



CITY OF BONNERS FERRY

PETITION TO VACATE RIGHTS OF WAY (IDAHO CODE - TITLE 50)

INSTRUCTIONS

1. Prior to submittal of a vacation petition, the petitioner shall discuss the proposal with the city clerk and city planner.
2. The following items shall be submitted in support of the vacation proposal prior to the city council setting a public hearing to hear the request:
 - ~ A map of the area, including a vicinity map, affected by the vacation request, showing relevant landmarks, subdivision boundaries, public rights-of-way and other features of the vicinity which might affect the request.
 - ~ A statement explaining the purpose of the proposed vacation request, including a review of the possible effects on adjoining landowners if the request is granted.
 - ~ A description of the land or interest proposed to be vacated. A legal description must be included prepared by a by a licensed land surveyor whose seal and signature must be affixed to the submitted description.
 - ~ The names and mailing addresses of the petitioner and all current land owners, as shown by the public record, within 300 feet of the exterior area proposed to be vacated.
 - ~ A completed petition/application.
 - ~ A petition/application fee as follows: \$250.00, plus the actual cost for mailing (via certified mail, return receipt requested) and publishing of the public hearing notice. (Mailing and publication costs to be calculated following the public hearing.) The applicant will be responsible for other costs (city engineer reviews, surveying, appraisal, title search, etc) if required to complete the request.
3. Upon receipt of payment and all of the above by the City Clerk's office, a certified letter will be sent to each of the names on the mailing list and to each of the taxing districts within Boundary County.
4. The application will be placed on the next available agenda pending the requirement deadlines for the legal notices to be submitted to the local newspaper for a public hearing.
5. If approved by the City Council an ordinance will be drafted for consideration of adoption. The adopted ordinance will then be recorded with the Boundary County Records office and a copy of the recorded ordinance will be sent to the applicant.