

Welcome to tonight's City Council meeting!

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council.

Vision Statement

Bonners Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life.

AGENDA
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
April 19, 2016
7:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

PUBLIC COMMENTS

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

GUESTS

REPORTS

Police/Fire/City Administrator/Economic Development Coordinator/Urban Renewal District

CONSENT AGENDA

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Treasurer's Report
4. Approval of April 5, 2016 Council Meeting Minutes

OLD BUSINESS

NEW BUSINESS

5. Electric/Water – Authorize Mayor to Sign Engagement Letter with Piper Jaffray & Co. to Look at Bond Refinancing (attachment)
6. City – Approval to Purchase Switches for Computer/Server (attachment)
7. City – Set Date for Fiscal Year 2017 Budget Hearing (attachment)
8. Fire – Discuss Bid for Used Fire Truck in Executive Session per Idaho Code 74-206 (1) (e) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.

EXECUTIVE SESSION PURSUANT TO IDAHO CODE 74-206, SUBSECTION 1

- (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;
- (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student;
- (c) To acquire an interest in real property which is not owned by a public agency;
- (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code;
- (e) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations;
- (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;
- (g) By the commission of pardons and parole, as provided by law;
- (h) By the custody review board of the Idaho department of juvenile corrections, as provided by law;
- (i) To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed. The mere presence of a representative of the public agency's risk manager or insurance provider at an executive session does not satisfy this requirement; or
- (j) To consider labor contract matters authorized under section 67-2345A [74-206A] (1) (a) and (b), Idaho Code.

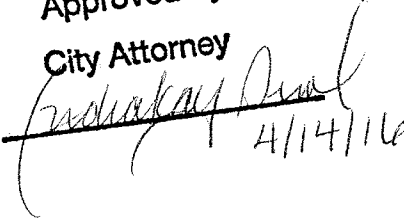
ADJOURNMENT

INFORMATION

- 9. City – Meeting with Idaho Smart Growth on April 21, 2016 at 6:00 p.m. (attachment)
- 10. Electric/Water/Sewer – Profit/Loss Reports (attachment)
- 11. Sewer – Claim for Damage (attachment)
- 12. City – AIC 2016 Spring Academy for City Officials in Coeur d'Alene April 21, 2016
- 13. City – Highway 95 Meeting at City Hall on April 27, 2016 at 4:30 p.m.
- 14. City – Mayoral Proclamation for Midwives Day on April 30, 2016 (attachment)
- 15. City – Idaho Community Development Block Grant Hearing for Cassia Tank on May 3, 2016 (attachment)
- 16. City – AIC Conference in Boise June 22 through June 24, 2016

April 1, 2016

Mike Klaus, City Administrator
City of Bonners Ferry
7232 Main Street
Bonners Ferry, Idaho 83805

Approved by
City Attorney

4/14/16

Re: Engagement Letter
Refunding of outstanding USDA loans and Hydroelectric Revenue Bonds. (collectively or separately, the "Bonds")

Dear Mike:

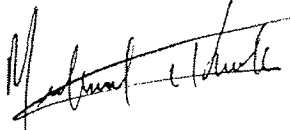
On behalf of Piper Jaffray & Co. ("us" or "Piper"), we are writing concerning a potential municipal securities transaction as identified above. This letter confirms that you engage Piper Jaffray as an underwriter or placement agent respecting the Bonds, subject to the conditions and limitations described below.

This engagement is preliminary in nature, non-binding and may be terminated at any time by you or us. Although you intend or reasonably expect to use Piper Jaffray as an underwriter or placement agent respecting the Bonds, this engagement is subject to any applicable procurement laws and the formal approval of Piper Jaffray as underwriter or placement agent by your board or governing body, and is also subject to mutual agreement as to the final structure for the Bonds and the terms of a bond purchase or similar agreement. This engagement does not restrict you from using other underwriters or placement agents respecting the Bonds or any other municipal securities transaction or prevent you from delaying or cancelling the Bond issue or selecting an underwriting syndicate that does not include Piper Jaffray.

As an underwriter or placement agent, Piper may provide advice concerning the structure, timing, terms, and other similar matters concerning the Bonds. Attached to this letter are regulatory disclosures required by the Securities and Exchange Commission and the Municipal Securities Rulemaking Board to be made by us at this time because of this engagement. We may be required to send you additional disclosures regarding the material financial characteristics and risks of such transaction or describing those conflicts. At that time, we also will seek your acknowledgement of receipt of any such additional disclosures. It is our understanding that you have the authority to bind the issuer by contract with us, and that you are not a party to any conflict of interest relating to the Bonds. If our understanding is incorrect, please notify the undersigned immediately.

We wish to receive your written acknowledgement that you have received the Appendix A and Appendix B disclosures, and that this engagement is approved. Accordingly, please send me an email to that affect, or sign and return the enclosed copy of this letter to me at the address set forth below. If you have any questions or concerns about anything in this letter, please make those questions or concerns known immediately to us at the contact information below.

Thank you.
Sincerely,



Michael Keith, Vice President
Piper Jaffray & Co.
101 S. Capitol Blvd. Suite 603
Boise, Idaho 83702

Acknowledgement of Approval of Engagement
and Receipt of Appendix A and Appendix B Disclosures

City of Bonners Ferry, Idaho

Date: _____

Appendix A – G-17 Disclosure

We are providing you with certain disclosures relating to the captioned bond issue (the Bonds), as required by the Municipal Securities Rulemaking Board (MSRB) Rule G-17 in accordance with MSRB Notice 2012-25 (May 7, 2012). Under new federal regulations, all underwriters and placement agents are now required to send the following disclosures to you (as the Issuer of the Bonds) in order to clarify with you the role of an underwriter or placement agent and other matters relating to an underwriting of the Bonds.

Piper Jaffray intends to serve as an underwriter respecting the Bonds and not as a financial advisor or municipal advisor to you. As part of our services as an underwriter, Piper Jaffray may provide advice concerning the structure, timing, terms, and other similar matters concerning an issue of municipal securities that Piper Jaffray is underwriting or placing.

If Piper Jaffray has been engaged to act as your underwriter in a negotiated underwriting, and by engaging Piper Jaffray as your underwriter, you determined to sell the Bonds by negotiated sale. A negotiated sale is the sale of a new issue of municipal securities by an issuer directly to an underwriter or underwriting syndicate selected by the issuer. A negotiated sale is distinguished from a sale by competitive bid, which requires public bidding by the underwriters. Piper Jaffray did not advise you as to what method of sale (competitive or negotiated sale) you used for this issuance of municipal securities.

Our Role as Underwriter:

In serving as underwriter for the Bonds, these are some important disclosures that clarify our role and responsibilities:

- (i) MSRB Rule G-17 requires an underwriter to deal fairly at all times with both municipal issuers and investors;
- (ii) The underwriter's primary role is to purchase securities with a view to distribution in an arm's-length commercial transaction with the Issuer and it has financial and other interests that differ from those of the Issuer;
- (iii) Unlike a municipal advisor, the underwriter does not have a fiduciary duty to the Issuer under the federal securities laws and is, therefore, not required by federal law to act in the best interests of the Issuer without regard to its own financial or other interests;
- (iv) The underwriter has a duty to purchase securities from the Issuer at a fair and reasonable price, but must balance that duty with its duty to sell municipal securities to investors at prices that are fair and reasonable; and
- (v) The underwriter will review the official statement for the Issuer's securities in accordance with, and as part of, its responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of the transaction.¹

¹ Under federal securities law, an issuer of securities has the primary responsibility for disclosure for investors. The review of the official statement by the underwriter is solely for purposes of satisfying the underwriter's obligations under the federal securities laws and such review should not be construed by an issuer as a guarantee of the accuracy or completeness of the information in the official statement.

Our Role as Placement Agent:

In serving as placement agent for the Bonds, these are some important disclosures that clarify our role and responsibilities:

- (i) MSRB Rule G-17 requires us to deal fairly at all times with both municipal issuers and investors;
- (ii) Our primary role in this transaction is to facilitate the sale and purchase of municipal securities between you and one or more investors for which we will receive compensation;
- (iii) Unlike a municipal advisor, we do not have a fiduciary duty to you under the federal securities laws and are, therefore, not required by federal law to act in your best interests without regard to our own financial or other interests;
- (iv) We have a duty to arrange the purchase securities from you at a fair and reasonable price, but must balance that duty with our duty to arrange the sale to investors at prices that are fair and reasonable; and
- (v) In the event an official statement is prepared, we will review the official statement for your securities in accordance with, and as part of, our responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of the transaction.

Our Compensation:

As underwriter, compensation will be by a fee and/or an underwriting discount that will be set forth in the bond purchase agreement to be negotiated and entered into in connection with the issuance of the Bonds. As placement agent, compensation will be by a fee that was negotiated and entered into in connection with the issuance of the Bonds. Payment or receipt of the underwriting fee, discount or placement agent fee will be contingent on the closing of the transaction and the amount of the fee or discount may be based, in whole or in part, on a percentage of the principal amount of the Bonds. While this form of compensation is customary in the municipal securities market, it presents a conflict of interest since the underwriter or placement agent may have an incentive to recommend to the Issuer a transaction that is unnecessary or to recommend that the size of the transaction be larger than is necessary.

Conflicts of Interest for Underwritings Only:

We have entered into a separate agreement with Charles Schwab & Co., Inc. that enables Charles Schwab & Co., Inc. to distribute certain new issue municipal securities underwritten by or allocated to us which could include the Bonds. Under that agreement, we will share with Charles Schwab & Co., a portion of the fee or commission paid to us.

Risk Disclosures:

In accordance with the requirements of MSRB Rule G-17, attached as Appendix B is a description of the material aspects of a typical fixed rate offering, including the Bonds. This letter may be later supplemented if the material terms of the Bonds change from what is described here.

If you have any questions or concerns about these disclosures, please make those questions or concerns known immediately to me. In addition, you should consult with your own financial, legal, accounting, tax and other advisors, as applicable, to the extent you deem appropriate.

Appendix B – Risk Disclosures

The following is a general description of the financial characteristics and security structures of fixed rate municipal bonds (“Fixed Rate Bonds”), as well as a general description of certain financial risks that you should consider before deciding whether to issue Fixed Rate Bonds.

Financial Characteristics

Maturity and Interest. Fixed Rate Bonds are interest-bearing debt securities issued by state and local governments, political subdivisions and agencies and authorities. Maturity dates for Fixed Rate Bonds are fixed at the time of issuance and may include serial maturities (specified principal amounts are payable on the same date in each year until final maturity), one or more term maturities (specified principal amounts are payable on each term maturity date), a combination of serial and term maturities, or bullet maturities, in which all the Bonds mature on a single maturity date. The final maturity date typically will range between 10 and 30 years from the date of issuance. Interest on the Fixed Rate Bonds typically is paid semiannually at a stated fixed rate or rates for each maturity date.

Redemption. Fixed Rate Bonds may be subject to optional redemption, which allows you, at your option, to redeem some or all of the bonds on a date prior to scheduled maturity, such as in connection with the issuance of refunding bonds to take advantage of lower interest rates. Fixed Rate Bonds will be subject to optional redemption only after the passage of a specified period of time, often approximately ten years from the date of issuance, and upon payment of the redemption price set forth in the bonds, which may include a redemption premium. You will be required to send out a notice of optional redemption to the holders of the bonds, usually not less than 30 days prior to the redemption date. Fixed Rate Bonds with term maturity dates also may be subject to mandatory sinking fund redemption, which requires you to redeem specified principal amounts of the bonds annually in advance of the term maturity date. The mandatory sinking fund redemption price is 100% of the principal amount of the bonds to be redeemed.

Security

Payment of principal of and interest on a municipal security, including Fixed Rate Bonds, may be backed by various types of pledges and forms of security, some of which are described below.

General Obligation Bonds

“General obligation bonds” are debt securities to which your full faith and credit is pledged to pay principal and interest. If you have taxing power, generally you will pledge to use your ad valorem (property) taxing power to pay principal and interest. Ad valorem taxes necessary to pay debt service on general obligation bonds may not be subject to state constitutional property tax millage limits (an unlimited tax general obligation bond). The term “limited” tax is used when such limits exist.

General obligation bonds constitute a debt and, depending on applicable state law, may require that you obtain approval by voters prior to issuance. In the event of default in required payments of interest or principal, the holders of general obligation bonds have certain rights under state law to compel you to impose a tax levy.

Revenue Bonds

“Revenue bonds” are debt securities that are payable only from a specific source or sources of revenues. Revenue bonds are not a pledge of your full faith and credit and you are obligated to pay principal and interest on your revenue bonds only from the revenue source(s) specifically

pledged to the bonds. Revenue bonds do not permit the bondholders to compel you to impose a tax levy for payment of debt service. Pledged revenues may be derived from operation of the financed project or system, grants or excise or other specified taxes. Generally, subject to state law or local charter requirements, you are not required to obtain voter approval prior to issuance of revenue bonds. If the specified source(s) of revenue become inadequate, a default in payment of principal or interest may occur. Various types of pledges of revenue may be used to secure interest and principal payments on revenue bonds. The nature of these pledges may differ widely based on state law, the type of issuer, the type of revenue stream and other factors.

General Fund Obligations

“General Fund Obligations” are debt securities that are payable from an issuer’s general fund and are not secured by a specific tax levy like a general obligation bond or a specific revenue pledge like a revenue bond. General fund obligations come in many varieties and may be a continuing obligation of the general fund or may be subject to annual appropriation. Often general fund obligations are issued in the form of certificates of participation in a lease obligation of the issuer.

Financial Risk Considerations

Certain risks may arise in connection with your issuance of Fixed Rate Bonds, including some or all of the following:

Risk of Default and Fiscal Stress

You may be in default if the funds pledged to secure your bonds are not sufficient to pay debt service on the bonds when due. The consequences of a default may be serious for you and may include the exercise of available remedies against you on behalf of the holders of the bonds. Depending on state law, if the bonds are secured by a general obligation pledge, you may be ordered by a court to raise taxes or other budgetary adjustments may be necessary to enable you to provide sufficient funds to pay debt service on the bonds. If the bonds are revenue bonds, subject to applicable state law and the terms of the authorizing documents, you may be required to take steps to increase the available revenues that are pledged as security for the bonds.

Bonds payable from the general fund, particularly bonds without a defined revenue stream identified to pay debt service, reduce your flexibility to balance the general fund. Because a fixed debt service payment is required to be paid regardless of how your general fund is impacted by revenue losses or by increased expenses, you have less flexibility in the options available to you in assuring a balanced budget for your general fund.

General Fund Obligations that are Project Based. Some general fund obligations are issued for projects which are expected to generate revenues that will pay for some or all of the debt service on the bonds. In the event the project does not generate the anticipated levels of revenues available for debt service, or, in the extreme case, does not create any revenue available for debt service, you may need to make payments from other available general fund revenues. This may force you to reduce other expenditures or to make difficult decisions about how to pay your debt service obligation while meeting other expenditure needs.

General Fund Obligations that are Subject to Annual Appropriation. Some general fund obligations require that debt service is subject to annual appropriation by your governing body. If your governing body decides not to appropriate payments for debt service, your credit ratings may be negatively impacted and you may be forced to pay a higher interest rate on future debt issuance or may be unable to access the market for future debt issuance.

For all bonds, a default may negatively impact your credit ratings and may effectively limit your ability to publicly offer bonds or other securities at market interest rate levels. Further, if you are unable to provide sufficient funds to remedy the default, subject to applicable state law and the terms of the authorizing documents, it may be necessary for you to consider available alternatives under state law, including (for some issuers) state-mandated receivership or bankruptcy. A default also may occur if you are unable to comply with covenants or other provisions agreed to in connection with the issuance of the bonds.

Redemption Risk

Your ability to redeem the bonds prior to maturity may be limited, depending on the terms of any optional redemption provisions. In the event that interest rates decline, you may be unable to take advantage of the lower interest rates to reduce debt service.

Refinancing Risk

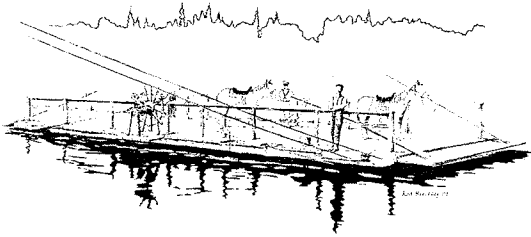
If the financing plan contemplates refinancing some or all of the bonds at maturity (for example, if there are term maturities, bullet maturities or if a shorter final maturity is chosen than might otherwise be permitted under the applicable federal tax rules), market conditions or changes in law may limit or prevent the refinancing of those bonds when required. Further, limitations in the federal tax rules on advance refunding of bonds (an advance refunding of bonds occurs when tax-exempt bonds are refunded more than 90 days prior to the date on which those bonds may be retired) may restrict the ability to refund the bonds to take advantage of lower interest rates.

Reinvestment Risk

You may have proceeds of the bonds to invest prior to the time that you are able to spend those proceeds for the authorized purpose. Depending on market conditions, you may not be able to invest those proceeds at or near the rate of interest that you are paying on the bonds, which is referred to as “negative arbitrage”.

Tax Compliance Risk

The issuance of tax-exempt bonds is subject to a number of requirements under the United States Internal Revenue Code, as enforced by the Internal Revenue Service (IRS). You must take certain steps and make certain representations prior to the issuance of tax-exempt bonds. You also must covenant to take certain additional actions after issuance of the tax-exempt bonds. A breach of your representations or your failure to comply with certain tax-related covenants may cause the interest on the bonds to become taxable retroactively to the date of issuance of the bonds, which may result in an increase in the interest rate that you pay on the bonds or the mandatory redemption of the bonds. The IRS also may audit you or your bonds, in some cases on a random basis and in other cases targeted to specific types of bond issues or tax concerns. If the bonds are declared taxable, or if you are subject to audit, the market price of your bonds may be adversely affected. Further, your ability to issue other tax-exempt bonds also may be limited.



MEMO

CITY OF BONNERS FERRY
CITY ENGINEER/ADMIN

Date: April 19, 2016
To: City Council
From: Mike Klaus, City Engineer/Admin
Subject: Switch Upgrades

Attached from TechPartner is a quote to install and configure network switching for our fiber backbone. Please refer to the upper portion of the quote that is labeled "Core Switch Upgrades". This upgrade will accomplish the following things for the City:

1. It will replace 5 smaller switches that we currently have.
2. It will provide the backbone we need to install an internal VOIP phone system in the near future.
3. It will provide a solid server connection (fiber) for the utility shops on the hill. Right now, a wireless system provides connection to the server. The radio system fails often, leaving many employees without a server connection, including email, internet, and a drive where most of our working files are located.

Since receiving the attached quote, I have found that we will need several media converters to complete the work proposed, which should cost approximately \$1,500. I am requesting permission to spend up to \$5,500 to complete the total work (\$3,958 + 1,500).

Thank you,

Mike



Proposal

Thank you for the opportunity to provide the following proposal for your upcoming project.

Prepared for:
City of Bonners Ferry
Bonners Ferry, ID 83805

July 10, 2015

Network Upgrades

Install and configure switching network upgrades for fiber backbone. PoE switches to power future devices (IP phones, Wireless access points, etc.). Bare-metal backup and Virtual server maintenance with VMware. Install and configuration labor included with monthly services contract.

Core Switch Upgrades

Replace 5 installed switches including End-Of-Life 100MB Cisco and Netgear models with a 1GB, PoE power, enterprise management platform.

Cisco 52 port PoE switch	\$1,399.00
Cisco 24 port PoE switch	\$979.00
2x Cisco 10 port PoE switches.....	\$962.00
4x SFP SM optical interfaces.....	\$316.00
2x SFP MM optical interfaces.....	\$138.00
6x 2m SC-LC patch cables.....	\$192.00

Total..... \$3,958.00

Server Software/Backup Enhancements

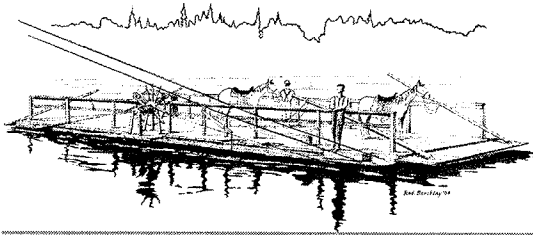
Acquire license for VMware to manage virtual servers and upgrade data backup capabilities

VMware vSphere Essentials	\$495.00
VMware annual support.....	\$65.00
Veeam Backup Essentials	\$899.00

Total..... \$1,459.00

Terms and Conditions

Unless otherwise indicated, deposit required upon acceptance with balance due on project completion. Past due invoices will be charged 1.5% interest per month (minimum of \$25). Refer to statement of work for full terms and conditions.



CITY OF BONNERS FERRY

7232 Main Street
P.O. Box 149
Bonners Ferry, Idaho 83805
Phone: 208-267-3105 Fax: 208-267-4375

Memo

To: Mayor and Council
From: Kris Larson, Clerk/Treasurer
Date: 4/14/2016
Re: Budget Hearing

State law requires that taxing entities set their budget hearing date and time and notify the County Clerk before April 30th each year. In looking at the calendar, it is my recommendation that we hold our fiscal year 2017 budget hearing on September 6, 2016 at 7:00 p.m.

If you have any questions please call me at 267-0351.

Thank you.

BONNERS FERRY Idaho

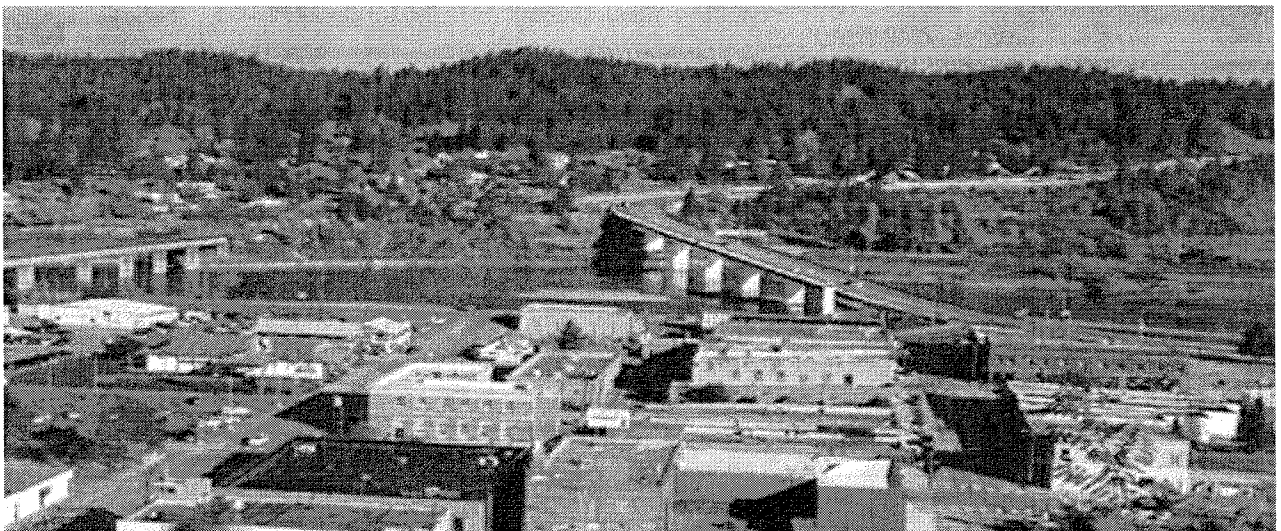
You're Invited, Please Join us!

**Thursday evening April 21 from 6:00–8:00 PM
at Bonners Ferry City Hall**

The City of Bonners Ferry will hold a **comprehensive planning workshop** on April 21st at 6:00 pm – 8:00 pm at City Hall. The city's comprehensive plan, a long range planning document used to help guide growth and shape policy decisions for the city, is up for discussion. The workshop will review existing plans and planning practices and options, followed by discussion. The public is invited to attend.

This update of Bonners Ferry's comprehensive plan and will review what has changed and what has been completed since the last update, and the effects of these in the future. The process will review the community's vision for the future and plan for growth over the next 20 years.

The workshop on April 21st is one small part of an effort that will run through the year. If you would like to participate or learn more please stop by City Hall on April 21st, at 6:00 pm. The workshop is facilitated by Idaho Smart Growth (ISG) staff members Elaine Clegg and Deanna Smith. ISG is a non-profit organization that brings people together to create great places to live.



**CITY OF BONNERS FERRY ELECTRIC FUND
MONTHLY FINANCIAL AND OPERATING REPORT**

REPORT FOR THE MONTH OF: *March, 2016*

	DOLLARS		KWH SOLD		# of Cust.
	This Month	Year to Date	This Month	Year to Date	
ENERGY SALES					
1 Residential & Farm	\$156,307	\$1,002,852	2,290,252	14,427,297	2,010
2 Residential Seasonal					
3 Commercial - small (50 KVA or less)	\$44,361	\$280,542	650,891	4,156,878	459
4 Commercial - large (over 50 KVA)	\$83,639	\$515,566	1,356,030	8,382,489	182
5 Industrial	\$96,401	\$521,839	1,891,392	9,976,840	12
6 Irrigation and/or drainage pumping	\$2,382	\$14,502	32,329	182,162	7
7 Public Street Lighting	\$2,438	\$14,628			3
8 Interdepartmental	\$4,620	\$26,728	64,773	377,579	27
9 Self Consumed	\$250	\$1,438	3,249	17,911	3
10					
11					
12 Total (1 thru 11)	\$390,398	\$2,378,095	6,288,916	37,521,156	2,703
	INCOME STATEMENT				
OTHER REVENUES					
13 Pole Use		\$1,750			
14 Connects	\$1,120	\$4,415			
15 Conservation					
16 Misc. Electric Revenue	(\$25)	\$6,463			
17 Total Misc. Revenue (13 thru 15)	\$1,095	\$12,628			
18 Total Operating Revenue (12 + 16)	\$391,493	\$2,390,723			
OPERATING EXPENSES					
19 Generation	\$13,529	\$98,642			
20 Power Purchases - BPA	\$221,767	\$1,046,233			
21 Power Purchases - Other				\$2,237	\$14,774
22 Maintenance - General Property	\$2,037	\$28,933		\$2,661	\$5,017
23 Conservation	\$16,914	\$22,438		\$4,898	\$19,791
24 Customer's Svc & Record	\$3,898	\$23,582		(\$675)	\$305,585
25 Total Ops & Treatment Expense					
26 Administrative and General	\$47,626	\$303,038		\$0	\$21,216
27 Transmission	\$3,552	\$13,246		\$2,603	\$15,618
28 Distribution	\$21,067	\$173,269			
29 Rolling Equipment	\$4,651	\$19,920			
30 Total Operating Expenses(19 thru 29)	\$335,041	\$1,729,301			
1. Total operating Revenue (line 18)				\$391,493	\$2,390,723
2. Operating revenue deductions:					
3. Total operating expenses (line 30)				\$335,041	\$1,729,301
4. Depreciation				\$40,235	\$241,410
5. Amortization					
6. Taxes (transfer to General Fund)				\$19,575	\$119,536
7. Tax equivalents (interest to General Fund)				\$2,215	\$14,682
8. Total operating revenue deductions(3 thru 7)				\$397,066	\$2,104,929
9. Operating Income (1 minus 8)				(\$5,573)	\$285,794
	OTHER INCOME				
10. Interest				\$2,237	\$14,774
11. Misc. Non-operating revenue (net)				\$2,661	\$5,017
13. Gross Income (9 + 12)				\$4,898	\$19,791
				(\$675)	\$305,585
14. Interest on long term debt				\$0	\$21,216
15. Interest on investment of municipality				\$2,603	\$15,618
16. BPA Revenues					
17. BPA Expenditures					
18. Miscellaneous income deductions					
19. Total Income deductions (14 thru 18)				\$2,603	\$36,834
20. Net Income (13 minus 19)				(\$3,278)	\$268,751

**CITY OF BONNERS FERRY WATER FUND
MONTHLY FINANCIAL AND OPERATING REPORT**

REPORT FOR THE MONTH OF: *March, 2016*

	SALES	DOLLARS		Cubic Feet Sold		# of Cust.
		This Month	Year to Date	This Month	Year to Date	
1	Residential	\$49,923	\$299,026	497,545	3,785,449	1,085
2	Commercial - small	\$19,071	\$114,902	247,098	1,800,216	215
3	Commercial - large	\$10,807	\$70,082	192,214	1,429,483	78
4	Interdepartmental	\$325	\$2,074	3,319	25,456	6
5	Wholesale					
6	Industrial	\$341	\$1,987			2
7	Pumping & Drainage	\$76	\$446			1
8	Total (1 thru 7)	\$80,543	\$488,517	940,176	7,040,604	1,387
INCOME STATEMENT						
OTHER REVENUES						
9	Bulk Water Sales		\$0			Year to Date
10	Coin Op Sales	\$123	\$498		\$86,554	\$498,162
11	Misc. Water Revenue				\$37,265	\$255,971
13	Connect Fees	\$5,888	\$9,147			
14	Grant Revenue					
15	Total Misc. Revenue (9 thru 14)	\$6,011	\$9,645			
16	Total Operating Revenue (8 + 15)	\$86,554	\$498,162			
OPERATING EXPENSES						
17	Source of Supply	\$4,172	\$5,924			
18	Pumping	\$931	(\$689)			
19	Treatment	\$14,490	\$78,431			
20	Transmission	\$147	\$970		\$136	\$708
21	Distribution	\$3,667	\$30,537			\$226
22	Line Operation/Maintenance	\$1,648	\$12,115		\$136	\$934
23	Meter Maintenance/Reading	\$1,412	\$5,367		\$16,427	\$46,197
24	Structure Maintenance	\$320	\$4,735			
25	Customer Service					
26	Customer Accounting	\$1,547	\$8,216		\$17,681	\$18,468
27	Rolling Equipment	\$1,247	\$11,839			
28	General & Administrative	\$7,684	\$95,708			
29	Conservation					
30	General Property Maintenance		\$2,818			
31	Total Operating Expenses(17 thru 28)	\$37,265	\$255,971		\$17,681	\$18,468
					(\$1,254)	\$27,729

CITY OF BONNERS FERRY SEWER FUND

MONTHLY FINANCIAL AND OPERATING REPORT

REPORT FOR THE MONTH OF: *March, 2016*

	SALES	DOLLARS		Cubic Feet Sold	# of Cust.
		This Month	Year to Date		
1	Residential	\$27,812	\$157,217		1,005
2	Commercial - small	\$16,447	\$90,751		202
3	Commercial - large	\$9,100	\$50,548		66
4	Interdepartmental	\$26	\$142		1
5	Wholesale				
6	Industrial	\$51	\$284		2
7	Pumping & Drainage				
8					
9	Total (1 thru 7)	\$53,436	\$298,942	0	1,276
INCOME STATEMENT					
OTHER REVENUES					
10	Junk or Salvage Sold				
11	Flusher Truck Rental				
12	Misc. Sewer Revenue				
13	Connect Fees	\$1,758	\$2,652		
14	Grant Revenue				
15	Total Misc. Revenue (10 thru 14)	\$1,758	\$2,652		
16	Total Operating Revenue (9 + 15)	\$55,194	\$301,594		
OPERATING EXPENSES					
17	Pumping & Lift	\$5,253	\$14,909		
18	Treatment	\$20,850	\$56,876		
19	Dredging	\$3,318	\$11,244		
20	Transmission		\$110		\$1,374
21	Distribution	\$2,229	\$9,047		\$20
22	Collection	\$0	\$0		\$1,394
23	Operation Lines	\$190	\$4,229		\$8,615
24	Maintenance of Lines	\$148	\$778		
25	Structure Maintenance	\$38	\$232		
26	Customer Service				
27	Customer Accounting	\$113	\$642		
28	Rolling Equipment	\$1,397	\$7,554		
29	General & Administrative	\$4,831	\$42,492		
30	General Property Maintenance		\$919		\$0
31	Total Operating Expenses(17 thru 30)	\$38,367	\$149,032		\$104,676
					\$0
				\$8,615	\$104,676

NOTICE OF TORT

For Damage or Injury

RECEIVED

APR 07 2016

ATTENTION:

CITY OF BONNERS FERRY

This form is to be completed by the claimant and is a requirement that if used, be presented to and filed with the clerk or secretary of the public entity involved. This form is being provided as a courtesy to assist you in filing your claim. Providing this form to you, is not an admission nor shall it be construed to be an admission of liability or an acknowledgement of the validity of a claim by the political subdivision. Legal requirements for filing claims can be found in the Idaho Code: Title 6, Chapter 9. All claims must be filed promptly and in writing.

Name: B.F. Builder, Inc.

Address: 65109 Hwy 2

City: Bonnors Ferry State: ID. Zip Code: 83805

Address for the Six Months Prior to the Date of the Damage or Injury Occurred:

Home Number: () _____ Work Number: (208) 267-3592

Date of Incident: 3-6-2016 Time: 9:00 A.M. or P.M.

Location of Occurrence: 6823 EL PASO ST. BF, ID.

Injuries that Resulted: NONE

Provide a Description of What Happened: CITY SEWER MAIN BLOCKAGE
(Please attach any additional information you deem necessary)

APPROX 25' DOWNSTREAM OFFICE BLDG. RESULTED IN SEWAGE OVERFLOW IN (2) RESTROOMS. MINIMAL DAMAGE TO BUILDING. ALL CLEAN-UP + RESTORATION PERFORMED BY PROFESSIONALS & WAS CONFIRMED SAFE FOR OCCUPANCY.

I hereby certify that I have read the above information and it is true and correct to the best of my knowledge.

I hereby make a claim against CITY OF BONNORS FERRY
SNARE SERVICE (a public entity)
for CLEAN-UP, + DISINFECTION in the amount of 2,354
(damage, injury, etc.)

If you were injured and you are on medicare/medicaid, please fill out the following as required by 42 U.S. C. 1395.

Date of Birth _____

SSN _____

Medicare/Medicaid Number _____

Signature: [Signature]

Date: 4-7-2016



65109 Highway 2
Bonners Ferry, ID 83805
Tel: (208) 267-3592
Fax: (208) 267-3969
info@bfbuilders.com

SERVICE ORDER

April 7, 2016

To: City of Bonners Ferry
Attn. Kris Larson
PO Box 149
Bonners Ferry, ID 83805
Phone: 208-267-3105
Email: kl Larson@bonnersferry.id.gov

Project: City of Bonners Ferry Sewer backup at 6823 El Paso Street Office Building 3/6/16

Detail of items purchased are as follows:

BFB labor for initial emergency response & coordination	8 hrs. at \$50.00	\$400.00
KG & T Septic snake service on 3/6/16		\$180.00
ARK cleaning & disinfecting services		<u>\$1,382.00</u>
Subtotal		\$1,962.00
20 % Profit & Overhead		<u>\$392.00</u>
Total		<u>\$2,354.00</u>

Total: Two Thousand Three Hundred Fifty Four and No/100 Dollars: 2,354.00

By: Ivan Wedel Date: 4/7/16
Contractor's Authorized Representative

ACCEPTANCE OF SERVICE ORDER - The above prices, specifications and conditions are satisfactory and are hereby accepted.

By: _____ Date: _____
Owner's Authorized Representative



Advanced Restoration & Kleaning

Job: Call center

Contact: Ivan Wedel

Billing Date: Wednesday, March 23, 2016

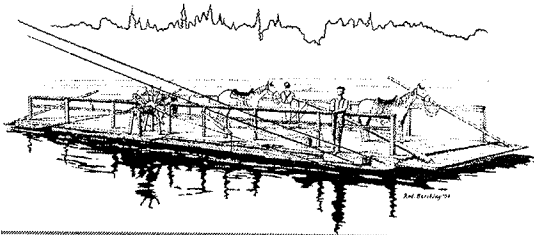
Work Performed: 3/6/16-3/8/16

	QTY	UNIT	COST	TOTAL	% Off	Discounted
1						
2	1	EA	\$ 173.40	\$ 173.40	15%	\$ 26.01
3	1	EA	\$ 60.00	\$ 60.00	15%	\$ 9.00
4	1	EA	\$ 154.84	\$ 154.84	15%	\$ 23.23
5	1	EA	\$ 65.00	\$ 65.00	15%	\$ 9.75
6	2	HR	\$ 62.00	\$ 124.00	15%	\$ 18.60
7	1	EA	\$ 75.00	\$ 75.00	15%	\$ 11.25
8	12	DAYS	\$ 25.29	\$ 303.48	15%	\$ 45.52
9	12	DAYS	\$ 12.65	\$ 151.74	15%	\$ 22.76
10	3	DAYS	\$ 70.00	\$ 210.00	15%	\$ 31.50
11	3	DAYS	\$ 71.00	\$ 213.00	15%	\$ 31.95
12	1	EA	\$ 95.00	\$ 95.00	15%	\$ 14.25
13			Job-Total \$	1,625.46		\$ 243.82
14			Discounts \$	(243.82)		
15			Total Due \$	1,381.64		

Ivan called and we responded on a Sunday to a water damage loss where sewage water entered through the rear door. The bathrooms and rear entrance carpet, and hall carpet were affected. Water also ran under the bathroom walls and contaminated the lunch room. Quantity of water was minimal when we arrived, no "squish", but very saturated. We set up some ventilation to keep chemicals and contamination out of the work area. We applied a strong biocide, flushed and extracted the affected areas, included areas where it was tracked. We then applied an antimicrobial, flooding corners and edges. Drying equipment was set up, including a HEPA air scrubber for occupant safety. The job was monitored, and equipment was removed after the building components in all affected areas dropped below 14 WME (wood moisture equivalency) moisture content. The affected areas are now clean and safe.

Payment

Money is due at time of service, unless other arrangements are made. Check, cash, and all major credit cards are accepted. A 3% surcharge will be applied to all credit card transactions.



CITY OF BONNERS FERRY

7232 Main Street
P.O. Box 149
Bonners Ferry, Idaho 83805
Phone: 208-267-3105 Fax: 208-267-4375

MAYORAL PROCLAMATION

WHEREAS, midwives have offered quality care in Bonners Ferry throughout our history, and

WHEREAS, midwives are recognized as a valuable asset to our community as they provide care for many women and children through the birthing process, and

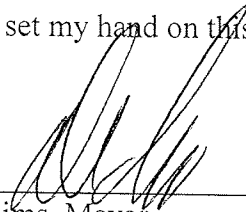
WHEREAS, midwives provide education to women and their families about the importance of prenatal care and the promotion of a natural nurturing environment and increasing parental confidence, and

WHEREAS, midwives offer safe, respectful, family centered low cost care to women in Bonners Ferry,

NOW THEREFORE, I, David Sims, Mayor of Bonners Ferry, State of Idaho, do hereby proclaim April 30, 2016 to be


Midwives Day in Bonners Ferry

IN WITNESS WHEREOF, I have hereunto set my hand on this 11th day of April, 2016.



David Sims, Mayor

Attest:



Kris Larson, City Clerk

Notice of Public Hearing on the Status of Funded Activities

The City of Bonners Ferry received an Idaho Community Development Block Grant in the amount of \$350,000 from the Idaho Department of Commerce. This funding is allocated to the State of Idaho from the U.S. Department of Housing and Urban Development. These funds are currently being used to construct a 350,000 gallon water tank.

The hearing will include a review of project activities and accomplishments to date, a summary of all expenditures to date, a general description of remaining work and any changes made to the scope of work, budget, schedule, location or beneficiaries.

The hearing has been scheduled for Tuesday, May 3, 2016, 7:00 PM at the Bonners Ferry City Council Chambers, 7232 Main Street, Bonners Ferry, Idaho. Verbal and written comments will be accepted prior to and at the hearing.

The hearing will be held in a facility that is accessible to persons with disabilities. Special accommodations will be available, upon request, five (5) days prior to the hearing in a format that is usable to persons with disabilities. For more information, contact Kris Larson, City Clerk at 208-267-3105.

This Notice can be provided in a format accessible to persons with disabilities and/or persons with limited English proficiency upon request.

Al ser solicitada, ésta notificación puede ser proveída en un formato fácil de usar para personas con discapacidad y/o personas con conocimientos limitados del Inglés.

David Sims, Mayor
City of Bonners Ferry
7232 Main Street
PO Box 149
Bonners Ferry, ID 83805

Publish: April 21, 2016