

### **Welcome to tonight's City Council meeting!**

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council.

#### **Vision Statement**

Bonners Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life.

**AGENDA  
CITY COUNCIL MEETING  
Bonners Ferry City Hall  
7232 Main Street  
267-3105  
May 21, 2013  
7:00 p.m.**

#### **PLEDGE OF ALLEGIANCE**

#### **PUBLIC HEARING**

#### **PUBLIC COMMENTS**

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

#### **GUESTS**

Jacob Fletcher -- Public Apology

#### **REPORTS**

Police/Fire/City Administrator/Economic Development Coordinator/Urban Renewal District

#### **CONSENT AGENDA**

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Treasurer's Report
4. Approve May 7, 2013 Council Meeting Minutes

#### **OLD BUSINESS**

#### **NEW BUSINESS**

5. City -- Designate Voting Delegate and Alternate for AIC Annual Business Meeting (attachment)
6. Pool -- Hire Lifeguards for 2013 (attachment)
7. Golf -- Approve Golf Clubhouse Painting (attachment)
8. City -- Authorization to Advertise for Visitor Center Cleaning (attachment)
9. City -- Discuss Fiscal Year 2014 Budget

**EXECUTIVE SESSION PURSUANT TO IDAHO CODE 67-2345, SUBSECTION 1**

- (a) Consider hiring a public officer, employee, staff member or individual agent.
- (b) Consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.
- (c) Conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.
- (d) Consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code.
- (e) Consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
- (f) Communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.
- (g) Engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed.

**ADJOURNMENT**

**NEXT MEETING DATE**

**INFORMATION**

10. City – AIC Annual Conference in Boise June 19 through June 21, 2013

Kris Larson

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**From:** Gaydawn Oyler [GOyler@idahocities.org]  
**Sent:** Wednesday, May 15, 2013 12:48 PM  
**To:** Larson, Kris  
**Subject:** 2013 AIC Annual Conference Voting Credentials



**Association of Idaho Cities**  
3100 South Vista, Suite 310, Boise, Idaho 83705  
Telephone (208) 344-8594  
Fax (208) 344-8677  
[www.idahocities.org](http://www.idahocities.org)

May 15, 2013

Dear Kris:

Please join the AIC Board, staff and myself for the 66<sup>th</sup> Annual Conference June 19-21, 2013, in Boise. A great conference is planned with information packed workshops, outstanding speakers and valuable networking opportunities.

Please forward a copy of this letter and the attached form to your mayor and councilmembers.

Each member city of the Association of Idaho Cities is entitled to cast one vote during the Annual Business Meeting held during the conference. One elected official from each city should be designated as the "voting delegate" and another elected official as the "alternate" by using the "2013 Voting Credentials" form located below. **Please note that voting delegates and alternates must be elected officials and registered for the conference.**

The agenda for the Annual Business Meeting includes election of AIC officers, consideration of resolutions and other business.

Please complete the 2013 Voting Credentials form and email ([goyler@idahocities.org](mailto:goyler@idahocities.org)), mail (AIC, 3100 S. Vista Ave., Suite 310, Boise ID 83705) or fax (208-344-8677) it to the AIC office, attention GayDawn Oyler, no later than June 7, 2013.

We look forward to seeing you at this year's conference.

Sincerely,

A handwritten signature in black ink that reads "Ken Harward". The signature is written in a cursive, slightly slanted style.

Ken Harward  
Executive Director, Association of Idaho Cities



# 2013 Voting Credentials

Each member city of the Association of Idaho Cities is entitled to cast one vote during the Annual Business Meeting at the Annual Conference. Votes must be cast by an **elected official** of any such member city present at the meeting in Boise. Please complete the following form to authorize the representatives for your city and email, mail or fax no later than **Friday, June 7, 2013**.

**Association of Idaho Cities  
Attn: GayDawn Oyler  
3100 S. Vista Avenue, Suite 310  
Boise ID 83705  
Fax: 208-344-8677  
Email: [goyler@idahocities.org](mailto:goyler@idahocities.org)  
Deadline: June 7, 2013**

City: City of Bonners Ferry

## Voting Delegate

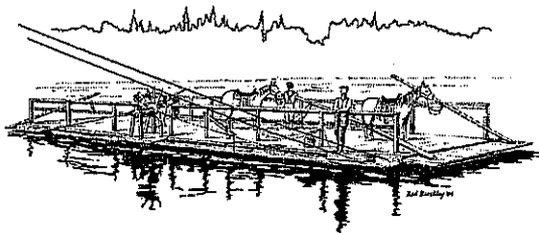
Name: \_\_\_\_\_

Title: \_\_\_\_\_

## Alternate Voting Delegate

Name: \_\_\_\_\_

Title: \_\_\_\_\_



# MEMO

CITY OF BONNERS FERRY  
CITY ADMINISTRATOR

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Date: 17 May 2013  
To: City Council  
From: Stephen Boorman, City Administrator  
Subject: Hiring of Lifeguards.

The City has historically employed between 7 and 13 lifeguards at the pool. Over time we have found that 7 leaves us shorthanded and more than 10 results in limited hours for each lifeguard. This year we have seven lifeguards returning including the Head Lifeguard Samantha Kelly. All of the returning lifeguards have been good employees in the past. In addition we had five new applicants this year of which we are recommending three.

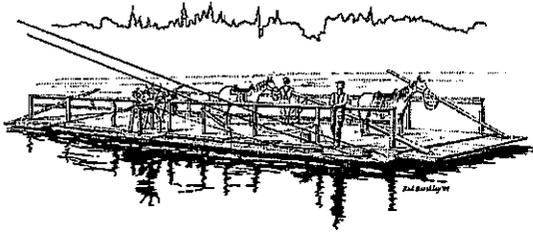
We would recommend that the City employ the following Lifeguards:

Samantha Schmitz	Lindsay Taggert
Emma Kelly	Elizabeth Newhouse
Makayla Fairchild	Olivia Langs
McKenzie Moore	Brenna Maas
Tessa Payne	

Following is the proposed wage scale:

Lifeguard Scale	\$ 7.30	
Water Safety Instructor Adjustment (WSI)	\$ 0.50	
Lifeguard Instructor Certification (LGI)	\$ 0.50	
Lifeguard with WSI	\$ 7.80	
Head Lifeguard adjustment	115%	of standard scale
Head Lifeguard	\$ 8.97	With WSI
Head Lifeguard	\$ 9.55	Assuming WSI & LGI

This proposed pay scale is the same as the last four years. Please note that minimum wage is \$7.25 per hour.



# MEMO

CITY OF BONNERS FERRY  
CITY ADMINISTRATOR

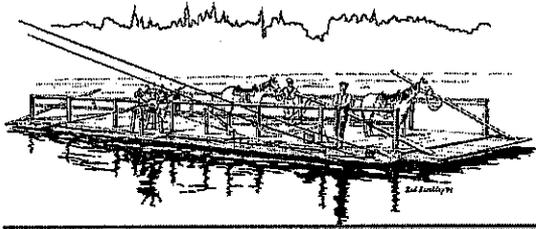
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Date: 17 May 2013  
To: City Council  
From: Stephen Boorman, City Administrator  
Subject: Golf Club House Painting.

This memo is to recommend that the City hire a contractor to paint the clubhouse at a cost of, not to exceed, \$3,350 and two season passes for 5 years.

I currently have a bid for the above amount and am soliciting additional bids.

SJB



## CITY OF BONNERS FERRY

7232 Main Street  
P.O. Box 149  
Bonners Ferry, Idaho 83805  
Phone: 208-267-3105 Fax: 208-267-4375

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# Memo

**To:** Mayor and City Council  
**From:** Kris Larson, Clerk/Treasurer  
**Date:** 5/17/2013  
**Re:** Visitor Center Cleaning

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Suzanna gave her two week notice for cleaning the visitor center. She would like to continue to clean city hall. I have left a message for Gary to see if he is interested in doing the job again but have not heard back yet. If he does not want to do it we would like to advertise it at the Job Service for \$10.00 per hour.

Thanks,

Kris