

Mayor David Sims called the regularly scheduled council meeting of December 5, 2017 to order at 7:00 p.m. Present for the meeting were Mayor Sims, Council President Rick Alonzo, Council Members Ron Smith and Adam Arthur, Clerk Kris Larson, City Administrator/Engineer Mike Klaus, Police Chief Vic Watson, Fire Chief Dave Winey, Attorney Andrakay Pluid, and Economic Development Coordinator Dennis Weed. Also present were Councilwoman Elect Val Thompson, Jessica Tingley, Jerry Higgs, Marcia Cossette, and Marty Martinez. Councilman Ken Toline was gone on personal business.

Police Chief Vic Watson said over the past two weeks there have been one runaway, one agency assist, one involuntary mental hold, one vehicle accident, one vehicle pursuit, two felony probation violations, one felony warrant arrest, and one trafficking methamphetamine, marijuana paraphernalia. Last night Officer Cowell arrested a person with three ounces of methamphetamines. The traffic emphasis grants start again on December 13.

Fire Chief Dave Winey said things have been quiet at the fire department.

Mike Klaus said we have several projects going on. Much progress has been done on the Dam spillway. He met with the engineer for the sewer bridge project and some extra design work was included for two different pipes, two six inch pipes rather than one eight inch pipe. There is a water leak at the fire hall on the City side of the meter. Mike said he spoke to Mike Woodward about the waterline to the fire hall because the drawings don't look like what he is seeing. We will work to get this issue fixed.

Dennis Weed is continuing to work on mid-mile fiber. Fatbeam is working with the School District and Dennis will keep council and mayor updated. A walk through will take place at the old Safeway building and then there will be another proposal sent to Albertsons for the building. Dennis needs buildings for people that are looking for an empty space to set up shop. He submitted a legal ad to the Herald for engineering for the sewer plant project. A DEQ grant was received last spring and a Gem grant will also come in then the County will pay the remainder. Dennis said this project continues to move forward. Mayor Sims said it may not be cost effective for the City of Bonners Ferry, it may be just Three Mile area and City of Moyie Springs. Mayor Sims thought if we could get out of the river with the effluent it would be good, but some people have advised the City to hang on to this permit for the discharge. Dennis said the building space in Performance Off Road and Yoders in the Boundary Electric building are possibilities for new business locations.

Rick Alonzo moved to add late agenda item for the Mayor to sign a catering permit with Taste of the World Cooking for the Christmas Party. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

Adam Arthur moved to approve the consent agenda. Rick Alonzo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”. The consent agenda contained the following: roll call; approval of accounts payable; and approval of November 21, 2017 council meeting minutes.

Ron Smith moved to have the second reading by title only of the ordinance amending Bonners Ferry City Code Title 11, Chapter 2, Section 4, Schedule of Building Height and Lot Area Regulations. Rick Alonzo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”. Andrakay read the title of the ordinance.

Rick Alonzo moved to accept the official canvass of votes for the November 7, 2017 election where Adam Arthur and Ron Smith were elected to city council for four year terms and Valerie Thompson was elected to city council for a two year term. Adam Arthur seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”. (Clerk’s note: the tally for Adam Arthur was 149 votes, Ron Smith 153 votes, Valerie Thompson 154 votes, and Ken Toline 50 votes).

Mayor Sims said we found out that our hiring policy did not comply with Idaho Code. Andrakay said in a Mayor/Council form of government the Mayor is responsible for all hiring and firing. She said having to wait for council approval is sometimes awkward when we offer the position to a person but it is not confirmed until the next council meeting. Rick moved to approve the hiring policy amendment. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”. Ron clarified that council will be notified of the hiring of employees other than appointed employees. (Clerk’s note: Section E. Recommendation and Confirmation: From the interviewed candidates, the Department Head of the department making the hire shall make a recommendation to the Mayor. The Mayor shall make the hiring decision based upon the advice and recommendation of the Department Head and hiring committee. The City council shall be informed of the hiring decision at the next regularly scheduled council meeting.)

The residential direct mailing program was tabled until the next meeting.

The contract with Frontier for the PRI switch was tabled until the next meeting as we don’t have the contract yet.

Adam Arthur moved to approve the quote from Sugar Plum Floral in the amount of \$4,245 for fiscal year 2018 flower baskets. Rick Alonzo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

Rick Alonzo moved to approve the Mayor’s recommendation for reappointment of Planning and Zoning Members Glenda Poston, Dave Gray, and Andy Howe with terms expiring December 31, 2021. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”. Mayor Sims said Brad Hanson did not want to continue on the Planning and Zoning Board, so if anyone has a suggestion for appointment to please let him know.

Adam moved to approve the Mayor’s recommendation for reappointment of Golf Committee Members Brion Poston, Linda Hiatt, and Dick Staples with terms expiring December 31, 2019. Ron seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

Ron Smith moved to approve the Mayor’s recommendation for reappointment of Traffic Safety Committee Members Foster Mayo, Don Lindsay, and John Marquette with terms expiring December 31, 2019. Adam Arthur seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

The amendment to bereavement leave was discussed. There was conflicting immediate family definitions in the sick leave section and bereavement leave section of the personnel policy. The amendment takes out the word immediate from in front of the word family in the bereavement clause. Rick said he would like to add more time to bereavement leave. Rick moved to remove the word immediate in front of family in the bereavement section of the personnel policy and increase the time off allowed from three days to five days. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

Adam Arthur moved to approve the amendment to the Billing and Collections Policy IV.B Section D Collections Process changing the collection letter to payment reminder letter. Rick Alonzo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

Rick Alonzo moved to authorize the Mayor to sign a catering contract with Taste of the World Cooking for the Christmas Party. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

There being no further business, the meeting adjourned at 7:26 p.m.

David Sims, Mayor

Attest:

Kris Larson, City Clerk