

Council President Rick Alonzo called the regularly scheduled council meeting of July 19, 2016 to order at 7:00 p.m. Present for the meeting were Council President Alonzo, Council Members Ron Smith and Adam Arthur, Clerk Kris Larson, City Administrator Mike Klaus, City Attorney Andrakay Pluid, Police Chief Vic Watson, and Fire Chief Pat Warkentin. Also present for the meeting were Ingrid Spears, Marcia Cossette, Mike Listman, and Owen Plato. Council Member Connie Wells and Mayor David Sims were gone on personal business.

Ingrid Spears said there is paving on Ash Street being done. She said the sidewalks in that area are in poor condition and said she has heard that sidewalks are the responsibility of the homeowners. She asked if that is true. Mike Klaus said it is typical in most cities for this to be true. Ingrid said there are metal lids near Dr. McIntosh's Office where the lids are off and they are a tripping hazard. She asked if the city is responsible to care and maintain the sidewalks. Attorney Andrakay Pluid said the maintenance of sidewalks is the responsibility of the property owner. Mike Listman asked if the property owner could just remove the sidewalk on their property. Council will look into the issue. Mike said a repair should be done to city specifications.

Ingrid Spears also asked about a huge bull pine above her home that she has asked to be removed. She is fearful that it will fall on their home. She said the tree is at the edge of the cemetery road. Mike Klaus said it is hard to determine the right of way in that area as to whether the tree is on public or private property. Mike said the City has not typically removed trees in the past. Ingrid said there are quite a few trees on the property near the Langford lot that belong to the City. She would like to see these trees removed also.

Police Chief Vic Watson gave the police report since the last council meeting. He said there has been one disturbing the peace call, one felony DUI, one trespass, two thefts, one unattended death, and one assault/trespass. Vic said the summer events have been going well, and summer is shaping up to be pretty decent. He is happy with the officers, and the new officer is now on board.

Fire Chief Pat Warkentin said there are five firemen going to a class at South Boundary regarding flammable liquids being transported by rail. The fire department buried Fireman John Savage today. There is a new fireman appointment scheduled later in the meeting to replace this position. The new boots that the fire department won should be here by the end of the week. The rest of the turnouts should arrive next week.

City Administrator Mike Klaus gave the Administrator report. He said we recently received a letter from DEQ reducing our water plant from a Class 3 to a Class 2 plant. We have only one Class 3 operator but have three Class 2 operators that qualify. He said this is a good thing for the City. The Augusta Street project is being worked on and most of the sewer pressure mains are done and being tested. The storm drain work will begin tomorrow. The portion of the Augusta Street project from Lincoln Street north will be completed before school starts. There was a federal inspection of the Dam today and it went well. Mike will look at the trees tomorrow that Ms. Spears spoke about as well as the drainage issues. Rick asked about the highway paving from Van Buren to Ash Street and if they would be reworking the approaches to the highway.

Mike did not think so as this will just be an overlay. Mike said the highway project is not scheduled until 2019 and that is when the approaches will be taken care of. Rick said there is a big bump on the approach to the highway on Jackson Street. Ron Smith asked if Augusta Street will be paved. Mike said it will be. He drew a picture on the white board. Ron Smith inquired about the sidewalks on both sides of the highway in the highway project. Mike explained the sidewalks will be on both sides of the highway from Madison Street to Alderson Lane. Ron asked about sidewalks further south. Mike said this will be determined in the future. Ron said he is asked questions very often about the theater and the rest of the block that is vacant. He suggested that we ask the property owner what the plans are. Ron would like to have the Economic Development Coordinator give city council a report on what is happening downtown. He is curious about the plans of the theater owner. Adam Arthur asked if there are any concerns about being a Class 2 rather than a Class 3 water plant. Mike said he does not think so. He explained the system DEQ uses to rate a plant. He thinks DEQ did some adjustments to their rating criteria. Pat Warkentin said he has been told a number of times that the theater will be open in a couple months, and that has been said for two years. He understands there have been many issues that have come up including how the building was built on stumps that were rotting away and explained how these repairs were made. Pat explained the poor condition of the building that is next to City Hall and said repairs that have been made. Pat is concerned about fire hazards. He said the owner is trying to be conscientious about the remodel.

Adam Arthur made a motion to approve the consent agenda. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”. The consent agenda contained the following: roll call; approval of accounts payable and payroll; approval of the Treasurers Report; approval of July 5, 2016 council meeting minutes and July 14, 2016 special council meeting minutes.

Ron Smith moved to approve file MS01-16 for the subdivision of 1.52 acres into two residential lots of 1.35 and .17 acres, finding that it is in accordance with the general and specific standards of the City of Bonners Ferry zoning and subdivision codes as enumerated in the findings and standards table; further moving to adopt the following reasoned statements and conditions of approval (as written or as amended) and move to waive the requirement to enter into a development agreement finding that it would serve no purpose pursuant to the findings within the record. Adam Arthur seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

Adam Arthur moved to approve the special event permit for the wine walk for the Pearl Theater on August 12, 2016 downtown. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

Ron Smith moved to approve the parade permit for the Boundary County Fair Board for the fair parade on August 20, 2016. Adam Arthur seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

Ron Smith moved to appoint Adam Arthur as Kootenai Valley Resource Initiative (KVRI) Alternate. Rick Alonzo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

Pat Warkentin said Reed Bennett has recently been honorably discharged from the U.S. Marine Corps and graduated from high school here four years ago. He said he had fire fighter training in the Marines and has Firefighter 1, Firefighter 2, EMT, Hazmat Ops, and other training under his belt that he does not need to complete to be certified. Pat said Reed shows great promise with his background. Pat said Reed’s cousin, Tyson, has been on the department for a few months now. He said young people are needed for the future of our department. Ron Smith moved to appoint Reed Bennett as fireman for the Bonners Ferry Fire Department. Adam Arthur seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

Mike Klaus spoke regarding the planning/administration position. We had one applicant and it was a unanimous decision to offer the position to her. Mike said Lisa Ailport is the person he recommends hiring for a contract employee. His recommendation is for 30 hours per week at \$25 per hour with health insurance for herself and 75 percent of the accrual for vacation, sick, and personal leave. He said the contract will be up for a review annually. He said if the hours increase to full time in the future we would eliminate the contract. This would be similar to the contract we have with our attorney. Mike said Lisa’s duties would be 50 percent general fund to include planning and zoning and the other portion would be out of the utility funds. Mike said planning and zoning would be located at City Hall to satisfy our customers and get the work done needed for rewriting ordinances. Rick Alonzo said we need to waive the mileage requirement in our policy. Adam Arthur moved to hire Lisa Ailport for the planning/administration position and waive the mileage requirement in our policy. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

Mike said discharge monitoring reports (DMRs) for EPA are required to be done electronically by the end of the year. To get started the designation of an administrator for the net DMR submission and the person designated as administrator can assign those authorized to sign the reports. He said the Mayor thinks it would be best to have him as administrator. Mike asked council to approve himself to be the administrator for the program with Doug Ladely and John Delaney having signatory authority. Adam Arthur moved to approve the DMR authority for Mike Klaus as administrator and Doug Ladely and John Delaney as signatory authority. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

Ron Smith moved to set the budget workshop for July 26, 2016 at 6:00 p.m.

There being no further business, the meeting adjourned at 7:44 p.m.

Rick Alonzo, Council President

Attest: _____
Kris Larson, City Clerk