A-4	Liquor by the Drink	\$375 per year							
3-2A-9	Liquor (transfer fee)	\$50							
New Section	Beer & Wine Transfer Fee	\$50							
3-2B-5A	Beer (consumption off premises)	\$25 per year							
3-2B-5B	Beer (consumption on premises)	\$75 per year							
3-2B-5C	Beer (draught, bottles, or canned)	\$100 per year							
3-2C-5	Wine	\$100 per year							
3-3-2	Advertising and bill posting	\$25 per year							
3-4-5	Peddlers, solicitors, hawkers, itinerant merchants, transient vendors, or canvassers:								
	City resident	\$35 per year or \$10 per week							
	Out of town resident	\$45 per year or \$15 per week							
	Out of state resident	\$55 per year or \$20 per week							
3-5-2	Second hand stores, junk shops, and pawn brokers	Business License							
3-6-7	Taxicabs	Business License & Special License							
3-7-3	Entertainment Performance	Set by resolution							
		If no fee set by resolution then \$100							
		Cleanup fee \$100							
4-2-6	Garbage Fees	Designated in Billing Policy							
5-3A-3	Animals - Impound Fees	\$10 for act of impounding							
		\$10 per day for maintaining animal in pound							
5-3B-3	Dog License Fees	\$12 per year							
		Fees double for failure to renew by January 31st							
5-3B-6D	Dogs declared nuisance	Assign penalties from 1-4-1A							
		Maximum fine plus impound fees not to exceed \$300 per offense							
5-3C-3C	Dogs - no rabies shot	Fine up to \$50							
5-3C-4A	Dogs - impoundment	\$10 first impoundment plus \$10 per day							
5-3C-4B	Dogs - impoundment	\$30 fine second offense plus \$10 per day							
5-3C-4B	Dogs - impoundment	\$50 fine third offense plus \$10 per day							
5-3C-4C	Dogs - impoundment	\$120 fourth and subsequent offenses plus \$10 per day							
5-5-4	Firearm Shooting Facility Permit	\$25							
7-2-4	Fire Regulations (burning)	Permit required - no fee							
7-3-4	Explosives	\$500 fee plus either a \$5,000 bond or \$1,000 deposit							
7-4-2	Fireworks - Public Display	\$10							
8-1-1	Sidewalks	Building permit required							
8-3-1	Excavations	\$250 deposit or \$1,000 bond plus City expended costs							
8-5-1	Develop Street Access from Private Prop.	City expended costs							
10-1-2	Utility Deposits	Designated in Billing Policy							
10-2-3	Water Hookup Fees	\$1,000 per EDU plus City expended costs for any hook on to the water system that affects transmission or filtration or distribution of the City system							
10-2-8	Water Rates	Designated in Billing Policy							
10-3-6B	Sewer Permit & Inspection Fee	Designated in Billing Policy							
10-3-10	Sewer Hookup Fees	\$517 per EDU plus City expended costs for any hook on to the sewer system							
10-3-10	Sewer User Rates	Designated in Billing Policy							
10-4-4	Sewer User Charges	Designated in Billing Policy							
10-5-24	Excavation Permit Required	see 8-3-1							
11-1-15	Construction, alteration, repair	Building Fee Schedule							
	Copy Fees	\$.25 per page							
	Video Copying Fee	\$25							
	Swim Lesson Fees	\$30 city resident per session, \$40 outside city resident per session							
	Swim Pool Daily Rate	\$2 per day per person							
	Swim Pool Season Pass	\$5 city resident, \$10 non city resident, swim lesson participant - pass included with lesson fee							
	Swimming Pool Rental	\$50 for 1st hour and \$30 for additional hours							
	Fire Hall Rental:								
	Non Profit Organizations	\$0							
	Private Individuals	\$35							
	For Profit Businesses	\$100							
	Fire Inspection Fee - inside City limits	\$30							
	Skunk Trap Rental	\$10 rental fee plus deposit of \$40							
	Storage Fee	\$10 per day							
	Parade Permit Fee	\$35 for local organizations with more than 30 day notice \$100 for local organizations with less than 30 day notice							
	Special Event Fee	\$35 for local organizations with more than 30 day notice \$100 for local organizations with less than 30 day notice \$100 for out of county organizations							
	Golf Adult Season Pass	\$400							
	Golf Husband and Wife Season Pass	\$700							
	Golf Family Season Pass	\$700 for husband and wife plus \$50 per child or grandchild 17 years or younger or \$400 for adult golf pass plus \$50 per child or grandchild 17 years or younger							

Golf Junior Season Pass - all days	\$150								
Golf Junior Season Pass - week days	\$90								
Golf Green Fees - 9 holes	\$18								
Golf Green Fees Weekends & Holidays - 9 holes	\$20 (punch cards and season passes honored)								
Golf Green Fees - 18 holes	\$25								
Golf Green Fees Weekends & Holidays - 18 holes	\$27 (punch cards and season passes honored)								
Junior Golf Green Fees - 9 holes	\$10								
Junior Golf Green Fees - 18 holes	\$14								
Golf Adult Discount Card - 9 holes	\$162								
Golf Adult Discount Card - 18 holes	\$225								
Cart Trail Fee	\$5								
Cart Trail Season Pass	\$75								
Golf Cart Shed Rental - Building A & B	\$150								
Golf Cart Shed Rental - Building C	\$210								
Franchise Fees	5%								
Pole Use Fees	\$12 per pole								
Collection Fees	33% added to principal amount owed								
Customer Work Order Handling Fees	20% of inventory items or \$20.00 whichever is greater								
Flowing in Electric Lines	\$1 per foot								
Transformer Capacity Charge	\$500								
Non-sufficient Check Charge	\$15								
Visitor's Center Upstairs Rental:									
Non Profit Organizations	\$0								
Private Individuals	\$35								
For Profit Businesses	\$100								
Equipment Rates	Per Attached Schedule								
Equipment & Personnel Rates - Fire Department	Per Attached Schedule								
Planning & Zoning Fees:									
Planning & Zoning Issue Publication Costs	\$150 deposit subject to reconciliation of actual costs								
<u>Land Use Applications</u>									
Annexation	\$500 plus publication and noticing costs								
Comprehensive Plan Amendment (map or text)	\$500 plus publication, noticing, and mapping costs								
Special Use Permit	\$500 plus publication and noticing costs								
Modification to Special Use Permit	\$250 plus publication and noticing costs								
Zone Change	\$500 plus publication, noticing, and mapping costs								
Variance	\$500 plus publication and noticing costs								
Citizen Initiated Code Amendment	\$500 plus publication, noticing, and codifier costs								
Extension Request	\$150								
Drainage Plan - Commercial/Industrial	\$300 in addition to base fee								
<u>Flood Plain</u>									
Development Permit	\$50								
Floodplain Variance	\$500 plus publication and noticing costs								
Floodplain Appeal	\$250 plus publication and noticing costs								
Plan Review	Actual cost of professional service								
<u>Subdivision/Platting</u>									
Preliminary Plat Application	\$500 plus \$50 per lot plus publication and noticing costs								
Minor Plat Application	\$250 plus \$50 per lot plus publication and noticing costs								
Replat - Lot Line Adjustment	\$250 plus \$50 per lot								
Boundary Line Adjustment (review only)	\$50 per parcel								
Property Split Review	\$200								
Final Plat Review	\$150 plus actual cost of County Surveyor fee								
Final Plat Recheck	\$150 plus actual cost of County Surveyor fee								
Vacation of Right of Way Title 50	\$250 plus publication and noticing costs								
Surety Agreements	\$100								
Development Agreements	\$250 plus publication and noticing costs								
Extension Request	\$100 plus publication and noticing costs								
<u>Planned Unit Development (PUD) - Agreements</u>									
PUD Mixed use Commercial/Industrial	\$1500 plus publication and noticing costs								
PUD Residential only	\$500 plus publication and noticing costs								
Development Agreement	\$250								
Amendment to Development Agreement (no public hearing required)	\$100 plus actual cost of professional service								
Amendment to Development Agreement (public hearing required)	\$250 plus publication and noticing costs								
<u>Other Miscellaneous</u>									
Zoning Administration Appeal	\$100								
Zoning Interpretation	\$100								
Non-conforming determination at the request of the landowner	\$100								
CC&R Review	\$100								
Sterling Codifiers	Actual Cost								
The City reserves the right to bill any applicant on a time and materials basis should work on any of the above line items be delayed from processing due to the Applicant's making. Time can be billed once the base fee is expended.									

Electric Rates

Rates Effective 10-01-09

Large Industrial Rate Effective 12-01-09

	Revenue Class	Rate Schedule	Monthly Base Rate	KWH Charge	KVA Demand Charge
Residential	01	ER1PB	\$ 10.47	\$ 0.0600	\$ -
Residential	01	ER1PX	\$ 14.91	\$ 0.0600	\$ -
Interdepartmental	07	ES1PB	\$ 10.47	\$ 0.0575	
Interdepartmental	07	ES1PX	\$ 14.91	\$ 0.0575	
Interdepartmental	07	ES3PB	\$ 32.83	\$ 0.0575	
Interdepartmental	07	ES3PX	\$ 41.80	\$ 0.0575	
Interdept. w/Demand	07	EC1PB	\$ 10.47	\$ 0.0420	\$ 6.00
Interdept. w/Demand	07	EC1PX	\$ 14.91	\$ 0.0420	\$ 6.00
Interdept. w/Demand	07	EC3PB	\$ 32.83	\$ 0.0420	\$ 6.00
Interdept. w/Demand	07	EC3PX	\$ 41.80	\$ 0.0420	\$ 6.00
Pumping & Drainage	09	ES3PX	\$ 41.80	\$ 0.0575	
Pumping & Drainage	09	EC1PB	\$ 10.47	\$ 0.0485	\$ 6.00
Pumping & Drainage	09	EC1PX	\$ 14.91	\$ 0.0485	\$ 6.00
Pumping & Drainage	09	EC3PB	\$ 32.83	\$ 0.0485	\$ 6.00
Pumping & Drainage	09	EC3PX	\$ 41.80	\$ 0.0485	\$ 6.00
Self Consumed	11	ES1PB	\$ 10.47	\$ 0.0575	\$ -
Self Consumed	11	ES1PX	\$ 14.91	\$ 0.0575	\$ -
Self Consumed	11	ES3PB	\$ 32.83	\$ 0.0575	\$ -
Self Consumed	11	ES3PX	\$ 41.80	\$ 0.0575	\$ -
Self Cons. w/ Demand	11	EC1PB	\$ 10.47	\$ 0.0420	\$ 6.00
Self Cons. w/ Demand	11	EC1PX	\$ 14.91	\$ 0.0420	\$ 6.00
Self Cons. w/ Demand	11	EC3PB	\$ 32.83	\$ 0.0420	\$ 6.00
Self Cons. w/ Demand	11	EC3PX	\$ 41.80	\$ 0.0420	\$ 6.00
Small Commercial	20	ES1PB	\$ 10.47	\$ 0.0575	\$ -
Small Commercial	20	ES1PX	\$ 14.91	\$ 0.0575	\$ -
Small Commercial	20	ES3PB	\$ 32.83	\$ 0.0575	\$ -
Small Commercial	20	ES3PX	\$ 41.80	\$ 0.0575	\$ -
Large Commercial	21	EC1PB	\$ 10.47	\$ 0.0420	\$ 6.00
Large Commercial	21	EC1PX	\$ 14.91	\$ 0.0420	\$ 6.00
Large Commercial	21	EC3PB	\$ 32.83	\$ 0.0420	\$ 6.00
Large Commercial	21	EC3PX	\$ 41.80	\$ 0.0420	\$ 6.00
Secondary Industrial	31	EC3PB	\$ 32.83	\$ 0.0440	\$ 5.15
Secondary Industrial	31	EC3PX	\$ 41.80	\$ 0.0440	\$ 5.15
Primary Industrial	31	EP3PB	\$ 32.83	\$ 0.0440	\$ 4.73
Primary Industrial	31	EP3PX	\$ 41.80	\$ 0.0440	\$ 4.73
Large Industrial	41	EL3PX	\$ 12,000.00	\$ 0.0260	\$ 4.37
Street Light	51	ESTREET	\$ 4.10		
Security Light	51	ESECURE	\$ 7.48		
Remote Read Device		EREMOTE	\$ 10.00		
No Meter Access		BELN	\$ 15.00		
Fiber Optics	21	FIBER	\$ 44.20		
B = inside customers					
X = outside customers					

Water Rates
01-09-15

<u>TYPE</u>	<u>CODE</u>	<u>BASE CHARGE</u>	<u>USE IN CUBIC FEET</u>	<u>RATE</u>	<u>PER</u>
RESIDENTIAL (Minimum)	WOFF01	\$ 37.51	OFF @ CURB		N/A
Metered					
RESIDENTIAL <1" to 1"	WR101	\$ 44.26	0-1200	0.01779	Cubic Foot
RESIDENTIAL 1.5"	WR1.501	\$ 80.59	0-1200	0.01779	Cubic Foot
FIRE LINES	WFL		FIRE ONLY	\$ 10.57	Inch
CHECK METERS	WCH	\$ 44.68			
COMMERCIAL <1"	WC1	\$ 44.68	0-200	0.01796	Cubic Foot
COMMERCIAL 1"	WC1	\$ 44.68	0-200	0.01796	Cubic Foot
COMMERCIAL 1.5	WC1.5	\$ 108.37	0-200	0.01796	Cubic Foot
COMMERCIAL 2"	WC2	\$ 140.20	0-200	0.01796	Cubic Foot
COMMERCIAL 3"	WC3	\$ 181.26	0-200	0.01796	Cubic Foot
COMMERCIAL 4"	WC4	\$ 356.76	0-200	0.01796	Cubic Foot
INDUSTRIAL <1"	WI1	\$ 44.68	0-200	0.01796	Cubic Foot
INDUSTRIAL 1.5"	WI1.5	\$ 108.37	0-200	0.01796	Cubic Foot
INDUSTRIAL 2"	WI2	\$ 140.20	0-200	0.01796	Cubic Foot
INDUSTRIAL 3"	WI3	\$ 181.26	0-200	0.01796	Cubic Foot
UNUSED SERVICE	WOFF	\$ 37.51			N/A
NON-METERED <1"	WN1	\$ 72.09	UNLIMITED		N/A
NON-METERED 1"	WN 1	\$ 72.09	UNLIMITED		N/A
Commercial rate code plus MD for Multi-dwelling Units		\$ 44.26	0-1200	0.01779	Cubic Foot

X for outside city limits

- 01 Residential
- 07 Interdepartmental
- 09 Pumping & Drainage
- 11 Self Consumed
- 20 Small Commercial
- 21 Commercial
- 31 Industrial
- 51 Street Lighting

Sewer Rates
01-09-15

<u>TYPE</u>	<u>CODE</u>	<u>BASE CHARGE</u>	<u>USE</u>	<u>RATE</u>	<u>PER</u>
Residential	SR01	\$ 24.84	UNLIMITED		
Interdepartmental	SC07	\$ 21.63	UNLIMITED	\$ 21.63	EDU
Small Commercial	SC20	\$ 21.63	UNLIMITED	\$ 21.63	EDU
Commercial	SC21	\$ 21.63	UNLIMITED	\$ 21.63	EDU
Industrial	SI31	\$ 21.63	UNLIMITED	\$ 21.63	EDU

X for outside city limits

Garbage Rates Effective 12-01-14

<u>TYPE</u>	<u>CODE</u>	<u>BASE CHARGE</u>	<u>USE RATE</u>	<u>PER</u>
Residential	GARBAGE01	\$	12.00	
Commercial	N/A			

City of Bonners Ferry
Equipment Charge Rates

Does not include operator

Equipment Description	Estimated Replacement Cost	Estimated Service Life in Hours	Estimated Hourly Operational Cost	*Hourly Charge Rate
Backhoe	\$ 80,000.00	3,000	\$ 12.50	\$ 32.50
Bucket Truck	\$ 109,800.00	2,800	\$ 12.50	\$ 41.91
Small Bucket Truck	\$ 90,000.00	2,800	\$ 12.50	\$ 36.61
Digger Derrick Truck	\$ 150,000.00	3,800	\$ 15.00	\$ 44.61
Ditch Witch	\$ 38,000.00	2,000	\$ 15.00	\$ 29.25
Dump Truck	\$ 100,000.00	3,000	\$ 17.50	\$ 42.50
Excavator	\$ 35,000.00	3,000	\$ 12.50	\$ 21.25
Flusher Vac Truck	\$ 323,307.00	3,500	\$ 20.00	\$ 89.28
Front End Loader	\$ 150,000.00	3,000	\$ 15.00	\$ 52.50
Grader	\$ 250,000.00	3,500	\$ 17.50	\$ 71.07
Pickup	\$ 35,000.00	2,000	\$ 7.50	\$ 20.63
Skid Steer	\$ 46,720.00	3,000	\$ 10.00	\$ 21.68
Sweeper	\$ 150,000.00	3,000	\$ 30.00	\$ 67.50
Water Truck	\$ 143,320.00	3,000	\$ 12.50	\$ 48.33
*Hourly charge rate equals replacement cost divided by hourly life, multiplied by 75% plus operational cost. Salvage value assumed at 25%.				
Adopted by City Council 3-16-10				

**City of Bonners Ferry Fire Department
Incident Equipment and Personnel Cost Sheet**

Equipment Cost Per Hour						
Engine 1					\$ 150	
Engine 2					\$ 150	
Ladder 1					\$ 150	
Brush 1					\$ 100	
Brush 2					\$ 100	
Water Tender - City					\$ 150	
Water Tender - 1200 Gallon					\$ 175	
Hazmat Trailer					\$ 150	
Support 1					\$ 100	
Rescue 1					\$ 175	
Unit 51					\$ 50	
Personnel Cost Per Hour						
Fire Officer					\$ 15	
Firefighter					\$ 15	
Engineer					\$ 15	
Hazmat Tech I & II					\$ 45	
Wildland Firefighter					\$ 15	
Adopted by Council 11-5-13						

NOTICE OF TORT

For Damage or Injury

RECEIVED

JAN 13 2015

ATTENTION:

CITY OF BONNERS FERRY

This form is to be completed by the claimant and is a requirement that if used, be presented to and filed with the clerk or secretary of the public entity involved. This form is being provided as a courtesy to assist you in filing your claim. Providing this form to you, is not an admission nor shall it be construed to be an admission of liability or an acknowledgement of the validity of a claim by the political subdivision. Legal requirements for filing claims can be found in the Idaho Code: Title 6, Chapter 9. All claims must be filed promptly and in writing.

Name: Boundary County Historical Society

Address: PO Box 808

City: Bonnors Ferry State: ID Zip Code: 83805

Address for the Six Months Prior to the Date of the Damage or Injury Occurred: _____

Home Number: () _____ Work Number: () _____

Date of Incident: July - Aug 2014 Time: _____ A.M. or P.M.

Location of Occurrence: Back side Museum Building

Injuries that Resulted: _____

Provide a Description of What Happened:
(Please attach any additional information you deem necessary)

near wall has developed cracks to stucco outer layer.

I hereby certify that I have read the above information and it is true and correct to the best of my knowledge.

I hereby make a claim against City of Bonners Ferry
(a public entity)

for damages in the amount of ?
(damage, injury, etc.)

If you were injured and you are on medicare/medicaid, please fill out the following as required by 42 U.S. C. 1395.

Date of Birth _____

SSN _____

Medicare/Medicaid Number _____

Signature: Cal Russell

Date: 1/13/15

RECEIVED

JAN 13 2015

CITY OF BONNERS FERRY

Welcome to tonight's City Council meeting!

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council.

Vision Statement

Bonners Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life.

AGENDA

SPECIAL CITY COUNCIL MEETING
Moyie Springs City Hall Council Chamber
267-3105
January 21, 2015
6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

NEW BUSINESS

1. Countywide drug problem
2. Property for sewer drain field
3. Satellite garbage station
4. Power pole location – S. Division St.
5. Property tax assessments
6. Reverse E911 funding system
7. Spot bus
8. Extrication
9. Update on KVR1

EXECUTIVE SESSION PURSUANT TO IDAHO CODE 67-2345, SUBSECTION 1

- (a) Consider hiring a public officer, employee, staff member or individual agent.
- (b) Consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.
- (c) Conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.
- (d) Consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code.
- (e) Consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
- (f) Communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.
- (g) Engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed.

ADJOURNMENT