### Welcome to tonight's City Council meeting!

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the <u>Public Hearing</u> portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the <u>Public Comments</u> period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council.

### **Vision Statement**

Bonners Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life.

AGENDA
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
November 15, 2016
7:00 p.m.

### PLEDGE OF ALLEGIANCE

### **PUBLIC HEARING**

### PUBLIC COMMENTS

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

## **GUESTS**

### **REPORTS**

Police/Fire/City Administrator/Economic Development Coordinator/Urban Renewal District

### CONSENT AGENDA

- 1. Call to Order/Roll Call
- 2. Approval of Bills and Payroll
- 3. Treasurer's Report
- 4. Approval of November 1, 2016 Council Meeting Minutes

### OLD BUSINESS

5. City - Discuss Boise State University's Scope of Work for Visitor Center

### **NEW BUSINESS**

- 6. City Declare 2006 Ford Crown Vic Surplus Property (attachment)
- 7. Electric Authorize Mayor to Sign Pole Rental Agreement with E.L. Automation, Inc. (attachment)
- 8. Street Authorize Mayor to Sign Change Order for KG&T for Augusta Street Project
- 9. Street Authorize Mayor to Sign Pay Request for KG&T for Augusta Street Project
- 10. City Discuss IT Services
- 11. Water Presentation on Information from AIC Water Meeting

### **EXECUTIVE SESSION PURSUANT TO IDAHO CODE 74-206, SUBSECTION 1**

- (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;
- (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student;
- (c) To acquire an interest in real property which is not owned by a public agency:
- (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code:
- (e) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations;
- (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;
- (g) By the commission of pardons and parole, as provided by law;
- (h) By the custody review board of the Idaho department of juvenile corrections, as provided by law:
- (i) To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed. The mere presence of a representative of the public agency's risk manager or insurance provider at an executive session does not satisfy this requirement; or
- (j) To consider labor contract matters authorized under section 67-2345A [74-206A] (1) (a) and (b), Idaho Code.

### **ADJOURNMENT**

### INFORMATION

- 12. City- AIC Fall Workshop in Coeur d'Alene on November 28, 2016 (attachment)
- 13. Electric Property Damage Claim (attachment)
- 14. Electric/Water/Sewer Profit and Loss Reports (attachment)
- 15. City Idaho Forest Group Tour of Mill and Moyie Hydro on November 16, 2016

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### POLE RENTAL AGREEMENT

THIS AGREEMENT made and entered into the	day of	, 2016, by and between the CITY
OF BONNERS FERRY, a municipal corporation of t		
Bonners Ferry, ID 83805 (hereinafter the "Licenson		
Automation Lane, Bonners Ferry, ID 83805 (hereir	nafter the "Licen	see").

### WITNESSETH:

WHEREAS, Licensor owns, operates, and maintains lines of poles in the City of Bonners Ferry and in the adjacent areas of Boundary County, Idaho; and

WHEREAS, Licensee desires to place certain lines, attachments, and apparatus on certain poles of the Licensor, for the limited purpose of the transmission of signals in compliance with any and all local, state, or federal regulations; provided that such transmission of signals does not interfere or compete with the corporate purposes of the Licensor or interfere with the furnishing of electrical service to consumers of Licensor, and where in its judgement, safety will not be adversely affected.

WHEREAS, Licensor is willing to permit Licensee, to the extent that it may lawfully do so, to place said lines, attachments, and apparatus on said poles in the area around Bonners Ferry in Boundary County, Idaho.

NOW THEREFORE, in consideration of the premises and the mutual covenants herein contained, the parties hereto, for themselves, their successors and assigns, do hereby covenants and agree as follows:

### 1. DEFINITIONS

- a. For the purpose of this Agreement, the phrase "joint use pole" shall mean a pole conforming to the latest specifications of the American Standards Association.
- b. A "pole contact" is defined as any attachment by Licensee, to the poles of Licensor.

### 2. SPECIFICATIONS

- a. The joint use poles covered by this Agreement shall be in place and maintained in accordance with the most stringent requirements, specifications, rules, and regulations of the latest edition of the National Electrical Safety Code (NESC), the Occupational Safety and Health Act (OSHA), the Rural Utilities Services (RUS), any governing authority having jurisdiction, and the rules and practices of Licensor as set forth in Exhibit "B."
- b. It is understood and agreed between the parties that the rules and practices set out in Exhibit "B" may be changed by Licensor, or new rules and practices may be adopted by Licensor, without resort to the provisions of Section 15, relating to supplementing or amending this Agreement, and Licensee agrees to be bound by any such change or adoption.
- c. In the event that Licensor should change or adopt a rule or practice, or rules or practices, for the joint use poles by Licensee, Licensor shall give Licensee written notice of such change or adoption in the manner contemplated by Section 18 and Licensee agrees to make such changes or alterations in its installations or maintenance of its facilities as may be required in order to fully comply with the provisions of such notice. In the absence of a contrary provision in said notice, Licensee agrees to make all required changes or alterations within thirty (30) days after receipt.
- d. No tag, brand, or other device showing Licensee's name or insignia shall be placed on, or attached to, any pole of Licensor, except such tag or insignia which shows Licensee to be

- the Licensee or lessee of such pole and not the owner thereof, and then only after obtaining written consent of Licensor.
- e. The strength of poles covered by this Agreement shall be sufficient to withstand the transverse and vertical loads imposed upon them under the storm loading requirements of the NESC for the medium loading zone.
- f. Any unbalanced loading of Licensor's poles caused by the placement of Licensee's circuits shall be properly guyed and anchored by Licensee, at no expense to the Licensor.

### 3. ESTABLISHING JOINT USE OF POLES

- a. Before the Licensee shall make use of any of Licensor's poles under this Agreement, it shall request permission in writing on the application form attached and shall comply with the procedures set forth in this section.
- b. If, in the judgment of the Licensor, joint use under the circumstances is undesirable, the Licensor shall have the right to reject the application. In any event, within thirty (30) days after the receipt of such application the Licensor shall notify the Licensee in writing whether the application is conditionally approved or rejected.
- After receipt of notice from the Licensor regarding the conditionally approved application, the Licensee shall furnish the Licensor detailed construction plans, necessary easements, and drawings for each pole line, together with necessary maps indicating specifically the poles of the Licensor to be used jointly, the number, character of the attachments to be placed on such poles, and rearrangements of the Licensor's fixtures and equipment necessary for joint use, any relocations or replacements of existing poles, and any additional poles which may be required. The Licensor shall, on the basis of such detailed constriction plans and drawings, submit to the Licensee within thirty days a cost estimate (based on Licensor's method of computing cost) for all changes which may be required in each pole line, including an estimated completion date for such changes. Upon written notice by the Licensee to the Licensor of the cost estimate being approved the Licensor shall proceed with the necessary changes in the pole line covered by the referenced cost estimate. The Licensor shall make every effort to complete this work at a mutually agreed upon completion date. Nothing shall preclude the parties from making any mutually agreeable arrangement for contracting for or otherwise accomplishing the necessary changes. Upon completion of all changes, the Licensee shall have the right to use the poles jointly and to make attachments in accordance with the terms of the application and of this Agreement. The Licensee shall, at its own expense, make attachments in such manner as not to interfere with the service of the Licensor, and shall place guys and anchors to sustain any unbalanced loads caused by its attachments.
- d. Upon completion of all changes in each pole line to be used jointly, the Licensee shall pay to the Licensor the cost of making such changes. The obligation of the Licensee shall not be limited to amounts shown on estimates made by the Licensor. Costs include materials less salvage, labor, engineering, supervision, overheads, and tree trimming. Engineering includes design, proper clearances and pole and down guy strength requirement for horizontal and transverse loading. An itemized statement of the actual costs of all such changes shall be submitted by the Licensor to the Licensee, in a form mutually agreed upon.
- e. Any re-clearing of existing right of way and any tree trimming necessary for the establishment of joint use shall be performed by the Licensor or a mutually acceptable contractor. Each party shall bear fifty percent (50%) of the cost of any such right of way re-clearing and trimming.

- f. All poles jointly used under this Agreement shall remain the property of the Licensor, and any payments made by the Licensee for changes in pole lines under this Agreement shall not entitle the Licensee to ownership of any of said poles.
- g. The Licensor reserves the right to exclude any of its facilities from joint use.

## 4. EASEMENTS AND RIGHT OF WAY FOR LICENSEE'S ATTACHMENTS

The Licensor does not warrant or assure to the Licensee any right of way privilege or easements; and if the Licensee shall at any time be prevented from placing or maintaining its attachments on the Licensor's poles, no liability shall attach to the Licensor. Each party shall be responsible for obtaining its own easements and right of way.

## 5. MAINTENANCE OF POLES, ATTACHMENTS, AND RIGHT OF WAY

- a. The Licensor shall, at its own expense, inspect and maintain the poles in accordance with industry practices and the specifications mentioned in Section 2, and shall replace, reinforce, or repair such poles as are determined to be defective.
- b. Whenever right of way consideration or public regulations make relocation of a pole necessary, such relocation shall be made by the Licensor at its own expense, except each party shall bear the cost of transferring its own attachments.
- c. Whenever it is necessary to replace or relocated a jointly used pole, the Licensor shall, before making such replacement or relocation, give twenty (20) days notice in writing (except in case of emergency, when verbal notice will be given and subsequently confirmed in writing) to the Licensee, specifying in such notice the time of such proposed replacement or relocation. Licensee shall, at the time so specified, transfer its attachments to the new or relocated joint use pole. Should the Licensee fail to transfer its attachments to the new or relocated joint pole at the time specified for such transfer of attachments, the Licensor may elect to do such work, and the Licensee shall pay the Licensor does the work, the Licensor shall not be liable for any loss or damage to the Licensee's facilities which may result.
- d. Except as otherwise provided in subsection (c) of this Section, each party shall at all times maintain all of its attachments in accordance with the specifications mentioned in Section 2, and shall keep them in thorough repair. All necessary right of way maintenance, including tree trimming or cutting, shall be performed by the parties as may be mutually agreed upon, and the cost shall be borne by the parties as provided in Section 3(e).
- e. Any existing joint use construction of the parties which does not conform to the specifications mentioned in Section 2 shall be brought into conformity as soon as practicable. When such existing construction shall have been brought into conformity with said specifications, it shall at all times thereafter be maintained as provided in (a) and (d) of this Section. Should the Licensee fail to comply, the Licensor may elect to do such work and the Licensee shall pay the Licensor the cost.
- f. Licensee expressly assumes responsibility for determining the condition of all poles to be climbed by its employees, contractors, or employees of contractors. Licensor disclaims any warranty or representation regarding the condition and safety of the poles of the Licensor. Licensor agrees that, upon written notification, it will replace any pole that has become unserviceable.

## 6. RECOVERY, REARRANGING, OR RELOCATION OF FACILITIES

a. In the event it is necessary for Licensor, or for another regulated utility with whom License has an agreement for the joint use of wood poles, or for another Licensee with

- whom Licensor has a prior agreement for the joint use of wood poles, to use the space on poles occupied, or contracted for, by the Licensee, the Licensee shall, upon receipt of a thirty (30) day written notice, either vacate the space by the removal of its attachments or shall authorize Licensor to replace the poles at the expense of the Licensee and Licensee shall pay for said replacements as provided for in Section 6(b), provided, however, that Licensee has not paid for the replacement of such poles.
- b. In any case where facilities of Licensor are required to be rearranged on the poles of the Licensor or of others to accommodate the attachments of Licensee, Licensee shall pay to the Licensor the total costs incurred by Licensor in rearranging such facilities. The Licensee shall also reimburse other users of the poles of Licensor for their costs of rearrangement to provide space or clearance for the facilities of Licensee.
- c. Whenever it is necessary to replace or change the location of a joint use pole, for reasons other than those set out in Sections 6(a) and (b), and over which Licensee has no control, Licensor shall, before making such change, give due notice to Licensee, specifying in such notice the time of such proposed change, and the Licensee shall promptly being to transfer or remove its attachments. In case of any such pole replacement or relocation where Licensor has transferred or removed attachments and Licensee has not transferred or removed its attachments within sixty (60) days after receipt of such written notice, Licensee shall become liable for such old pole as provides in Section 8(a).
- d. In the event of any changes contemplated under Section 6(1), (b), or (c), Licensee shall pay the entire cost of any removal, transfer, or installation of its own attachments.

### 7. INDEMNIFICATION

Licensee shall indemnify, protect, hold harmless, and insure Licensor from and against all claims and demands for damages to property, and for injury or death to persons, including payments made under any Worker's Compensation Law or under any plan for employee disability and death benefits and including all expenses incurred in defending against any such claims or demands, which may arise out of or be caused by the erection, maintenance, presence use, rearrangement, or removal of the attachments of Licensee's equipment to Licensor's poles or by the proximity of the Licensee's cables, wires, apparatus, and appliances to those of Licensor or by any act of Licensee, its agents and employees on or in the vicinity of Licensor's poles. Licensee shall carry insurance in such form and in such companies as are satisfactory to Licensor to protect parties from and against all claims, demands, actions, judgments, costs, expenses, and liabilities of every name and nature which may arise or result directly or indirectly from or by reason of such loss, injury, or damage.

Licensee shall take out and maintain throughout the period during which this Agreement shall remain in effect insurance conforming to the RUS requirements of CFR 1788. The Licensee shall furnish to the Licensor a certificate evidencing compliance with the above requirements. This certificate will list Licensor as an additional insured and will note specific cancellation language as follows, "In the event of cancellation of any of said policies, the insuring company shall give the party to whom this certificate is issued fifteen (15) days prior notice of such cancellation."

### 8. ABANDONMENT OF JOINT USE POLES

a. If Licensor desires at any time to abandon any joint use poles, it shall give Licensee notice in writing to that effect at least thirty (30) days prior to the date on which it intends to abandon such pole. If, at the expiration of said period Licensor shall have no attachments on such pole but Licensee shall not have removed all of its attachments, such pole shall become the property of the Licensee, and Licensee shall hold harmless the Licensor from every obligation, liability, or costs, and from all damages, expenses, or charges incurred

- thereafter, arising out of, or because of the presence of or the condition of such pole or any attachments, and shall pay to Licensor a sum equal to the present value in place of such abandoned pole or poles, or such other equitable sum as may then be agreed upon between the parties, and Licensor shall provide Licensee with a properly authorized bill of sale for such pole.
- b. Licensee may at any time abandon the use of a joint use pole by giving Licensor due notice in writing of such abandonment, as provided in Section 18, and removing from such pole all attachments that Licensee may have, and in case of such abandonment of the use of any pole, Licensee shall pay to Licensor the full rental for the current year for the space on said pole set aside for the use of Licensee.

### 9. RENTALS, CHARGES, AND RATES

- a. On or about December 31st of each year, the parties, acting in cooperation, shall tabulate the total number of joint poles in use as of the preceding day. This tabulation shall indicate the number of poles on which rentals are to be paid. The rental amount shall be \$12.00 per pole.
- b. The yearly rental period covered by this Agreement shall be the twelve month period between January 1 and December 31. Rentals payable for each such rental period during the continuance of this Agreement shall be due and payable on February 1 following the end of the rental period. The annual rental per pole shall apply to any attachments made or removed during the year and rents shall not be prorated.
- c. In the event that Licensee requires a source of electrical energy for power supply to a cable system which constitutes part of the licensed attachments and apparatuses, such energy will be supplied by the Licensor in accordance with the provisions of its standard service extension policies and approved rates and tariffs.
- d. All other amounts payable under this Agreement, such as for erection, relocation, or abandonment, shall be due and payable within thirty (30) days of billing by Licensor.

### 10. DEFAULTS

- a. If Licensee shall fail to comply with any of the provisions of this Agreement or should default on any of its obligations under this Agreement, and shall fail within thirty (30) days after written notice from Licensor to correct such noncompliance or default, Licensor may, at its option, and without further notice, declare this Agreement to be terminated in its entirety, or may terminate the permit covering the pole of poles in respect to which such default or noncompliance shall have occurred. In case of such termination, no refund of accrued rental shall be made.
- b. If Licensee shall make default in the performance of any work which it is obligated to do under this Agreement, the Licensor may elect to do such work, and the Licensee shall reimburse the Licensor for the cost.
- c. If the Licensee shall make default in any of its obligations under this Agreement and it becomes necessary for the Licensor to obtain the services of an attorney, who is not a salaried employee of the Licensor, to enforce such obligation, the Licensee agrees to pay any and all attorney's fees, court costs, and other costs of litigation associated with the enforcement of such obligations.

### 11. UNAUTHORIZED ATTACHMENT

a. If any of Licensee's facilities for which no license has been issued shall be found attached to Licensor's poles, Licensor may, without prejudice to its other rights or remedies under this Agreement, including termination, require Licensee to submit, within fifteen (15) days after the date of written or oral notification from Licensor of the unauthorized attachment, a pole attachment license application. If such application is not received by Licensor within the specified time period, Licensee shall immediately remove its unauthorized attachment, or Licensor may remove such facilities without liability, and the expense of removal shall be borne by Licensee.

b. No act of failure to act by Licensor with regard to said unauthorized attachment shall be deemed as ratification or licensing of the unauthorized attachment, If any license should be subsequently issued, said license shall not operate retroactively or constitute a waiver by Licensor of any rights of privileges under this Agreement; provided, however, that Licensee shall be subject to all liabilities, obligations, and responsibilities of this Agreement from its inception in regard to said unauthorized attachment.

## 12. RIGHTS OF OTHER PARTIES

Nothing herein shall be construed to limit the right of Licensor, by contract or otherwise, to confer upon other, not parties to this Agreement, rights or privileges to use the joint use poles covered by this Agreement.

### 13. TERM OF AGREEMENT

This Agreement shall continue in force and effect for a period of one (1) year from and after the date of this Agreement, and thereafter from year to year unless terminated by either party by giving written notice of its intention so to do not less than thirty (30) days prior to the end of any period, provided, however, if the Licensee shall fail to commence construction on the poles of Licensor within the period of one hundred eighty (180) days after the date of execution of this License Agreement, then this Agreement shall be null and void, and of no further force and effect. Upon termination of this Agreement, Licensee shall remove its attachments from the poles of Licensor within one hundred eighty (180) days after the effective date of such termination. Should Licensee fail to comply, the Licensor may elect to do such work and the Licensee shall pay the Licensor the cost.

## 14. WAIVER OF TERMS OR CONDITIONS

Failure of wither party to enforce or insist upon compliance with any of the terms or conditions of this Agreement shall not constitute a waiver or relinquishment of any such terms or conditions, but such conditions and terms shall be and remain at all times in full force and effect.

### 15. SUPPLEMENTAL AGREEMENTS

- a. This Agreement may be amended or supplemented at any time upon written agreement by the parties hereto. Should an amendment or supplement become necessary, the party desiring such amendment or supplement shall give thirty (30) days written notice to the other party setting out in detail the changes or additions desired.
- b. In the event that Licensee desires to add or reduce the number of pole contacts, Section 15(a) shall not apply, but in each case a sketch, map, or other mutually acceptable notice shall be submitted to Licensor, setting out in detail the pole numbers and exact locations of the poles, and the quantity of poles involved in the addition or subtraction.

## 16. PAYMENT OF TAXES

Each party shall pay all taxes and assessments lawfully levied on its own property upon said jointly used poles, and the taxes and assessments which are levied upon said joint use poles shall be paid by the Licensor thereof, but an tax, fee, or charge levied upon Licensor's poles solely because of their use by the Licensee shall be paid by Licensee.

### 17. INTEREST AND PAYMENTS

All amounts to be paid by Licensee to Licensor under this Agreement shall be due and payable within thirty (30) days after an itemized statement is presented to the Licensee. Any payment not made within thirty (30) days from the due date shall bear interest at the rate of ten percent (10%) per annum until paid.

### 18. SECURITY

In furtherance of the security of communications, Licensee agrees as follows:

- a. To file with the Bonners Ferry City Clerk a current list of the names of Licensee's employees, agents, or contractors who may have occasion to perform work on or about any of such poles under this Agreement.
- b. To provide suitable identification to each such employee, agent, and contractor.
- c. To inform each such employee, agent, and contractor of all general rules adopted by Licensor.

### 19. NOTICES

Any notice, request, consent, demand, or statement which is contemplated to be made upon either party by the other party under any of the provisions of this Agreement, shall be in writing and shall be treated as duly delivered when it is either (a) personally delivered to the office of the Licensor in the case of a notice to be given to Licensor, or personally delivered to the office of the Licensee in the case of a notice to be given to Licensee, or (b) deposited in the United States mail and properly addressed to the party to be served as follows:

### LICENSOR:

E.L. Automation 64 Automation Lane Bonners Ferry, ID 83805

### LICENSEE:

City of Bonners Ferry PO Box 149 7232 Main Street Bonners Ferry, ID 83805

### 20. SUPPLYING INFORMATION

- a. It is understood and agreed to between the parties that Licensee shall furnish to Licensor within one hundred and eighty (180) days after the execution of this Agreement a detailed sketch or map upon which will be shown the precise locations by streets or roads of the joint use poles covered by this Agreement, showing the facilities installed or to be installed upon the joint use poles and the pole numbers upon which these facilities are to be attached. Such sketch or map shall be reviewed by, and approved, commented upon, or rejected by the engineers of the Licensor, and Licensor agrees to make any and all such changes in said sketch or map as are suggested by said engineers. Licensee shall not begin the installation of any facilities covered by this Agreement until engineering approval by Licensor is granted.
- b. Licensee shall promptly report to Licensor any changes made in the number of poles of the Licensor contacted by Licensee.
- c. Upon request of Licensor or Licensee, but not sooner than every six (6) years, or as may be mutually agreed upon, the parties shall make a joint field check to verify the accuracy of contact records. If, as a result of any such joint field check, it is found that the Licensee is occupying any poles of Licensor without having advised Licensor as provided in Section 16, the Licensee shall pay to the Licensor the rental for such poles from the date that Licensee's attachments were installed on such poles, or if dates of approval for attachment cannot be determined to the satisfaction of both parties, the installations shall be presumed to have occurred at the same rate as those reported throughout the entire period since the last field check was made.

### 21. INSURANCE COVERAGE

Throughout the life of this Agreement Licensee shall maintain in full force and effect with an insurance carrier or carriers selected by the Licensee and satisfactory to Licensor:

- a. Industrial insurance coverage or compensation insurance in full compliance with the Industrial and Health Insurance laws of the state in which the work is to be performed, and
- b. Comprehensive General Liability insurance on an occurrence basis in the minimum amount of TWO MILLION DOLLARS (\$2,000,000) bodily injury and damage combined, and furnish a certificate of insurance to Licensor naming Licensor as an additional insured in connection with any public liability arising out of the operations arising out of or in connection with this Agreement. This insurance certificate is a condition precedent to the commencement of any work hereunder.

The insurance described above shall include liability coverage satisfactory to Licensor. Written proof of compliance with the requirements of this action shall be filed with and approved by Licensor prior to the installation of any Licensee's equipment upon Licensor's poles and prior to the expiration of each policy year thereafter.

In the event either party brings an action or suit against the other for breach of this Agreement, such party shall be entitled to recover, in addition to any judgment, such sum as the court shall judge reasonable as attorney's fees and costs. Licensor agrees to maintain insurance coverage naming Licensee as an additional insured in the amount specified above.

c. However, any such policy of insurance may limit the insurer's liability as to claims against the City to the limits as provided in Idaho Code Chapter 9 of Title 6 for action covered by said provisions of law. Nothing herein shall be interpreted to relieve the claimant from compliance with notice provisions of said law.

### 22. PERFORMANCE BOND

The Licensee shall secure a bond, unless specifically waived by Licensor, in the amount of THIRTY FIVE THOUSAND DOLLARS (\$35,000) to cover the faithful performance by Licensee of all terms and provisions of this Agreement.

### 23. CONSTRUCTION OF AGREEMENT

This Agreement is deemed executed in the State of Idaho and shall be construed under the laws of the State of Idaho.

### 24. PRIOR AGREEMENTS SUPERSEDED

This Agreement supersedes and replaces any and all previous agreement entered into by and between Licensor and Licensee with respect to the subject matter of this Agreement.

### 25. SEPARATE AGREEMENT

Although Licensor is a municipal corporation with authority to grant a franchise for cable television service within its corporate boundaries, this Agreement is a matter of contract and all provisions thereof shall be so interpreted and enforced without regard to any rights and remedies which may be provided to the Licensee by law or pursuant to the provisions of any franchise agreement which may be entered into by and between the parties hereto.

### 26. ASSIGNMENT OF AGREEMENT

Neither party shall assign or otherwise transfer this Agreement or any of its rights and interests to any firm, corporation, or individual without the prior consent of the other party.

In witness whereof, the parties have caused this Agreem	ent to be duly executed.
ENTITY:	LICENSEE:
CITY OF BONNERS FERRY	E.L. AUTOMATION, INC.
By: David Sims, Mayor	Ву:
	Its:
ATTEST:	WITNESS:
Kris Larson, Clerk	

Form and content approved by Andrakay Pluid as attorney for the City of Bonners Ferry-October 31, 2016.

## EXHIBIT "B" RULES AND PRACTICES FOR TELEVISION ATTACHMENTS

- 1. All television facilities attached to Licensor's poles shall be installed in a manner to ensure compliance with the requirements of the NESC in effect at the time of installation.
- 2. The location of all cables or power supplies on Licensor's poles shall be approved in writing by the Licensor. No attachments shall be made without prior written approval of Licensor.
- 3. All television cables and power supplies shall be located on the same side of each pole as any existing telephone cable or as designated by the Licensor.
- 4. On jointly used poles where Licensor has secondary conductors, all cables and power supplies shall be located on the side of the pole opposite the secondary conductors, or as designated by Licensor.
- 5. Licensee's service connections or drops to its customers shall be installed and maintained so as to provide at least a forty (40) square inch climbing space directly over and corresponding to the climbing space provided for and through any telephone service connections or drops.
- 6. Licensee shall cause all cabinets and enclosures to be grounded by bonding to the existing pole ground with #6 solid, bare, soft drawn copper wires. Reference RUS construction specification M2-11.
- 7. No power supply shall be installed on any of Licensor's poles on which are already installed transformers, underground electric services, capacitor banks, or sectionalizing equipment.
- 8. No bolt used by Licensee to attach its facilities shall extend or project more than one (1) inch beyond its nut.
- 9. All attachments or facilities of Licensee shall have at least two (2) inches clearance from unbonded hardware.
- 10. All television cables shall have at least forty (40) inches clearance under the effectively grounded parts of transformers, transformer platforms, capacitor banks, and sectionalizing equipment, and a least forty (40) inches clearance under the current carrying parts of such equipment (energized at 8700 volts or less). Clearances not specified in this rule shall be determined in reference to the NESC.
- 11. No service connection shall be made or installed by Licensor until after Licensee shall have completed installation of an approved fused service disconnect switch or circuit breaker.
- 12. The Licensee may, with the prior written approval of the Licensor, install cross arms, alley arms, or cable extension arms for the support of any of its facilities. However, Licensee shall not use any cross arm or alley arm brace above the arm which it supports.
- 13. Licensee shall install and maintain any and all of its facilities in a neat and workmanlike manner consistent with the maintenance of the overall appearance of the jointly used pole, and all subject to the approval of Licensor, provided that Licensee shall be solely responsible for compliance with the specifications referred to in Section 5 of this Agreement.
- 14. All down guys, head guys, or messenger dead ends installed by Licensee shall be attached to jointly used poles by the use of "thru" bolts. Such bolts placed in a bucking position shall have at least three inches vertical clearance. Under no circumstances shall Licensee install down guys or messenger dead ends by means of encircling jointly used poles with such attachments. All guys and anchors shall be installed prior to installation of any messenger wires or cables. No attachment to the Licensor's anchors shall be allowed.
- 15. In the event that any of Licensee's proposed facilities are to be installed upon poles already jointly used by Licensor and other parties, without in any way modifying the clearance requirements set forth in these Rules and Practices, Licensee shall negotiate with such other parties, as to clearances between its facilities and the spans of Licensee and such other parties.
- 16. In the event Licensee desires to request a change in the number of pole contacts, it shall do so by submitting to Licensor the standard form suitable for that purpose.
- 17. The Licensee shall provide a written statement, signed by a Professional Engineer representing the Licensee that its facilities, including protection devices, as installed are fully in compliance with the applicable rules of the NESC, other codes and requirements, and good engineering design. This inspection shall be made within thirty (30) days after installation has been completed. Failure to comply will result in termination of this Agreement as outlined in Section 10(a), (b), and (c).

### Kris Larson

From:

Seth Grigg <sgrigg@idahocities.org>

Sent:

Wednesday, November 02, 2016 9:27 AM

Subject:

Don't Forget to Register for Upcoming AIC District Academies for City Officials

City Clerks and Treasurers,

As you know, this month AIC will hold regional District Academies (also known as workshops) throughout the state. The meetings are fast approaching. The meetings will take place at the following locations:

**District 6 AIC Fall Academy for City Officials**: Wednesday, November 9th from 9:00 a.m. to 3:00 p.m. in Idaho Falls at the Hilton Garden Inn (700 Lindsay Blvd)

**District 5 AIC Fall Academy for City Officials**: Thursday, November 10th from 9:00 a.m. to 3:00 p.m. in Chubbuck at the Idaho Central Credit Union(4400 Central Way)

**District 4 AIC Fall Academy for City Officials**: <u>Tuesday, November 15th</u> from 9:00 a.m. to 3:00 p.m. in Twin Falls at the Canyon Crest Event Center (330 Canyon Crest Drive)

**District 3 AIC Fall Academy for City Officials**: Monday, November 14th from 9:00 a.m. to 3:00 p.m. in Boise at the Wyndham Garden Hotel (3300 S. Vista Ave)

**District 2 AIC Fall Academy for City Officials**: <u>Tuesday, November 29th</u> from 9:00 a.m. to 3:00 p.m. in Lewiston at the Red Lion Hotel (621 21st St)

District 1 AIC Fall Academy for City Officials: Monday, November 30th from 9:00 a.m. to 3:00 p.m. in Coeur d'Alene at the Best Western Couer d'Alene Inn (506 W. Appleway)

<u>The cost to attend the meeting is \$35</u> and includes lunch. Please register through the AIC website at: <a href="http://idahocities.org/page/FallDistrictMeetings">http://idahocities.org/page/FallDistrictMeetings</a></u>

We need your help in spreading the word to city officials. Please reach out to your mayor, city council members, city attorneys, clerk staff, planning and zoning staff, and planning and zoning commissioners to make them aware of the training and invite them to participate. As you can see from the agenda, the focus of the meeting is on conducting transparent public meetings/hearings and planing and zoning. The training will be helpful for all staff involved in public meetings/hearings. The full agenda for the meeting is as follows:

9:00 am

### Welcome and Introductions

9:15 am

Designating and Permitting Truck Routes within City Limits: As both the frequency of trips and the weight of commercial trucks operating in Idaho increase, it is important that cities coordinate with ITD and other stakeholders the designated routes within city boundaries that commercial trucks are permitted to operate on. Local Highway Technical Assistance Council (LHTAC) staff will present on a pending ITD rule to allow local highway jurisdictions to work with ITD in jointly permitting trucks to operate on routes designated by a city council, resources available to cities interested in designated truck routes, and best practices in partnering with ITD to permit commercial trucks to operate within city limits.

9:45 am	Idaho's Open Meeting Law: AIC staff will provide training on Idaho's open meeting law, including information related to public notice, types of open meetings, developing agendas, roles of city officials in participating in open meetings, and penalties for failure to comply with the Idaho Open Meeting Law. The training on open meetings is intended to serve as the foundation for the remaining topics on the agenda.
10:15 am	Break
10:25 am	<b>Municipal Ordinances and Resolutions</b> : AIC staff will provide a comprehensive overview of the ordinance and resolution development process, including the differences between an ordinance and a resolution, the constitutional and statutory grant of authority to cities to enact ordinances, best practices in developing and adopting ordinances, and best practices in developing and adopting resolutions.
11:15 am	How to Conduct Public Meetings: AIC staff will provide an overview of how to effectively conduct a public meeting or hearing, including the differences between a public meeting and a public hearing, the public notification process, the respective roles of city officials during a public hearing, how to help participants through the hearing process, and best practices in public hearing decision making.
12:00 pm	Lunch
12:30 pm	Area of City Impact Planning: AIC Legal Counsel Jerry Mason will discuss with city officials the aspects of successful area of city impact planning, including the current law as it relates to area of city impact planning, judicial decisions affecting area of city impact planning, the necessary components of a successful area of city impact agreement, and the role of the city and county in ultimately developing and adopting the area of city impact ordinance.
1:30 pm	Annexation: AIC Legal Counsel Jerry Mason will train city officials on why annexation is critical for the future growth and development of cities, discuss current Idaho law as it relates to annexation, discuss the political considerations that need to be factored when considering annexing new parcels, and recent legislative efforts that have surfaced to curtail city annexation authority.
2:30 pm	<b>Legislative Preview:</b> AIC staff will discuss legislative hot topics likely to come before the 2017 Idaho Legislature, including funding for municipal stormwater systems, protection of municipal water rights, magistrate court funding, and transportation funding.
3:00 pm	Adjourn

Also of note, ICCTFOA members attending the workshop are eligible to receive .75 credits toward state certification. We look forward to seeing you there.

Seth

Seth Grigg Executive Director

## My 1st Report of an Incident/Accident (To be completed by the Risk Manager and sent to ICRMP)



## ROPERTY DAMAGE

(Damage, Theft or Destruction of Your Property Insured by ICRMP)

Name of Our Entity: City of Bonners Ferry
Address: P.O. Box 149, Bonners Ferry, ID 83805
Phone #: (208) 267-3105
Date Incident Occurred: 10-28-16
Where did the Incident Occur? Moyie Dam Property
Describe What Happened: Vandals threw rocks at the City's excavator, breaking out the windows:
Who reported the claim to you? Pat Stevens
Department Involved in Incident: Electric
Employee(s) Involved in Incident: None
Description of Our Property Damaged & Location: Excavator Windows broken out at Moyie Dam.
Date Signed: 11-9-16
Risk Manager Signature:

(Please attach any additional documentation you deem necessary)

# CITY OF BONNERS FERRY ELECTRIC FUND MONTHLY FINANCIAL AND OPERATING REPORT

REPORT FOR THE MONTH OF: September, 2016

		TOO	DOLLARS		KWH SOLD			# of Cust.
	ENERGY SALES	This Month	Year to Date		This Month		Year to Date	This Month
1	Residential & Farm	\$110,649	\$1,701,183		1,438,391		23,583,176	2,003
2	Residential Seasonal							
3	Commercial - small (50 KVA or less)	\$42,404	\$517,161		617,709		7,547,337	458
4	Commercial - large (over 50 KVA)	\$89,305	\$1,024,515		1,442,479		16,471,408	180
2	Industrial	\$89,673	\$1,057,174		1,705,067		20,102,714	12
9	Irrigation and/or drainage pumping	\$1,267	\$22,682		9,407		276,150	6
7	Public Street Lighting	\$2,438	\$29,257					3
<sub>∞</sub>	Interdepartmental	\$4,955	\$53,729		73,035		762,999	28
6	Self Consumed	\$249	\$2,671		3,241		37,002	3
10								
11								
12	Total (1 thru 11)	\$340,940	\$4,408,372		5,289,329	the second of the second secon	68,780,786	2,696
					INCOME	INCOME STATEMENT		
	OTHER REVENUES				Mentalemental de la companya de la c		This Month	Year to Date
13	Pole Use		\$1,750	1. Total operating	Total operating Revenue (line 18)		\$343,365	\$4,447,479
14	Connects	\$2,270	\$13,595		Operating revenue deductions:			
15	Conservation			3. Total operating	Total operating expenses (line 30)		\$341,770	\$3,439,230
16		\$155	\$23,762	4. Depreciation			\$40,235	\$482,820
17	Total Misc. Revenue (13 thru 15)	\$2,425	\$39,107	5. Amortization				
18	Total Operating Revenue (12 + 16)	\$343,365	\$4,447,479		Taxes (transfer to General Fund)		\$17,168	\$222,373
					Tax equivalents (interest to General Fund)	(pun	008\$	\$22,757
	OPERATING EXPENSES			ľ	Total operating revenue deductions(3 thru 7)	thru 7)	\$399,973	\$4,167,180
19	Generation	\$23,368	\$251,547	9. Operating Income (1 minus 8)	ne (1 minus 8)		(\$26,608)	\$280,299
20	Power Purchases - BPA	\$168,621	\$1,932,207	OTHEF	OTHER INCOME			
21	Power Purchases - Other			10. Interest			\$827	\$22,997
22	Maintenance - General Property	\$5,550	\$58,837	11. Misc. Non-ope	Misc. Non-operating revenue (net)		\$80	\$7,120
23	Conservation	\$8,897	\$65,201				206\$	\$30,117
24	Customer's Srvc & Record	\$10,437	\$56,374	13. Gross Income (9 + 12)	(9 + 12)		(\$55,701)	\$310,416
25	Total Ops & Treatment Expense							
26	Administrative and General	\$60,803	\$618,324	14. Interest on long term debt	g term debt		\$0	\$42,433
27	Transmission	\$5,927	\$29,837	15. Interest on inv	Interest on investment of municipality	, Y	\$2,602	\$31,235
28	Distribution	\$44,913	\$371,185	16. BPA Revenues				
29	Rolling Equipment	\$13,254	\$55,718	17. BPA Expenditures	ıres			
30	Total Operating Expenses(19 thru 29)	\$341,770	\$3,439,230	_	Miscellaneous income deductions			
				•	Total Income deductions (14 thru 18)		\$2,602	\$73,668
				20. Net Income (13 minus 19)	minus 19)		(\$58,303)	\$236,748

# CITY OF BONNERS FERRY WATER FUND MONTHLY FINANCIAL AND OPERATING REPORT

REPORT FOR THE MONTH OF: September, 2016

		DOLLARS	-ARS	Cubic Feet Sold		# or cust.
	SALES	This Month	Year to Date	This Month	Year to Date	This Month
1	Residential	\$67,450	\$654,887	1,880,436	11,609,232	1,092
2	Commercial - small	\$29,717	\$264,259	810,924	5,145,384	214
3	Commercial - large	\$17,261	\$161,042	517,899	3,910,872	80
4	Interdepartmental	\$1,353	\$7,255	46,389	190,384	9
5	Wholesale					
9	Industrial	\$396	\$4,086	3,100	3,100	2
7	Pumping & Drainage	\$76	\$904			_
- 8	Total (1 thru 7)	\$116,253	\$1,092,433	3,258,748	20,858,972	1,395
				INCOME STATEMENT	LN	
	OTHER REVENUES				This Month	Year to Date
6	Bulk Water Sales		\$400	1. Total operating Revenue (line 16)	\$116,283	\$1,119,000
10	Coin Op Sales		\$1,423	2. Operating revenue deductions:		
11	Misc. Water Revenue		\$3,671	3. Total operating expenses (line 29)	\$52,338	\$480,578
13	Connect Fees	\$30	\$21,073			
14	Grant Revenue					
15	Total Misc. Revenue (9 thru 14)	\$30	\$26,567	4. Depreciation	\$28,670	\$344,040
16	Total Operating Revenue (8 + 15)	\$116,283	\$1,119,000	5. Amortization		
				6. Taxes (General Fund Transfer)	\$5,814	\$55,951
	OPERATING EXPENSES					
17	Source of Supply	\$606	\$7,162	8. Total operating revenue deductions(3 thru 7)	\$86,822	\$880,569
18	Pumping	\$1,601	\$7,887	9. Operating Income (1 minus 8)	\$29,461	\$238,431
19	Treatment	\$19,406	\$161,869	OTHER INCOME		
20	Transmission	\$131	\$1,789	10. Interest	28\$	\$1,384
21	Distribution	\$9,676	\$61,407	11. Misc. Non-operating revenue (net)		\$1,373
22	Line Operation/Maintenance	\$1,873	\$26,729	12. Total other income (10 + 11)	28\$	\$2,757
23	Meter Maintenance/Reading	\$1,504	\$9,430	13. Gross Income (9 + 12)	\$29,548	\$241,188
24	Structure Maintenance		\$6,058			
25	Customer Service					
26	Customer Accounting	\$4,699	\$21,665	14. Interest on long term debt	\$70,043	\$88,512
27	Rolling Equipment	\$1,802	\$17,358	15. Interest on investment of municipality		
28	General & Administrative	\$10,965	\$156,331			
53	Conservation			16. Miscellaneous income deductions		
30	General Property Maintenance	\$75	\$2,893			
31	Total Operating Expenses(17 thru 28	\$52,338	\$480,578	17. Total Income deductions (14 thru 16)	\$70,043	\$88,512
				18. Net Income (13 minus 17)	(\$40 495)	<b>6157 676</b>

# CITY OF BONNERS FERRY SEWER FUND MONTHLY FINANCIAL AND OPERATING REPORT

REPORT FOR THE MONTH OF: September, 2016

SALES   This Month   Year to Date   This Month   Sale	L_		DOL	DOLLARS	Cubic Feet Sold		# of Cust.
Residential   \$16.566   \$189.912     Commercial - small   \$16.566   \$189.912     Commercial - small   \$16.566   \$189.912     Commercial - large   \$10.128   \$10.138     Interdepartmental   \$2.0   \$2.0     Interdepartment   \$2		SALES	This Month	Year to Date	This Month	Year to Date	This Month
Commercial - small	1	Residential	\$27,866	\$324,319			1,011
Incident partners   \$10,128   \$10,128   \$10,128   \$10,128   \$10,128   \$10,128   \$10,128   \$10,128   \$10,128   \$10,0000     Introdestination	7		\$16,556	\$189,912		36	203
Interclospartmental   \$26   \$296	3	Commercial - large	\$10,128	\$110,183			29
Minolessele   S54,627   S55,031   Collection   Collection   S54,627   S625,301   Collection   S54,627   S625,301   Collection   S54,627   S625,301   Collection   S6,228   S6,402   S6,403   S	4	Interdepartmental	\$26	\$296			-
Total (1 thru 1)   \$54,627   \$625,301   O	5	Wholesale					
Total (1 thru 7)   \$54,627   \$625,301   O	9	Industrial	\$51	\$591			2
OTHER REVENUES   \$625,301   OTHER REVENUES	7	Pumping & Drainage					
Total (1 thru 1)   \$54,627   \$625,301   0   INCOME STATEMENT	8						
1. Total operating Revenue (line 15)   2. Operating Revenue (line 15)   3. Total operating revenue (line 16)   3. Total operating revenue (line 17)   3. Total operating rev	6	Total (1 thru 7)	\$54,627	\$625,301	0	0	1,284
OTHER REVENUES         1. Total operating Revenue (line 15)           Junk or Salvage Sold         \$179         2. Operating Revenue (line 15)           Flusher Track Rental         \$179         2. Operating revenue deductions:           A Misc. Sewer Revenue         \$6.228         3. Total operating expenses (line 28)           Grant Revenue         \$6.228         3. Total operating expenses (line 28)           Grant Revenue         \$6.228         4. Depreciation           Grant Revenue         \$6.407         4. Depreciation           Fotal Operating Revenue (9 + 15)         \$6.407         4. Depreciation           Founding & Lift         \$6.447         \$6.440         7. Tax equivalents (Interest to General Fund)           Pumping & Lift         \$6.447         \$2.440         9. Operating revenue deductions; thun's thu					INCOME STAT	EMENT	
1. Junk or Salvage Sold         1.           1 Flusher Truck Rental         \$179           2 Misc. Sewer Revenue         \$6,228           3 Connect Fees         \$6,228           4 Grant Revenue         \$6,407           5 Total Misc. Revenue (10 thru 14)         \$0         \$6,407           5 Total Operating Revenue (3 + 15)         \$54,627         \$631,708         5.           6 Total Operating Revenue (3 + 15)         \$6,27         \$6,27         7.           7 Transmission         \$290         \$24,400         7.           8 Treatment         \$290         \$24,400         7.           9 Dredging         \$290         \$24,400         7.           10 Distribution         \$4,417         \$20,973         17.           11 Distribution         \$4,417         \$20,973         17.           12 Collection         \$4,417         \$20,973         17.           13 Operation Lines         \$50,77         \$1,815         17.           14 Maintenance of Lines         \$50,77         \$1,815         17.           15 Customer Service         \$52,281         \$52,258         16.           16 Customer Accounting         \$6,484         \$77,483         17.           17 General Prop		OTHER REVENUES				This Month	Year to Date
Flusher Truck Rental	10					\$54,627	\$631,708
2 Misc. Sewer Revenue         \$6,228           3 Connect Fees         \$6,228           4 Grant Revenue         \$6,407         4.           5 Total Misc. Revenue (10 thru 14)         \$0         \$6,407         4.           5 Total Operating Revenue (9 + 15)         \$54,627         \$6,407         4.           6 Deep Misc. Revenue (10 thru 14)         \$6,407         \$6,407         4.           7 Total Operating Revenue (9 + 15)         \$54,627         \$6,407         7.           8 Treatment         \$8,957         \$39,751         8.           9 Treatment         \$6,447         \$219,027         9.           10 Distribution         \$4,417         \$26,973         17.           10 Distribution         \$4,417         \$26,973         17.           11 Distribution         \$4,417         \$26,973         17.           12 Collection         \$50         \$6,597         \$1,815           13 Collection         \$50         \$5,815         17.           14 Maintenance of Lines         \$5,757         \$1,815         17.           15 Customer Service         \$8,507         \$1,815         16.           16 Customer Accounting         \$6,484         \$7,7483         17. <t< td=""><td>17</td><td></td><td></td><td>\$179</td><td>2. Operating revenue deductions:</td><td></td><td></td></t<>	17			\$179	2. Operating revenue deductions:		
3 Connect Fees         \$6,228           4 General Revenue         \$6,407         4.           5 Total Misc. Revenue (10 thru 14)         \$0         \$6,407         4.           5 Total Operating Revenue (9+15)         \$54,627         \$631,708         5.           6 Total Operating Revenue (9+15)         \$54,627         \$631,708         5.           7 Pumping & Lift         \$62,447         \$219,027         9.           8 Treatment         \$62,447         \$24,400         10.           9 Dredging         \$110         10.         \$10           10 Distribution         \$4,417         \$26,973         17.           10 Distribution         \$4,417         \$26,973         17.           10 Operation Lines         \$5,07         \$1,815         \$2,08         \$2,08         \$2,09	12					\$118,201	\$454,372
4 Grant Revenue         \$0         \$6,407         4.           5 Total Misc. Revenue (10 thru 14)         \$0         \$6,407         4.           5 Total Operating Revenue (9+15)         \$54,627         \$631,708         5.           6 DPERATING EXPENSES         \$8,957         \$39,751         8.           7 Pumping & Lift         \$62,447         \$219,027         9.           8 Treatment         \$290         \$24,400         7.           9 Dredging         \$24,417         \$26,973         71           10 Distribution         \$4,417         \$26,973         71           10 Distribution         \$4,417         \$26,973         71           11 Distribution         \$4,417         \$26,973         71           12 Collection         \$54,477         \$26,973         71           13 Operation Lines         \$507         \$6,593         13           14 Amintenance of Lines         \$707         \$1,815         75           15 Customer Service         \$220         \$2,552         75           16 Customer Accounting         \$32,819         \$5,258         76           17 Customer Accounting         \$6,484         \$77,483         77           18 General Roberating Expenses(77 thru 30)	13			\$6,228			
5 Total Misc. Revenue (10 thru 14)         \$0         \$6,407         4.           5 Total Operating Revenue (9 + 15)         \$54,627         \$631,708         5.           6 Deexating Revenue (9 + 15)         \$54,627         \$631,708         5.           7 Pumping & Lift         \$8,957         \$39,751         8.           8 Treatment         \$62,447         \$219,027         9.           9 Dredging         \$24,417         \$24,400         10.           10 Distribution         \$4,417         \$26,973         11.           11 Distribution         \$5,707         \$1,815         12.           12 Collection         \$5,707         \$1,815         13.           13 Operation Lines         \$5,707         \$1,815         14.           14 Customer Service         \$5,507         \$1,815         15.           15 Customer Accounting         \$32,819         \$5,258         16.           16 Customer Accounting         \$32,819         \$5,258         16.           16 General & Administrative         \$6,484         \$77,483         17.           16 General Property Maintenance         \$7,78         \$7,78         17.           16 Customer Expenses(17 thru 30)         \$44,47         \$5,47         17. <td>14</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	14						
Total Operating Revenue (9 + 15)   \$54,627   \$631,708   5.      OPERATING EXPENSES   \$8,951   \$39,751   8.      Pumping & Lift   \$62,447   \$219,027   9.      Treatment   \$52,440   \$219,027   9.      Dredging   \$290   \$24,400   \$110     Dredging   \$4,417   \$26,973   11.      Distribution   \$4,417   \$26,973   11.      Operation Lines   \$507   \$1,815   12.      Operation Lines   \$507   \$1,815   13.      Operation Lines   \$507   \$1,815   14.      Customer Service   \$52,258   16.      Customer Accounting   \$32,819   \$53,252   15.      General & Administrative   \$56,484   \$57,483   17.      General Property Maintenance   \$754   \$2,036   17.      Total Operating Expenses(17 thru 30)   \$418,201   \$445,372   18.	15		\$0	\$6,407	1	\$5,700	\$68,400
OPERATING EXPENSES         \$8,951         \$7.           Pumping & Lift         \$8,951         \$39,751         \$7.           Preatment         \$62,447         \$219,027         \$7.         \$7.         \$2.         \$0.         \$24,400         \$1.         \$1.         \$10.         \$10.         \$20.         \$24,400         \$1.         \$1.         \$10.         \$10.         \$20.         \$24,400         \$10.         \$20.         \$10.         \$20.         \$24,400         \$24,400         \$24,400         \$24,400         \$10.         \$20.<	16		\$54,627	\$631,708			
OPERATING EXPENSES         \$8,951         \$39,751         8           Pumping & Lift         \$62,447         \$219,027         9           Preatment         \$62,447         \$219,027         9           Discribution         \$4,417         \$26,973         17           Distribution         \$4,417         \$26,973         17           Collection         \$4,417         \$26,973         17           Operation Lines         \$507         \$6,593         13           Maintenance of Lines         \$707         \$1,815         14           Customer Service         \$454         14           Customer Accounting         \$825         \$2,258         16           Rolling Equipment         \$6,484         \$77,483         16           General Roberty Maintenance         \$6,484         \$77,483         17           General Property Maintenance         \$754         \$2,036         17           Total Oberating Expenses/17 thru 30)         \$418,201         \$45,037         18	<u> </u>					\$2,731	\$31,586
Pumping & Lift         \$8,957         \$39,751         8.           Treatment         \$62,447         \$219,027         9.           Dredging         \$290         \$24,400         10.           Dredging         \$290         \$24,400         10.           Distribution         \$4,417         \$26,973         17.           Collection         \$4,417         \$26,973         17.           Operation Lines         \$507         \$6,593         13.           Maintenance of Lines         \$707         \$1,815         14.           Structure Maintenance         \$45,417         \$2,258         16.           Customer Service         \$82,581         \$52,258         16.           Rolling Equipment         \$6,484         \$77,483         16.           General Roberty Maintenance         \$6,484         \$77,483         17.           General Property Maintenance         \$754         \$2,036         17.           Total Oberating Expenses/17 thru 30)         \$418,201         \$45,4372         18.		<b>OPERATING EXPENSES</b>			1		
STreatment         \$62,447         \$219,027           Dredging         \$290         \$24,400           Transmission         \$417         \$26,973           Collection         \$4,417         \$26,973           Collection         \$6,593         \$20           Maintenance of Lines         \$707         \$1,815           Structure Maintenance         \$707         \$1,815           Structure Maintenance         \$32,707         \$454           Customer Service         \$825         \$2,258           Customer Accounting         \$32,819         \$53,252           General & Administrative         \$5,484         \$77,483           General Property Maintenance         \$754         \$2,036           Total Operating Expenses(17 thru 30)         \$418,201         \$454,372	17		\$8,951	\$39,751	i	\$126,632	\$554,358
Dredging         \$290         \$24,400           1 Transmission         \$4,417         \$110           1 Distribution         \$4,417         \$26,973           2 Collection         \$20         \$20           3 Operation Lines         \$507         \$6,593           4 Maintenance of Lines         \$707         \$1,815           5 Structure Maintenance         \$707         \$1,815           6 Customer Service         \$2,258           7 Customer Accounting         \$825         \$2,258           8 Rolling Equipment         \$32,819         \$53,252           9 General & Administrative         \$6,484         \$77,483           9 General Property Maintenance         \$754         \$2,036           1 Total Operating Expenses(17 thru 30)         \$418,201         \$454,372	18		\$62,447	\$219,027		(\$72,005)	\$77,350
Transmission         \$110           Distribution         \$4,417         \$26,973           Collection         \$507         \$6,593           Maintenance of Lines         \$707         \$1,815           Structure Maintenance         \$707         \$1,815           Structure Maintenance         \$825         \$2,258           Customer Service         \$825         \$2,258           Customer Accounting         \$825         \$2,258           Rolling Equipment         \$53,819         \$53,281           General & Administrative         \$6,484         \$77,483           General Property Maintenance         \$754         \$2,036           Total Operating Expenses(17 thru 30)         \$418,201         \$454,372	119		\$290	\$24,400	OTHER INCOME		
Distribution         \$4,417         \$26,973           Collection         \$20           Operation Lines         \$507         \$6,593           Maintenance of Lines         \$707         \$1,815           Structure Maintenance         \$707         \$1,815           Customer Service         \$825         \$2,258           Customer Accounting         \$825         \$2,258           Rolling Equipment         \$53,819         \$53,252           General & Administrative         \$6,484         \$77,483           General Property Maintenance         \$754         \$2,036           Total Operating Expenses(17 thru 30)         \$418,201         \$454,372	20			\$110	10. Interest	\$107	\$2,324
Collection         \$220           Operation Lines         \$507         \$6,593           Maintenance of Lines         \$707         \$1,815           Structure Maintenance         \$454           Customer Service         \$825         \$2,258           Customer Accounting         \$32,819         \$53,252           Rolling Equipment         \$53,819         \$53,252           General & Administrative         \$6,484         \$77,483           General Property Maintenance         \$754         \$2,036           Total Operating Expenses(17 thru 30)         \$418,201         \$454,372	21		\$4,417		11. Misc. Non-operating revenue (net)		\$20
Operation Lines         \$507         \$6,593           Maintenance of Lines         \$707         \$1,815           Structure Maintenance         \$707         \$1,815           Customer Service         \$825         \$2,258           Customer Accounting         \$825         \$2,258           Rolling Equipment         \$32,819         \$53,252           General & Administrative         \$6,484         \$77,483           General Property Maintenance         \$754         \$2,036           Total Operating Expenses(17 thru 30)         \$418,201         \$454,372	22			\$220		\$107	\$2,344
I Maintenance of Lines         \$707         \$1,815           Structure Maintenance         \$454           Customer Service         \$825         \$2,258           Rolling Equipment         \$32,819         \$53,252           General & Administrative         \$7,484         \$77,483           General Property Maintenance         \$754         \$2,036           Total Operating Expenses(17 thru 30)         \$4148,201         \$454,372	23		\$507	\$6,593		(\$71,898)	\$79,694
Structure Maintenance         \$454           Customer Service         \$825         \$2,258           Customer Accounting         \$825         \$2,258           Rolling Equipment         \$32,819         \$53,252           General & Administrative         \$6,484         \$77,483           General Property Maintenance         \$754         \$2,036           Total Operating Expenses(17 thru 30)         \$4148,201         \$454,372	24		\$707	\$1,815			
Customer Service         \$825         \$2,258           Customer Accounting         \$825         \$2,258           Rolling Equipment         \$32,819         \$53,252           General & Administrative         \$6,484         \$77,483           General Property Maintenance         \$754         \$2,036           Total Operating Expenses(17 thru 30)         \$4148,201         \$454,372	25			\$454	14. Interest on long term debt		
Customer Accounting         \$825         \$2,258           Rolling Equipment         \$32,819         \$53,252           General & Administrative         \$6,484         \$77,483           General Property Maintenance         \$754         \$2,036           Total Operating Expenses(17 thru 30)         \$418,201         \$454,372	26				15. Interest on investment of municipality		
Rolling Equipment         \$32,819         \$53,252           General & Administrative         \$6,484         \$77,483           General Property Maintenance         \$754         \$2,036           Total Operating Expenses(17 thru 30)         \$418,201         \$454,372	27		\$825	\$2,258	16. Miscellaneous income deductions		
General & Administrative         \$6,484         \$77,483           General Property Maintenance         \$754         \$2,036           Total Operating Expenses(17 thru 30)         \$418,201         \$454,372	28		\$32,819	\$53,252			
General Property Maintenance   \$754   \$2,036   Total Operating Expenses(17 thru 30)   \$414 201   \$454 372	29		\$6,484	\$77,483			
Total Operating Expenses(17 thru 30) \$118 201 \$454 372	30		\$754		17. Total Income deductions (14 thru 16)	0\$	0\$
7.0't0t+	31	Total Operating Expenses(17 thru 30)	\$118,201	\$454,372	18. Net Income (13 minus 17)	(\$71,898)	\$79,694

# CITY OF BONNERS FERRY ELECTRIC FUND MONTHLY FINANCIAL AND OPERATING REPORT

REPORT FOR THE MONTH OF: October, 2016

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	ENERGY SALES	This Month	Year to Date	This Month	Year to Date	This Month
1	Residential & Farm	\$114,338	\$114,338	1,525,946	1,525,946	1,998
2	Residential Seasonal					
3	Commercial - small (50 KVA or less)	\$37,397	\$37,397	530,734	530,734	456
4	Commercial - large (over 50 KVA)	\$81,526	\$81,526	1,281,610	1,281,610	188
5	Industrial	\$83,171	\$83,171	1,532,436	1,532,436	13
9	Irrigation and/or drainage pumping	\$2,632	\$2,632	36,948	36,948	6
7	Public Street Lighting	\$2,438	\$2,438			3
8	Interdepartmental	\$4,356	\$4,356	59,792	59,792	28
6	Self Consumed	\$254	\$254	3,326	3,326	3
10						
11						
12	Total (1 thru 11)	\$326,112	\$326,112		4,970,792	2,698
				INCOME STATEMENT		
	OTHER REVENUES				This Month	Year to Date
13	Pole Use			1. Total operating Revenue (line 18)	\$328,290	\$328,290
14	Connects	\$1,330	\$1,330	2. Operating revenue deductions:		
15	Conservation			3. Total operating expenses (line 30)	\$117,597	\$117,597
16	Misc. Electric Revenue	\$848	\$848	4. Depreciation	\$40,235	\$40,235
17	Total Misc. Revenue (13 thru 15)	\$2,178	\$2,178	5. Amortization		
18	Total Operating Revenue (12 + 16)	\$328,290	\$328,290	6. Taxes (transfer to General Fund)	\$16,415	\$16,415
				7. Tax equivalents (interest to General Fund)	\$702	\$702
	OPERATING EXPENSES			8. Total operating revenue deductions(3 thru 7)	\$174,949	\$174,949
19	Generation	\$17,810	\$17,810	9. Operating Income (1 minus 8)	\$153,342	\$153,341
20	Power Purchases - BPA	\$0	\$0	OTHER INCOME		
21	Power Purchases - Other			10. Interest	\$732	\$732
22	Maintenance - General Property	\$4,027	\$4,027	11. Misc. Non-operating revenue (net)		
23	Conservation	\$5,318	\$5,318		\$732	\$732
24	Customer's Srvc & Record	699\$	699\$	13. Gross Income (9 + 12)	\$154,074	\$154,073
25	Total Ops & Treatment Expense					
26	Administrative and General	\$66,649		14. Interest on long term debt	\$0	
27	Transmission	\$2,888		15. Interest on investment of municipality	\$2,602	\$2,602
28	Distribution	\$17,464	\$17,464	16. BPA Revenues		
59	Rolling Equipment	\$2,772	\$2,772	17. BPA Expenditures		
30	Total Operating Expenses(19 thru 29)	\$117,597	\$117,597	_		
					\$2,602	\$2,602
				20. Net Income (13 minus 19)	\$151,472	\$151,471

# CITY OF BONNERS FERRY WATER FUND MONTHLY FINANCIAL AND OPERATING REPORT

REPORT FOR THE MONTH OF: October, 2016

		DOLLARS	AKS	Cubic Feet Sold		# OI CUST:
	SALES	This Month	Year to Date	This Month	Year to Date	This Month
1	Residential	\$52,003	\$52,003	764,203	764,203	1,082
2	Commercial - small	\$24,179	\$24,179	200,095,000 No. 1,000 Sept. 100 No. 1,000 No.	520,095	215
3	Commercial - large	\$14,144	\$14,144	351,851	351,851	81
4	Interdepartmental	\$581	\$581	32,994	32,994	9
5	Wholesale					
9	Industrial	\$341	\$341			2
7	Pumping & Drainage	92\$	\$76			_
8	Total (1 thru 7)	\$91,324	\$91,324	1,669,143	1,669,143	1,387
				INCOME STATEMENT	ΙZ	
	OTHER REVENUES				This Month	Year to Date
6	Bulk Water Sales			1. Total operating Revenue (line 16)	\$91,658	\$91,658
10	Coin Op Sales	\$184	\$184	2. Operating revenue deductions:		
11	Misc. Water Revenue			3. Total operating expenses (line 29)	\$45,546	\$45,546
13	Connect Fees	\$150	\$150			
14	Grant Revenue					
15	Total Misc. Revenue (9 thru 14)	\$334	\$334	4. Depreciation	\$28,670	\$28,670
16	Total Operating Revenue (8 + 15)	\$91,658	\$91,658	5. Amortization		
				6. Taxes (General Fund Transfer)	\$4,583	\$4,583
	OPERATING EXPENSES			7. Tax equivalents (Interest to General Fund)		
17	Source of Supply	\$1,010	\$1,010	8. Total operating revenue deductions(3 thru 7)	\$78,799	\$78,799
18	Pumping	\$1,707	\$1,707	9. Operating Income (1 minus 8)	\$12,859	\$12,859
19	Treatment	\$15,204	\$15,204	OTHER INCOME		
20	Transmission	\$142	\$142	10. Interest	\$81	\$81
21	Distribution	\$5,888	\$5,888	11. Misc. Non-operating revenue (net)		
22	Line Operation/Maintenance	\$1,195	\$1,195	12. Total other income (10 + 11)	\$81	\$81
23	Meter Maintenance/Reading	\$956	\$956	13. Gross Income (9 + 12)	\$12,940	\$12,940
24	Structure Maintenance	\$445	\$445			
25	Customer Service					
26	Customer Accounting	\$129	\$129	14. Interest on long term debt		
27	Rolling Equipment	\$419	\$419	15. Interest on investment of municipality		
28	General & Administrative	\$18,451	\$18,451			
29	Conservation			16. Miscellaneous income deductions		
30	General Property Maintenance	0\$	0\$			
31	Total Operating Expenses(17 thru 28	\$45,546	\$45,546	17. Total Income deductions (14 thru 16)	0\$	0\$
					0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	

# CITY OF BONNERS FERRY SEWER FUND MONTHLY FINANCIAL AND OPERATING REPORT

REPORT FOR THE MONTH OF: October, 2016

<u> </u>		DOL	DOLLARS	Cubic Feet Sold		# of Cust.
	SALES	This Month	Year to Date	This Month	Year to Date	This Month
1	Residential	\$27,721	\$27,721			1,002
7	Commercial - small	\$16,530	\$16,530			204
3	Commercial - large	\$10,154	\$10,154			89
4	Interdepartmental	\$26	\$26			1
2	Wholesale					
9	Industrial	\$51	\$51			2
7	Pumping & Drainage					
8						
6	Total (1 thru 7)	\$54,482	\$54,482	0	0	1,277
				INCOME STATEMENT	FEMENT	
	OTHER REVENUES				This Month	Year to Date
10				1. Total operating Revenue (line 15)	\$54,761	\$54,761
11	Flusher Truck Rental	\$279	\$279	2. Operating revenue deductions:		
12	Misc. Sewer Revenue			3. Total operating expenses (line 28)	\$31,081	\$31,081
13						
14	Grant Revenue					
15		\$279	\$279	4. Depreciation	\$5,700	\$5,700
16	Total Operating Revenue (9 + 15)	\$54,761	\$54,761	5. Amortization		
				6. Taxes (General Fund Transfer)	\$2,738	\$2,738
	OPERATING EXPENSES			7. Tax equivalents (Interest to General Fund)		
11	Pumping & Lift	\$3,497	\$3,497	8. Total operating revenue deductions(3 thru 7)	\$39,519	\$39,519
18	Treatment	\$12,358	\$12,358	9. Operating Income (1 minus 8)	\$15,242	\$15,242
19	Dredging	\$1,286	\$1,286	OTHER INCOME		
20	Transmission	\$4,165	\$4,165	10. Interest	\$82	\$82
21	Distribution	\$459	\$459	11. Misc. Non-operating revenue (net)		And an analysis of the state of
22	Collection			12. Total other income (10 + 11)	\$82	\$82
23	Operation Lines			13. Gross Income (9 + 12)	\$15,324	\$15,324
24	Maintenance of Lines					
22	Structure Maintenance	\$29	\$29	14. Interest on long term debt		
<del>5</del> 0	Customer Service			15. Interest on investment of municipality		
27	Customer Accounting	\$80	\$80	16. Miscellaneous income deductions		
78	Rolling Equipment	\$385	\$385			
29	General & Administrative	\$8,792	\$8,792			
စ္က	General Property Maintenance			17. Total Income deductions (14 thru 16)	0\$	\$0
31	Total Operating Expenses(17 thru 30)	\$31,081	\$31,081	18. Net Income (13 minus 17)	\$15,324	\$15,324