

### **Welcome to tonight's City Council meeting!**

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council.

### **Vision Statement**

Bonnors Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life.

**AGENDA**  
**CITY COUNCIL MEETING**  
**Bonnors Ferry City Hall**  
**7232 Main Street**  
**267-3105**  
**April 16, 2013**  
**7:00 p.m.**

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC HEARING**

### **PUBLIC COMMENTS**

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

### **GUESTS**

Mike Wolcott, Certified Forester, Inland Forest Management, Inc. – Forest Management Plan

### **REPORTS**

Police/Fire/City Administrator/Economic Development Coordinator/Urban Renewal District

### **CONSENT AGENDA**

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Treasurer's Report
4. Approve April 2, 2013 Special Council Meeting Minutes

### **OLD BUSINESS**

5. City – Peddler's License Ordinance Discussion and Reading (attachment)

### **NEW BUSINESS**

6. City – Discuss Timber Management Plan (attachment)
7. City – Approve Special Event Permit for Rod Benders Car Club for the Car Show, Borders-3-Jamboree, on June 1, 2013 (attachment)
8. City – Set Fiscal Year 2014 Budget Hearing (attachment)
9. City – Authorize Hire of Part-time Mechanic's Assistant
10. Parks – Authorization to Advertise for Part-time Parks Employee

### **EXECUTIVE SESSION PURSUANT TO IDAHO CODE 67-2345, SUBSECTION 1**

- (a) Consider hiring a public officer, employee, staff member or individual agent.
- (b) Consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.
- (c) Conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.
- (d) Consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code.
- (e) Consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
- (f) Communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.
- (g) Engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed.

### **ADJOURNMENT**

### **NEXT MEETING DATE**

### **INFORMATION**

- 11. City – Idaho Bureau of Homeland Security Course “Dealing with the Media” on May 7, 2013 (attachment)
- 12. Fire – Bonners Ferry Fire Department Logo Donation (attachment)
- 13. Police – Bonners Ferry Police News Release “Bonners Ferry Police and Boundary County Sheriff Taking Back Unwanted Prescription Drugs on April 27 at Super 1 Foods (attachment)
- 14. Electric – Information from Bonneville Power Administration RE: Volume at The Dalles (attachment)

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF BONNERS FERRY, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AMENDING PROVISIONS WITH BONNERS FERRY CITY CODE TITLE THREE, CHAPTER FOUR, CONCERNING LICENSURE OF PEDDLERS, SOLICITORS, HAWKERS, ITINERANT MERCHANTS, TRANSIENT VENDORS, OR CANVASSERS; PROVIDING DEFINITIONS; PROVIDING FOR ACTIONS WHICH ARE PROHIBITED; PROVIDING LICENSING REQUIREMENTS; PROVIDING FOR REQUIRED INFORMATION AT THE TIME OF LICENSING; PROVIDING THAT LICENSES MAY BE ISSUED FOR ANY PERIOD UP TO ONE YEAR; PROVIDING FOR IDENTIFICATION AND SHOWING OF IDENTIFICATION; PROVIDING FOR NOTICE OF REVOCATION AND APPEAL THEREOF; PROVIDING THAT VIOLATION SHALL BE A MISDEMEANOR PUNISHABLE AS PROVIDE FOR IN SECTION 1-4-1; PROVIDING SEVERABILITY; PROVIDING THAT THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Mayor and City Council have deemed it in the public interest to amend and enact new provisions within Bonners Ferry City Code Title Three, Chapter Four, for the purpose of clarifying the existing chapter and making changes deemed to be in the best interest of the citizens of the City of Bonners Ferry

NOW THEREFORE, Be it ordained by the Mayor and the Council of the City of Bonners Ferry, Idaho, as follows:

**Section 1: That Bonners Ferry City Code Section 3-4-2ishereby amended to read as follows:**

As used in this chapter, the following words and terms shall have the meanings ascribed to them in this section:

~~PEDDLERS, SOLICITORS, HAWKERS, ITINERANT MERCHANTS, TRANSIENT VENDORS, OR CANVASSERS: Any person who goes from place to place within the city and who:~~

- ~~A. Sells, takes orders for, or offers to sell, any goods, wares, merchandise, or services, whether collecting in advance for such goods, wares, merchandise, or services or not;~~
- ~~or~~
- ~~B. Seeks contributions or donations in goods or legal tender;~~

~~is a peddler, solicitor, hawkler, itinerant merchant, or transient vendor (hereafter referred to as a "peddler").~~

APPLICANT: Each natural person applying for registration pursuant to this chapter.

CANVASSER OR SOLICITOR: Any individual, whether a resident of the City or not, traveling either by foot, or any type of conveyance, from place to place or from house to

house, or from street to street, taking or attempting to take orders for sale of goods, wares and merchandise, personal property of any nature whatsoever for future delivery, or for services to be furnished or performed in the future, whether or not such individual has, carries or exposes for sale a sample of the subject of such sale or whether he is collecting advance payments on such sales or not; provided, that such definition shall include any person who for himself, or for another person, hires, leases, uses or occupies any building, structure, tent, railroad boxcar, boat, hotel room, lodging house, apartment, shop or any other place within the City for the sole purpose of exhibiting samples and taking orders for future delivery.

PEDDLER: Any person, whether a resident of the City or not, traveling by foot, motor vehicle or any other type of conveyance, from place to place, from house to house, or from street to street, carrying, conveying or transporting goods, wares, merchandise, meats, fish, vegetables, fruits, garden truck, farm products or provisions, offering and exposing the same for sale, or making sales and delivering articles to purchasers; provided, that one who solicits orders and as a separate transaction makes deliveries to purchasers as a part of a scheme or design to evade the provisions of this Chapter shall be deemed a peddler subject to the provisions of this Chapter. The word "peddler" shall include the words "hawker" and "huckster".

TRANSIENT MERCHANT: Any person, whether as owner, agent, consignee or employee, whether a resident of the City or not, who engages in a temporary business of selling, and delivering goods, wares and merchandise and who, in furtherance of such purpose, hires, leases, or occupies any building, structure, motor vehicles, tent, railroad boxcar, or boat, public rooms in hotels, lodging houses, apartments, shops or any streets, alleys or other places for the exhibition and sale of such goods, wares and merchandise, either privately or at public auction; provided, that such definition shall not be construed to include any person who, while occupying such temporary location, does not sell from stock, but exhibits samples only for the purpose of securing orders for further delivery only. The term "transient merchant" shall include the terms "itinerant merchant" and "itinerant vendor".

**Section 2: That Bonners Ferry City Code Section 3-4-3 is hereby amended to read as follows:**

**3-4-3, NUISANCE; PROHIBITED ACTIONS DECLARED:**

- A. No person, registered or not, shall solicit business at any home or business when such location has clearly posted any sign indicating that solicitation or peddling is prohibited.
- B. No person, registered or not, shall continue with door to door solicitation at any home or business when requested to leave by the owner, authorized agent of the owner, or any other person that resides or works on the premises.
- C. The foregoing actions are hereby declared to be a nuisance.

The practice of going in and upon private residences or businesses in the municipality by peddlers not having been requested or invited to do so by the owner or owners, occupant or

~~occupants of said private residences or businesses, for the purposes of soliciting orders for the sale of goods, wares, and merchandise and/or disposing of and/or peddling the same is declared to be a nuisance and punishable as such nuisance as a misdemeanor. (1959 Code §5-3-3)~~

**Section 3: That Bonners Ferry City Code Section 3-4-4is hereby amended to read as follows:**

**3-4-4: LICENSE REQUIRED:**It is unlawful for any person to act as a peddler within the city without first having been issued a license. Every person going door to door must apply for and have his or her own personal license.

**Section 4: That Bonners Ferry City Code Section 3-4-5.A.2is hereby amended to read as follows:**

2. Required Information: The application for license shall contain the following information:

- a. ~~Name, description,~~ social security number, driver's license number and date and place of birth of the applicant;
- b. Permanent home address, mailing address, telephone number, and local address and telephone number for the applicant;
- c. A brief description of the nature of the business and goods to be sold or services to be performed, proposed starting date of door-to-door sales, and length of time for which the right to do business is desired;
- d. The proposed method of operation;
- e. A description (make, model, year, color) and license plate number of any vehicle used by the applicant when engaging in sales under this chapter;
- f. If employed by another, the address, phone number, and name of the employer;
- g. The place of manufacture or production of goods to be offered for sale, the present location of such goods and the proposed method of delivery;
- h. The names of two (2) reliable persons, residing in the state, as references to the good character and business responsibility of the applicant, or, in lieu of said references, the means of obtaining evidence as to the applicant's character and business responsibilities;
- i. Disclosure of any misdemeanor or felony convictions and municipal ordinance violations for the applicant. A statement as to any convictions of crimes, misdemeanors, or violations of municipal ordinances, the date, the nature of the offense and the penalty assessed therefore for the applicant and each employee going door to door;
- j. If food or other products for human consumption are proposed to be sold, applicant must provide certification by the applicable health agency;

- k. A copy of current and valid state-issued photo identification for the applicant.

**Section 5: That Bonners Ferry City Code Section 3-4-5.Bis hereby amended to read as follows:**

B. Term; Renewal:

1. Licenses may be issued for any length of time up to one year.
2. Licenses provided for and issued for a period of one year may be renewed upon application made prior to the expiration of the license.

**Section 6: That Bonners Ferry City Code Section 3-4-9is hereby amended to read as follows:**

**3-4-9: CARRYING AND PRESENTING IDENTIFICATION AND LICENSE REQUIRED:**

TheA state-issued photo identification and the license issued under this chapter shall be carried at all times when peddling, soliciting or canvassing in the city and shall be exhibited by said peddler, solicitor or canvasser upon initial contact with any person solicited or canvassed and whenever requested to do so by a peace officer or any person solicited or canvassed.

**Section 7: That Bonners Ferry City Code Section 3-4-13.Bis hereby amended to read as follows:**

B. Notice of Revocation: Notice of suspension or revocation may be given via telephone by calling the licensee at the phone number of record on the original application. Notice of suspension or revocation of a license shall also be given in writing and mailed to the licensee at the address of record on the original application. Such suspension or revocation shall be effective upon phone call or mailing of notice, whichever is earlier.

**Section 8: That Bonners Ferry City Code Section 3-4-14 is hereby amended to read as follows:**

**3-4-14: APPEAL:**

A. Time Limit; Notice: Any person aggrieved by the action in denial of a license or in the suspension or revocation of a license by the administrative authority shall have the right of appeal to the city council. Such appeal shall be taken by filing with the city clerk written notice thereof within five (5) days after the entry of the order of suspension or revocation. The notice of appeal shall specify an address at which the licensee may be given notice of hearing on the appeal.

B. Hearing: The city council shall hear the appeal or may refer the same to a committee or hearing examiner for hearing at the soonest practicable time following the written notice of appeal. At the hearing, the licensee shall be entitled to appear in person and offer evidence pertinent to the suspension or revocation or may appear through legal

counsel. The city clerk or chief of police shall likewise be entitled to be heard at the hearing and offer evidence in support of the order of suspension or revocation.

~~C. Evidence; Witnesses: At the discretion of the city council or hearing examiner, other evidence may be received and other witnesses may be heard.~~

~~D. Record Of Hearing: A transcribable record shall be retained relating to any hearing conducted.~~

E. Determination: The city council or duly appointed committee or hearing examiner shall determine, ~~in writing~~, whether the suspension or revocation shall be sustained and shall put its findings and conclusions in writing. (1959 Code § 5-3-9)

**Section 9: That Bonners Ferry City Code Section 3-4-15 is hereby amended to read as follows:**

**3-4-15: PENALTY:**

Violations of any provision of this chapter shall be a misdemeanor punishable in accordance with ~~subject the offender to the general penalty~~, section 1-4-1 of this code.

**Section 10: PROVISIONS SEVERABLE:** The provisions of this Ordinance are hereby declared to be severable and if any provision of this Ordinance or application of such provision to any person or circumstance is declared invalid for any reason, such declaration shall not affect the validity of remaining portions of this Ordinance.

**Section 11: EFFECTIVE DATE:** This ordinance shall be effective upon its passage and publication in the manner provided by law.

APPROVED by the Mayor and City Council of the City of Bonners Ferry this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

CITY OF BONNERS FERRY, IDAHO

BY: \_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk, City of Bonners Ferry

## Stephen Boorman

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**From:** Inland Forest Management, Inc. [IFM@inlandforest.com]  
**Sent:** Monday, April 01, 2013 6:06 PM  
**To:** Stephen Boorman  
**Subject:** Forest Management Plan  
**Attachments:** 13-303 Addendum 1 - RFP Content Update.pdf

Hi Stephen -

As per your request, I have developed a few options for you to consider regarding updating the Bonners Ferry forest management plan. Information on these options follow:

### Option 1

This option would entail completing a full detailed management plan. It would encompass a wider range of resource considerations than Chuck's previous plan, such as wildlife, soils, wildfire hazards, etc. Coincidentally, the state of Idaho is soliciting proposals to complete similar plans on properties in Bonner County. I have attached the specifications (starts on page 3) for these plans which would also be appropriate for the plan of this extent for the city of Bonners Ferry.

GIS maps would be included to detail past management activities and identify future forest management recommendations.

As a side note, a plan of this nature would qualify the city's forest land for Tree Farm status.

The cost of this plan would be \$3200.

### Option 2

This option would involve a update of Chuck's previous plans, with additional details on the current timber condition. It would primarily address the timber resource and focus on the next recommended forest management activities.

GIS maps would be included to detail past management activities and identify future forest management recommendations.

Cost of this plan would be \$1900.

Neither of these options would involve conducting a formal forest inventory, such as a timber cruise. Since Chuck completed an inventory in 2007, and it is unlikely this additional information would influence current recommendations, I lean toward not recommending a new inventory at this time. However, if you would like a new inventory completed, I can provide a cost estimate. My costing of the two plans includes a thorough walk-through of the properties to identify current forest conditions and future recommendations.

Please let me know your thoughts regarding these two options. I also can develop a third option that includes various aspects of the above alternatives if you wish. Also please contact me if you need any additional information or if I can answer any questions at this time.

Thanks, Mike

Michael F. Wolcott, ACF, Certified Forester  
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4/1/13

### **RFP 13-303 Addendum 1**

This Addendum removes per diem language in the sample contract, updates the acreage on the Cost Proposal, updates Appendix 1, and clarifies that there will not be additional sample plans provided.

Item 1 – Removal of per diem language - Within the sample contract on page 20 in section 34 of the RFP, IDL is removing the third paragraph and will not allow payment of per diem rates. The offeror is required to take into account all costs for each line item in the Cost Proposal.

Item 2 – Updated Cost Proposal – IDL has updated the cost proposal with more accurate data with the following specific changes.

Plan #9 should be 100 ac.  
Plan #16 should be 140 ac.  
Plan #17 should be 35.8 ac.

Item 3 – Updated Appendix 1 – Refer to attachment

Item 4 - Sample plans will be provided to the winning respondent. No additional sample plans will be provided.

Thank you for your interest in responding to this RFP and working with the Idaho Department of Lands.

Anthony L. Pirc  
Purchasing Agent

ATTACHMENT 1 – Updated 4-1-13

COST PROPOSAL

LANDOWNER FOREST STEWARDSHIP PLANS

The offeror shall submit this Cost Proposal in a sealed envelope marked 'Confidential Cost Proposal' and shall be separate from the Technical Proposal. Along with this Cost Proposal, please provide an itemized breakdown to support your cost. The Cost Proposal shall be opened after the Technical Proposal has been evaluated. The list below is an estimated final list of LFSPs to be updated. It shall be understood that substitutions, additions, or deductions may be made on the list due to availability of funding and other reasons; the Idaho Department of Lands reserves the right to update the list at any time. Additions will be negotiated separately using the cost information provided.

PLAN #	ACRES	DATE_INSPT	SEC A	TWNSH # A	RANGE # A	RANGE DIR A	PLAN PRICE
1	520.00	5/2/2002	2	57	3	W	
2	24.00	5/1/1997	15	57	1	E	
3	10.00	11/12/2002	6	56	3	W	
4	17.00	5/21/2003	10	58	1	W	
5	40.00	5/27/2003	29	57	3	W	
6	23.00	5/12/1998	19	56	3	W	
7	55.00	9/1/1998	6	58	1	W	
8	23.90	5/29/2009	27	56	5	W	
9	100	3/16/2007	2	58	1	E	
10	60.00	4/22/2005	31	59	1	W	
11	14.00	3/22/2000	28	58	1	W	
12	40.00	3/17/2000	9	59	1	W	
13	22.00	3/14/2000	31	57	4	W	
14	11.56	3/13/2007	16	58	1	W	
15	10.00	3/7/2007	32	59	1	E	
16	140	3/11/2003	15	58	1	W	
17	35.8	3/15/1999	2	58	4	W	
18	110.61	6/9/2006	4	55	5	W	
19	21.49	6/8/2006	3	56	1	W	
20	22.00	6/8/2007	2	56	1	W	
21	10.00	1/19/2007	18	56	1	W	
22	10.00	6/9/2007	18	56	1	W	
23	30.00	5/14/2000	32	55	3	E	
24	20.00	12/28/2006	34	56	3	W	
25	12.00	1/19/2007	1	55	4	W	
26	40.00	6/8/2007	9	54	2	W	
27	35.00	5/25/2004	14	55	3	W	
28	16.49	6/9/2006	19	54	2	W	
29	48.60	5/23/2005	4	54	2	W	
30	50.00	1/2/2007	33	56	2	W	
Total Proposal Cost							

Firm \_\_\_\_\_

Signed by \_\_\_\_\_

Title \_\_\_\_\_

## Appendix 1

# Standards and Guidelines for Writing a Forest Stewardship Plan for Private Lands in Idaho

*Plans developed through use of this guide meet the Forest Stewardship Plan standards for Idaho's Forest Stewardship Program.*

### A. Property Ownership, Property Description and Landowner Objectives

1. Property ownership is provided on the plan cover and includes; plan title, landowner's name and contact information, plan author and contact information, date the original plan was written. When plans are updated or amended include changes to author (if applicable) and date of amendment.

2. Property description includes; total acreage covered by the plan, total ownership acreage, estimated forested acres, whether landowner is a resident of the property or absentee landowner, legal property description (section/township/range), may include GPS coordinates (formatted to decimal degree), description of the general topography, the name of the watershed in which the property is located, the name and phone number of the fire district in which the property is located and the estimated response time to the property.

3. Property history is included in the plan as a general overview based on information that was provided by the landowner, personal knowledge, property records, or evidence of silvicultural activities (e.g. stumps, skid trails, etc.). This section of the plan may include length of current ownership and past management activities.

4. Landowner goals and specific objectives must be clearly stated. Encourage landowners to make a list of their goals (broad vision of what they want to achieve on their land) and objectives (means or actions to achieve the goals), which reflect their expectations, values, and potential of their property.

### B. Property Maps

1. All maps will include a title, directional arrow, scale, and legend. The scale should be sufficient to easily identify all features included on the map.

2. Property map will include the property boundary, delineated management units, major roads, water features, and structures. The location of any other special sites or resource elements may be included on this map. The property map may be overlaid on an aerial photo or no background. Choose the option that best displays the property details.

3. Topographic map will clearly display contour lines and include the property boundary, delineated management units, major roads, water features, and structures.

4. Soils map will be projected over an aerial photo, delineate and label the location of major soil types on the property, and include the property boundary and delineated management units. NRCS has developed a web-based map-making tool, <http://websoilsurvey.nrcs.usda.gov>.

### **C. Natural Resource Elements for Forest Stewardship Plans:**

#### **1. Special Sites and Social Considerations**

##### **a) Special Sites (archeological, cultural, historic, and conservation concerns)**

(1) Describe any archeologically, culturally, historically, geologically, biologically, or ecologically valuable sites or high conservation value forest that should be recognized and protected. Sites may include any features that have significant personal importance to the landowner.

(2) State landowner's objectives for protecting or restoring the special sites.

(3) Recommendations will consider landowner objectives for protection or restoration of these sites. Examples of recommendations include erecting signs or fences and methods to ensure management activities do not impact the site.

##### **b) Aesthetics (adjacent stand or ownership concerns)**

(1) Describe how management may affect the visual structure of the forest and how do those actions impact your neighbors. Consider aesthetic quality, wildfire concerns, privacy, noxious weeds, wildlife movement and habitat. Describe the desired condition that would maintain or enhance the aesthetic qualities.

(2) State landowner's objectives for maintaining or enhancing aesthetic qualities.

(3) Recommendations will consider landowner objectives for improvement or enhancement of their aesthetic related interests. Examples of recommendations include strategies to mitigate impacts to neighboring view sheds, reduce transport of noxious weeds, or maintenance of wildlife corridors.

##### **c) Recreation**

(1) Describe present recreational uses or opportunities for recreation and relate to the landowner objectives. Descriptions may include location of trail systems, whether the property is open to the public, or information about posting property.

(2) State landowner's objectives for maintaining or increasing the recreational opportunities on the property.

(3) Recommendations will consider landowner objectives to improve or maintain the recreational qualities of the property. Examples of recommendations include strategies for trail building, day lighting ski trails, developing bird watching posts, or any other activity of interest.

## 2. Soil, Water and Air Protection

### **a) Soil**

(1) Describe the existing general conditions and identify land and soil types (or refer to soils map). Include slopes, aspects, and Idaho Forest Practices Act (FPA) limitations, such as steep slopes and unstable conditions, and erosion control plans to the description.

(2) State landowner's objectives for maintaining or improving soil resources.

(3) Recommendations will consider landowner objectives to improve or maintain the soil and reference Best Management Practices, where appropriate. Examples of recommendations include suggest strategies for wood debris retention, nutrient cycling, vehicle travel, or mitigate soil compaction, flood runoff, and livestock issues.

### **b) Roads and Access**

(1) Describe the current condition of roads and trails and identify areas for improvement or maintenance. Describe the type of access allowable on the road, such as if a bridge is passable by an ATV, car, or logging truck. Reference to a map may be helpful as part of the description.

(2) State landowner's objectives for improving or developing or closing roads.

(3) Recommendations will consider landowner objectives related to their road and trail systems and improve or maintain soil quality. Recommendations should address timing for general maintenance, strategies to reduce erosion, road surface condition, and road runoff, suggest locations for drain-dips, culverts, and stream crossings. Examples of recommendations include limiting road use during certain times of the year and methods to mitigate invasive weed movement. Recommendations for weed control should follow integrated pest management strategies.

### c) Water

(1) Describe the existing water features on the property, both natural and man-made and include riparian areas or riparian and wildlife habitat. Descriptions should include identification of streams according to Forest Practices Act (FPA) classification and beneficial uses (e.g. domestic, fisheries, agriculture, or recreation).

(2) State landowner's objectives for maintaining or improving the quality of their water resources.

(3) Recommendations will consider landowner objectives for maintaining or improving the quality of their water resources. Examples of recommendations include address strategies to remain in compliance with FPA rules during all forest activities, Streamside Protection Zones (SPZ), road crossings, and tree-retention requirements.

### d) Wetlands

(1) Describe the characteristics of any known wetlands, as previously defined by the Army Corp of Engineers or other authority, and display on at least one, if not all of the property maps. The US Fish and Wildlife service National Wetland Inventory, <http://www.fws.gov/wetlands/Data/Mapper.html>, is a mapping tool to locate wetland and other water features.

(2) State landowner's objectives for protecting or restoring wetlands and related habitat.

(3) Recommendations will consider landowner objectives for protecting or restoring wetlands and related habitat. Examples of recommendations include working with Idaho Fish and Game to facilitate protection and enhancement of the wetlands or including supplementary documents such as this leaflet on wetlands, [fishandgame.idaho.gov/public/wildlife/nongame/leafletWetlands.pdf](http://fishandgame.idaho.gov/public/wildlife/nongame/leafletWetlands.pdf).

### e) Carbon Cycle (optional)

(1) Describe the carbon cycle in general terms. Describe the current forest condition as it relates to carbon sequestration.

(2) State landowner's objectives or interest in pursuing credits in the carbon market.

(3) Recommendations will consider landowner objectives for pursuing credits in the carbon market and provide information on State of California carbon market (or other emerging markets). Educational material may be provided to the landowner that describes how forest practices and natural occurrences (e.g. insects, disease, fire, etc.) may alter the natural cycle. Possible

websites for additional information on carbon cycling and markets:  
<http://www.treefarmssystem.org/ecosystemservices>;  
<http://www.fs.fed.us/ecosystemservices/carbon.shtml>;  
<http://www.idahoforests.org/img/pdf/DovetailManagingForestCarbon1011.pdf>  
<http://www.fs.fed.us/ccrc/topics/forests-carbon/>  
<http://www.idahoforests.org/carbonforests.htm>

### 3. Fish, Wildlife and Biodiversity

#### **a) Fish and Wildlife**

(1) Describe the current habitat conditions that are suitable for specific wildlife or fish (percent cover and plant species) and list observed or known fish and wildlife of significance (species and abundance). Description can be general and based on landowner observations or those made during a site visit.

(2) State landowner's objectives to protect, enhance, or restore fish and wildlife habitat.

(3) Recommendations will consider landowner's objectives for protection, enhancement, or restoration of fish and wildlife habitat. Examples of recommendations include snag retention, erect nest boxes, game and predator management, planting fallow fields as food plots, or other methods to create or improve habitat species.

#### **b) Threatened and Endangered Species**

(1) Describe the presence of threatened or endangered species (plant or animal) observed by the landowner or during a site visit. If a threatened or endangered species is present, provide species name, extent of plants or number of animals observed and conditions of the habitat. Species lists can be found on the US Fish and Wildlife sponsored site,

[http://ecos.fws.gov/tess\\_public/pub/stateListingAndOccurrenceIndividual.jsp?state=ID](http://ecos.fws.gov/tess_public/pub/stateListingAndOccurrenceIndividual.jsp?state=ID) and the Idaho Fish and Game website for the Idaho Natural Heritage Program, which houses NatureServe,

<http://fishandgame.idaho.gov/public/wildlife/nongame/?getPage=25>.

(2) State landowner's objectives to protect the species and enhance the habitat to support the threatened or endangered species.

(3) Recommendations will consider landowner's objectives for protection and enhancement of the species habitat. The landowner or plan preparer should contact Idaho Fish and Game for detailed recommendations related to a specific species of concern.

(4) If no species are evident and landowner is interested in attracting species to property, recommendations may include asking for assistance from Idaho Fish and Game to identify potential habitat for restoration or modification for a particular species.

### c) Biodiversity

(1) Describe the current cover types (or habitat types) on the property, high conservation value forest (unique ecological areas), or the general biodiversity condition. When possible, include estimates on the abundance and diversity of flora and fauna. Areas of special interest should be identified on a map.

(2) State landowner's objectives to maintain or increase biodiversity on the property.

(3) Recommendations will consider landowner's objectives for maintaining or increasing biodiversity on the property. Examples of recommendations include integrated pest management methods to manage noxious weeds, retaining large trees, or planting seral species after harvest.

## 4. Forest Health and Fire

### a) Forest Health

(1) Describe current forest condition related to forest health, include observed signs and symptoms of insects or diseases, overstocked stands, and other biotic or abiotic factors that are creating unhealthy forest conditions. Be sure to inform landowners of the presence of invasive species (noxious weeds) on their property or neighboring property.

(2) State landowner's objectives to maintain or improve forest health and vigor.

(3) Recommendations will consider landowner objectives for maintaining or improving the health of the forest. A standard recommendation is to inspect the forest for damaging agents, annually, and additional inspections after natural disasters. Recommendations may include planting and preference for tree species that are appropriate for the sites and matching seed source and seedling with the elevation to be planted (possibly as it relates to climate change). Examples of recommendations include specifications and timing for thinning and pruning and should include information on integrated pest management strategies, where applicable.

(4) Describe forest damage agents in terms of their relative risk to the forest and provide a prioritization for implementing control or treatments and a timeline for recommended treatments. If noxious weeds are present, or an eminent threat, inform the landowner in which Cooperative Weed Management Area (CWMA) the property lies. A map of CWMA and information can be found at

<http://www.agri.state.id.us/Categories/PlantsInsects/NoxiousWeeds/cwmas.ph>  
p

### b) Wildfire Hazard Reduction and Fire Resilient Forests

(1) Describe current forest conditions (or fuel loads) that are at high risk for carrying intense fires or crown fires. Identify tree species by their dependence or adaptation to fires and any neighboring forests that are a high risk for wildfire.

(2) State landowner's objectives to reduce the risk of wildfire and create a fire adapted forest.

(3) Recommendations will consider landowner's objectives for reducing the risk of wildfire and creating a fire adapted forest. Examples of recommendations include creation and use of firebreaks and fuel breaks (possibly identify on a map), and silvicultural treatments such as prescribed burns, thinning, and pruning to mitigate the intensity of wildfire.

### **c) Home Firewise and Fire Adapted Communities**

(1) Describe characteristics of the home and surrounding landscape that may increase or mitigate the risk of losing the home in the event of a wildfire. Include information about the fire district in which the property is located (or nearest fire department), response times, and phone numbers.

(2) State landowner's objectives to reduce the risk of wildfire to their home and surrounding property.

(3) Recommendations will consider landowner objectives for reducing the risk of wildfire to their home and surrounding property. Recommendations should use the wealth of information provided by the Firewise Safety Program, [www.idahofirewise.org](http://www.idahofirewise.org). Examples of recommendations promoted by Firewise are to establish defensible space near home sites and structures including firescaping and fuels treatments.

(3) Provide information about Fire Adapted Communities, <http://www.fireadapted.org/> and inform the landowner about their County Wildfire Protection Plan.

## **5. Range and Agroforestry (if applicable)**

### **a) Range**

(1) Describe the presence of range or forested range in terms of its extent and general conditions, which may include species of grasses and forbs, brush, and animal types. Locate range areas on one or all maps.

(2) State landowner's objectives to maintain or improve rangeland.

(3) Recommendations will consider landowner's objectives for maintaining or improving the rangeland. Recommend using NRCS assistance to develop a plan specifically addressing range management. Examples of recommendations include sustainable grazing guidelines, pastures and animal

rotation, water sources, salt block placement, management of native and non-native weeds.

## **b) Agroforestry**

(1) Describe any agroforestry activities related to crops and trees considered or identify areas of the property where agroforestry activities may occur. Agroforestry includes ally cropping, forest farming, riparian forest buffers, silvopasture, windbreaks, and other special applications. Specific information about agroforestry can be found at <http://nac.unl.edu/>.

(2) State landowner's objectives to maintain or improve agroforestry production.

(3) Recommendations will consider landowner's objectives for maintaining or improving agroforestry production. An example recommendation is to examine local markets for interest in non-timber forest products.

## **6. Forest Management Unit Areas**

Delineate management unit areas on appropriate map or maps and provide specific information for each unit, using points A through C (listed below) as a guide.

When similar silvicultural recommendations are made for multiple management units it is not necessary to repeat the same details, instead refer the reader to where the activity was described in detail.

Plans authored by IDL staff should include information about the services of consulting forester for conducting a timber cruise (inventory) to establish a basis for tax purposes or in preparation for a timber sale.

Provide the identifying number (or letter) of the management unit and number of acres before describing each management unit.

### **a) Management Unit Description**

(1) Describe the existing forest condition. Descriptions must include tree species composition, average and range of size class (seedling, sapling, pole, sawtimber) or DBH, average tree height in each size class, stocking (basal area, trees per acre, or a general description as understocked, adequate, overstocked), site-index (if site-index curves are available; otherwise, dominant height and age at breast height), average annual growth (rings/inch and/or leader height), and stand age (or age range for uneven aged stands). Information may be provided in paragraph or table format. It may be easier for

the landowner to evaluate the information for multiple management units if presented in a table.

(2) When a previously described resource element is also a major component of the management unit being described, provide specific information about the current condition and recommended practices within that management unit. The following is recommended to reduce redundancy within the plan, for landowners with forests over 20 acres, general information should be provided in each resource category and more specific descriptions written for each management unit. For landowners with forests of 20 acres or less, enough detail should be provided in each of the previously described resource categories that reference can be made to those descriptions or maps that describe the condition.

(3) All information in this section should be detailed enough to make sound management decisions.

**b) State the landowner's objectives to improve, harvest, or regenerate the existing forest.**

**c) Recommendations will consider the landowner's objectives to improve, harvest, or regenerate the existing forest.** Recommendations must describe the desired condition of the management unit after applying the treatment or practice and provide guidance on how to achieve the desired condition. When using forestry terms provide the reader a definition or description of the term.

Information to provide for silvicultural recommendations.

(1) Harvesting: Describe and recommend a type of harvest (Even-aged: clearcut, seed tree, shelterwood, commercial and pre-commercial thinning, etc. Uneven-aged: group select, single-tree select, overstory removal, understory removal, etc.) based on existing and the desired future stand conditions. Also, describe scenarios where and when sanitation/salvage removal should be considered.

Recommend and describe the harvest method (ground, skyline) based on soil conditions, slope, time of year, type of harvest.

Provide targets for stocking density, specify species to harvest (or retain) and size class.

(2) Slash management: Describe the method that best meets landowner objectives and complies with the Forest Practices Act (FPA).

(3) Notifications: Inform about the need for relevant notifications and compliance related to Fire Hazard Management Notification of Forest Practices, Supplemental Notification for the Stream Channel Alteration Permit, and others as needed.

(4) Stream Protection Zone (SPZ): When a stream or other water feature is within a treated area delineate the SPZ on a map or describe the zone in

relation to the water feature and forest practice. Provide information about marking the SPZ and the appropriate laws that must be followed.

(5) Monitoring: Recommend on-site evaluation of harvest operations and all forest practices before, during, and after the practice to ensure forest management goals are met. Suggest at least annual inspections for forest health related concerns.

(6) Post harvest practices: Recommendations should consider the type of harvest or treatment completed, existing or new roads, and other soil and water issues. Examples of recommendations include burning landings, piles, or broadcast, seeding roads and landings, and weed treatments along roadsides.

(7) Reforestation or afforestation: Recommend artificial, natural, or a combination of both for regeneration. Describe regeneration methods and pros and cons of each method. Provide specific details of the preferred species (resistant or improved stock), site preparation, spacing, weed management, timing, etc.

(8) Timber stand improvement and other silvicultural treatments: Examples of recommended practices included, pre-commercial thinning, commercial thinning, pruning, etc. Provide details, such as preferred species, size class, desired density, when to apply treatment, how to prune, etc.

(9) Integrated pest management (IPM): Recommendations to control forest pests (insects, disease, or weeds) should incorporate an integrated pest management approach. Provide landowners a general explanation of IPM and the tools involved with setting thresholds, monitoring, cultural practices, mechanical control, biological control, genetic engineering, and chemical control.

(10) Other information as needed

### **E. Management Activity Schedule and Tracking**

Provide a schedule or prioritized list of the activities recommended in the plan. Use the table provided in the *One-Plan for Multiple-Use Forest Management on Private Lands in Idaho* (Appendix C) or create a table with the following as column headings:

1. Treatment date (Season/Year): provide a specific year or range of years
2. Treatment/Practice: provide a short description of activity to be accomplished
3. NRCS practice code: provide when an NRCS Practice Code is applicable and potential interest in financial assistance for the activity. For a list of NRCS practices and descriptions (including codes), visit: <http://efotg.nrcs.usda.gov>.

4. MU#: management unit number where recommended activity is located
5. Acres or feet to treat
6. Applied practice cost and date: for the landowner to record information

# **Forest Stewardship Plan Template**

**One-Plan**  
**for**  
**Multiple-Use Forest Management on**  
**Private Lands in Idaho**

**For**

(Insert landowner name)

**Date Plan Written**

(Insert date of original plan; add a line for revision date if applicable)

Landowner Contact Information	Plan Author Information
List Landowner's full name Landowner's address Landowner's phone Landowner's email	List Author's full name Author's address Author's phone Author's email  _____ Author signature



**American Tree Farm System**  
*We grow stewardship from the roots.*



**NRCS** Natural Resources Conservation Service

This management plan outlines sustainable forestry guidelines to aid landowners in performing sound silvicultural management practices on their forestlands. It can qualify as a certified sustainable forest management plan by the USDA Forest Service as administered by the Forest Stewardship Program and the Idaho Department of Lands, as a Forest Management Plan administered by the USDA Natural Resources Conservation Service in Idaho, and a Tree Farm Plan as administered by the American Forest Foundation Tree Farm System and the Idaho Tree Farm Committee.

**Landowner signatures and initials on the last page of this plan indicate the programs for which this plan will be applied.**

An electronic copy of the plan, including maps, is expected for participation in each program.

## PROPERTY DESCRIPTION

Total property acreage:

Total forested acreage:

Total plan acreage:

Legal Description:

Section:          Township :(N/S)          Range :(E/W)          Subdivision of section:

Latitude:          Longitude:          (decimal degree)

Watershed:

Fire Protection District:

Resident of the land: \_\_          Absentee owner: \_\_

## PROPERTY HISTORY

Number of unique stands of trees, or management units \_\_\_\_\_

## GOALS AND OBJECTIVES

## MAPS

### PROPERTY MAP

### SOIL SURVEY MAP

### TOPOGRAPHIC MAP

## **NATURAL RESOURCES**

## **SPECIAL SITES AND SOCIAL CONSIDERATIONS**

Special sites:

Aesthetics:

Recreation

## **SOIL, WATER and AIR**

Soil:

Roads and access:

Water:

Wetlands:

Carbon: (optional)

## **FISH, WILDLIFE HABITAT AND BIODIVERSITY**

Fish & Wildlife:

Threatened and endangered species:

Biodiversity:

## **FOREST HEALTH and FIRE RISKS**

Forest Health:

Wildfire Hazard Reduction and Fire Resilience:

Home Firewise Safety and Fire Adapted Communities:

## **RANGE RESOURCES (if applicable)**

Range:

Agroforestry:

## **Management Unit Descriptions**

Unit Number \_\_\_\_\_ Acreage \_\_\_\_\_

## DESCRIPTION OF MANAGEMENT UNIT

## OBJECTIVES AND DESIRED FUTURE CONDITIONS

## RECOMMENDED PRACTICES

Harvesting:

Slash management:

Notifications:

Streamside Protection Zone:

Monitoring:

Post harvest practices:

Reforestation or afforestation:

Timber stand improvement or other practices:

Integrated Pest Management:

## Management Plan Implementation Schedule

	Treatment Date (Season/Year)	Short Description of Treatment/Practice	NRCS Practice Code*	MU#	Acres or Feet to Treat	Applied Practice	
						Cost	Date
Years 1-2							
						subtotal	
Years 3-4							
						subtotal	
Years 5-6							
						subtotal	
Years 7-8							
						subtotal	
Years 9-10							
						subtotal	

Signatures for Plan Approval

I/we reviewed this plan and it addresses my/our management objectives. I/we intend to follow the plan towards sustainable management.

\_\_\_\_\_  
Landowner signature                      Landowner signature                      Date

**FOREST STEWARDSHIP PLAN**    Forest Stewardship number: \_\_\_\_\_    Date certified : \_\_\_\_\_

I understand that participation in the **Forest Stewardship Program** requires monitoring by the Idaho Department of Land's Bureau of Forestry Assistance or designee, to certify sustainable management and update the plan as needed. (Landowner initials in box)

I certify that this plan meets the requirements of the National and Idaho Forest Stewardship Program.

\_\_\_\_\_  
Idaho State Forestry Representative name & signature (if not author)                      Date  
Email: \_\_\_\_\_                      Phone : \_\_\_\_\_

**FOREST MANAGEMENT PLAN**

I would like to participate in **NRCS Incentive Programs**, and apply this plan as my/our Forest Management Plan. (Landowner initials in box)

I certify that this plan meets the requirements of the USDA Environmental Quality Incentives (EQIP) Program and /or the Quality Criteria for forest activity plans in Section III of the USDA NRCS Field Office Technical Guide.

\_\_\_\_\_  
District Conservationist name & signature                      Date  
Email: \_\_\_\_\_                      Phone : \_\_\_\_\_

**TREE FARM PLAN**                      Certified Tree Farm number: \_\_\_\_\_                      Date certified: \_\_\_\_\_

I understand that participation in the **American Tree Farm Program** requires monitoring by an ATFS Inspecting Forester to certify that performance measures meet ATFS standards and update the plan as needed. (Landowner initials in box)

I certify that this plan meets the requirements of the American Forest Foundation's American Tree Farm System.

\_\_\_\_\_  
ATFS Inspecting Forester name & signature                      Number                      Date  
Email: \_\_\_\_\_                      Phone : \_\_\_\_\_

CITY OF BONNERS FERRY, IDAHO  
APPLICATION FOR CITY SPECIAL EVENT PERMIT  
(REQUIRED UNDER ORDINANCE NO. 468)

Date of Application 2-13-13  
License Issued to: \_\_\_\_\_  
Business Name: Rod Benders CAR CLUB  
Mailing Address: POB 2010  
Physical Address: Bonnors Ferry, Id.  
Phone Number: 208-290-4030  
Type of Event: CAR Show - Borders-3-Jamboree  
Dates of Event: SAT. June 1 2013  
Location of Event: DOWN TOWN AREA  
Time of Event: 6 AM - 5 PM

By application, the applicant shall, waive, indemnify, and hold harmless the City of Bonners Ferry, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorneys' fees, arising out of the permitted activity or the conduct of applicant's operation of the event if such claim (1) is attributed to personal injury, bodily injury, disease or death, or to injury or to destruction of property, including the loss of use there from, and (2) is not caused by any gross negligent act or omission or willful misconduct of the City of Bonners Ferry or its employees acting within the scope of their employment.

The following requirements must be met:

- A. If sponsored by a local resident, entity or group, a signed copy of licensee's contract with the local sponsor.
- B. Evidence of at least one million dollars (\$1,000,000.00) combined single limit liability insurance that names the City as co-insured.
- C. A clean-up fee of one hundred dollars (\$100.00); all, some or none of which will be returned upon recommendation of the Chief of Police after his inspection of the premises after the organization has left the premises and their permit expired. The foregoing fee is subject to change from time to time by resolution of Council.

Fees and proof of insurance must be provided to the City of Bonners Ferry prior to the event.

Authorized Signature for Applicant Kenneth D. Yount  
Printed Name Kenneth D. Yount  
Office/Title Pres.

Office Use:  
Fee Paid ~~3/29~~ 35<sup>00</sup> Date 3/29/13 Receipt No. 11292  
Approved By \_\_\_\_\_ Date \_\_\_\_\_

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
3/22/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> FRANCIS L. DEAN & ASSOCIATES, LLC 1776 S. NAPERVILLE ROAD, BLDG-B P.O. BOX 4200 WHEATON, IL 60189 www.fdean.com (800)745-2409	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 800-745-2409      FAX (A/C, No): 630-665-7294 E-MAIL ADDRESS: info@fdean.com INSURER(S) AFFORDING COVERAGE:      NAIC # INSURER A: United States Fire Insurance Company      21113 INSURER B: _____ INSURER C: _____ INSURER D: _____ INSURER E: _____ INSURER F: _____
<b>INSURED</b> SPORTS AND RECREATION PROVIDERS ASSOCIATION (PURCHASING GROUP) AND ITS PARTICIPATING MEMBERS:  Rod Benders Car Club PO Box 2010 Bonners Ferry, ID 83805	

**COVERAGES**      **CERTIFICATE NUMBER:** USS208596      **REVISION NUMBER:** \_\_\_\_\_

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b>			SRPG-101-0413	6/1/2013	6/2/2013	GENERAL AGGREGATE	\$1,000,000.00
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						PRODUCTS - COMP/OP AGG	\$1,000,000.00
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						PERSONAL & ADV INJURY	\$1,000,000.00
		X					EACH OCCURRENCE	\$1,000,000.00
							FIRE DAMAGE (Any one fire)	\$300,000.00
							MED EXP (Any one person)	\$5,000.00
								\$
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ex accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTO <input type="checkbox"/> NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	\$
								\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR						EACH OCCURRENCE	\$
	<b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE						AGGREGATE	\$
	DED      RETENTION \$							\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH ER	\$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
	<b>GL Premium:</b>							\$326.00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Car Show

<b>CERTIFICATE HOLDER</b> Rod Benders Car Club PO Box 2010 Bonners Ferry, ID 83805	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  <div style="text-align: right; font-family: cursive; font-size: 1.2em;">Francis L. Dean</div>
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# ADDITIONAL INTEREST SCHEDULE

DATE (MM/DD/YYYY)  
3/22/2013

AGENCY		CARRIER United States Fire Insurance Company	NAIC CODE 21113
POLICY NUMBER SRPG-101-0413/USS208596	EFFECTIVE DATE 6/1/2013	NAMED INSURED(S) Rod Benders Car Club	

ADDITIONAL INTEREST (Not all fields apply to all scenarios - provide only the necessary data)

INTEREST <input checked="" type="checkbox"/> ADDITIONAL INSURED <input type="checkbox"/> BEACH OF WARRANTY <input type="checkbox"/> CO-OWNER <input type="checkbox"/> EMPLOYEE AS LESSOR <input type="checkbox"/> LEASEBACK OWNER <input type="checkbox"/> LIENHOLDER	<input type="checkbox"/> LOSS PAYEE <input type="checkbox"/> MORTGAGEE <input type="checkbox"/> OWNER <input type="checkbox"/> REGISTRANT <input type="checkbox"/> TRUSTEE	NAME AND ADDRESS RANK: _____ EVIDENCE: _____ CERTIFICATE _____ POLICY _____ SEND BILL _____	INTEREST IN ITEM NUMBER		
		City of Bonners Ferry 7232 Main Street Bonners Ferry, ID 83805	LOCATION:	BUILDING:	VEHICLE:
		REFERENCE / LOAN #:	INTEREST END DATE:	ITEM DESCRIPTION	
		LIEN AMOUNT:	PHONE (A/C, No, Ex):	FAX (A/C, No):	
REASON FOR INTEREST:		E-MAIL ADDRESS:			

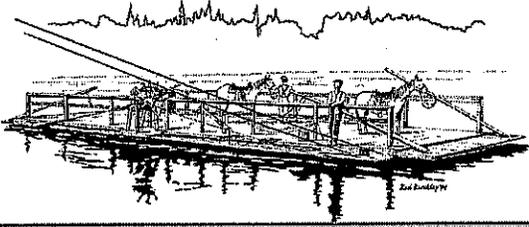
INTEREST <input checked="" type="checkbox"/> ADDITIONAL INSURED <input type="checkbox"/> BEACH OF WARRANTY <input type="checkbox"/> CO-OWNER <input type="checkbox"/> EMPLOYEE AS LESSOR <input type="checkbox"/> LEASEBACK OWNER <input type="checkbox"/> LIENHOLDER	<input type="checkbox"/> LOSS PAYEE <input type="checkbox"/> MORTGAGEE <input type="checkbox"/> OWNER <input type="checkbox"/> REGISTRANT <input type="checkbox"/> TRUSTEE	NAME AND ADDRESS RANK: _____ EVIDENCE: _____ CERTIFICATE _____ POLICY _____ SEND BILL _____	INTEREST IN ITEM NUMBER		
			LOCATION:	BUILDING:	VEHICLE:
		REFERENCE / LOAN #:	INTEREST END DATE:	ITEM DESCRIPTION	
		LIEN AMOUNT:	PHONE (A/C, No, Ex):	FAX (A/C, No):	
REASON FOR INTEREST:		E-MAIL ADDRESS:			

INTEREST <input checked="" type="checkbox"/> ADDITIONAL INSURED <input type="checkbox"/> BEACH OF WARRANTY <input type="checkbox"/> CO-OWNER <input type="checkbox"/> EMPLOYEE AS LESSOR <input type="checkbox"/> LEASEBACK OWNER <input type="checkbox"/> LIENHOLDER	<input type="checkbox"/> LOSS PAYEE <input type="checkbox"/> MORTGAGEE <input type="checkbox"/> OWNER <input type="checkbox"/> REGISTRANT <input type="checkbox"/> TRUSTEE	NAME AND ADDRESS RANK: _____ EVIDENCE: _____ CERTIFICATE _____ POLICY _____ SEND BILL _____	INTEREST IN ITEM NUMBER		
			LOCATION:	BUILDING:	VEHICLE:
		REFERENCE / LOAN #:	INTEREST END DATE:	ITEM DESCRIPTION	
		LIEN AMOUNT:	PHONE (A/C, No, Ex):	FAX (A/C, No):	
REASON FOR INTEREST:		E-MAIL ADDRESS:			

INTEREST <input checked="" type="checkbox"/> ADDITIONAL INSURED <input type="checkbox"/> BEACH OF WARRANTY <input type="checkbox"/> CO-OWNER <input type="checkbox"/> EMPLOYEE AS LESSOR <input type="checkbox"/> LEASEBACK OWNER <input type="checkbox"/> LIENHOLDER	<input type="checkbox"/> LOSS PAYEE <input type="checkbox"/> MORTGAGEE <input type="checkbox"/> OWNER <input type="checkbox"/> REGISTRANT <input type="checkbox"/> TRUSTEE	NAME AND ADDRESS RANK: _____ EVIDENCE: _____ CERTIFICATE _____ POLICY _____ SEND BILL _____	INTEREST IN ITEM NUMBER		
			LOCATION:	BUILDING:	VEHICLE:
		REFERENCE / LOAN #:	INTEREST END DATE:	ITEM DESCRIPTION	
		LIEN AMOUNT:	PHONE (A/C, No, Ex):	FAX (A/C, No):	
REASON FOR INTEREST:		E-MAIL ADDRESS:			

INTEREST <input checked="" type="checkbox"/> ADDITIONAL INSURED <input type="checkbox"/> BEACH OF WARRANTY <input type="checkbox"/> CO-OWNER <input type="checkbox"/> EMPLOYEE AS LESSOR <input type="checkbox"/> LEASEBACK OWNER <input type="checkbox"/> LIENHOLDER	<input type="checkbox"/> LOSS PAYEE <input type="checkbox"/> MORTGAGEE <input type="checkbox"/> OWNER <input type="checkbox"/> REGISTRANT <input type="checkbox"/> TRUSTEE	NAME AND ADDRESS RANK: _____ EVIDENCE: _____ CERTIFICATE _____ POLICY _____ SEND BILL _____	INTEREST IN ITEM NUMBER		
			LOCATION:	BUILDING:	VEHICLE:
		REFERENCE / LOAN #:	INTEREST END DATE:	ITEM DESCRIPTION	
		LIEN AMOUNT:	PHONE (A/C, No, Ex):	FAX (A/C, No):	
REASON FOR INTEREST:		E-MAIL ADDRESS:			

The above are added as additional insured but only with respect to liability arising out of operations of the named insured during the policy period.



## CITY OF BONNERS FERRY

7232 Main Street  
P.O. Box 149  
Bonners Ferry, Idaho 83805  
Phone: 208-267-3105 Fax: 208-267-4375

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# Memo

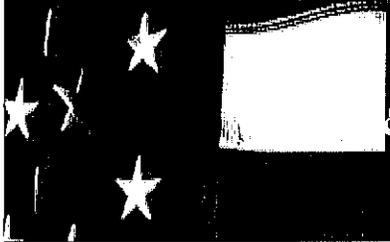
**To:** Mayor and City Council  
**From:** Kris Larson, Clerk/Treasurer  
**Date:** 4/1/2013  
**Re:** Fiscal Year 2014 Budget Hearing

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The City needs to designate our budget hearing date and I suggest the first meeting in September. This would be September 3, 2013 at 7:00 p.m. If you have another date in mind please let me know but it has to be before September 4, 2013.

Thanks,

Kris



# Idaho Bureau of Homeland Security & The Rural Domestic Preparedness Consortium Presents



## AWR-209 Dealing with the Media: A Short Course for Rural First Responders

Register by May 7, 2013!

### Course Description

This course is designed to provide rural first responders with the skills and knowledge to quickly adopt the role of public information officer (PIO) if/when needed and to communicate with the public through the media. This course provides training on how the media works and how best to work with the available media outlets, how and what to say to the media, as well as written or visual forms of media interviewing, giving rural first responders more confidence in their ability to communicate with the media, and ultimately, with the public.

### Scope

This course provides rural first responders with skills needed to communicate with the public through the media. This course also examines roles of the media and the rural first responder/public information officer. Participants learn how to give print/electronic media interviews, write news releases, provide information at the scene, and how they fit into the joint information system.

### Target Audience

The target audience for this course is anyone who may act as a formal or informal PIO in the area of emergency management, EMS, fire service, governmental administrative, hazardous materials, health care, law enforcement, public health, public safety communications, and public works.

### Prerequisites

ICS-100, ICS-700. These courses may be taken at <http://training.fema.gov/is>.

### Course Completion

Participants, who actively participate, attend the entire course and successfully complete the course will receive a Certificate of Completion.

### Course Information

**Date:** May 21, 2013  
**Time:** 08:00 a.m. – 3:00 p.m.  
**Course Length:** 6 hours  
**Location:** Bonners Ferry Firehall  
 7137 First Street (across from Sheriff's office)  
 Bonners Ferry, Idaho 83805

### Details:

Training will begin promptly on time. Short breaks will be provided. **Lunch will be on your own.**

### Registration

To enroll for this course, log on to [www.idahoprepares.com](http://www.idahoprepares.com). Please sign up no later than **May 7<sup>th</sup>**.

For registration assistance, contact Idaho Bureau of Homeland Security, Training Specialist, Natalie Lahti at (208) 422-3417 or [nlahti@bhs.idaho.gov](mailto:nlahti@bhs.idaho.gov).

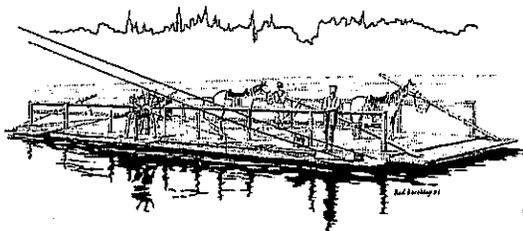
### Course Tuition and Travel Costs

This training is SHSP eligible; All local responder agencies should contact their respective County/Tribal Emergency Manager. State agencies should contact BHS Training.

### State Contact

Sue Welch, North Region Training & Exercise Coordinator  
 Idaho Bureau of Homeland Security  
 (208) 666-6010, [swelch@bhs.idaho.gov](mailto:swelch@bhs.idaho.gov)

Natalie Lahti, State Training Specialist  
 Idaho Bureau of Homeland Security  
 (208) 422-3417 or [nlahti@bhs.idaho.gov](mailto:nlahti@bhs.idaho.gov)



**CITY OF BONNERS FERRY**  
**Fire Chief Patrick Warkentin**

7232 Main Street P.O. Box 149  
Bonners Ferry, Idaho 83805  
Phone: 208-267-4390 Fax: 208-267-4375  
Cell: 208-610-0335 Email: [patw@bonnersferry.id.gov](mailto:patw@bonnersferry.id.gov)

April 10, 2013

Stan and Denys Knight  
PO Box 3142  
Bonners Ferry, Idaho 83805

Dear Stan and Denys,

This letter is to thank you for your generous donation of time and talent in crafting an outstanding logo for the Bonners Ferry Fire Department. We know that a great deal of effort and artistry went into the creation of this project.

We realize that a logo of this quality would easily cost the fire department \$8,000 to \$10,000 if we were to go to an artist or illustrator who was unwilling or unable to donate their time to our department.

The firefighters, officers and I appreciate your generosity.

Patrick Warkentin, Chief  
Bonners Ferry Fire  
PO Box 149  
Bonners Ferry, Idaho 83805  
1-208-267-4390  
[patw@bonnersferry.id.gov](mailto:patw@bonnersferry.id.gov)

Stan Knight

LETTERING ARTIST & ILLUSTRATOR

April 9, 2013

To: Bonners Ferry Fire Department  
Bonners Ferry, Idaho

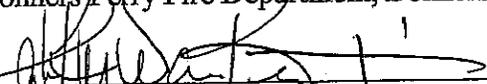
Re: Logo for Department



Received: Donation from Stan Knight and Denys Knight, Bonners Ferry, Idaho.  
Donation Value: \$8,000

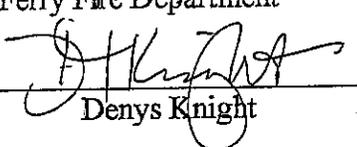
Agreement: This logo is for the exclusive professional use of the Bonners Ferry Fire Department. It is not to be sold or shared with any other entity. Either Stan Knight or Denys Knight is to view final product produced by business who makes stencils, embroidery, etc.) prior to affixing it to vehicles, clothing, coffee cups, banners, or any other surface. No changes to the design are authorized unless approved by Stan Knight.

This logo remains property of Stan and Denys Knight with authorized use as described above by the Bonners Ferry Fire Department, Bonners Ferry, Idaho.

  
Chief, Bonners Ferry Fire Department

4.10.2013  
Date

Stan Knight  
Stan Knight

  
Denys Knight

4.10.2013  
Date





## City of Bonners Ferry Police Department

7232 Main Street • P.O. Box 149 • Bonners Ferry, ID 83805  
Phone: 208.267.2412 • Fax: 208.267.4398

### *NEWS RELEASE*

## **BONNERS FERRY POLICE AND BOUNDARY COUNTY SHERIFF TAKING BACK UNWANTED PRESCRIPTION DRUGS APRIL 27 AT SUPER 1 FOOD'S**

**Bonners Ferry Idaho**— On April 27 from 10 a.m. to 2 p.m. the Bonners Ferry Police Department and the Boundary County Sheriffs office in partnership with the Drug Enforcement Administration (DEA) will give the citizens of Boundary County their first opportunity to rid their homes of potentially dangerous, expired, unused, and unwanted prescription drugs. Bring your medications for disposal to Super 1 Foods at 6452 Main St in Bonners Ferry, Id. The service is free and anonymous, no questions asked. This will be the sixth opportunity nationally the DEA has conducted the Drug Take Back Program.

Last September, Americans turned in 244 tons of prescription drugs at over 5,200 sites operated by the DEA and its thousands of state and local law enforcement partners. In its five previous Take Back events, DEA and its partners took in over 2 million pounds—over a thousand tons—of pills.

This initiative addresses a vital public safety and public health issue. Medicines that languish in home cabinets are highly susceptible to diversion, misuse, and abuse. Rates of prescription drug abuse in the U.S. are alarmingly high, as are the number of accidental poisonings and overdoses due to these drugs. Studies show that a majority of abused prescription drugs are obtained from family and friends, including from the home medicine cabinet. In addition, Americans are now advised that their usual methods for disposing of unused medicines—flushing them down the toilet or throwing them in the trash—both pose potential safety and health hazards.

Four days after the first event, Congress passed the Secure and Responsible Drug Disposal Act of 2010, which amends the Controlled Substances Act to allow an “ultimate user” of controlled substance medications to dispose of them by delivering them to entities authorized by the Attorney General to accept them. The Act also allows the Attorney General to authorize long term care facilities to dispose of their residents’ controlled substances in certain instances. DEA is drafting regulations to implement the Act. Until new regulations are in place, local law enforcement agencies like the Bonners Ferry Police, Boundary County Sheriff and the DEA will continue to hold prescription drug take-back events every few months.

**Stephen Boorman**

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**From:** Normandeau, Mike (BPA) - PSE-RONAN [mnormandeau@bpa.gov]  
**Sent:** Friday, April 05, 2013 4:06 PM  
**To:** Clint Taylor; 'Jasen Bronec'; Ken Sugden (K.Sugden@flathead.coop); Mark Hayden (markh@meccoop.com); Mark Johnson (M.Johnson@flathead.coop); 'Ralph Goode'; Ric Brown (ricb@ravallielectric.com); Rollie Miller; 'Stephen Boorman'; Joe Lukas  
**Subject:** FW: NWRFC Water Supply forecast w/ March official

FYI- march official forecast... a bit better than last month.

Have a good weekend.

Mike

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y, Jim (BPA) - PGPW-5

r, April 05, 2013 4:35 PM

sonnie J (BPA) - K-7; ADL\_KS\_ALL; PWR All (BPA); Seifert, Roger E (BPA) - DKN-WASH; Jones, Sharon M (BPA) - DKN-WASH; Vischer, Karl (BPA) - DBE-3; Fox, Roy B (BPA) - NH-1; Carpenter, Cliff (BPA) - NJNP-2; Mitman, Nancy M (BPA) - FT-2; PriceMoore, Katrina (BPA) - FTT-2; Stier, Jeffrey K (BPA) - KE-4; Byrnes, David M (BPA) - KEWM-4; Simms, Scott R (BPA) - PGPL-5; Henderson, Michael R (BPA) - DBE-3; ADL\_DKR\_ALL; 111 First Entry; ADL\_DKP\_ALL; Drummond, William K (BPA) - A-7; Hawken, Mary (BPA) - FS-2; Weller, Brenda L (BPA) - FS-2; Ard, Marsha (BPA) - FRS-2; McConnell, Brian S (BPA) - FB-2; Decker, Anita J (BPA) - K-7; Piraino-Olds, Lynn A (BPA) - PB-6

NWRFC Water Supply forecast w/ March official

**Volume at The Dalles, January-July 2013**

***all studies include 3 days of QPF***

Date	Median	% Avg.
10/9	93.2	92%
10/22	99.5	98%
11/12	97.8	96%
11/23	100.6	99%
12/4	106.1	105%
12/13	108.0	106%
12/20	107.6	106%
12/26	107.6	106%
12/30	103.9	102%
<b>1/7</b>	<b>102.5</b>	<b>101%</b>
1/16	95.7	94%
1/21	91.2	90%
1/27	93.1	92%
2/3	92.8	92%
<b>2/6</b>	<b>92.0</b>	<b>91%</b>
2/12	87.6	86%
2/18	86.5	85%
2/24	87.1	86%
3/3	88.6	87%

<b>3/6</b>	<b>89.7</b>	<b>88%</b>
3/10	90.0	89%
3/17	90.6	89%
3/20	92.6	91%
3/24	89.7	88%
3/31	88.2	87%
<b>4/4</b>	<b>91.1</b>	<b>90%</b>

**1981-2010 average**

**101.4 MAF**

**Bold type** indicates forecasts used in AER/TSR

and for operational flood risk management

The NWS Northwest River Forecast Center is now using the 1981-2010 average volume runoff for the Columbia Basin.

Also note that the official forecast in use for flood control uses the ESP traces after three days of forecast precipitation; in the past we used ESP traces after ten days.

**Jim Reilly**  
PGPW-5 x5634