

**Welcome to tonight's City Council meeting!**

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council.

**Vision Statement**

Bonners Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life.

**AGENDA**  
**CITY COUNCIL MEETING**  
**Bonners Ferry City Hall**  
**7232 Main Street**  
**267-3105**  
**September 18, 2012**  
**6:00 p.m. Employee Meeting**  
**7:00 p.m. Regular Council Meeting**

**PLEDGE OF ALLEGIANCE**

**PUBLIC HEARING**

**PUBLIC COMMENTS**

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

**GUESTS**

Toni Hackwith – Presentation of Fiscal Year 2011 Financial Statements  
Ron Frederickson – Update on Garbage and Recycling Services

**REPORTS**

Police/Fire/City Administrator/Economic Development Coordinator/Urban Renewal District

**CONSENT AGENDA**

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Treasurer's Report
4. Approve September 4, 2012 Council Meeting Minutes
5. Street – Approval for John Youngwirth to Attend the Surplus Property Auction in Boise on October 10, 2012 (attachment)

**OLD BUSINESS**

**NEW BUSINESS**

6. Fire – Approval of Wage Increase for Fire Chief (attachment)
7. Electric – Approval of Job Reclassification for Steve Neumeyer (attachment)
8. City – Authorize Mayor to Sign Agreement with Health and Welfare for Low Income Energy Assistance Program (attachment)

9. City – Approve Catering Permit for Kootenai River Inn for NRA Banquet at the Fairgrounds on September 22, 2012 (attachment)
10. City – Read and Adopt Ordinance 532 Rezoning Lots 11, 14, and 15 Eaton Addition from Residential A to Commercial (attachment)
11. Water – Discuss Water Rates and Usage

**EXECUTIVE SESSION PURSUANT TO IDAHO CODE 67-2345, SUBSECTION 1**

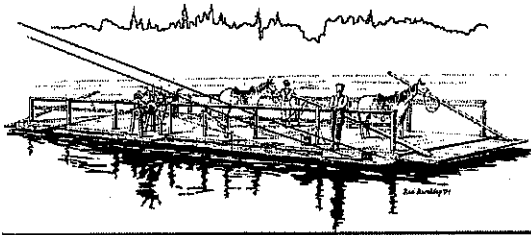
- (a) Consider hiring a public officer, employee, staff member or individual agent.
- (b) Consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.
- (c) Conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.
- (d) Consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code.
- (e) Consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
- (f) Communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.
- (g) Engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed.

**ADJOURNMENT**

**NEXT MEETING DATE**

**INFORMATION**

12. City – Surplus Property Disposal Questions and Answers from AIC (attachment)
13. City – Downtown Business Owner Meeting September 24, 2012 at 5:00 p.m. at City Hall (attachment)
14. City – Senator Hill Letter Dated September 11, 2012 RE: Personal Property Tax Survey (attachment)



## CITY OF BONNERS FERRY

7232 Main Street  
P.O. Box 149  
Bonners Ferry, Idaho 83805  
Phone: 208-267-3105 Fax: 208-267-4375

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# Memo

To: Mayor and City Council  
From: Kris Larson, Clerk/Treasurer  
Date: 9/14/2012  
Re: Surplus Auction

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John Youngwirth would like to attend a surplus property auction in Boise on October 10, 2012. There are several items on the equipment sale list that the City has an interest in.

The estimated costs to be paid from the general fund and water department are as follows:

Mileage	\$ 122.00
Lodging	80.00
Meals	50.00
Airfare	150.00
Car Rental	100.00
	_____
Total	\$ 502.00

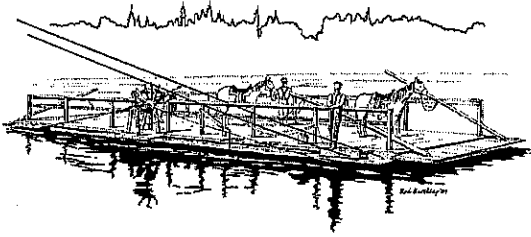
If you have any questions please call Stephen at 267-0357 or John Youngwirth at 267-4383.

Thank you.

**District 3 Equipment Sale List for October 10, 2012**

T01724	Ford	2000 Taurus Sedan	1FAFP5227YG171385		2000.00
T03837	Chevrolet	1999 S-10 Ext. Cab Pickup	1GCCS19X3W8184714		2500.00
T03937	Chevrolet	1999 S-10 Ext. Cab Pickup	1GCCS19X0X8200305		2500.00
T03574	Ford	2003 F-250 Super Duty	1FTNF20L73EB85357		3700.00
T03845	Dodge	1998 2500 Ram Pickup	3B7KC26Z0WM256078		3700.00
T03227	GMC	2002 2500 Sierra Pickup	1GTGC24U02Z230828		4000.00
T03104	Dodge	2001 2500 Ram 4X4 Pickup	3B7KF26Z71M536368		4000.00
T02096	Chevrolet	1996 Minivan	1GNDM19WXTB143086		1500.00
T02121	Chevrolet	1999 Suburban	1NGGK26J5XJ401830	FARE? X	5500.00
T02148	Chevrolet	2002 Suburban	3NGGK26U72G250498	X	5500.00
T30161	Ford	2006 F450 Crew Cab	1FDXW46P76ED52282		17,500.00
T03123	Ford	2001 F450 Crew Cab	1FDXW46F41EB89705		7000.00
T03302	Ford	2002 F450 Crew Cab	1FDXW46F92EB92181		8000.00
T03812	International	1997 4700LP Low Pro Utility	1HTSLAAM6WH488018		7000.00
T03928	International	1999 4700LP Low Pro Dump	1HTSLABM6YH247108	works X	7500.00
T03814	International	1997 4700LP Low Pro Dump	1HTSLAAM4WH488020	5-2-11 X	8000.00
T04219	John Deere	1980 5cy Loader/Mower	401CD357415T	golf course X	4000.00
T09951	Hydro-Clipper	Sickle mower attached/T04219	8110300		800.00
T04020	Case	1987 W14B 2cy Loader	9164814	Street X	6500.00
T04451	Int/Dresser	1995 510B 2cy Loader	380130C001042	X	5000.00
T05304	John Deere	1977 770 Motor Grader	770-05488T		10,000.00
T08476	Sellick	1997 Trk-Mount Forklift	28906125532		6000.00
T09245	Richway	1975 Office Trailer	Z-B2611		800.00
T08133	Chausse	1992 Tow Distributor	12773		800.00
T09906	Ingersol/Rand	1982 tow comp.160+CFM	129022U82957		500.00
T06155	Unknown	1 Way Plow	Null		350.00
T06015	Unknown	1 Way Plow	Null		350.00
T01771	FORD	2003 Taurus	1FAFP52U93G165839		1500.00
T01713	FORD	1999 Taurus	1FAFP5228XG192471	D1 SALE	1000.00
T01745	FORD	2001 Taurus	1FAFP52251G222498		1500.00
T01750	FORD	2001 Taurus	1FAFP52211A274200		1500.00
T01765	FORD	2002 Taurus	1FAFP52252G174907		1000.00
T01766	FORD	2002 Taurus	1FAFP52232G174906		1800.00
T02147	CHEVROLET	2002 VAN	1GCHG35RX21166465		3000.00
T02164	GMC	2005 VAN	1GTGG29U151186676		6500.00
T30066	GMC	2001 TRUCK	1GDHC29U35E205877		8000.00
T02123	GMC	2000 VAN	1GKDM19W1YB528685		1500.00
T03985	CHEVROLET	2000 S10 PICKUP 4X4	1GCDT19W2YK224781		3300.00
T03442	FORD	1991 TRUCK	2FDLF47G5MCA53289		4000.00

John will look at the items above and would only purchase one dump truck for the water department, one loader for the street department, one Suburban for the fire department, and the tractor for the golf course. This will depend on the condition of the items.



# MEMO

CITY OF BONNERS FERRY  
CITY ADMINISTRATOR

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Date: 13 September 2012  
To: City Council  
From: Stephen Boorman, City Administrator  
Subject: Fire Chief Compensation.

During the budget process it was discussed to provide the Fire Chief an additional \$100 per month. If the council would like that to go into effect at the beginning of the fiscal year, action would need to be taken at this meeting.

*STB*

## Kris Larson

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**From:** Alice Beattie [abeattie@capai.org]  
**Sent:** Thursday, September 13, 2012 12:40 PM  
**To:** Alice Beattie  
**Subject:** Energy Assistance Vendor Agreement  
**Attachments:** h\_Direct elecgas HEV 09 10 12.pdf

Good afternoon,

Please find attached the 2012 Direct Electric /Gas Home Energy Vendor Agreement for the Idaho Low Income Home Energy Assistance Program.

In order to participate in the Energy Assistance program, we must have an updated Vendor Agreement on file. If you would still like to be a direct vendor for this program, please review and sign the attached document, and return a completed copy of the final signature page to me by Friday, September 21<sup>st</sup> by fax, e-mail, or regular mail.

Please let me know if you have any questions or concerns.

Thank you,  
Alice

**Alice Beattie**  
Energy Programs Specialist  
Community Action Partnership Association of Idaho  
5400 W. Franklin Road, Suite G  
Boise, ID 83705  
Phone: (208) 375-7382, Ext. 21 Fax: (208) 342-2078

**My office hours are Monday - Friday from 8:30 a.m. - 5:00 p.m.**

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**IDAHO LOW INCOME HOME ENERGY ASSISTANCE PROGRAM  
DIRECT VENDOR AGREEMENT  
(ELECTRIC AND NATURAL GAS)**

**BETWEEN:** Department of Health and Welfare (Department)  
Benefit Program Operations  
Division of Welfare

**AND:** City of Bonners Ferry  
Home Energy Vendor (HEV)

The Low Income Home Energy Assistance Act of 1981, and subsequent amendments, requires that certain assurances be satisfied before energy assistance payments may be made to suppliers of home heating energy. This agreement defines the conditions required by the Home Energy Vendor (HEV) and the Department of Health and Welfare (Department) to assure compliance with the regulations of the Low Income Home Energy Assistance Program.

**No HEV shall be paid an energy assistance payment without signing an agreement with the DEPARTMENT assuring that the conditions contained herein are met.**

**Each party to this Agreement is responsible for its own negligence.**

**SECTION I DEFINITIONS**

1. LOW INCOME HOME ENERGY ASSISTANCE PROGRAM, (LIHEAP) shall mean Energy Assistance Program in the agreement.
2. HOME ENERGY VENDOR, (HEV) shall mean energy vendor providing home energy to eligible household.
3. DEPARTMENT shall mean the Idaho Department of Health and Welfare, its divisions, sections, offices, units, or other subdivisions, and its officers, employees, and agents.
4. PROGRAM ADMINISTRATOR shall mean Community Action Partnership Association of Idaho. All HEV questions shall be directed here. All LIHEAP refunds are processed here.
5. DIRECT SERVICE PROVIDER shall mean seven, non-profit agencies, i.e.: Community Action Partnership, Western Idaho Community Action Program, El-Ada, Inc., South Central Community Action Partnership, SouthEastern Idaho Community Action Agency, and Eastern Idaho Community Action Partnership with whom the Program Administrator has contracted for the Energy Assistance Program application processing.

## **SECTION I DEFINITIONS (continued)**

6. **ELIGIBLE HOUSEHOLD** shall mean a household who applies and is determined eligible by the Direct Service Providers for assistance through the Energy Assistance Program.
7. **ENERGY ASSISTANCE PAYMENT** shall mean a payment issued by the Department on behalf of an eligible household to assist with their home energy costs. Energy costs may include pre-payment for fuel delivery, payment for emergency energy assistance deliveries, and/or a line of credit for future usage.
8. **ENERGY ASSISTANCE AUTHORIZATION** shall mean the written notification of agreement between Energy Vendor, eligible household, the Department and/or Direct Service Provider. The authorization includes the eligible household's applicant name, address, energy assistance payment amount, payment date, and if applicable, account number.

## **SECTION II DEPARTMENT/DIRECT SERVICE PROVIDER CONDITIONS**

The Department or Direct Service Provider shall:

1. Notify the HEV of payment issued on behalf of an eligible household through a verbal agreement followed by a written authorization from the Department or its Direct Service Provider. If there is a change in the benefit amount, the Direct Service Provider will forward a copy of the letter sent to the applicant to the HEV as formal notification.
2. Reimburse all valid Energy Assistance Authorizations on or before forty-five (45) days after eligibility is established and home energy is delivered or provided to the household. A report listing all eligible households will accompany reimbursement payments to the HEV.
3. Notify eligible households of the amount of energy assistance payment issued to the HEV on their behalf.
4. Inform the HEV, in a timely manner, of any relevant changes in the Energy Assistance Program resulting from changes in federal regulations or state rules.
5. Advise HEV via telephone or fax that a household is eligible for LIHEAP and/or is in an emergency situation that requires immediate (within 48 hours) delivery of service.



### **SECTION III HEV CONDITIONS**

The HEV shall:

1. Agree that materials and services supplied under this Agreement shall comply with all applicable federal, state, and local laws, and the HEV shall maintain all applicable licenses and permit requirements.
2. Refer potential applicants to Direct Service Providers for assistance through the Energy Assistance Program.
3. In the normal billing process, charge an eligible household the difference if any, between the actual cost of the home energy used and the household's energy assistance payment.
4. As permitted by Idaho Public Utility Commission Regulations, be encouraged to seek ways to reduce the eligible household's home energy costs through conservation education, waived or reduced energy costs or supplemental energy assistance fuel fund contributions. Under applicable provisions of state law and Idaho Public Utility Commission Regulations.
5. Contact Program Administrator if reimbursement payment is not received within forty-five (45) days of their notification of the households' Energy Assistance Program eligibility.
6. Comply with all applicable Federal and State laws and regulations regarding non-discrimination, including the Americans with Disabilities Act.
7. Not treat an eligible household receiving assistance under the Energy Assistance Program adversely because of such assistance, under applicable provisions of state law and the Idaho Public Utility Commission.
8. Upon receipt, credit eligible household's energy assistance payment to their account promptly, and in no event, later than their next billing cycle. Where possible, the billing statement shall identify the receipt of the energy assistance payment and continue to reflect the payment until the payment is used in full, for the household's reference.
9. Apply the energy assistance payment only to the household's energy cost if the eligible household's account includes costs for services other than home energy (heating) costs.
10. Ensure records maintained by the HEV relating to this Agreement shall be available on reasonable notice, for inspection, audit or other examination and copying, by Department representatives or

### **SECTION III HEV CONDITIONS (continued)**

their designees. Such records shall show the amount of Home Energy delivered to each Eligible Household, the amount of payments made for Home Energy by such Eligible Households, the dollar value of credit received on behalf of each eligible Household, the balance of available benefits and fuel costs and all documents and calculations in establishing the estimated home heating costs. All records shall be maintained for a period of three years following the termination of this Agreement by the HEV.

11. Maintain an adequate accounting system to allow the department or their designated representative to verify the correct assistance payment and that the payment was used for providing *home energy* to the eligible households. See Attachment A for description of the HEV monitoring process.
12. Whenever possible, minimize the risk of home energy crisis through early detection, budget planning and/or regular payment arrangements with eligible household.
13. Intervene and assist the eligible household to resolve **life-threatening energy crisis situations (lack of heat) within 18 hours of negotiations with Direct Service Provider representing eligible household.**
14. Assist the eligible household to resolve **energy crisis situations (threat of termination or reduced fuel supply) within 48 hours of negotiation with Direct Service Provider representing the eligible household.**
15. If unable to provide crisis assistance to the household within the required time limits, prepare a written explanation of the reason(s) for non-compliance of agreement and submit to Community Action Partnership Association of Idaho for review.
16. Agree that the event the eligible household voluntarily discontinues service after notification of assistance eligibility, return any unused portion of the payment to the eligible household and their new HEV, in the form of a dual endorsement payment. This is done within ten (10) days from date the HEV is notified to close account.
17. In the event the eligible household does not have a new HEV at the time the account is closed, return any unused portion of the payment to the Department via Community Action Partnership Association of Idaho.
18. Agree that the event of death of the eligible household applicant, any unused portion of the energy assistance payment belongs to the estate of the deceased. If there is no estate, the benefit

### **SECTION III HEV CONDITIONS (continued)**

payment is returned to the Department as described under Section III, #20 of this agreement.

19. In the event the eligible household cannot be located after the account is closed, return any remaining energy assistance credit to the Department in care of Community Action Partnership Association of Idaho within sixty (60) days. Return the unused funds to:

Idaho Department of Health and Welfare  
c/o Community Action Partnership Association of Idaho  
5400 W. Franklin Rd., Suite G  
Boise, ID 83705

20. Include the eligible household's name and account number on all returned energy assistance payments. If returned payment is for more than one household, the amount and participant name is listed for each household. See attachment B - EAP refunds template.

### **SECTION IV AGREEMENT TERMINATION**

This agreement shall be terminated for one of the following reasons:

1. A change in the requirements of Title VI of the Human Services Reauthorization Act of 1986 (P.L. 99-425);
2. A change in the federal or state regulations promulgated under the act;
3. A change in the State Plan for administering LIHEAP;
4. Non-compliance with agreed conditions by either party;
5. Thirty days' written notice of termination by either party;
6. Mutual consent of both parties.

Termination by either party shall not discharge any obligation owed by either party to the other or to an Eligible Household or any liability that has accrued prior to termination.

The Department may terminate the whole or any part of this agreement if the HEV fails to perform any of the provisions of this agreement. Through written notice, the Department will allow the HEV ten days to resolve the issue before the agreement is terminated.

Upon signing by both parties, this agreement shall stay in effect until terminated in accordance with Section IV, Agreement Termination.

Thank you for participating in Idaho's Low Income Home Energy Assistance Program.

*Russ Barron*

*9-10-12*

Russ Barron, Administrator  
Idaho Department of Health and Welfare  
Division of Welfare

Date

*Kris Larson or Jean Diel*

*Electric*

Home Energy Vendor Representative/Contact

Fuel Type

Home Energy Vendor (HEV)

Date

*P.O. Box 149*

Mailing Address

*Bonnars Ferry, ID*

City, State

*83805*

Zip Code

*(208) 267-3105*

Telephone Number

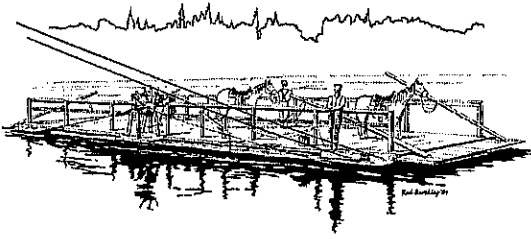
*(208) 267-4375*

Fax Number

*klarson@bonnersferry.id.gov*

E-mail address

*jdiel@bonnersferry.id.gov*



# MEMO

CITY OF BONNERS FERRY  
CITY ADMINISTRATOR

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Date: 13 September 2012  
To: City Council  
From: Stephen Boorman, City Administrator  
Subject: Job reclassification.

This memo is to recommend the reclassification of the job duties of Steve Neumeyer. Over his tenure at the City his skills and duties have changed significantly. Attached is a Job description that we would propose for Steve. This description largely encapsulates what he is currently doing for the City in addition to serving as the City's electrician. This would be in addition to his job description of City Electrician.

In looking at the comparable compensation in the electric utility industry for the skills and duties, it is our recommendation that his pay be changed to lineman scale. Further, it is our recommendation that he report directly to the Line Department Superintendent. Please note that we would recommend that this be contingent on Steve obtaining a Class A CDL.

SJB

## STATION WIREMAN/METERMAN

### GENERAL STATEMENT OF DUTIES:

Skilled work of journeyman substation wireman, relay technician, apparatus technician, and meterman. Responsible for; powerplant and substation wiring, installing, maintaining and troubleshooting substation apparatus (including breakers, relays, and reclosers), and inventorying and programming electric revenue meters. Works well with City employees of all departments and the general public. Performs other related duties as assigned.

### DISTINGUISHING CHARACTERISTICS OF CLASS:

Incumbents in this class normally work as directed by the Electric Line Department Superintendent without direct oversight and are responsible for completed installations. This is a partial position to be combined with another primary position.

### EXAMPLES OF DUTIES:

Maintains and troubleshoots the relay, breakers, and regulators at the substations. Responsible for maintaining the wiring and controls at the powerplant. Maintains, test, programs, repairs or coordinates the repair of meters (KWH, KWD, KVARH, etc.) in accordance with established policies and accepted industry standards to ensure accurate measurement of the power consumptions of City customers. Keeps updated regarding developments in equipment, methods of testing and repair of metering equipment in order to ensure efficient and economical maintenance and repair of the City's metering equipment. Programs and downloads power quality monitoring equipment.

### REQUIRED SKILLS, KNOWLEDGE AND ABILITIES:

Knowledge of industry standards and approved methods for electrical apparatus, relaying, and electrical metering. Knowledge of power quality issues, trouble shooting, and corrective actions. Knowledge of basic electrical theory as applies to electrical utilities. Understanding of industrial occupational safety and health practices. Basic math skills are required. Basic understanding of, and familiarity with, personal computers.

### PHYSICAL REQUIREMENT:

While performing the duties of these jobs, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand, walk, and talk or hear. The employee is occasionally required to sit; climb or balance; and stoop, kneel, crouch, or crawl. This job is occasionally required to be performed under adverse conditions.

The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this position includes close vision, distance vision, color vision, depth perception and the ability to adjust focus.

### ACCEPTABLE EDUCATION AND EXPERIENCE:

Graduation from high school, two years vocational training in the electrical/electronic field, and 1 year experience in metering. Or, graduation from high school, completion of other certified meter training program and 1 year experience.

### SPECIAL REQUIREMENTS:

Possession of a valid Idaho Class A Drivers License. First aid and CPR certifications.

CITY OF BONNERS FERRY  
CATERING PERMIT APPLICATION

RECEIVED

SEP 11 2012

Owners Name: Kootenai Tribe of Idaho CITY OF BONNERS FERRY  
Business Name: Kootenai River Inn  
Business Address: 7169 Plaza  
Bonnors Ferry, ID 83805  
State Beverage License Number: 3977

I hereby request a catering permit for the following dates: 9/22/12  
from the hours of 4 a.m./p.m. to 12 a.m./p.m. at the  
following location: Fairgrounds

Catering will be done for the following group or organization sponsoring the  
event: NRA

Type of Event: Banquet

Wine:  Beer:  Hard Liquor:

Signature of the Licensee

Date

Printed Name

Address: 7169 Plaza; BF Phone: 267-8511

Date Submitted to City Council 9-18-12

A non-refundable fee of \$20 per day is required with the application

Please make check payable to: City of Bonners Ferry  
P. O. Box 149  
Bonners Ferry, ID 83805

*This month's Q&A deals with disposal of real and personal property.*

**Question: Our city has an old police car that we would like to dispose of as surplus. What is the process for disposing of surplus vehicles and equipment?**

Idaho law does not mandate a specific process for disposing of surplus city-owned personal property (e.g. police cars, trucks, computers, desks, etc.). The personal property does need to be declared surplus by motion of the city council and the motion should direct the method of disposition: sale for a set minimum price, sale by sealed bid or online auction, sale or donation to another unit of government, donation to a charitable organization, disposal in the landfill, etc. Property that is usable and has some residual value should be offered for sale, or donated to another local government or a charitable organization. If the property is sold by sealed bid, the clerk should provide public notice by publishing a legal notice or posting a brief description of the item(s), noting that sealed bids will be accepted until the specified deadline.

Surplus property should not be purchased by city elected officials, appointed officials or staff. Idaho Code 59-202 provides that "...city officers must not be purchasers at any sale nor vendors at any purchase made by them in their official capacity." City policies may also prohibit purchase of surplus property by city elected officials, appointed officials or staff.

**Question: Does Idaho law provide any special process for transferring real or personal property from one unit of government to another?**

Idaho Code 67-2322 through 67-2325 provides a specific process for sale or transfer of real or personal property from one unit of government to another. "Such conveyance or transfer may be made without consideration or payment when it is in the best interest of the public in the judgment of the governing body of the granting unit."

Prior to conveying the property, the local governments must make a written agreement outlining the terms of the transaction. Legal notice must be published by both units of government, summarizing the agreement and providing the date, time and location of the meeting at which the governing body will take public comment and consider the agreement. The notice must be published twice, at least twelve and five days prior to each meeting. Although Idaho Code does not specifically require the local governments to hold public hearings on the proposed transaction, hearings are strongly encouraged. After the public hearing, the written agreement must be approved by two-thirds vote of the governing boards of both the donor and recipient local governments (no such approval is required from the federal or state government).

**Question: What is the process for conveying real property owned by cities?**

The process for conveying city-owned real property is set forth in Idaho Code Title 50, Chapter 14, which provides "The city council shall have the power to sell, exchange or convey, by good and sufficient deed or other appropriate instrument in writing, any real property owned by the city which is underutilized or which is not used for public purposes."



The city council initiates the process by approving a declaration of intent by resolution or motion at a public council meeting, stating the minimum dollar value sought for the property or explaining the intended exchange or conveyance. The council may also declare that the property will be offered for sale without establishing a minimum price. Following approval of the declaration of intent, notice of a public hearing and a summary of the proposal must be published once as a legal notice in the official city newspaper, at least 14 days prior to the hearing.

After the hearing, the council may proceed to dispose of the property as outlined in the declaration of intent, whether by sale, exchange for other real property, or transfer to another public entity.

- When property is offered for sale, it **must be sold at public auction** to the highest bidder and no bids may be accepted for less than the minimum value declared by the council. If no bids are received, the council may sell the property as it deems in the city's best interests.
- The council may offer real property in exchange for other real property of equal value pursuant to terms that are a matter of public record.
- Real property sold or transferred to any tax-supported governmental unit must be done by ordinance.
- Property acquired with federal funding for low or moderate-income housing may be sold, donated or transferred directly to a low or moderate-income family, as long as the transaction complies with applicable federal regulations. The transfer must be done by ordinance, specifying: that the property was acquired, in whole, with federal funds; that the property is to be sold or otherwise conveyed to a low to moderate-income family; that the sale or conveyance complies with applicable federal, state and local laws, regulations and policies; that the property may be offered for sale, donation or otherwise conveyed immediately upon adoption of the ordinance.

Idaho law establishes several restrictions on the terms of sale for real property, including:

- Sale may be for cash or on contract for a period of up to 10 years, with a rate of interest on all deferred payments as determined by the city council.
- Title to all property sold on contract must be retained in the name of the city until full payment is made by the purchaser.
- Property sold by the city for cash or on contract must go on the property tax assessment roll "in the same manner and upon the same basis of valuation as though the purchaser held a record title to the property so sold."

The council has authority to cancel any contract of sale pursuant to law, and retain all payments if the purchaser fails to comply with any of the contract terms.

The council may, by agreement with the purchaser, modify or extend the terms of any contract of sale, but the total period must not exceed 10 years.

**Question: Does the city have to appraise real property before it is sold?**

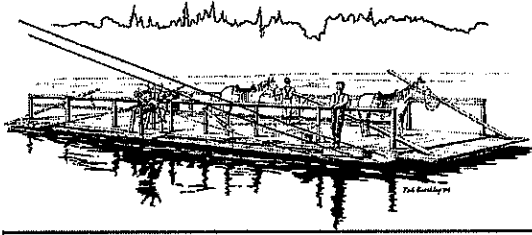
No. Idaho Code 50-1402 provides that "The city council may contract for or provide that the property be appraised under such terms and conditions as may be deemed appropriate by the city council."

**Question: Are proceeds from the sale of real property dedicated to any specific purpose?**

Not under state law—Idaho Code 50-1405 provides that, "The proceeds received from the sale or exchange of property shall be utilized in a manner consistent with provisions of law regarding revenues received by the city."

**Question: May the city lease property that is not needed for city purposes?**

Yes. Idaho Code 50-1407 provides that the council may, by resolution, authorize the lease of any real or personal property not otherwise needed for city purposes, upon terms which the council determines are just and equitable.



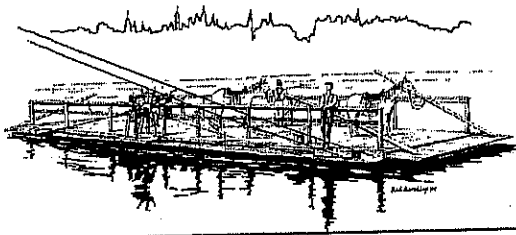
## **CITY OF BONNERS FERRY**

7232 Main Street  
P.O. Box 149  
Bonners Ferry, Idaho 83805  
Phone: 208-267-3105 Fax: 208-267-4375

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## **Downtown Businesses and Building Owners**

You are cordially invited to join Mayor Dave  
Anderson for cookies and lemonade on  
**September 24, 2012 at 5:00 p.m. at City Hall**  
to discuss downtown issues.



## CITY OF BONNERS FERRY

7232 Main Street  
P.O. Box 149  
Bonners Ferry, Idaho 83805  
Phone: 208-267-3105 Fax: 208-267-4375

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September 11, 2012

Senator Brent Hill  
State Capitol  
P. O. Box 83720  
Boise, ID 83720-0081

RE: Personal Property Tax Survey

Dear Senator Hill:

Property taxes comprise 23.3 percent of the City of Bonners Ferry's general fund budget. Personal property tax receipts are 6.28 percent of the tax revenue for the City of Bonners Ferry.

Our budget has increased approximately two percent over the past five years. We had a police officer retire in 2009 and did not fill his position to help the general fund budget. The general fund budget is approximately 56 percent personnel costs. With rising health insurance premiums, increasing fuel and road oil costs, it is difficult to make capital purchases in our general fund. The City has not had a cost of living wage increase since January, 2009.

City Council struggles with the issues in the general fund. They would like to reward the employees with regular cost of living increases but are concerned about future indebtedness and how to fund the costs. I believe that we would have to increase the levy on real property to offset the loss of personal property tax if this should occur. We are already struggling to keep the general fund afloat and not lay off employees.

Sincerely,

David K. Anderson  
Mayor

cc: Senator Shawn Keough  
Representative Eric Anderson  
Representative George Eskridge  
Boundary County Commissioners  
Association of Idaho Cities

Home Address:  
1010 South 2nd East  
Rexburg, Idaho 83440  
(208) 356-7495  
E-mail: bhill@senate.idaho.gov



Office Address:  
State Capitol  
P.O. Box 83720  
Boise, Idaho 83720-0081  
(208) 332-1300

**Idaho State Senate**  
**BRENT HILL**  
PRESIDENT PRO TEMPORE

August 28, 2012

Dear Mayor and City Council:

As you know, the Idaho Legislature is considering eliminating the tax on personal property owned by businesses throughout the state. One of the proposals will likely phase the personal property tax out over four or five years. But, unlike the bill that was passed in 2008, the state would not reimburse the cities or counties for the revenues lost as a result of eliminating the personal property tax. In addition the legislation might prohibit you from replacing any of the revenue lost on personal property tax by shifting the tax burden to real property through increasing levy rates.

In order for legislators to properly evaluate this and other options for abolishing the personal property tax, we need to better understand the effects on our local cities, counties, and other taxing districts. Your response to a few questions would be very helpful to us:

1. What percent of your total budget is from property taxes? *23.3%*
2. What percent of your city's property tax receipts comes from personal property? *6.28%*
3. How much (as a percentage) has your total city budget increased or decreased over the past 5 years? *2% increase*
4. What major areas of your budget have increased and what do you think caused the increases?
5. If this legislation passes, but you are given the option of increasing the levy on real property (including residential) to offset the loss of personal property tax, what is the likelihood that your city would do so?

If you would like to explain what consequences the phase out of personal property tax revenues would have on your city, that would certainly be helpful to the legislature.

I know you and your staff are very busy and I apologize for the time it will take to respond to these questions, but I hope you agree that this is an important issue to your city and we appreciate your help. I also invite you to share your responses with your local legislators so they can make an informed decision.

Sincerely yours,

A handwritten signature in black ink that reads "Brent Hill".

Senator Brent Hill  
President Pro Tempore  
Idaho State Senate

*Personnel Benefits  
Fuel Expense  
Officer Retired end of FY09 & not replaced  
Street or Road Oil  
Decreased Capital budget*

## Kris Larson

---

**From:** Ken Harward [KHarward@idahocities.org]  
**Sent:** Monday, September 10, 2012 10:43 AM  
**To:** LarsonKris  
**Subject:** Sen. Hill personal property tax survey

Clerk-Treasurer Kris Larson,

Recently you received a letter from Sen. Brent Hill requesting information on budgets, tax revenues and the potential impacts of a proposal to eliminate the tax on business personal property. The purpose of this memo is to give city officials a brief update on the issue and to provide guidance on how to answer the questions asked in [Sen. Hill's letter](#) (click this link for a copy of the letter).

We greatly appreciate Sen. Hill's desire to gather information on the impact of repealing the personal property tax and we encourage city officials to respond to his request for information.

[Click this link](#) to access an estimate prepared by the Idaho Tax Commission on the amount of personal property tax in each city for tax year 2011. The cover letter describes what is included and excluded from the estimate. Operating property such as public utilities and railroads that are assessed by the Idaho Tax Commission is not included. For consistency and credibility we recommend that cities use this estimate provided by the Tax Commission in responding to Sen. Hill's letter. The Tax Commission will have an updated report using 2012 levies and values later this fall.

### **Background on Personal Property Taxes**

For the past several years there have been legislative efforts to phase out the property tax on business personal property such as desks, computers, backhoes, logging and mining equipment, manufacturing equipment, etc. Agricultural equipment was exempted from personal property tax in 2001 (the state provides replacement revenues to local governments).

In 2008, the Idaho Legislature passed House Bill 599, which established an exemption for the first \$100,000 of personal property per taxpayer, per county. The exemption is set to trigger when state general fund revenues exceeded the state FY 2008 level by 5 percent or more. The lost revenues to local governments (including urban renewal agencies) would be backfilled by state general fund revenue. Because of the economic downturn and the significant drop in state general fund revenue, the exemption has not yet been triggered.

It is expected that repeal of the personal property tax will receive serious consideration during the 2013 legislative session. The broad contours of one proposal currently being discussed is to gradually phase out the personal property tax over several years, with no replacement revenue from the state.

### **Answering Sen. Hill's Questions**

We have had conversations with Sen. Hill concerning the questions posed to city officials and we offer the following suggestions so that city officials can respond in a more uniform, informative way to these questions.

#### **Question 1: What percent of your total budget is from property taxes?**

By "total budget," we are talking about your city's tax-supported funds--general, streets, library, recreation, etc.

Don't include enterprise funds (water, sewer, sanitation).

**Question 2: What percent of your city's property tax receipts comes from personal property?**

We recommend using the estimate prepared by the Idaho Tax Commission ([linked estimate](#)).

**Question 3: How much (as a percentage) has your total city budget increased or decreased over the past 5 years?**

By "total budget," we are talking about your city's operating budget for tax-supported services –same funds as referred to in Question 1.

**Question 4: What major areas of your budget have increased and what do you think caused the increase?**

Please explain the growth or decline in your city's budget provided in the answer to Question 3.

**Question 5: If this legislation passes, but you are given the option of increasing the levy on real property (including residential) to offset the loss of personal property tax, what is the likelihood that your city would do so?**

Taking into account the tax-supported services offered by your city, do you think that (given the option) your city would increase its levy to maintain services or cut services so as not to necessitate increasing your levy rate?

We urge you to complete Sen. Hill's questions and return them as soon as you are able. Please send a copy to AIC.

Please contact us if you have any questions.

Ken Harward  
Association of Idaho Cities



PO Box 36 • Boise ID 83722-0410  
800 Park Blvd., Plaza IV • Boise ID 83712-7742

September 7, 2012

Ken Harward  
Executive Director  
Association of Idaho Cities  
3100 S. Vista Ave. Suite 310  
Boise, Id. 83705

Re: 2011 Personal property tax amounts by city

Dear Ken:

Attached, please find a list of all Idaho cities and our latest estimate of the amount of personal property tax related to locally assessed property listed in 2011 in categories typically used for personal property. Limitations and points to be noted are listed below:

- Mobile homes, recreational vehicles, and net profit of mines have been construed to be real property, regardless of how they are designated. Consequently, property taxes levied on these properties are not included in the amounts computed;
- Taxable values were obtained from abstracts providing such values for calendar year 2011 and 2011 approved levy rates were used. Tax amounts shown are for 2011;
- There has been no attempt to add any amounts for personal property that has been listed in categories typically used for real property. Categories typically used for land and buildings are considered real and taxes on these properties are not included in the amounts computed;
- There has been no allowance for any portion of operating property (ie: public utilities and railroads) that might be construed to be personal property;
- Amounts shown exclude any amount distributed to urban renewal agencies;
- Taxes shown are for city government only and do not include other taxing districts (eg: sewer districts, fire districts, school districts, etc.) that may levy on the same property within the boundaries of any city.



We will be updating all information to reflect 2012 levies and values this Fall, once all new information is received, reviewed, and approved.

If you have any questions or need additional information, please call me (208) 334-7742.

Sincerely,



Alan S. Dornfest  
Property Tax Policy Supervisor  
Property Tax Division  
(208) 334-7742

asd/ss

Encls.

cc: Senator Brent Hill, President Pro Tempore, Idaho State Senate  
Dan Chadwick, Executive Director, Association of Idaho Counties  
David Langhorst, Chairman, State Tax Commission  
Tom Katsilometes, Tax Commissioner  
Rich Jackson, Tax Commissioner  
Ken Roberts, Tax Commissioner  
Steve Fiscus, Property Tax Division Administrator  
Mike Chakarun, Tax Policy Manager  
Gary Houde, Senior Research Analyst

**2011 Estimated Personal Property Taxes for Cities**

City 9/7/2012	2011 Total Approved P-Tax Budget	2011 Total Persnl Prop P-Tax Estimate	Percent Persnl Prop Is of Total P-Tax
Aberdeen	348,716	135,155	38.76%
Acequia	13,133	1,433	10.91%
Albion	23,050	2,531	10.98%
American Falls	940,490	56,329	5.99%
Ammon	1,820,757	68,164	3.74%
Arco	186,919	8,231	4.40%
Arimo	32,323	185	0.57%
Ashton	301,786	11,736	3.89%
Athol	91,237	12,980	14.23%
Atomic City	2,703	969	35.84%
Bancorft	146,249	31,178	21.32%
Basalt	14,340	122	0.85%
Bellevue	536,715	9,912	1.85%
Blackfoot	3,300,000	141,944	4.30%
Bliss	58,742	14,283	24.32%
Bloomington	13,596	173	1.27%
Boise	108,073,402	7,736,796	7.16%
Bonnors Ferry	517,478	32,516	6.28%
Bovill	36,395	644	1.77%
Buhl	1,270,542	170,893	13.45%
Burley	2,192,863	116,870	5.33%
Butte City		-	
Caldwell	12,593,433	1,003,636	7.97%
Cambridge	43,819	2,858	6.52%
Carey	32,500	1,097	3.37%
Cascade	736,419	26,988	3.66%
Castleford	12,786	1,209	9.45%
Challis	253,354	9,662	3.81%
Chubbuck	4,135,782	191,870	4.64%
Clark Fork	57,000	1,737	3.05%
Clayton		-	
Clifton	17,601	239	1.36%
Coeur d'Alene	18,036,843	881,241	4.89%
Cottonwood	217,312	9,870	4.54%
Council	166,077	9,915	5.97%
Craigmont	169,445	6,317	3.73%
Crouch		-	
Culdesac	87,007	597	0.69%
Dalton Gardens	117,302	5,651	4.82%
Dayton	19,477	313	1.61%
Deary	108,071	2,418	2.24%
Declo	20,882	969	4.64%
Dietrich	18,155	50	0.27%

**2011 Estimated Personal Property Taxes for Cities**

<b>City</b> <i>9/7/2012</i>	<b>2011 Total Approved P-Tax Budget</b>	<b>2011 Total Persnl Prop P-Tax Estimate</b>	<b>Percent Persnl Prop Is of Total P-Tax</b>
Donnelly	71,576	2,921	4.08%
Dover	69,053	3,849	5.57%
Downey	136,983	7,374	5.38%
Driggs	357,418	12,656	3.54%
Drummond	495	10	1.93%
Dubois	44,365	4,373	9.86%
Eagle	1,881,409	38,320	2.04%
East Hope	37,779	186	0.49%
Eden	43,187	490	1.13%
Elk River	55,014	754	1.37%
Emmett	1,360,301	72,016	5.29%
Fairfield	127,166	3,889	3.06%
Ferdinand	18,129	956	5.27%
Fernan	26,520	78	0.29%
Filer	814,923	30,236	3.71%
Firth	54,147	2,958	5.46%
Franklin	76,857	4,325	5.63%
Fruitland	1,299,994	171,798	13.22%
Garden City	3,307,794	158,918	4.80%
Genesee	195,597	2,155	1.10%
Georgetown	20,412	78	0.38%
Glenns Ferry	603,023	51,398	8.52%
Gooding	826,785	29,212	3.53%
Grace	184,554	2,254	1.22%
Grandview	7,211	299	4.15%
Grangeville	812,633	27,989	3.44%
Greenleaf	61,591	986	1.60%
Hagerman	159,858	3,175	1.99%
Hailey	2,388,817	36,900	1.54%
Hamer		-	
Hansen	125,745	1,942	1.54%
Harrison	108,071	984	0.91%
Hauser Lake	15,782	382	2.42%
Hayden	1,036,739	34,478	3.33%
Hayden Lake	110,438	982	0.89%
Hazelton	110,931	6,006	5.41%
Heyburn	754,305	79,839	10.58%
Hollister	26,541	503	1.90%
Homedale	319,639	30,486	9.54%
Hope	46,191	132	0.29%
Horseshoe Bend	140,000	11,841	8.46%
Huetter	56,375	1,532	2.72%
Idaho City	107,758	4,749	4.41%

**2011 Estimated Personal Property Taxes for Cities**

City 9/7/2012	2011 Total Approved P-Tax Budget	2011 Total Persnl Prop P-Tax Estimate	Percent Persnl Prop is of Total P-Tax
Idaho Falls	26,766,775	2,388,408	8.92%
Inkom	201,655	37,066	18.38%
Iona	212,000	1,248	0.59%
Irwin		-	
Island Park	18,985	194	1.02%
Jerome	3,684,276	727,903	19.76%
Juliaetta	102,670	6,234	6.07%
Kamiah	181,973	10,320	5.67%
Kellogg	984,964	59,859	6.08%
Kendrick	86,916	6,524	7.51%
Ketchum	3,363,954	15,405	0.46%
Kimberly	772,637	19,826	2.57%
Kooskia	79,988	2,875	3.59%
Kootenai	24,278	5,021	20.68%
Kuna	1,468,232	32,185	2.19%
Lapwai	58,376	5,655	9.69%
Lava	135,991	2,077	1.53%
Leadore	10,592	145	1.36%
Lewiston	15,402,183	651,921	4.23%
Lewisville	45,243	893	1.97%
Lost River		-	
Mackay	59,635	1,324	2.22%
Malad	530,774	31,185	5.88%
Malta	3,451	304	8.81%
Marsing	137,466	12,178	8.86%
McCall	4,381,795	64,588	1.47%
McCammom	203,850	9,116	4.47%
Melba	73,910	2,139	2.89%
Menan	68,513	1,043	1.52%
Meridian	19,335,066	926,139	4.79%
Middleton	1,057,624	19,735	1.87%
Midvale	18,855	468	2.48%
Minidoka	15,800	141	0.89%
Montpelier	550,308	13,760	2.50%
Moore	5,451	23	0.42%
Moscow	4,671,590	157,017	3.36%
Mountain Home	5,118,535	173,071	3.38%
Moyie Springs	49,739	7,524	15.13%
Mud Lake	34,344	735	2.14%
Mullan	132,599	1,150	0.87%
Murtaugh	38,674	667	1.72%
Nampa	33,856,885	3,243,397	9.58%
New Meadows	109,882	7,095	6.46%

**2011 Estimated Personal Property Taxes for Cities**

<b>City</b> 9/7/2012	<b>2011 Total Approved P-Tax Budget</b>	<b>2011 Total Persnl Prop P-Tax Estimate</b>	<b>Percent Persnl Prop is of Total P-Tax</b>
New Plymouth	368,388	22,007	5.97%
Newdale	37,858	1,767	4.67%
Nezperce	125,261	12,326	9.84%
Notus	66,742	2,921	4.38%
Oakley	35,768	1,060	2.96%
Oldtown	22,134	2,620	11.84%
Onaway		-	
Orofino	888,033	51,141	5.76%
Osburn	310,829	11,337	3.65%
Oxford	915	2	0.26%
Paris	41,837	424	1.01%
Parker	21,551	300	1.39%
Parma	490,652	52,277	10.65%
Paul	170,661	15,550	9.11%
Payette	2,057,503	107,559	5.23%
Peck	28,003	227	0.81%
Pierce	106,953	2,382	2.23%
Pinehurst	158,442	6,617	4.18%
Placerville	29,969	53	0.18%
Plummer	123,730	58,380	47.18%
Pocatello	22,878,818	2,003,812	8.76%
Ponderay	719,648	85,506	11.88%
Post Falls	8,475,541	399,586	4.71%
Potlatch	124,645	3,128	2.51%
Preston	787,320	38,540	4.90%
Priest River	562,102	46,188	8.22%
Rathdrum	1,929,976	52,049	2.70%
Reubens	7,140	104	1.46%
Rexburg	2,990,870	121,247	4.05%
Richfield	49,588	6,767	13.65%
Rigby	1,058,875	34,162	3.23%
Riggins	54,621	1,343	2.46%
Ririe	86,034	2,983	3.47%
Roberts	76,225	2,197	2.88%
Rockland	20,000	1,569	7.84%
Rupert	736,360	134,200	18.22%
Salmon	1,009,330	18,001	1.78%
Sandpoint	3,319,298	205,840	6.20%
Shelley	797,261	66,767	8.37%
Shoshone	355,272	34,096	9.60%
Smelterville	62,455	7,126	11.41%
Soda Springs	697,991	93,895	13.45%
Spencer	1,870	79	4.22%

**2011 Estimated Personal Property Taxes for Cities**

<b>City</b> 9/7/2012	<b>2011 Total Approved P-Tax Budget</b>	<b>2011 Total Persnl Prop P-Tax Estimate</b>	<b>Percent Persnl Prop is of Total P-Tax</b>
Spirit Lake	370,000	6,547	1.77%
St. Anthony	597,417	22,240	3.72%
St. Charles	22,493	61	0.27%
St. Maries	637,783	65,280	10.24%
Stanley	61,225	1,207	1.97%
Star	811,859	9,170	1.13%
State Line		-	
Stites	16,980	606	3.57%
Sugar City	124,908	23,646	18.93%
Sun Valley	2,645,653	16,190	0.61%
Swan Valley		-	
Tensed	9,319	237	2.54%
Teton	17,315	136	0.78%
Tetonia	22,811	795	3.49%
Troy	168,573	5,200	3.08%
Twin Falls	16,024,755	954,953	5.96%
Ucon	65,813	753	1.14%
Victor	325,657	5,842	1.79%
Wallace	418,552	14,825	3.54%
Wardner	50,734	133	0.26%
Warm River		-	
Weippe	72,300	13,181	18.23%
Weiser	1,379,989	65,036	4.71%
Wendell	496,632	27,369	5.51%
Weston	36,904	509	1.38%
Whitebird	17,800	723	4.06%
Wilder	171,688	7,266	4.23%
Winchester	98,200	860	0.88%
Worley	21,834	465	2.13%
<b>Total:</b>	<b>375,396,904</b>	<b>25,152,014</b>	<b>6.70%</b>

## Fiscal Year 2008 Proposed Budget

City of Bonners Ferry

General Fund			
Expenses		Revenues	
General Government	203,902	General Taxes	456,052
Police Department & Police Grants	510,777	In Lieu of Taxes	196,000
Fire Department	203,505	Franchise, Licenses & Permits	83,800
Animal Control	6,790	State & Local Shared	352,800
Street Department	444,459	Golf Revenue	132,100
Parks	56,040	Police & Fire Generated	95,867
Dare/School Resource Officer	59,770	DARE Funds	59,770
Pool	54,725	Pool	5,700
Golf	126,690	Visitor Center	1,500
Slough Grant	40,199	Other	9,851
Economic Development Coordinator Grant	4,000	Interest on Investments	152,035
General Fund Capital	106,282	Law Enforcement Grants	6,000
		Task Force	30,000
<b>Expense Subtotal</b>	<b>1,817,139</b>	<b>Revenue Subtotal</b>	<b>1,581,475</b>
Contingency	350,000	Fund Balance Carryover	585,664
<b>Expense Total</b>	<b>2,167,139</b>	<b>Revenue Total</b>	<b>2,167,139</b>
Electric Fund			
Expenses		Revenues	
Electric Fund Expenses	5,202,851	Electric Fund Revenues	4,027,432
Contingency	2,133,164	Cash Carryover	3,308,583
<b>Total Expenses</b>	<b>7,336,015</b>	<b>Total Revenues</b>	<b>7,336,015</b>
Water Fund			
Expenses		Revenues	
Water Fund Expenses	2,905,780	Water Fund Revenues	5,157,700
Contingency	2,638,840	Cash Carryover	386,920
<b>Total Expenses</b>	<b>5,544,620</b>	<b>Total Revenues</b>	<b>5,544,620</b>
Sewer Fund			
Expenses		Revenues	
Sewer Fund Expenses	846,310	Sewer Fund Revenues	454,400
Contingency	19,347	Cash Carryover	411,257
<b>Total Expenses</b>	<b>865,657</b>	<b>Total Revenues</b>	<b>865,657</b>
Garbage Fund			
Expenses		Revenue	
Garbage Fund Expenses	95,300	Garbage Fund Revenues	93,800
Contingency	15,799	Cash Carryover	17,299
<b>Total Expenses</b>	<b>111,099</b>	<b>Total</b>	<b>111,099</b>
L.I.D #2002-1			
Expenses		Revenue	
LID Fund Expenses	16,835	LID Fund Revenues	15,250
Contingency	35,237	Cash Carryover	36,822
<b>Total Expenses</b>	<b>52,072</b>	<b>Total</b>	<b>52,072</b>
Capital Project Fund			
Expenses		Revenue	
Capital Project Expenses	100	Capital Project Revenues	100
Contingency	50,000	Cash Carryover	50,000
<b>Total Expenses</b>	<b>50,100</b>	<b>Total</b>	<b>50,100</b>
		<b>Total Budget</b>	<b>16,126,702</b>

## Fiscal Year 2009 Proposed Budget

City of Bonners Ferry

General Fund			
Expenses		Revenues	
General Government	+ 208,658	General Taxes	471,348
Police Department & Police Grants	+ 520,338	In Lieu of Taxes	238,583
Fire Department	- 200,995	Franchise, Licenses & Permits	85,485
Animal Control	+ 7,152	State & Local Shared	353,385
Street Department	+ 475,726	Golf Revenue	155,287
Parks & Visitor Center	+ 63,205	Police & Fire Generated	96,468
Dare/School Resource Officer	- 59,750	DARE Funds	60,420
Pool	+ 56,880	Pool	5,500
Golf	+ 133,000	Visitor Center	900
Slough Grant	0 40,199	Other	10,901
Economic Development Coordinator Grant	0 4,000	Interest on Investments	133,835
General Fund Capital	- 105,941	Law Enforcement Grants	6,000
		Task Force	39,620
<b>Expense Subtotal</b>	<b>1,875,844</b>	<b>Revenue Subtotal</b>	<b>1,657,732</b>
Contingency	+ 375,500	Fund Balance Carryover	593,612
<b>Expense Total</b>	<b>2,251,344</b>	<b>Revenue Total</b>	<b>2,251,344</b>
Electric Fund			
Expenses		Revenues	
Electric Fund Expenses	5,179,973	Electric Fund Revenues	4,141,692
Contingency	1,583,592	Cash Carryover	2,621,873
<b>Total Expenses</b>	<b>6,763,565</b>	<b>Total Revenues</b>	<b>6,763,565</b>
Water Fund			
Expenses		Revenues	
Water Fund Expenses	2,921,374	Water Fund Revenues	2,834,810
Contingency	105,285	Cash Carryover	191,849
<b>Total Expenses</b>	<b>3,026,659</b>	<b>Total Revenues</b>	<b>3,026,659</b>
Sewer Fund			
Expenses		Revenues	
Sewer Fund Expenses	525,505	Sewer Fund Revenues	303,090
Contingency	100,315	Cash Carryover	322,730
<b>Total Expenses</b>	<b>625,820</b>	<b>Total Revenues</b>	<b>625,820</b>
Garbage Fund			
Expenses		Revenue	
Garbage Fund Expenses	107,000	Garbage Fund Revenues	107,000
Contingency	10,273	Cash Carryover	10,273
<b>Total Expenses</b>	<b>117,273</b>	<b>Total</b>	<b>117,273</b>
L.I.D #2002-1			
Expenses		Revenue	
LID Fund Expenses	6,637	LID Fund Revenues	39,950
Contingency	35,133	Cash Carryover	1,820
<b>Total Expenses</b>	<b>41,770</b>	<b>Total</b>	<b>41,770</b>
Capital Project Fund			
Expenses		Revenue	
Capital Project Expenses	50,000	Capital Project Revenues	50,000
Contingency	0	Cash Carryover	0
<b>Total Expenses</b>	<b>50,000</b>	<b>Total</b>	<b>50,000</b>
			<b>Total Budget</b> 12,876,431



## Fiscal Year 2010 Proposed Budget

City of Bonners Ferry

General Fund			
Expenses		Revenues	
General Government	167,924	General Taxes	485,126
Police Department & Police Grants	441,617	In Lieu of Taxes	250,000
Fire Department	159,895	Franchise, Licenses & Permits	72,550
Animal Control	12,447	State & Local Shared	364,000
Street Department	310,463	Golf Revenue	153,837
Parks & Visitor Center	41,691	Police & Fire Generated	93,471
Dare/School Resource Officer	55,135	DARE Funds	63,800
Pool	43,535	Pool	6,000
Golf	129,924	Visitor Center	3,600
Slough Grant	40,199	Other	14,519
Economic Development Coordinator Grant	50,504	Interest on Investments	117,130
General Fund Capital	60,874	Task Force	30,000
<b>Expense Subtotal</b>	<b>1,514,208</b>	<b>Revenue Subtotal</b>	<b>1,654,033</b>
Contingency	340,000	Fund Balance Carryover	200,175
<b>Expense Total</b>	<b>1,854,208</b>	<b>Revenue Total</b>	<b>1,854,208</b>
<b>Electric Fund</b>			
Expenses		Revenues	
Electric Fund Expenses	4,764,236	Electric Fund Revenues	4,274,958
Contingency	2,051,372	Cash Carryover	2,540,650
<b>Total Expenses</b>	<b>6,815,608</b>	<b>Total Revenues</b>	<b>6,815,608</b>
<b>Water Fund</b>			
Expenses		Revenues	
Water Fund Expenses	1,743,796	Water Fund Revenues	2,544,905
Contingency	909,385	Cash Carryover	108,276
<b>Total Expenses</b>	<b>2,653,181</b>	<b>Total Revenues</b>	<b>2,653,181</b>
<b>Sewer Fund</b>			
Expenses		Revenues	
Sewer Fund Expenses	606,395	Sewer Fund Revenues	360,463
Contingency	97	Cash Carryover	246,029
<b>Total Expenses</b>	<b>606,492</b>	<b>Total Revenues</b>	<b>606,492</b>
<b>Garbage Fund</b>			
Expenses		Revenue	
Garbage Fund Expenses	96,300	Garbage Fund Revenues	100,200
Contingency	17,340	Cash Carryover	13,440
<b>Total Expenses</b>	<b>113,640</b>	<b>Total</b>	<b>113,640</b>
<b>L.I.D #2002-1</b>			
Expenses		Revenue	
LID Fund Expenses	6,537	LID Fund Revenues	34,650
Contingency	31,413	Cash Carryover	3,300
<b>Total Expenses</b>	<b>37,950</b>	<b>Total</b>	<b>37,950</b>
			<b>Total Budget</b> 12,081,079

## Fiscal Year 2011 Proposed Budget

City of Bonners Ferry

General Fund			
Expenses		Revenues	
General Government	199,664	General Taxes	500,587
Police Department & Police Grants	477,707	In Lieu of Taxes	250,000
Fire Department	201,637	Franchise, Licenses & Permits	67,350
Animal Control	8,000	State & Local Shared	342,000
Street Department	421,249	Golf Revenue	154,417
Parks & Visitor Center	46,294	Police & Fire Generated	113,753
Dare/School Resource Officer	97,814	DARE Funds	97,814
Pool	42,377	Pool	7,000
Golf	154,224	Visitor Center	3,600
Slough Grant	40,199	Other	18,401
Economic Development Coordinator Grant	50,519	Interest on Investments	103,435
Dike Maintenance	5,000	Task Force	30,000
General Fund Capital	8,673		
<b>Expense Subtotal</b>	<b>1,753,357</b>	<b>Revenue Subtotal</b>	<b>1,688,357</b>
Contingency	415,000	Fund Balance Carryover	480,000
<b>Expense Total</b>	<b>2,168,357</b>	<b>Revenue Total</b>	<b>2,168,357</b>
Electric Fund			
Expenses		Revenues	
Electric Fund Expenses	5,258,233	Electric Fund Revenues	4,379,858
Contingency	2,519,883	Cash Carryover	3,398,258
<b>Total Expenses</b>	<b>7,778,116</b>	<b>Total Revenues</b>	<b>7,778,116</b>
Water Fund			
Expenses		Revenues	
Water Fund Expenses	928,140	Water Fund Revenues	927,975
Contingency		Cash Carryover	165
<b>Total Expenses</b>	<b>928,140</b>	<b>Total Revenues</b>	<b>928,140</b>
Sewer Fund			
Expenses		Revenues	
Sewer Fund Expenses	595,759	Sewer Fund Revenues	447,110
Contingency	87,386	Cash Carryover	236,035
<b>Total Expenses</b>	<b>683,145</b>	<b>Total Revenues</b>	<b>683,145</b>
Garbage Fund			
Expenses		Revenue	
Garbage Fund Expenses	94,000	Garbage Fund Revenues	95,610
Contingency	7,610	Cash Carryover	6,000
<b>Total Expenses</b>	<b>101,610</b>	<b>Total</b>	<b>101,610</b>
L.I.D #2002-1			
Expenses		Revenue	
LID Fund Expenses	6,537	LID Fund Revenues	29,183
Contingency	22,791	Cash Carryover	145
<b>Total Expenses</b>	<b>29,328</b>	<b>Total</b>	<b>29,328</b>
Capital Project Fund			
Expenses		Revenue	
Capital Project Fund Expenses	200,000	Capital Project Fund Revenues	200,000
Contingency	0	Cash Carryover	0
<b>Total Expenses</b>	<b>200,000</b>	<b>Total</b>	<b>200,000</b>
		<b>Total Budget</b>	<b>11,888,696</b>

## Fiscal Year 2012 Proposed Budget

City of Bonners Ferry

General Fund			
Expenses		Revenues	
General Government	188,530	General Taxes	517,925
Police Department & Police Grants	508,356	General Fund Transfer	280,000
Fire Department	230,557	Franchise, Licenses & Permits	62,660
Animal Control	8,000	State & Local Shared	344,000
Street Department	457,125	Golf Revenue	147,287
Parks & Visitor Center	47,259	Police & Fire Generated	122,753
Dare/School Resource Officer	57,874	DARE Funds	60,000
Pool	43,654	Pool	8,000
Golf	147,524	Visitor Center	3,600
Slough Grant	40,199	Other	15,101
Economic Development Coordinator Grant	48,430	Interest on Investments	102,835
Dike Maintenance	15,000	Task Force	36,000
General Fund Capital	38,030		
<b>Expense Subtotal</b>	<b>1,830,538</b>	<b>Revenue Subtotal</b>	<b>1,700,161</b>
Contingency	390,000	Fund Balance Carryover	520,377
<b>Expense Total</b>	<b>2,220,538</b>	<b>Revenue Total</b>	<b>2,220,538</b>
Electric Fund			
Expenses		Revenues	
Electric Fund Expenses	4,763,988	Electric Fund Revenues	4,456,470
Contingency	3,392,482	Cash Carryover	3,700,000
<b>Total Expenses</b>	<b>8,156,470</b>	<b>Total Revenues</b>	<b>8,156,470</b>
Water Fund			
Expenses		Revenues	
Water Fund Expenses	1,345,483	Water Fund Revenues	1,517,050
Contingency	311,289	Cash Carryover	139,722
<b>Total Expenses</b>	<b>1,656,772</b>	<b>Total Revenues</b>	<b>1,656,772</b>
Sewer Fund			
Expenses		Revenues	
Sewer Fund Expenses	571,500	Sewer Fund Revenues	533,130
Contingency	332,548	Cash Carryover	370,918
<b>Total Expenses</b>	<b>904,048</b>	<b>Total Revenues</b>	<b>904,048</b>
Garbage Fund			
Expenses		Revenue	
Garbage Fund Expenses	94,000	Garbage Fund Revenues	95,100
Contingency	8,400	Cash Carryover	7,300
<b>Total Expenses</b>	<b>102,400</b>	<b>Total</b>	<b>102,400</b>
L.I.D #2002-1			
Expenses		Revenue	
LID Fund Expenses	5,237	LID Fund Revenues	18,400
Contingency	13,163	Cash Carryover	0
<b>Total Expenses</b>	<b>18,400</b>	<b>Total</b>	<b>18,400</b>
Capital Project Fund			
Expenses		Revenue	
Capital Project Fund Expenses		Capital Project Fund Revenues	
Contingency	0	Cash Carryover	0
<b>Total Expenses</b>	<b>0</b>	<b>Total</b>	<b>0</b>
		<b>Total Budget</b>	<b>13,058,628</b>