

Welcome to tonight's City Council meeting!

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council.

Vision Statement

Bonnors Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life.

**AGENDA
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
May 7, 2013
7:00 p.m.**

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

PUBLIC COMMENTS

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

GUESTS

Jean Diel – All School Reunion

REPORTS

Police/Fire/City Administrator/Economic Development Coordinator/Urban Renewal District

CONSENT AGENDA

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Treasurer's Report
4. Approve April 16, 2013 Council Meeting Minutes

OLD BUSINESS

5. City – Peddler's License Ordinance #534 Reading and Adoption (attachment)
6. City – Compression Brake Ordinance Discussion and Reading (attachment)

NEW BUSINESS

7. City – Discuss All Class Reunion
8. City – Approve Special Event Permit for Rhonda Hamerslough for Pawsitive Works Dog Walk on May 18, 2013 at the Fairgrounds (attachment)
9. City – Approve Special Event Permit for Boundary Community Hospital for Fun Run on May 18, 2013 (attachment)
10. City – Approve Special Event Permit for Bonners Ferry Rotary Club for Culpepper & Merriweather Circus on June 14, 2013 at the Fairgrounds (attachment)
11. City – Approve Special Event Permit for Renee Riddle for Selkirk Saddle Club Bull Bash on June 15, 2013 at the Fairgrounds (attachment)
12. City – Approve Special Event Permit for Jim Cadnum for Kootenai River Run on June 22, 2013 at the Fairgrounds (attachment)

13. Water – Authorize Mayor to sign USDA Control Sheet and Approve Payment to Welch Comer for Highway 95 South Waterline Project (attached)
14. Golf – Approve Mayor's Recommendation to Appoint Steve Nelson to Golf Committee
15. City – Approve Parade Permit for American Legion Post 55 Memorial Day Parade on May 27, 2013 (attachment)
16. City – Authorize Mayor to Sign Company Guest Room Rate Agreement with Shilo Inn (attachment)
17. City – Approve Additional Surplus Property Items (attachment)
18. City – Discuss Office Rent for Economic Development Coordinator (attachment)
19. Police – Discuss Riverside School
20. Police – Discuss COPS Grant
21. Electric – Authorization to Advertise for Requests for Proposals to Rebuild the Moyie Substation and Proceed with Negotiations to Purchase (attachment)
22. Electric – Authorize Mayor to Sign Contract with U.S. Ecology Idaho, Inc. for PCB Transformer Removal (attachment)
23. City – Authorize Mayor to Sign Paperwork for 4th of July Fireworks (attachment)

EXECUTIVE SESSION PURSUANT TO IDAHO CODE 67-2345, SUBSECTION 1

- (a) Consider hiring a public officer, employee, staff member or individual agent.
- (b) Consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.
- (c) Conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.
- (d) Consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code.
- (e) Consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
- (f) Communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.
- (g) Engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed.

ADJOURNMENT

NEXT MEETING DATE

INFORMATION

24. City – Idaho Bureau of Homeland Security Course "Dealing with the Media" on May 7, 2013
25. Water – Drinking Water Week May 5-11, 2013 (attachment)
26. Electric – Article for Bonners Ferry Herald RE: Blinking Lights (attachment)
27. Electric – Information from Bonneville Power Administration RE: Renewable Energy Credit Information (attachment)
28. Sewer – Sonic Solutions Information (attachment)

ORDINANCE NO. 534

AN ORDINANCE OF THE CITY OF BONNERS FERRY, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AMENDING PROVISIONS WITH BONNERS FERRY CITY CODE TITLE THREE, CHAPTER FOUR, CONCERNING LICENSURE OF PEDDLERS, SOLICITORS, HAWKERS, ITINERANT MERCHANTS, TRANSIENT VENDORS, OR CANVASSERS; PROVIDING DEFINITIONS; PROVIDING FOR ACTIONS WHICH ARE PROHIBITED; PROVIDING LICENSING REQUIREMENTS; PROVIDING FOR REQUIRED INFORMATION AT THE TIME OF LICENSING; PROVIDING THAT LICENSES MAY BE ISSUED FOR ANY PERIOD UP TO ONE YEAR; PROVIDING FOR IDENTIFICATION AND SHOWING OF IDENTIFICATION; PROVIDING FOR NOTICE OF REVOCATION AND APPEAL THEREOF; PROVIDING THAT VIOLATION SHALL BE A MISDEMEANOR PUNISHABLE AS PROVIDE FOR IN SECTION 1-4-1; PROVIDING SEVERABILITY; PROVIDING THAT THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Mayor and City Council have deemed it in the public interest to amend and enact new provisions within Bonners Ferry City Code Title Three, Chapter Four, for the purpose of clarifying the existing chapter and making changes deemed to be in the best interest of the citizens of the City of Bonners Ferry

NOW THEREFORE, Be it ordained by the Mayor and the Council of the City of Bonners Ferry, Idaho, as follows:

Section 1: That Bonners Ferry City Code Section 3-4-2ishereby amended to read as follows:

As used in this chapter, the following words and terms shall have the meanings ascribed to them in this section:

~~PEDDLERS, SOLICITORS, HAWKERS, ITINERANT MERCHANTS, TRANSIENT VENDORS, OR CANVASSERS: Any person who goes from place to place within the city and who:~~

- ~~A. Sells, takes orders for, or offers to sell, any goods, wares, merchandise, or services, whether collecting in advance for such goods, wares, merchandise, or services or not;~~
- ~~or~~
- ~~B. Seeks contributions or donations in goods or legal tender;~~

~~is a peddler, solicitor, hawker, itinerant merchant, or transient vendor (hereafter referred to as a "peddler").~~

APPLICANT: Each natural person applying for registration pursuant to this chapter.

CANVASSER OR SOLICITOR: Any individual, whether a resident of the City or not, traveling either by foot, or any type of conveyance, from place to place or from house to

house, or from street to street, taking or attempting to take orders for sale of goods, wares and merchandise, personal property of any nature whatsoever for future delivery, or for services to be furnished or performed in the future, whether or not such individual has, carries or exposes for sale a sample of the subject of such sale or whether he is collecting advance payments on such sales or not; provided, that such definition shall include any person who for himself, or for another person, hires, leases, uses or occupies any building, structure, tent, railroad boxcar, boat, hotel room, lodging house, apartment, shop or any other place within the City for the sole purpose of exhibiting samples and taking orders for future delivery.

PEDDLER: Any person, whether a resident of the City or not, traveling by foot, motor vehicle or any other type of conveyance, from place to place, from house to house, or from street to street, carrying, conveying or transporting goods, wares, merchandise, meats, fish, vegetables, fruits, garden truck, farm products or provisions, offering and exposing the same for sale, or making sales and delivering articles to purchasers; provided, that one who solicits orders and as a separate transaction makes deliveries to purchasers as a part of a scheme or design to evade the provisions of this Chapter shall be deemed a peddler subject to the provisions of this Chapter. The word "peddler" shall include the words "hawker" and "huckster".

TRANSIENT MERCHANT: Any person, whether as owner, agent, consignee or employee, whether a resident of the City or not, who engages in a temporary business of selling, and delivering goods, wares and merchandise and who, in furtherance of such purpose, hires, leases, or occupies any building, structure, motor vehicles, tent, railroad boxcar, or boat, public rooms in hotels, lodging houses, apartments, shops or any streets, alleys or other places for the exhibition and sale of such goods, wares and merchandise, either privately or at public auction; provided, that such definition shall not be construed to include any person who, while occupying such temporary location, does not sell from stock, but exhibits samples only for the purpose of securing orders for further delivery only. The term "transient merchant" shall include the terms "itinerant merchant" and "itinerant vendor".

Section 2: That Bonners Ferry City Code Section 3-4-3 is hereby amended to read as follows:

3-4-3, NUISANCE; PROHIBITED ACTIONS DECLARED:

- A. No person, registered or not, shall solicit business at any home or business when such location has clearly posted any sign indicating that solicitation or peddling is prohibited.
- B. No person, registered or not, shall continue with door to door solicitation at any home or business when requested to leave by the owner, authorized agent of the owner, or any other person that resides or works on the premises.
- C. The foregoing actions are hereby declared to be a nuisance.

The practice of going in and upon private residences or businesses in the municipality by peddlers not having been requested or invited to do so by the owner or owners, occupant or

~~occupants of said private residences or businesses, for the purposes of soliciting orders for the sale of goods, wares, and merchandise and/or disposing of and/or peddling the same is declared to be a nuisance and punishable as such nuisance as a misdemeanor. (1959 Code § 5-3-3)~~

Section 3: That Bonners Ferry City Code Section 3-4-4 is hereby amended to read as follows:

3-4-4: LICENSE REQUIRED: It is unlawful for any person to act as a peddler within the city without first having been issued a license. Every person going door to door must apply for and have his or her own personal license.

Section 4: That Bonners Ferry City Code Section 3-4-5.A.2 is hereby amended to read as follows:

2. Required Information: The application for license shall contain the following information:

- a. ~~Name, description, social security number, driver's license number and date and place of birth of the applicant;~~
- b. Permanent home address, mailing address, telephone number, and local address and telephone number for the applicant;
- c. A brief description of the nature of the business and goods to be sold or services to be performed, proposed starting date of door-to-door sales, and length of time for which the right to do business is desired;
- d. The proposed method of operation;
- e. A description (make, model, year, color) and license plate number of any vehicle used by the applicant when engaging in sales under this chapter;
- f. If employed by another, the address, phone number, and name of the employer;
- g. The place of manufacture or production of goods to be offered for sale, the present location of such goods and the proposed method of delivery;
- h. The names of two (2) reliable persons, residing in the state, as references to the good character and business responsibility of the applicant, or, in lieu of said references, the means of obtaining evidence as to the applicant's character and business responsibilities;
- i. Disclosure of any misdemeanor or felony convictions and municipal ordinance violations for the applicant. A statement as to any convictions of crimes, misdemeanors, or violations of municipal ordinances, the date, the nature of the offense and the penalty assessed therefore for the applicant and each employee going door to door;
- j. If food or other products for human consumption are proposed to be sold, applicant must provide certification by the applicable health agency;

- k. A copy of current and valid state-issued photo identification for the applicant.

Section 5: That Bonners Ferry City Code Section 3-4-5.Bis hereby amended to read as follows:

B. Term; Renewal:

1. Licenses may be issued for any length of time up to one year.
2. Licenses provided for and issued for a period of one year may be renewed upon application made prior to the expiration of the license.

Section 6: That Bonners Ferry City Code Section 3-4-9is hereby amended to read as follows:

3-4-9: CARRYING AND PRESENTING IDENTIFICATION AND LICENSE REQUIRED:

TheA state-issued photo identification and the license issued under this chapter shall be carried at all times when peddling, soliciting or canvassing in the city and shall be exhibited by said peddler, solicitor or canvasser upon initial contact with any person solicited or canvassed and whenever requested to do so by a peace officer-~~or any person solicited or canvassed.~~

Section 7: That Bonners Ferry City Code Section 3-4-13.Bis hereby amended to read as follows:

B. Notice of Revocation: Notice of suspension or revocation may be given via telephone by calling the licensee at the phone number of record on the original application. Notice of suspension or revocation of a license shall also be given in writing and mailed to the licensee at the address of record on the original application. Such suspension or revocation shall be effective upon phone call or mailing of notice, whichever is earlier.

Section 8: That Bonners Ferry City Code Section 3-4-14 is hereby amended to read as follows:

3-4-14: APPEAL:

A. Time Limit; Notice: Any person aggrieved by the action in denial of a license or in the suspension or revocation of a license by the administrative authority shall have the right of appeal to the city council. Such appeal shall be taken by filing with the city clerk written notice thereof within five (5) days after the entry of the order of suspension or revocation. The notice of appeal shall specify an address at which the licensee may be given notice of hearing on the appeal.

B. Hearing: The city council shall hear the appeal or may refer the same to a committee or hearing examiner for hearing at the soonest practicable time following the written notice of appeal. At the hearing, the licensee shall be entitled to appear in person and offer evidence pertinent to the suspension or revocation or may appear through legal

counsel. The city clerk or chief of police shall likewise be entitled to be heard at the hearing and offer evidence in support of the order of suspension or revocation.

~~C. Evidence; Witnesses: At the discretion of the city council or hearing examiner, other evidence may be received and other witnesses may be heard.~~

~~D. Record Of Hearing: A transcribable record shall be retained relating to any hearing conducted.~~

E. Determination: The city council or duly appointed committee or hearing examiner shall determine, ~~in writing~~, whether the suspension or revocation shall be sustained and shall put its findings and conclusions in writing. (1959 Code § 5-3-9)

Section 9: That Bonners Ferry City Code Section 3-4-15 is hereby amended to read as follows:

3-4-15: PENALTY:

Violations of any provision of this chapter shall be a misdemeanor punishable in accordance with ~~subject the offender to the general penalty, section 1-4-1 of this code.~~

Section 10: PROVISIONS SEVERABLE: The provisions of this Ordinance are hereby declared to be severable and if any provision of this Ordinance or application of such provision to any person or circumstance is declared invalid for any reason, such declaration shall not affect the validity of remaining portions of this Ordinance.

Section 11: EFFECTIVE DATE: This ordinance shall be effective upon its passage and publication in the manner provided by law.

APPROVED by the Mayor and City Council of the City of Bonners Ferry this _____ day of _____, 2013.

CITY OF BONNERS FERRY, IDAHO

BY: _____
Mayor

Attest:

Clerk, City of Bonners Ferry

AN ORDINANCE OF THE CITY OF BONNERS FERRY, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROHIBITING THE USE OF UN-MUFFLED COMPRESSION (JAKE) BRAKES WITHIN THE CITY; PROVIDING THAT A VIOLATION OF THE SECTION SHALL BE AN INFRACTION PUNISHIBLE BY A FINE NOT EXCEEDING THE HIGHEST FINE ALLOWABLE FOR INFRACTIONS BY THE STATE OF IDAHO; PROVIDING THAT THIS ORDINANCE SHALL BE EFFECTIVE UPON ITS PASSAGE APPROVAL AND PUBLICATION ACCORDING TO LAW.

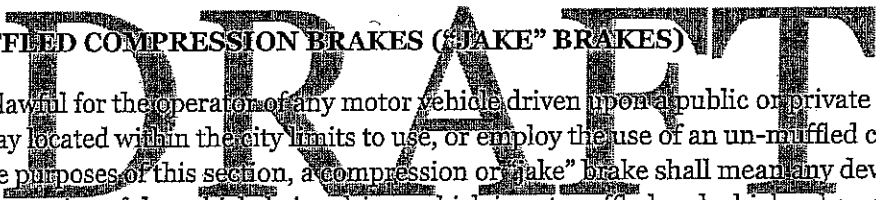
WHEREAS, the use of un-muffled compression brakes creates a loud noise disturbing the peace and quiet of residents of the City and constituting a public nuisance; and

WHEREAS, the Mayor and City Council deem it in the public interest to regulate the use of un-muffled compression brakes.

Now Therefore be it ordained by the Mayor and Council of the City of Bonners Ferry, Idaho as follows:

Section 1. That a new section 6-1-5 of The Bonners Ferry City Code is hereby adopted which shall read as follows:

6-1-5: UN-MUFFLED COMPRESSION BRAKES ("JAKE" BRAKES)



A. It shall be unlawful for the operator of any motor vehicle driven upon a public or private street, road, highway, or right-of-way located within the city limits to use, or employ the use of an un-muffled compression or "jake" brake. For the purposes of this section, a compression or "jake" brake shall mean any device mounted on or adjacent to the engine of the vehicle being driven which is not muffled and which, when employed reduces engine speed and causes the vehicle to slow without the use of the vehicle's braking system.

B. Penalty: Violation of this section shall constitute a traffic infraction, punishable with a fine not to exceed the highest penalty allowed for infractions under the laws of the State of Idaho.

C. This section shall not apply to emergency driving situations requiring the use of all vehicle braking systems, including compression or "jake" brakes, when necessary to protect persons or property.

Section 2. Effective Date: This Ordinance shall be effective upon its passage, approval, execution and publication in the manner provided by law and upon erecting appropriate signage to alert drivers of the prohibition of un-muffled compression brakes.

PASSED BY THE CITY COUNCIL OF THE CITY OF BONNERS FERRY, on the ____ day of _____, 2013,

and signed by the Mayor on the ____ day of _____, 2013.

DAVID K. ANDERSON
Mayor

ATTEST:

Kris Larson
City Clerk

CITY OF BONNERS FERRY, IDAHO
APPLICATION FOR CITY SPECIAL EVENT PERMIT
(REQUIRED UNDER ORDINANCE NO. 468)

Date of Application 4/24/13

License Issued to: Rhonda Hamersbough

Business Name: Pawsitive Works

Mailing Address: PO BOX 1756 BF

Physical Address: _____

Phone Number: 208-946-3883

Type of Event: Dog walk

Dates of Event: # 5/18/13

Location of Event: Fairgrounds

Time of Event: 8 am

RECEIVED

APR 24 2013

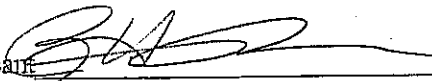
CITY OF BONNERS FERRY

By application, the applicant shall, waive, indemnify, and hold harmless the City of Bonners Ferry, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorneys' fees, arising out of the permitted activity or the conduct of applicant's operation of the event if such claim (1) is attributed to personal injury, bodily injury, disease or death, or to injury or to destruction of property, including the loss of use there from, and (2) is not caused by any gross negligent act or omission or willful misconduct of the City of Bonners Ferry or its employees acting within the scope of their employment.

The following requirements must be met:

- A. If sponsored by a local resident, entity or group, a signed copy of licensee's contract with the local sponsor.
- B. Evidence of at least one million dollars (\$1,000,000.00) combined single limit liability insurance that names the City as co-insured.
- C. A clean-up fee of one hundred dollars (\$100.00); all, some or none of which will be returned upon recommendation of the Chief of Police after his inspection of the premises after the organization has left the premises and their permit expired. The foregoing fee is subject to change from time to time by resolution of Council.

Fees and proof of insurance must be provided to the City of Bonners Ferry prior to the event.

Authorized Signature for Applicant 

Printed Name Rhonda Hamersbough

Office/Title BOD

Office Use:

Fee Paid 135.00

Date 4-24-13

Receipt No. 11312-12

Approved By _____

Date _____

4-24-13 to police fee



CERTIFICATE OF LIABILITY INSURANCE

PAWSWOR-01

AMILLER

DATE (MM/DD/YYYY)

4/24/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

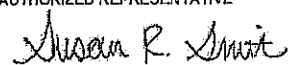
PRODUCER Beehive Insurance Agency PO Box 571431 Murray, UT 84157-1431	CONTACT NAME: PHONE (A/C, No, Ext): (801) 685-6860 FAX (A/C, No): (801) 685-2899 E-MAIL ADDRESS:														
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Alliance of Nonprofits for Ins</td> <td>10023</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Alliance of Nonprofits for Ins	10023	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER D:															
INSURER E:															
INSURER F:															
INSURED Pawsitive Works P. O. Box 1643 Bonners Ferry, ID 83805															

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS				
A	GENERAL LIABILITY			2013-34829	3/27/2013	3/27/2014	EACH OCCURRENCE	\$ 1,000,000			
	<input checked="checked" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000			
	<input type="checkbox"/> CLAIMS-MADE <input checked="checked" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 20,000			
	<input checked="checked" type="checkbox"/> Stop Gap						PERSONAL & ADV INJURY	\$ 1,000,000			
	<input checked="checked" type="checkbox"/> See above						GENERAL AGGREGATE	\$ 2,000,000			
	GEN'L AGGREGATE LIMIT APPLIES PER:									PRODUCTS - COM/PO/AGG	\$ 2,000,000
	<input checked="checked" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC										\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$			
<input type="checkbox"/>	ANY AUTO						BODILY INJURY (Per person)	\$			
<input type="checkbox"/>	ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$			
<input type="checkbox"/>	HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (PER ACCIDENT)	\$			
								\$			
	UMBRELLA LIAB						EACH OCCURRENCE	\$			
	EXCESS LIAB						AGGREGATE	\$			
								\$			
							WC STATUTORY LIMITS	OTHER			
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						E.L. EACH ACCIDENT	\$			
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		N/A				E.L. DISEASE - EA EMPLOYEE	\$			
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Certificate holder is shown as additional insured, subject to policy terms, limits, conditions and exclusions

CERTIFICATE HOLDER City of Bonners Ferry 6466 Main Street Bonners Ferry, ID 83805	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CITY OF BONNERS FERRY, IDAHO
APPLICATION FOR CITY SPECIAL EVENT PERMIT
(REQUIRED UNDER ORDINANCE NO. 468)

Date of Application: 4/17/2013
License Issued to: Boundary Community Hospital Marcia Morman
Business Name: _____
Mailing Address: 6640 Kanitsu Street
Physical Address: _____
Phone Number: 208 267 6912
Type of Event: Fun Run
Dates of Event: May 18, 2013
Location of Event: Boundary Community Hospital
Time of Event: Reg: 7 am; Races 8 am.

By application, the applicant shall, waive, indemnify, and hold harmless the City of Bonners Ferry, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorneys' fees, arising out of the permitted activity or the conduct of applicant's operation of the event if such claim (1) is attributed to personal injury, bodily injury, disease or death, or to injury or to destruction of property, including the loss of use there from, and (2) is not caused by any gross negligent act or omission or willful misconduct of the City of Bonners Ferry or its employees acting within the scope of their employment.

The following requirements must be met:

- A. If sponsored by a local resident, entity or group, a signed copy of licensee's contract with the local sponsor.
- B. Evidence of at least one million dollars (\$1,000,000.00) combined single limit liability insurance that names the City as co-insured.
- C. A clean-up fee of one hundred dollars (\$100.00); all, some or none of which will be returned upon recommendation of the Chief of Police after his inspection of the premises after the organization has left the premises and their permit expired. The foregoing fee is subject to change from time to time by resolution of Council.

Fees and proof of insurance must be provided to the City of Bonners Ferry prior to the event.

Authorized Signature for Applicant: Marcia Morman
Printed Name: Marcia Morman
Office/Title: Boundary Community Hospital Community Relations Coordinator

Office Use:

Fee Paid _____ Date _____ Receipt No. _____

Approved By _____ Date _____

4-23-13
to police
AFC

CERTIFICATE OF INSURANCE

Issue Date: Thursday, April 18, 2013 10:58:13 AM

Agent for Public Entity:

Darrell Kerby
Pace-Kerby and Co Inc
Box 809
Bonners Ferry ID 83805-

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the policy below. This certificate of insurance does not constitute a contract between the issuing insurer, agent and the certificate holder.

PROGRAM AFFORDING COVERAGE:

Idaho Counties Risk Management Program, Underwriters

Insuring Pool Participant:

Boundary County
PO Box 419
Bonners Ferry ID 83805-

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Limits shown may have been reduced by paid claims.

Section Number	Type of Insurance - Coverage Form	Policy Number	Effective Date	Expiration Date	Property Deductible (except flood/quake):	Limits																																																																																																			
V	PROPERTY INSURANCE	32A01011100112	4/18/2013	09/30/2013	\$1,000	Amount Reported in Schedule of Values and with limits, conditions and exclusions																																																																																																			
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Description of Operations/Locations/Vehicles/Restrictions/Special Items:

BCH fun run 5-18-13

Evidence of Insurance

Certificate Holder:
City of Bonners Ferry

PO Box 149
Bonners Ferry ID 83805

Cancellation
Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

Authorized Representative *Shery Harmon* ICRMP 12/13

CITY OF BONNERS FERRY, IDAHO
APPLICATION FOR CITY SPECIAL EVENT PERMIT
(REQUIRED UNDER ORDINANCE NO. 468)

\$ 135.⁰⁰

Date of Application 4/16/2013
License Issued to: Bonnerr's Ferry Rotary Club / Culpepper & Merriweather
Business Name: Bonnerr's Ferry Rotary Club / Culpepper & Merriweather Circus
Mailing Address: PO Box 1921, Bonners Ferry, ID 83805
Physical Address: N/A
Phone Number: (208) 597-4894
Type of Event: Circus
Dates of Event: Friday June 14TH, 2013
Location of Event: Boundary County Fairgrounds
Time of Event: All day

RECEIVED
APR 16 2013
CITY OF BONNERS FERRY

By application, the applicant shall, waive, indemnify, and hold harmless the City of Bonners Ferry, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorneys' fees, arising out of the permitted activity or the conduct of applicant's operation of the event if such claim (1) is attributed to personal injury, bodily injury, disease or death, or to injury or to destruction of property, including the loss of use there from, and (2) is not caused by any gross negligent act or omission or willful misconduct of the City of Bonners Ferry or its employees acting within the scope of their employment.

The following requirements must be met:

- A. If sponsored by a local resident, entity or group, a signed copy of licensee's contract with the local sponsor.
- B. Evidence of at least one million dollars (\$1,000,000.00) combined single limit liability insurance that names the City as co-insured.
- C. A clean-up fee of one hundred dollars (\$100.00); all, some or none of which will be returned upon recommendation of the Chief of Police after his inspection of the premises after the organization has left the premises and their permit expired. The foregoing fee is subject to change from time to time by resolution of Council.

Fees and proof of insurance must be provided to the City of Bonners Ferry prior to the event.

Authorized Signature for Applicant *Kirsten Madden*
Printed Name Kirsten Madden, Bonners Ferry Rotary
Office/Title Chair of Administration

Office Use:

Fee Paid 135⁰⁰ Date 4-17-13 Receipt No. 11300-61

Approved By _____ Date _____

4/23 to collect fee

CITY OF BONNERS FERRY, IDAHO
APPLICATION FOR CITY SPECIAL EVENT PERMIT
(REQUIRED UNDER ORDINANCE NO. 468)

RECEIVED

APR 12 2013

Date of Application 4-12-13

License Issued to: Selkirk Saddle Club Rene Riddle CITY OF BONNERS FERRY

Business Name: ↓

Mailing Address: Po Box # 23, B F Id 83805

Physical Address: _____

Phone Number: 208 946-6182

Type of Event: Ball Bash

Dates of Event: June 15, 2013

Location of Event: Bo. Co. Fairgrounds

Time of Event: 7:00 - 10:00

By application, the applicant shall, waive, indemnify, and hold harmless the City of Bonners Ferry, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorneys' fees, arising out of the permitted activity or the conduct of applicant's operation of the event if such claim (1) is attributed to personal injury, bodily injury, disease or death, or to injury or to destruction of property, including the loss of use there from, and (2) is not caused by any gross negligent act or omission or willful misconduct of the City of Bonners Ferry or its employees acting within the scope of their employment.

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Fees and proof of insurance must be provided to the City of Bonners Ferry prior to the event.

Authorized Signature for Applicant Rene Riddle

Office/Title _____

Office Use: 3500
Fee Paid 4-12-13 pd. Date 4-12-13 Receipt No. _____

Approved By _____ Date _____

4-23 to police + fire

CITY OF BONNERS FERRY, IDAHO
APPLICATION FOR CITY SPECIAL EVENT PERMIT
(REQUIRED UNDER ORDINANCE NO. 468)

Date of Application April 19, 2013
License Issued to: Kootenai River Run Committee
Business Name: Kootenai River Run
Mailing Address: 3178 District Two Road
Physical Address: Same
Phone Number: 267-5776
Type of Event: Running race
Dates of Event: June 22, 2013
Location of Event: Fairgrounds & through North side
Time of Event: 9:00 AM

RECEIVED
APR 19 2013
CITY OF BONNERS FERRY

By application, the applicant shall, waive, indemnify, and hold harmless the City of Bonners Ferry, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorneys' fees, arising out of the permitted activity or the conduct of applicant's operation of the event if such claim (1) is attributed to personal injury, bodily injury, disease or death, or to injury or to destruction of property, including the loss of use there from, and (2) is not caused by any gross negligent act or omission or willful misconduct of the City of Bonners Ferry or its employees acting within the scope of their employment.

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Fees and proof of insurance must be provided to the City of Bonners Ferry prior to the event.

Authorized Signature for Applicant Jim Cadnum
Printed Name Jim Cadnum
Office/Title Race director

Office Use:
Fee Paid 5135⁰⁰ Date 4-19-13 Receipt No. 11309-78

Approved By _____ Date _____

4-23 TO police & fire

Make copies of this form as needed

Date Received 4 / 6 / 13

Assoc. Sanction # _____
National Control # USATF
Control # 13-35-027
N.O. Signature _____



For Official Use Only

Association Contact Information:

USA TRACK & FIELD SANCTIONED EVENT REQUEST FOR CERTIFICATE OF LIABILITY INSURANCE

The approved copy of the *Application for Sanction* serves as the organizer's proof of insurance. Please note that unless insurance is waived, organizers granted sanctions are automatically added to the USATF liability insurance policy for most activity surrounding the sanctioned event. In addition, USATF may allow facilities or sponsors to be named as additional insured parties for sanctioned events. An organizer who requires one or more certificate(s) of insurance for its facilities or sponsors should complete this form. See sanction instructions and insurance brochure for further information. For more information on the USATF Sanction/Insurance policies visit www.usatf.org/groups/eventdirectors.

Complete a separate copy of this form for each party for whom you are requesting a certificate. A fee will be charged for rushed certificates (see late fee schedule). Return this request to the address listed below.

LATE FEE SCHEDULE

RETURN THIS FORM TO:

Less than 5 business days \$10 each
Less than 36 hours \$25 each
Late fees are based on the date received by the National Office of USATF and the "Date Certificate is Needed" date.

EVENT INFORMATION (Type or Print legibly!! If it is not legible, the certificate will not be processed or may be processed incorrectly)

Event Name Kootenai River Run Date(s) of Event June 22, 2013
Event Organizer Kootenai River Run Committee
Event Contact Person Jim Cadnum Phone 208-267-5776
Address 3178 District Two Road Fax _____
Bonnere Ferry, ID 83805 E-mail jkornman@gmail.com

THIRD PARTY INFORMATION

Party Requiring Certificate City of Bonners Ferry, Idaho
Name will appear on the certificate of insurance EXACTLY as listed here
Third Party Contact Person Kris Larson Phone 208-267-3105
Third Party Address P.O. Box 149 Fax 208-267-4376
Bonnere Ferry, ID 83805 E-mail klarson@bonnersferry.id.gov

Date Certificate is Needed May 15, 2013 (Note: It may take up to 30 days after submission of this form - please plan accordingly.)
DO NOT PUT "ASAP"

OTHER INSURANCE INFORMATION - PLEASE COMPLETE EACH QUESTION

Interest of Third Party: Facility Sponsor Governmental Entity Municipality

Is the third party in the business of providing or selling alcohol, food or beverage? Yes No

If yes, will they be providing same at the event? Yes No (If "Yes" the third party must name USATF, its employees, directors, assigns & USATF Certified Officials as additional insureds to their policy. This certificate must be in hand before USATF will issue a certificate to this third party.)

Method of Certificate Delivery Send Certificate by Email or Fax
All certificates will be sent to the Event Contact (as listed above) by e-mail (unless specifically indicated above to be sent by fax). The event contact is then required to forward the certificate to their third party. USATF will no longer send certificates directly to third parties.

National Control # USATF
 Association Sanction # Control # 13-35-027
 Association Fee \$ 25 Check # 291
 National Fee \$ 150 Check # 291
 Approved Denied
 Association Signature: [Signature]
 Championship Assoc. Regional National

FOR OFFICIAL USE ONLY

Association Contact Information:



S Sorey
4116 E Congress
Spokane WA 99223

Date Received 4 / 6 / 13
 Database Assoc National

USA TRACK & FIELD APPLICATION FOR SANCTION

Please read the instructions on the back before completing this form. Your returned, approved copy of this form is proof of insurance coverage.

Event Name Kootenai River Run Date(s) of Event June 22, 2013 Start Time(s) 08:00
 Site of event Fairgrounds City Bonnets Ferry State ID Zip 83805
 Event Organizer (club, entity) Kootenai River Run Committee USATF Organization Member: Yes No
 Website www.boundarycounty.org/krun
 Contact Name Jim Cadnum Contact Telephone Number 208-287-5776
 Contact Address 3178 District Two Road Contact Email jkooman@gmail.com
 City, State, Zip Bonnets Ferry, ID 83805 Contact Fax Number

1. Type of Event (✓ all that apply) Road Course Certification # (if applicable)
 Indoor Track & Field Race Walking-Track Road Racing-Distance(s) 5K, 10K
 Outdoor Track & Field Race Walking-Road-Distance(s) Cross Country-Distance(s)
 2. Obstacles: Does your event contain man made obstacles, mud pits (natural or man-made) or any hazardous obstacles? Yes No
 List any obstacles included in your event:

3. Age Divisions: Youth Open Masters 4. Sex: Male Only Female Only Male/Female
 5. Estimate of number of finishers 300 6. Fees: Association \$ National \$ 175.00 (see fee schedule)

7. Safety: The safety precautions taken to protect the personal welfare of the athletes and spectators, including provisions for medical supervision, at the competition are (attached additional sheet if necessary):
Police escort at start, "runners on road signs" on course, course marshals at critical points, ambulance at start/finish area.

8. Participant Waiver of Liability: Organizer will require all participants, officials and volunteers to sign the USATF waiver of liability that releases the race organizers, volunteers and officials, and USATF from claims for damages. All waivers will be maintained in a secure location for at least five years (or longer if your state's statute of limitations on liability claims is longer than five years). The event director MUST be able to produce this waiver in the event of a claim against any of the named parties.
9. Post Event Report: Organizer will file the required Post-Event Report within fifteen (15) days of the event (enclosed with the approved sanction) and will submit electronic results to USATF (see www.usatf.org/events/results for instructions).
10. Upon approval of the sanction, the entry form will state that the event is sanctioned by USA Track & Field. The organizer may obtain a copy of USATF's Sanctioned Event insignia for this purpose at www.usatf.org/events/sanctions. Permission to use the USATF name and trademarks for any other purpose must be obtained from the National Office prior to such use.
11. USATF ADA Policy: The event shall comply with USATF's Policy & Procedures for Accommodation Requests Pursuant to the Americans with Disabilities Act available at www.usatf.org/groups/EventDirectors/ADA.
12. The Organizer will not transfer this sanction, if granted.

Check if Organizer seeks an ELITE SANCTION (carefully read instructions on back) and attach Elite Sanction Addendum.
 Check if Organizer waives USATF Liability Insurance for this event - you must attach Waiver of Liability Insurance form and a certificate of insurance naming USATF, its employees, directors, assigns & USATF Certified Officials as additional insureds.

Indemnification and Statement of Conditions

Kootenai River Run Committee (Organizer) shall indemnify, hold harmless, assume liability for, and defend USA Track & Field, Inc. (USATF), its member Associations, employees, officers, agents and volunteers from any and all damages, awards, costs and expenses including, but not limited to, attorneys' fees, court costs, and all other sums which USATF and its member Associations, employees, officers, and volunteers may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim or action founded thereon, arising or alleged to have arisen out of the (a) negligence or willful misconduct of Organizer or its agents, employees or representatives, (b) violation of any applicable laws or rules, regulations or policies of USATF or the IAAF by Organizer or its agents, employees or representatives, or (c) sanction issued by USATF and/or its member Associations, on June 22, 2013 (event date) or by any action or omission of Kootenai River Run Committee (Organizer), its members, agents, employees, volunteers, officers or directors in relation to the sanction.

Organizer represents and warrants that it is fully familiar with all the rules and regulations of USATF and the IAAF applicable to the event to be conducted, including USATF competition rules, Article 15 of the USATF Bylaws and USATF Regulation 23, and that it shall take all necessary precautions to protect event participants, spectators, volunteers and workers from harm of any kind. Organizer further warrants and represents that (a) it thoroughly understands all rules and regulations of USATF and the IAAF, (b) it assumes responsibility for this event and agrees to be held accountable for any irregularities that might occur, and (c) it has complied with all requirements applicable to USATF sanctioned competitions conducted by it, within the preceding four-year period. Organizer understands that USATF shall be under no obligation to grant a sanction to an organization that has failed in the past to abide by the rules and regulations of USATF, or has defaulted on its obligation to give prizes to athletes, as stated in any contract, entry form or advertising literature. Organizer warrants that the information provided herein is true to the best of its knowledge. Organizer warrants that it has received the proper permission and permits to conduct this event at the facilities which the event will be held.

Signature Jim Cadnum Date April 4, 2013
 Event Director or individual responsible for conduct of event Revised 11/11

USDA Control Sheet

City of Bonners Ferry Water System Improvement Project

Project Number: 15856.00.0

The invoices/billings with backup (if applicable) are attached.

REPORT DATE:

04/30/13

REQUEST # 7

INVOICE DATE	INVOICE NUMBER	CLAIMANT	INVOICE AMOUNT	TO BE FUNDED BY:				BUDGET CATEGORY
				ICDBG	USDA Loan	USDA Grant	City of Bonners Ferry	
04/29/13	2013231	Welch Comer & Associates	\$ 2,690.00			\$ 2,690.00		Design
TOTAL REQUEST FOR FUNDS:			\$ 2,690.00	\$ -	\$ -	\$ 2,690.00	\$ -	

Recommended by: _____
(Engineer)

(Date)

Approved by: _____
(Owner)

(Date)

Approved by: _____
Funding Agency (if applicable)

(Date)

Invoice

April 29, 2013
Project No: 45004.00.0
Invoice No: 2013231

City of Bonners Ferry
PO Box 149
Bonners Ferry, ID 83805

Project 45004.00.0 Bonners Ferry-US95 Kennedy-Cnty Rd 2D WL
Professional Services from March 17, 2013 to April 20, 2013

Phase 010 EID

Professional Personnel

	Hours	Rate	Amount
Project Communication			
Maiani, Necia 3/23/2013	3.25	120.00	390.00
Address USDA Correspondance Relative to Bidding Approval			
Maiani, Necia 3/30/2013	.75	120.00	90.00
Comm with HL RE: Budget Remaining, Change Order Work			
Totals	4.00		480.00
Total Labor			480.00
Billing Limits			
	Current	Prior	To-Date
Total Billings	480.00	3,071.40	3,551.40
Limit			7,800.00
Remaining			4,248.60
		Total this Phase	\$480.00

Phase 040 Bidding Phase Services
Fee

Total Fee	5,000.00		
Percent Complete	100.00	Total Earned	5,000.00
		Previous Fee Billing	3,750.00
		Current Fee Billing	1,250.00
		Total Fee	1,250.00
		Total this Phase	\$1,250.00

Phase 050 Construction Phase Services
Fee

Total Fee	18,800.00		
Percent Complete	5.00	Total Earned	940.00
		Previous Fee Billing	0.00
		Current Fee Billing	940.00
		Total Fee	940.00

Project	45004.00.0	Bonnors Ferry-US95 Kennedy-Cnty Rd 2D WL	Invoice	2013231
			Total this Phase	\$940.00

Phase	081	Right of Way Services			
Professional Personnel					
			Hours	Rate	Amount
Project Communication					
	Maiani, Necia	2/23/2013	.50	120.00	60.00
Communicate with Stephen and David Re: Easement					
	Maiani, Necia	2/23/2013	.50	120.00	60.00
Review Easement with Villeli					
	Totals		1.00		120.00
	Total Labor				120.00
Billing Limits			Current	Prior	To-Date
	Total Billings		120.00	4,800.00	4,920.00
	Limit				4,800.00
	Adjustment				-120.00
			Total this Phase		0.00

Phase	100	Encroachment Permit			
Professional Personnel					
			Hours	Rate	Amount
Gen. Engineering Services					
	Williams, Ashley	3/23/2013	.25	80.00	20.00
Answering S. Hale questions on permit					
	Totals		.25		20.00
	Total Labor				20.00
Billing Limits			Current	Prior	To-Date
	Total Billings		20.00	100.00	120.00
	Limit				200.00
	Remaining				80.00
			Total this Phase		\$20.00
			Total this Invoice		\$2,690.00

RECEIVED

City of Bonners Ferry
Parade Permit Request

APR 15 2013

CITY OF BONNERS FERRY

Applicant: AMERICAN LEGION Post # 55
(Organization)

Are you a non-profit: YES If yes, non-profit # 501(c)(19)

Do you have insurance for this event: YES Policy: LFR-BP-0015360-2

Address: P.O. Box 996 6416 Kootenai ST Bonners Ferry, ID 83805

Purpose: MEMORIAL DAY PARADE

Parade Date: 05/27/2013 Time: 10:00 am

Describe parade route & include sketch: Start at the fair grounds / EAST on Bonner St to MAIN ST / SOUTH ON MAIN ST TO ARIZONA ST / WEST ON ARIZONA ST TO 2ND ST / FINISHING UP AT THE FAIR GROUNDS.

- * No throwing candy or items from other vehicles (must be handed out)
- * No sirens during parade
- * No-debris left on street. If animals are to be in the parade there must be someone designated to follow and clean up after them.

Special conditions: _____

I request approval for the above parade, and agree to the terms and conditions. I am an authorized representative of the group making application.

Signature: [Signature] Title: Commander Phone: 2083042910

Date of request: 04/15/2013 (minimum of 30 days advanced notice required.)

Approved: Chief of Police: [Signature] Date: 4-15-13

Mayor: _____ Date: _____

Fees Paid:

Special Event Fee \$35.00	Waived _____	Paid <input checked="" type="checkbox"/>	Date: <u>4-15-13</u>
Cleanup Fee \$100.00	Waived <input checked="" type="checkbox"/>	Paid _____	Date: _____

ARIZONA STREET

KOOTENAI STREET

MAIN STREET

FIRST STREET

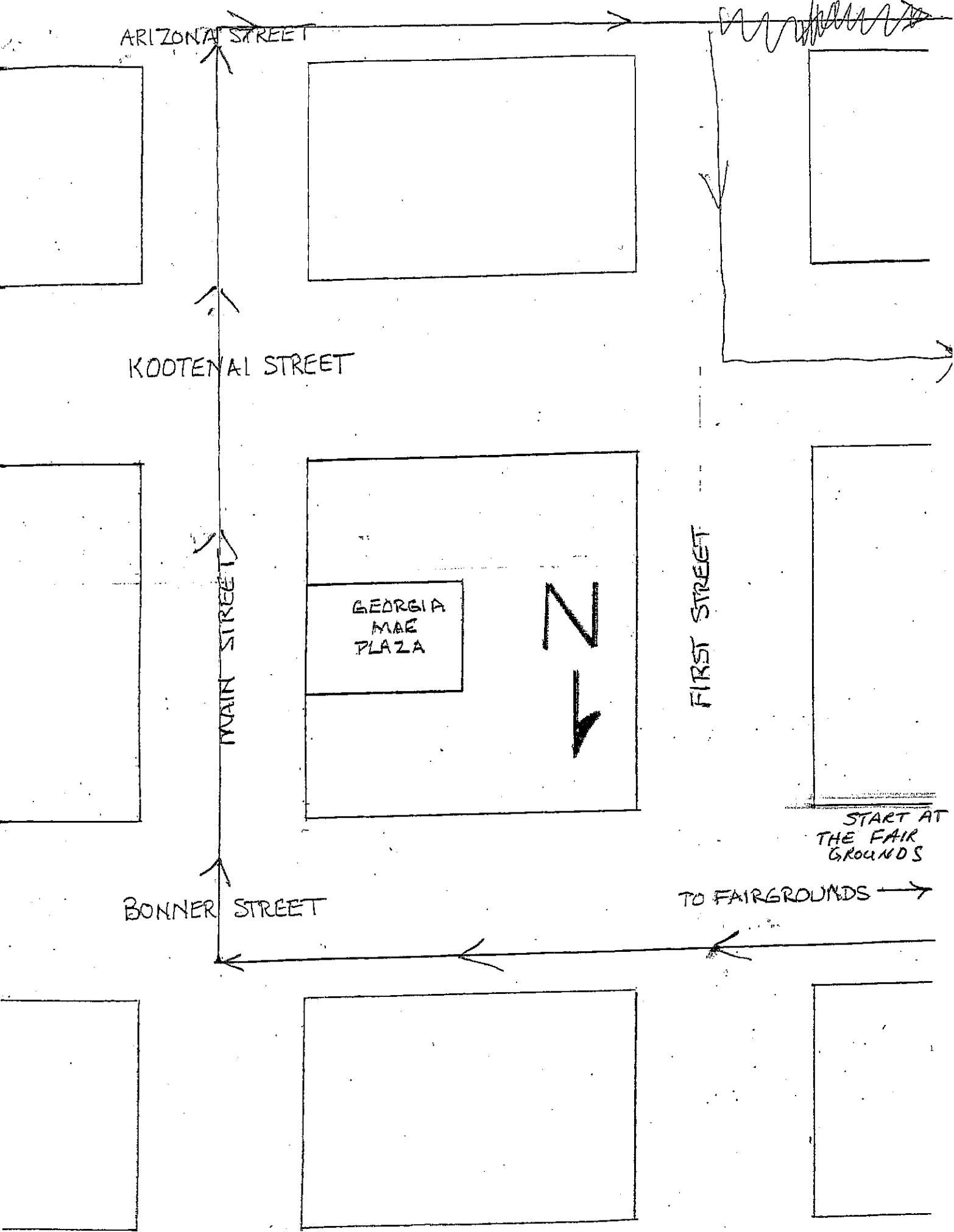
BONNER STREET

GEORGIA
MAE
PLAZA



START AT
THE FAIR
GROUNDS

TO FAIRGROUNDS →



COMPANY GUESTROOM RATE AGREEMENT

Non-Commissionable

PAGE 1 OF 2



DATE: 04/17/2013

NEW RENEWAL FILE/ID

OFFICE USE ONLY

Shilo Inn - Coeur d'Alene

<small>SHILO INN NAME & LOCATION</small> 702 West Appleyway	<small>CITY</small> Coeur d'Alene	<small>ID</small> 83814	<small>STATE</small> ID	<small>ZIP</small> 83805
<small>ADDRESS</small>	<small>CITY</small>	<small>STATE</small>	<small>STATE</small>	<small>ZIP</small>
<small>CONTACT</small> Chris Nelson	<small>TELEPHONE #</small> 208-664-2300	<small>FAX NUMBER</small> 208-667-2863	<small>Special Rate Code</small>	
<small>E-MAIL ADDRESS</small> chris.nelson@shiloinns.com				

<small>STATUS</small>
<small>EMPLOYEE #</small>
<small>GROUP PROFILE CODE</small>
<small>PREP BY / MGR. I.D. #</small> CN/MS

CONTRACT ISSUED TO **"Affordable Excellence"**

COMPANY NAME: City of Bonners Ferry	GDS RATE CODE:
PERSON IN CHARGE: Kris Larson	DIVISION NAME:
ADDRESS: 7232 Main Street	CITY: Bonner's Ferry
	STATE: ID
	ZIP: 83805
BUSINESS TELEPHONE: 208-267-3105	E-mail: klarson@bonnersferry.id.gov
	FAX:
FOOD/BEVERAGE CONTRACT DUE: <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES	DATE: _____
	CHECK-IN TIME: 4 pm
	CHECK-OUT TIME: Noon

RESERVATION PROCEDURES

To be eligible for your company's discounted rates, the person placing the reservations must request the **City of Bonner's Ferry** acted rate at time of booking through our toll-free reservations center at 1-800-222-2244 or book directly on-line via the Internet at www.shiloinns.com after obtaining your company's "special rate code" (contact your Shilo agent above for further details). GDS booking is also available (this option must be requested through the Shilo Inns National Sales Office (503-641-6565 x801) for loading, see Page 2.
All guestrooms are reserved based on hotel room availability.

CANCELLATION PROCEDURES

Parties will not be held responsible for payment of reserved rooms if the hotel has been notified of the cancellation of reservations by 4:00 p.m. 24 hours before the day of scheduled arrival.

RATES

LOCATION	GUESTROOM TYPE	RATE PER ROOM TYPE	Dates valid	TAX* %	Agreement Period (MM/DD/YY - MM/DD/YY)
Shilo Inn Suites - Coeur d'Alene 702 W Appleyway Coeur d'Alene, ID 83814	Single/Double	\$65.00	Sept - May	8%	4/17/13-4/17/14
		\$85.00	June - Aug		

**Lodging Tax is set by County/City authorities and may change without notice.*

IMPORTANT

Parties agree on a fixed rate per room night as shown above during the specified contract period listed. These rates ARE NET NON-COMMISSIONABLE and do not include tax or incidentals. **Shilo Inns agrees to make rates available seven days per week when possible, based on occupancy levels (excluding holidays and special events).** Payment is accepted in United States currency only in the form of cash, check, or an approved credit card. Rack rates apply when paying in Shilo Trade Script. Payment for all rooms will be collected from individual guests upon check-out. Where hotel charges are to be billed directly, prior credit approval must be obtained from Shilo Management Corporation for this contract to be binding.

Contract guestroom rates and all terms of this contract are subject to the contract being accepted, signed by the financially responsible person for the organization/group, and returned to the issuing Shilo Inn. If this agreement is not received by the issuing Shilo Inn prior to 4/24/13 this contract shall become null and void and must be re-negotiated.

The undersigned customer acknowledges that he/she has read, understands, and acknowledges all terms and conditions of this contract, including Items (1) through (7) on Page 2, and approves by signing the customer acceptance line.

CUSTOMER ACCEPTANCE _____ DATE _____ HOTEL ACCEPTANCE _____ DATE _____

COMPANY GUESTROOM RATE AGREEMENT

Non-Commissionable

PAGE 2 OF 2



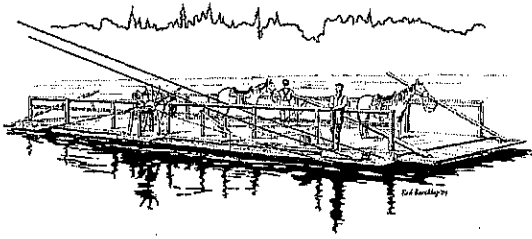
TERMS AND CONDITIONS OF BOOKING CONTRACT

Continued from 1ST Page (or front side)

- The Term "Hotel":** The term "hotel" and "guestroom", where appropriate, applies only to the Shilo Inn that issued the contract (and additional sites if specified on Page 1 or special signed addendum), its management, employees, or representatives. It is not intended to refer to any particular room or building within the hotel complex unless specifically stated within this contract.
- Extra Guests, Roll-away, and Cribs:** Guestroom charges are based on one (1) or two (2) occupants per room, unless otherwise noted on contract. More than two (2) people per room, not to exceed five (5), are subject to an additional per person charge applicable to the hotel. Children under twelve (12) years of age stay free when occupancy is in the same room with parents or legal guardian. Rollaway beds are subject to additional charges applicable to the hotel.
- Hotel Check-In and Check-out Times:** Check-in and check-out times noted on the contract may vary depending upon seasonal demands. It is not possible to guarantee that all rooms will be available at any given time during high occupancy periods. Every effort will be made by the hotel to place Guests in rooms as outlined in this agreement. We reserve the right to substitute room types where a particular room type is unavailable at check in subject to conditions beyond our control. Should such conditions exist, the hotel will upgrade the room type and/or make the room available when conditions permit.
- Guest Conduct:** The hotel requires a guest's conduct to be considerate of all other hotel Guests in all locations of the facility, (guestrooms, lobby, courtyard, pool(s), meeting rooms, etc.). This conduct includes conducting oneself as to maintain publicly accepted behavioral standards, not participating in unauthorized parties or instigating actions of misconduct or mischief, to be fully responsible and liable for any and all negligent, wrongful, or harmful actions that causes damage to hotel's real or personal property as well as a third party's personal property or personal injury. Such damage to real or personal property will be assessed at replacement value and the company/organization will be responsible for assisting in collection of damages, including any collection agency or attorney fees, if applicable.
- Cancellation & Amendment Policy:** Prior to the expiration of the contract period, either party may terminate this agreement upon 30 days written notice. The hotel may terminate this agreement without notice in the event of material underperformance of agreed-upon occupancy levels. Amendments or additions to this agreement are valid only if agreed to in writing and signed by both parties.
- Nonperformance Statement:** The hotel will not be liable for nonperformance of this contract should nonperformance be caused by labor disputes or strikes, government (federal, state or municipal) restrictions pertaining to travel, national emergencies, public riots or emergencies caused by an act of God, all of which are beyond the reasonable control of the hotel's suppliers which may prevent or interfere with hotel's ability to perform as stated in this contract.
- Other:**

GDS LOADING INFORMATION (when applicable)

SYSTEM:	<input type="checkbox"/> SABRE	<input type="checkbox"/> AMADEUS	<input type="checkbox"/> WORLDSPAN	<input type="checkbox"/> APOLLO/GALILEO
PSEUDO CITY CODE/S:				



MEMO

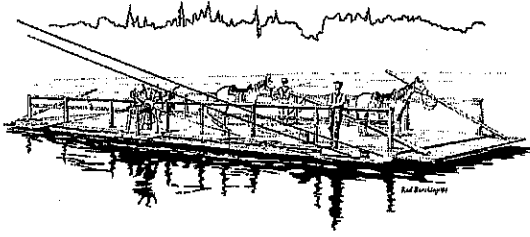
CITY OF BONNERS FERRY
CITY ADMINISTRATOR

Date: 3 May 2013
To: City Council
From: Stephen Boorman, City Administrator
Subject: Surplus Property.

In addition to the previously provided items we would recommend that the City Council declare the attached items as surplus plus the following items.

3kw Homelite generator (Water Department), misc bicycles, and used tires.

STB



CITY OF BONNERS FERRY Fire Chief Patrick Warkentin

7232 Main Street P.O. Box 149
Bonners Ferry, Idaho 83805
Phone: 208-267-4390 Fax: 208-267-4375
Cell: 208-610-0335 Email: patw@bonnersferry.id.gov

April 10, 2013

Steven,

The List:

1. Homelite generator, 1.8kw, sn:2589724
2. Task Force Tips Nozzles: (4) 1&1/2" fog nozzles (need repair)
3. 2,200 psi cylinders: large, (6) need hydro test
4. Bad or damaged 1&1/2", 2&1/2" and large diameter hose. Numerous items.
5. Old wide band, non working, out of date hand held radios, mobile radios, chargers and miscellaneous electrical related items.
6. Homelite chain saw, XL model, 18" bar.
7. Out of date and worn out turnouts, helmets, and boots. Numerous items.
8. Out of date and broken breathing apparatus. Numerous items.

Patrick Warkentin, Chief
Bonners Ferry Fire
PO Box 149
Bonners Ferry, Idaho 83805
1-208-267-4390
patw@bonnersferry.id.gov

BEDC Boundary Economic Development Council

Date: March 3, 2013
To: Bonners Ferry City Council
From: David Sims
Subject: BEDC Rent and Contribution

The BEDC is funded from a grant from the State of Idaho Department of Commerce and contributions from the City of Bonners Ferry, City of Moyie Springs, the Kootenai Tribe of Idaho and Boundary County. The current funding amounts are as follows:

State of Idaho	\$35,000
Kootenai Tribe of Idaho	\$ 4,000
Boundary County	\$ 4,000
City of Bonners Ferry	\$ 4,000
City of Moyie Springs	\$ 500

The BEDC is in the process of applying for funding from the State for the period from July 1 2013 to June 30, 2014, with the option to renew the funding for two additional years. The maximum amount of the state grant is currently \$35,000 per year.

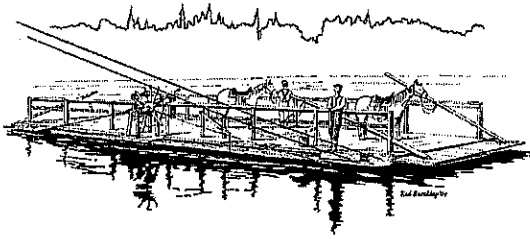
For a number of year, the expenses have exceeded the income, and part of the expenses have been paid from the BEDC reserve account. Originally, the state grant amount was \$45,000 per year, and it has been reduced over time. At the current rate of spending and income, the BEDC reserve will be exhausted during the next calendar year. The BEDC board is currently considering ways to decrease expenses and is looking for other funding sources.

The office for the BEDC director is at the Bonners Ferry City Hall, and the City has been charging rent of \$300 per month, plus direct expenses such as phone bills. The BEDC is requesting that the City eliminate the BEDC rent charge effective 1 October 2012 (the start of the current fiscal year), which would reduce the BEDC expenses by \$3,600 per year.

Additionally, the BEDC is requesting that the City continue funding the BEDC at the current level of \$4,000 per year. The BEDC may request an increased funding level in the future to help make the program sustainable.

Respectfully Submitted,

David Sims



MEMO

CITY OF BONNERS FERRY
CITY ADMINISTRATOR

Date: 16 April 2013
To: City Council
From: Stephen Boorman, City Administrator
Subject: Moyie Substation Purchase and Rebuild Request for Proposals (RFP).

This memo is to recommend that the City solicit proposal for the Subject Purchase and Rebuild RFP. The Moyie Substation was constructed in 1972 primarily to serve the Georgia Pacific Mill. Since that time the load has grown substantially in the Moyie area.

Substation Purchase:

At this time the City owns all of the property and the substation except the power transformer and the substation shack. Since BPA owns the power transformer and shack we pay a monthly delivery charge of \$1.119/kw. For 2012 this was \$16,349. In the upcoming BPA transmission rate case the delivery charge is expected to increase significantly.

However, the risk of owning the substation is that if the power transformer fails the City would need to replace it. Currently a replacement power transformer will cost around \$300,000. Assuming a 4% interest rate and the current delivery charge rate, this is a 14 year return on investment. The power transformer currently installed is a 1954 6/8/10 MVA. The expected life of this transformer is a total unknown. Due to the fact it has been lightly loaded since being installed in Moyie it could serve for another 20 plus years. However, it is unknown what the loading was prior to being installed in Moyie. This transformer has been tested annually and maintained by BPA and at this time shows no signs of failure.

Substation Rebuild:

An RFP will provide a much better cost estimate, but our initial conversations with firms is that the cost is expected to be in the \$200,000 to \$400,000 dollar range, depending on the final scope of the project.

This substation is significantly more complex than our other substations due to the Moyie Hydro-electric Generation input. One of the goals of a rebuild would be to isolate our generation from our distribution as much as possible for system coordination purposes. To accomplish this we are looking at adding a feeder with its associated relay, breaker, and voltage regulation.

We are also looking to increase the ability to tie the feeders together for maintenance purposes, replace switches and wiring that are at the end of their life, and clean up the metering.

Proposed future actions:

-Determine if NLI desires to maintain a feed out of this substation or be involved in a rebuild.

-Notify BPA of our desire to purchase the substation.

-Solicit for RFP's from reputable engineering firms, at a minimum the firms would be Ripplinger Engineering Laboratories, Power Engineers, and CH2M Hill.

SJB

Stephen Boorman

From: Weathers,Blake P (BPA) - TSE-TPP-2 [bpweathers@bpa.gov]
Sent: Friday, September 14, 2012 2:20 PM
To: 'Stephen Boorman'
Cc: Hitchens,Victor P (BPA) - TPCF-BELL-1
Subject: Moyie Sale Steps

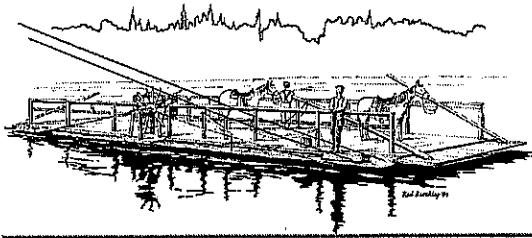
Stephen:

Sorry for the delay on this matter. Here are the steps for a potential sale of the BPA-owned equipment at Moyie substation. Please review and let me know if you have any questions. I will obviously need to get this to Annie at Northern Lights, as they will have an action item to complete. Here goes:

- 1) Letter of Agreement from Northern Lights Inc. (NLI) to BPA with a copy sent to City of Bonners Ferry (CBF). The letter needs to demonstrate that:
 - NLI understands that BPA and CBF are entering into sale negotiations for the BPA-owned equipment at Moyie Substation
 - NLI is amenable to BPA no longer providing transmission service through the equipment at the Moyie Substation
 - NLI understands that CBF will own Moyie substation and existing BPA-owned transformer and agrees to work with CBF for transmission service through Moyie Substation
- 2) Letter of Intent from CBF to BPA expressing CBF's interest in purchasing the BPA equipment at Moyie substation. The letter needs to demonstrate that:
 - CBF is interested in purchasing the portion of equipment owned by the BPA at Moyie Substation
 - The rationale for why CBF intends to purchase the equipment (e.g., avoid future Utility Delivery Charges)
 - A description of the specific equipment that CBF intends to purchase
 - An acknowledgement that CBF will serve NLI through Moyie upon purchase of the BPA-owned equipment at Moyie Substation
- 3) BPA will then pull together a sales package that includes the following:
 - Equipment List and Price Offer (Including new equipment installed this year)
 - Future Cost and Savings to the Customer (Annual Maintenance Costs, WECC/NERC responsibilities, if any, and avoided Utility Delivery Charges)
- 4) If CBF and BPA agree on terms and price, then BPA will then prepare a Sales Agreement and Bill of Sale. Please note that the delivery charge ends when the Bill of Sale is recorded.

Thank you. I look forward to working on this with you.

Blake Weathers
Transmission Account Executive
Bonneville Power Administration
360.619.6254
bpweathers@bpa.gov



CITY OF BONNERS FERRY

7232 Main Street
P.O. Box 149
Bonners Ferry, Idaho 83805
Phone: 208-267-3105 Fax: 208-267-4375

16 April 2013

Ms. Annie Terracciano, General Manager
Northern Lights Inc.
P.O. Box 269
Sagle, ID. 83860

Subject: Moyie Substation Upgrade

Dear Annie:

As we have discussed in the past, the City has a desire to upgrade the Moyie Substation. At this time we are planning on proceeding with the process of purchasing the sub from BPA and soliciting an engineer to do the design work.

However, integral to both of those steps is understanding NLI's desire to maintain a feed out of the Moyie Substation. We are glad to work with NLI to incorporate a feeder out of that substation or to proceed without a NLI bay.

Thanks in advance for advising us of your desires and plans for the Moyie Substation so that we can proceed with this work.

Sincerely,

STB

Stephen Boorman, PE
City Administrator

Request for Proposal
CITY OF BONNERS FERRY – MOYIE SUBSTATION REBUILD

The City of Bonners Ferry is requesting proposals from qualified firms for assistance in designing a substation rebuild for our Moyie Substation. The successful firm will be required to comply with requirements such as insurance or bonding, environmental regulations, public participation responsibilities, grantee's affirmative action policies, etc. The agreement and payment terms to be negotiated with the selected firm.

Professional services required are likely to include, but not limited to, working with City staff, working with vendors and contractors, and proposing a design and bidding documents for City Council Approval.

The services to be provided will include:

1. Developing options to achieve the City's objectives for the increased capabilities of the Moyie Substation.
2. Developing estimated total project cost.
3. Developing the detail design.
4. Developing the bidding documents meeting the requirements of the State of Idaho for Municipal Entities
5. Providing some construction oversight and responding to questions and issues during construction.
6. Providing completed as-built drawings to the City in both PDF and AutoCAD format.
7. Programming of all Relays.
8. Developing the procedure and being on-site during the functional start-up testing.

Respondents will be evaluated according to these factors:

1. **Capability to Perform Project.** Describe your firm's legal structure, areas of expertise, length of time in business, number of employees, and other information that would help to characterize the firm, firm's commitment to provide necessary resource to perform and complete the project. Provide the address of the main office (for legal purposes) and the address of the office that will manage the project. Provide the same detailed description of any and all firms your firm may partner with on this project. (20 points)
2. **Relevant Project Experience.** Briefly describe other projects executed by your firm that demonstrate relevant experience. List all clients for whom you have performed similar work in the past five years. For each project mentioned, include the name, address and phone number of a person who can be contacted regarding your performance on the project. When submitting projects for which

your firm worked in an auxiliary capacity or in a joint venture or partnership, include the name of the lead firm. (20 points)

3. **Qualifications of Project Team.** Provide a professional resume for the key people proposed to be assigned to the project (including any important sub-consultants), and describe relevant related experience. Describe key personnel's proposed roles and responsibilities on this project. Submittals must identify a proposed project manager who would be responsible for the day-to-day management of tasks and would be the primary point of contact with your firm. Include an organization chart of the project team. (20 points)
4. **Project Approach and Schedule.** Describe the tasks that must be accomplished to complete the project. Provide adequate description of the firm's proposed design and approximate total project cost. Discuss any unique aspects of the project, alternative approaches the City of Bonners Ferry might wish to consider or special considerations related to the design. Provide a schedule of general project activities indicating the duration of each activity and of the total project. The schedule should reflect realistic activity durations. (20 points)
5. **Selection Committee Interview.** Firms may be asked to make brief presentations covering their relevant experience, their understanding of the project's requirements and their own approach to designing and supervising the job. (20 points)

One set of references, brochures or other material that may be helpful in evaluating your firm may be submitted with the proposal package. Proposals will be ranked on qualifications and the City of Bonners Ferry may choose to interview several of the top ranked firms. However, at its discretion, the City of Bonners Ferry may dispense with interviews and select a firm to perform the work.

A selection committee appointed by the City of Bonners Ferry will assist with firm evaluations and make recommendations to the Bonners Ferry City Council who will make the selection. The City of Bonners Ferry will seek to negotiate a contract, a detailed scope of work, fee schedule, etc. with the preferred firm. If unable to reach an agreement, the City of Bonners Ferry will terminate negotiations and commence negotiations with the second-ranked firm, and so forth.

The City of Bonners Ferry expects to evaluate proposals and provide written notification of the results within 45 days of receipt of proposals. If interviews are held, they will be scheduled within two weeks of short-list notification or as soon thereafter as reasonable possible.

Questions and responses should be directed to City Clerk; City of Bonners Ferry; P.O. Box 149; Bonners Ferry, ID 83805, 208-267-3105. Questions technical in nature may be directed to Stephen Boorman, City Administrator at 208-267-0357. The proposal must be received by 4:00pm, Thursday 15 February 2008 at City Hall, P.O. Box 149, 7232 Main Street, Bonners Ferry, Idaho. Please state "City of Bonners Ferry Impact Fee Study" on the outside of the response package. Proposals received after the deadline will not be considered.

Existing Configuration:

1. Attached is the current Moyie Substation Design to use as reference.
2. The substation has two City feeders. One for the Idaho Forest Group Mill and one that has distribution and generation.
3. The substation has a Northern Lights Inc, (NLI) feeder, with the reclosers and regulators located on poles outside of the switch.
4. The BPA metering is set up so that all power is metered coming into the 13.8kv bus and the NLI usage is deducted in the billing process
5. There is an 115kv switch and a BPA owned Power Transformer.
6. The existing breakers are 1972 GE breakers. The City has purchase two Siemens replacement breakers that are stored in our yard.
7. The existing relays are SEL 351A.
8. The existing shack is owned by BPA
9. The City does own adequate property to accommodate a wide range of substation configurations.

Equipment to be retained:

1. The 115kv switch and power transformer are to be retained at this time.
2. The SEL 351A relays are to be reused and the additional relays will also be SEL 351A.
3. The Siemens breakers are to be used and the additional breaker to be a matching Siemens
4. The replacement of the shack is based on the chosen plan for the upgrade

Goals:

1. Feeder configuration to the existing two feeders, the new feeder "Moyie East" will primarily serve the hydro-electric generation facility.
2. Design the upgrade so that the regulators can be removed/installed without conflict with the feeder conductors. This can be accomplished either offset overhead feeders or underground get-aways.
3. Have standardized breaker, relay, and regulators controls.
4. Develop provisions for an upgrade to an 115kv circuit switcher and transformer replacement.
5. Provide feeder tie switches capabilities for optimal maintenance capability. These may be located inside or outside of the substation.

6. Minimize the areas in which the substation does not meet the current NESC requirements. Limited "grandfathered" items may be acceptable.

Unknowns:

1. NLI has not yet decided if they are going to be involved in this upgrade or remove their existing feeder from this substation.

DRAFT

**- Advertisement -
Request for Proposal**

The City of Bonners Ferry is soliciting proposals from qualified firms to provide professional assistance in for the design of an upgrade to the Moyie Substation.

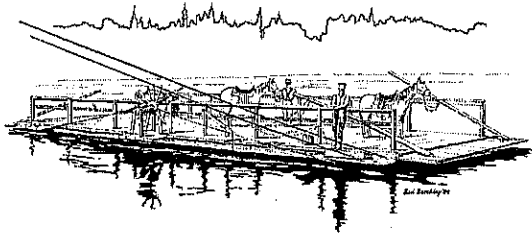
The RFP must include the following:

- Firm History and Capability to Perform the Project – 20 points
- Relevant Project Experience – 20 points
- Qualifications of Project Team – 20 points
- Project Approach and Schedule – 20 points
- Selection Committee Interview – 20 points

Proposals will be ranked on qualifications and the City may choose to interview several of the top ranked firms. However, at its discretion, the City may dispense with interviews and select a firm to perform the work.

Questions and responses should be directed to City Clerk; City of Bonners Ferry; P.O. Box 149; Bonners Ferry, ID 83805, 208-267-3105. Questions technical in nature may be directed to Stephen Boorman, City Administrator at 208-267-0357. A pre-submission meeting will be held at City Hall, 1:00 pm, Monday, 4 February 2008. Five copies of the proposal must be received by 4:00 pm Friday, 15 February 2008 at the Bonners Ferry City Hall. Please state "Bonners Ferry Sewer System Engineering Proposal", Bonners Ferry Impact Fee Study, or Bonners Ferry Transportation Plan on the outside of the response package. Proposals received after the deadline will not be considered.

Publish:



MEMO

CITY OF BONNERS FERRY
CITY ADMINISTRATOR

Date: 3 May 2013
To: City Council
From: Stephen Boorman, City Administrator
Subject: Contract with US Ecology.

This memo is to recommend that the City enter into the attached Subject Contract. This is to dispose of two transformers containing above 50ppm of PCBs. This disposal process is regulated by the EPA. We have used US Ecology in the past.

STB

PRICING ADDENDUM TO WASTE TRANSPORTATION, DISPOSAL AND RECYCLING AGREEMENT

<input checked="" type="checkbox"/> US Ecology Idaho, Inc.	<input type="checkbox"/> US Ecology Nevada, Inc.	<input type="checkbox"/> US Ecology Texas, Inc.	<input type="checkbox"/> US Ecology Michigan, Inc.
P.O. Box 400 20400 Lemley Road Grand View, ID 83624 (800) 274-1516, (208) 834-2275 Fax (208) 834-2919 EPA ID #: IDD073114654	P.O. Box 578 Highway 95, 11 miles South of Beatty Beatty, NV 89003 (800) 239-3943, (775) 553-2203 Fax (775) 553-2125 EPA ID #: NVT330010000	P.O. Box 307 3.5 Miles on Petronilla Road Robstown, TX 78380 (800) 242-3209, (361) 387-3518 Fax (361) 387-0794 EPA ID #: TXD069452340	6520 Georgia Street Detroit, MI 48211 (800) 396-3265, (313) 571-7140 Fax (313) 571-7190 EPA ID #: MID074259565

Date: 04/17/2013	Addendum #: 11942	Customer: CITY OF BONNERS FERRY	011220
Contract #: 011220	Contract Date: 01/08/2002	Address: 6362 WASHINGTON ST	
WPQ REFERENCE: 22342 - 0		BONNERS FERRY	ID 83805
Waste Description: FULL TRANSFORMER 50-500 PPM & EPA Waste Codes DEBRIS		Contact: STEPHEN BOORMAN	
		Phone: (208) 267 3105	Fax: (208) 267 4398

Generator CITY OF BONNERS FERRY
6362 WASHINGTON ST
BONNERS FERRY ID
EPA # IDD984669523

Invoice Address
PO BOX 149
BONNERS FERRY ID 83805
Contact: STEPHEN BOORMAN
Phone: (208) 267 3105 Fax: (208) 267 4398

<u>Group #</u>	<u>Pricing Description</u>	<u>Unit Price</u>	<u>Units</u>
1	DRAIN, DIRECT LANDFILL CARCASS AND INCINERTE OIL (50-499 PPM)	\$1.25	POUNDS
1	TRANSPORTATION	\$2,420.00	PER LOAD
1	DEMURRAGE- ONE FREE HOUR ON EACH END	\$85.00	PER HOUR

TERMS OF AGREEMENT (IF ANY):

PRICING ABOVE INCLUDES DISPOSAL AT U.S. ECOLOGY IDAHO, INC. (COMPANY) AND APPLICABLE STATE OF IDAHO DISPOSAL FEES/TAXES. PAYMENT SHALL BE MADE IN CASH AT THE TIME WASTE IS ACCEPTED FOR DISPOSAL UNLESS CREDIT HAS BEEN APPROVED.


- 1 FUEL SURCHARGE PASSED ALONG AT CURRENT RATE (RATE CHANGES WEEKLY)

THIS PRICING ADDENDUM AND THE ATTACHED TECHNICAL AND TRANSPORTATION REQUIREMENTS ADDENDUM ARE INCORPORATED INTO AND ARE A PART OF THE CONTRACT REFERENCED ABOVE AND ARE NOT BINDING UNLESS AND UNTIL SIGNED BELOW BY AN AUTHORIZED REPRESENTATIVE OF COMPANY. PRICES ARE VALID ONLY AT THE FACILITY IDENTIFIED ABOVE. IN THE EVENT THE CONTRACT REFERENCED ABOVE IS BETWEEN CUSTOMER AND A US ECOLOGY, INC. AFFILIATE OTHER THAN COMPANY, CUSTOMER AND COMPANY AGREE TO BE GOVERNED BY THE CONTRACT AS THOUGH THE ORIGINAL PARTIES THERETO.

CUSTOMER:

Signature: _____
Printed Name and Title:
Date:

FACILITY:

Signature: 
Printed Name and Title: TERRY GEIS
GENERAL MANAGER
Date: 04/17/2013

Suggested format for compliance with 27 CFR 555.103(b)

CERTIFIED STATEMENT OF INTENDED USE

This is to certify that City of Bonners Ferry, Idaho

Company Name

PO Box 149

Company Address

Bonners Ferry, ID 83805

City, State, Zip Code

Governmental Agency

N/A

Taxpayer Identification No. Federal Explosive License/Permit No. Expiration Date

Intends to use explosive material for the purpose of _____
Intended Use

CERTIFIED LIST OF EMPLOYEES AUTHORIZED TO RECEIVE EXPLOSIVES

This is to certify that the following employees are authorized to receive explosive materials on behalf of the licensee/permittee.

Name

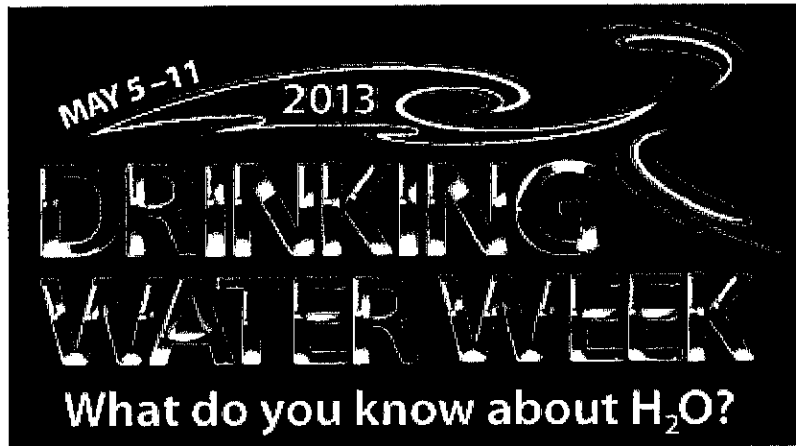
I certify that the above information is true and correct.

Signature

Title

Date

Please attach certified copy of license/permit.



Mayor's Proclamation

WHEREAS, water is our most valuable resource; and

WHEREAS, only tap water delivers public health protection, fire protection, support for our economy and the quality of life we enjoy; and

WHEREAS, any measure of a successful society – low mortality rates, economic growth and diversity, productivity, and safety – are in some way related to access to safe water; and

WHEREAS, we are all stewards of the water infrastructure upon which future generations depend; and

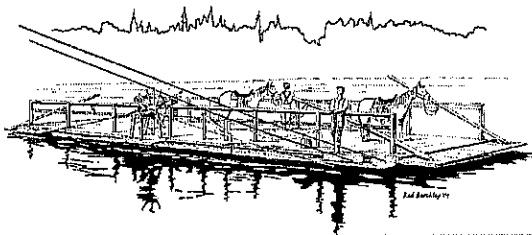
WHEREAS, each citizen of our city is called upon to help protect our source of water from pollution, to practice water conservation, and to get involved in local water issues by getting to know their water;

NOW, THEREFORE, be it resolved that by the virtue of the authority vested in me as Mayor of our fine City, I do hereby proclaim May 5-11, 2013 as Drinking Water Week.

A handwritten signature in black ink, appearing to read 'David Anderson', with a long horizontal flourish extending to the right.

David Anderson

Mayor – City of Bonners Ferry



CITY OF BONNERS FERRY

7232 Main Street
P.O. Box 149
Bonners Ferry, Idaho 83805
Phone: 208-267-3105 Fax: 208-267-4375

30 April 2013

To: The Bonners Ferry Herald

Subject: Blinking Lights

One question electric utilities are commonly asked is, “why do my lights blink”? Or, “why do I have to reset my clocks”? The short answer is that the electrical system is working as it was designed; the short interruptions in the flow of electricity make it possible to greatly reduce the number of full outages. The bulk of the City’s electric system is built overhead on power poles and is insulated from ground by air. If the wires conduct to ground it creates an unsafe condition with the potential for fire or can even endanger somebody. This in the electric industry is known as a fault. On overhead systems the majority of the faults are temporary (transient), caused by lightning, trees, wind, snow loading and occasionally a bird or other animal.

Therefore, protective devices are installed to open the electrical circuit and stop the flow of electricity if a fault occurs. At your home this is done with a circuit breaker or fuse. One common protective device used by utilities are “breakers” / “reclosers”. These devices are designed to open the circuit when a fault is detected and then to close back in and restore the flow of electricity. If the fault is gone you will have experienced a blink and everything is normal again. If the fault is still present the recloser will operate several times, and if the fault is on a “tap” from the main system backbone a fuse on that tap will blow and only a small number of customers will be out of power and the majority of the customers will continue to have electric service. When you hear a sound like a gunshot then have an outage that is generally the fuse opening the electrical circuit.

If you pay attention to the blinks you will notice that some of them are longer than others. As a general rule the blinks that last for 3 to 15 seconds are transmission breaker operations. For the City we are served by Bonneville Power Administration (BPA) and the longer blinks are on the BPA 115kv (thousand-volt) system. The shorter blinks are distribution reclosers and are on the City’s 13.8kv system. If you count two short blinks and then two longer blinks you are probably out of power and a lineman will have to come locate the fault and repair any damage before your power can be restored.

Remember, generally the only way the City knows of an outage is when it is reported by a customer. To report an outage please call 267-3105.

Sincerely,

Stephen Boorman



Department of Energy

Bonneville Power Administration
P.O. Box 640
Ronan, Montana 59864

POWER SERVICES

April 29, 2013

In reply refer to: PSW/Seattle

Mr. Stephen Boorman, City Administrator
City of Bonners Ferry
P.O. Box 149
Bonners Ferry, ID 83805

Dear Stephen:

Pursuant to the City of Bonners Ferry's (Bonners Ferry) Regional Dialogue Power Sales Agreement, Contract No. 09PB-13010, the Bonneville Power Administration (BPA) has allocated 290 MWh of Renewable Energy Certificates (RECs) to Bonners Ferry. These RECs were generated by Tier 1 renewable resources during the last three quarters of BPA's Fiscal Year 2012 (January through September 2012) and the first quarter of Fiscal Year 2013 (October through December 2012). Please note that BPA's Environmentally Preferred Power REC obligations are satisfied prior to Regional Dialogue Tier 1 REC obligations and therefore, Tier 1 RECs allocated to Bonners Ferry are less than they otherwise would be in the absence of these contract obligations.

In accordance with Bonners Ferry's election made in July 2011, BPA is in the process of remarketing these RECs. Bonners Ferry should expect to see a credit on its May 2013 power bill, instead of its April power bill, equivalent to Bonners Ferry's pro rata share of the proceeds from the sale of all such RECs.

For the 2013 results and all years thereafter, BPA is considering using Bonners Ferry's BPA Customer Portal postings and electronic mail to notify Bonners Ferry of its REC allocations rather than sending a letter such as this. I will be discussing this with you over the next few months.

If you have further questions, please contact me at (406) 676-2669 or Debra Malin at (503) 230-5701.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael R. Normandeau".

Michael R. Normandeau
Account Executive

SONIC SOLUTIONS[®] LLC

Date: April 12, 2013

To: **John Griffin**
Town of Bonners Ferry
7232 Main Street
Bonners Ferry, ID 83805

Tel: (208) 267-3105

Re: Quotation #20130412K for Ultrasonic Algae Control in two (2) tertiary lagoons located just to the east of Powderville West Road in Broadus MT as pictured here:



We appreciate the opportunity to work with you on this project.

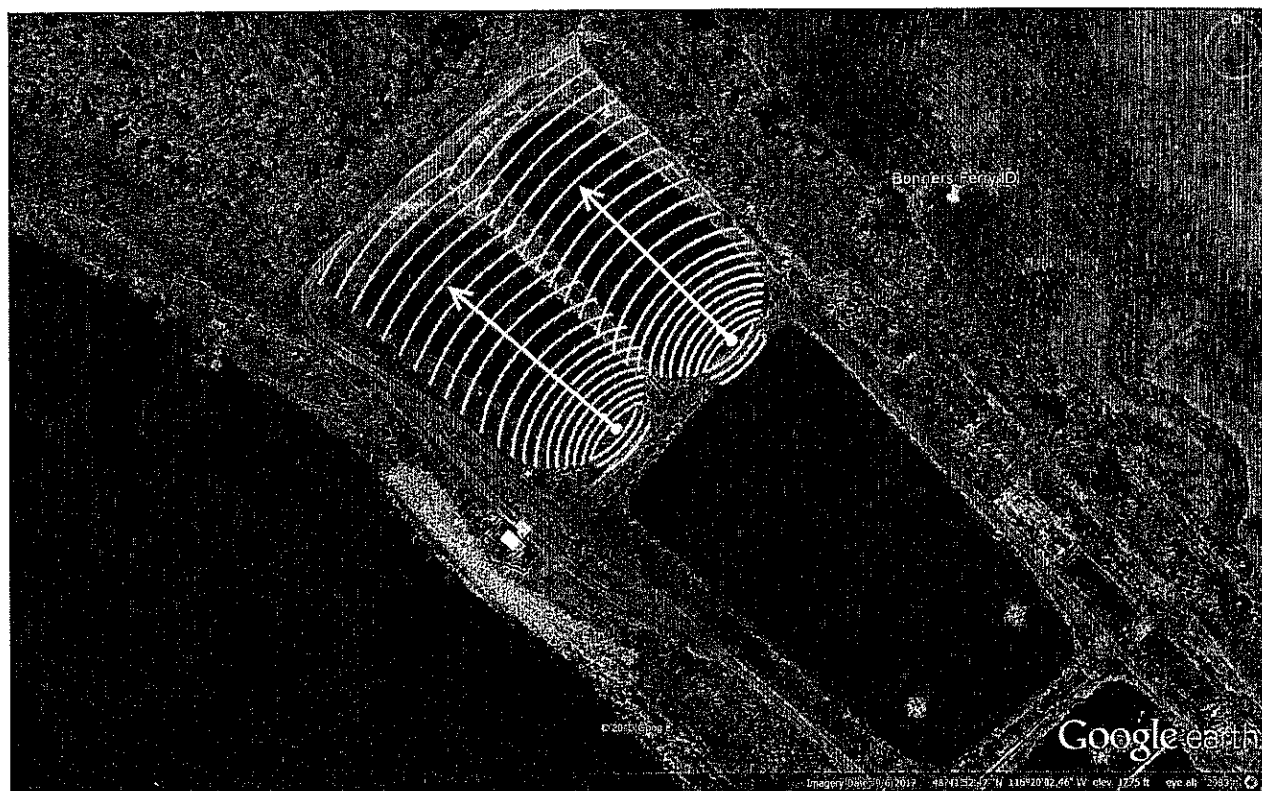
Dear Mr. Griffin,

In response to your request for information regarding non-chemical algae control for two (2) tertiary lagoons we have the following comments and recommendations:

We reviewed your request for controlling alga and note that we have similar installations in high nutrient waste water treatment facilities such as Vaughn WWTP in Vaughn MT, Wilding Acres WWTP in Ripley WV, Crab Orchard Water System in Crab Orchard Kentucky, Delhi Charter Township in Holt MI, Pittsfield WWTP in Pittsfield NH and Jacksonville WWTP in Jacksonville NC just to name a few. SonicSolutions also has several installations in high nutrient golf course irrigation lagoons at Indian Wells in Indian Wells CA, Edgewater Golf Course in Grafton, WI, , Northwest Golf Course in Waldorf MD, and Blackwood Golf Course in Douglasville, PA, just to name a few. SonicSolutions also has an installation at a wildlife sanctuary at Two Rivers Ranch in Thonotosassa FL. See "References" at the end of this proposal for additional information.

Recommendations and Installation

SonicSolutions LLC recommends installing one (1) SS-500 ultrasonic device in each lagoon as indicated here:



Responsibilities

The Town of Bonners Ferry will be responsible to ensuring that there will be either a 110volt AC or 120volt AC three-prong GFI power outlet or a 24volt DC solar power system for each of the proposed installation locations to plug the SonicSolutions power supply box power cord into. The SonicSolutions power supply box is UL Approved for outdoor use (E249834) and may be safely left outside in the elements with no negative effects. The SonicSolutions power supply box will convert the 110volt AC or 120volt AC power to 24volts DC. The SonicSolutions transducer that is in the water generating and sending out the ultrasonic signal requires only 24volts DC to operate.

The Town of Bonners Ferry will also be responsible for the installation and maintenance of the SonicSolutions ultrasonic devices and the solar power systems if applicable.

Installation

For lagoon installations the SonicSolutions ultrasonic devices must be mounted in place, as indicated by the base of the white arrow in the image above, in such a manner that the face of the transducer is facing in the direction of the white arrow in the image above. The water must be a minimum of 2ft to 3ft deep (as measured from the surface of the water to the top of the organic material located at bottom of the lagoon) at the installation location.

For tertiary lagoon installations techniques that may be used, among several, include using poles or stakes to keep the transducer in place, using our "sled mount" system (details later in this proposal) or securing the system to something submerged in the lagoon.

For additional information visit our installation videos on line at:
http://www.sonicsolutionsllc.com/instructional_videos.php

The SonicSolutions device will need between 4 days and 4 weeks, depending upon the genus of alga in the water, before significant changes in the algae are observed in the water.

Solar Power

If solar power is necessary, the SonicSolutions Solaris solar power systems are recommended. The proposed installation location, if needed, is indicated by the red dot in the proposed installation location shown above.

For additional information about our solar power systems please see our videos at:
http://www.sonicsolutionsllc.com/solar_videos.php

Water Testing

SonicSolutions works on approximately 90% to 95% of the algae we have encountered. SonicSolutions strongly recommends testing the water to determine the species of alga that are present in the lagoon. This will help determine the effectiveness and "kill time" for the SonicSolutions ultrasonic algae controlling devices. This is a service SonicSolutions can provide for a fee (see below in Pricing).

How SonicSolutions Works

SonicSolutions devices function by generating and broadcasting a specific sound frequency range through the water that is destructive to algae. The ultrasonic sound waves cause the vacuole within the algae to resonate and burst. This causes the algae to sink to the bottom of the body water where it can not photosynthesize and it dies. The ultrasonic sound waves also break the adhesion between the inside of cells and the outside cell walls. When this bond is broken the inside of the cell contracts away from the outside cell wall and the cell can neither consume nor excrete anything. The end result being that the cell starves to death. Both actions cause the algae to become non-viable and die. In your application we would anticipate that existing blue/green and/or filamentous alga would be eradicated in a period of 3 to 5 weeks. Once the water is clear of existing algae you may observe 1 or 2 minor additional blooms as the pre-existing algae spores on the bottom of the lagoon are warmed by the new direct sunlight and germinate. Those minor blooms should be eradicated in 2 weeks or less. Once the pre-existing algae spores on the bottom of the lagoon all germinated and been eradicated your lagoon should remain clear of blue/green and filamentous alga. With certain weather events, such as heavy rains, additional algae spores may be washed into your storm water retention lagoon. If that occurs, there may be a minor algae bloom as those spores germinate. Those minor blooms should be eradicated in 2 weeks or less.

The SonicSolutions technology we are proposing is completely safe for fish, frogs, tadpoles, turtles, snakes, otters and all other similar forms of aquatic life. The SonicSolutions technology does not have any impact, however, on aquatic plants such as curly leaf lagoon weed, duck weed, water meal, milfoil, eel grass, cattails, water chestnuts or any others similar aquatic plant life.

Certifications, Approvals, Registrations and Affiliations

All SonicSolutions power supplies are UL approved for outside use. SonicSolutions technology is also NSF-61/ANSI-61 Certified all models. SonicSolutions also works with Audubon International through sponsorship of their Golf & Environment Initiative.