

Welcome to tonight's City Council meeting!

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council. Special accommodations to see, hear, or participate in the public meeting should be made at City Hall within two days of the public meeting.

Vision Statement

Bonnors Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life.

AGENDA CITY COUNCIL MEETING Bonners Ferry City Hall 7232 Main Street 267-3105 January 2, 2018 7:00 p.m.

PLEDGE OF ALLEGIANCE

GUESTS

Spencer Springman – Utility Billing Complaint

PUBLIC HEARING

PUBLIC COMMENTS

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

REPORTS

Police/Fire/City Administrator/Economic Development Coordinator/Urban Renewal District

CONSENT AGENDA

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Treasurer's Report
4. Approval of December 19, 2017 Council Meeting Minutes

OLD BUSINESS

NEW BUSINESS

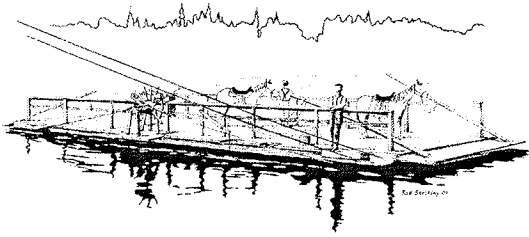
5. City – Swear in Council Members
6. City – Elect Council President
7. Electric/Water/Sewer – Discuss Application Fees (attachment)
8. City – Approve Volunteers for Snow Sculpting Event in City Flag Park

EXECUTIVE SESSION PURSUANT TO IDAHO CODE 74-206, SUBSECTION 1

- (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;
- (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student;
- (c) To acquire an interest in real property which is not owned by a public agency;
- (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code;
- (e) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations;
- (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;
- (g) By the commission of pardons and parole, as provided by law;
- (h) By the custody review board of the Idaho department of juvenile corrections, as provided by law;
- (i) To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed. The mere presence of a representative of the public agency's risk manager or insurance provider at an executive session does not satisfy this requirement; or
- (j) To consider labor contract matters authorized under section 67-2345A [74-206A] (1) (a) and (b), Idaho Code.

ADJOURNMENT

INFORMATION



MEMO

CITY OF BONNERS FERRY
CITY ENGINEER/ADMIN

Date: December 29, 2017
To: City Council
From: Mike Klaus, City Engineer/Admin
Subject: **Proposed Utility Application Fees**

In 2017 the City completed many estimates for water, sewer, and electric services. Currently, when a prospective customer asks for an estimate for service, the department heads spend time to develop that estimate. Several times in 2017, prospective customers did not move forward with purchasing the service applied for. In one case, the electric department head spent over 10 hours getting equipment quotes to provide an upgraded service for a customer that eventually backed out.

I am recommending that we institute an application fee for recovering the average cost of providing estimates. The table below shows my calculations for what those fees should be.

Application Fees for Water, Sewer, and Electric Services

	<u>Water</u>		<u>Sewer</u>		<u>Electric</u>	
	Hours	Fee	Hours	Fee	Hours	Fee
Residential	2	\$ 75.0	1	\$ 40.0	3	\$ 200
Commercial	4	\$ 150.0	1	\$ 40.0	5	\$ 330
Commercial 3ph					8	\$ 530

Electric Rate \$ 65.25 Electric Dept Head with Overhead Rate of 1.45

W/S Rate \$ 37.70 Water/Sewer Dept Head with Overhead Rate of 1.45

Note: Numbers in this table rounded to the nearest \$10

Please contact me with any questions regarding this recommendation.

Thank you,

Mike