

## **Welcome to tonight's City Council meeting!**

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council.

### **Vision Statement**

Bonners Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life.

**AGENDA**  
**CITY COUNCIL MEETING**  
**Bonners Ferry City Hall**  
**7232 Main Street**  
**267-3105**  
**November 19, 2013**  
**7:00 p.m.**

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC HEARING**

Fee Increase Hearing

### **PUBLIC COMMENTS**

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

### **GUESTS**

Dollie Boling – Bonners Ferry Christmas Celebration (attachment)  
Victor Hitchens and Ken Johnston – Bonneville Power Administration

### **REPORTS**

Police/Fire/City Administrator/Economic Development Coordinator/Urban Renewal District

### **CONSENT AGENDA**

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Treasurer's Report
4. Approve November 5, 2013 Council Meeting Minutes

### **OLD BUSINESS**

5. City – Second Reading of Ordinance Amended Title 10, Chapters 1, 2, & 3 (attachment)

### **NEW BUSINESS**

6. City – Discuss Special Event Permit for the Bonners Ferry Christmas Celebration
7. Golf – Discuss Irrigation Pump Refurbish (attachment)
8. Sewer – Discuss Sewer Bridge (attachment)
9. Electric – Discuss Purchase of Mini Excavator (attachment)
10. Electric – Discuss Long-Term Lease Interest in Hydro Facility (attachment)

**EXECUTIVE SESSION PURSUANT TO IDAHO CODE 67-2345, SUBSECTION 1**

- (a) Consider hiring a public officer, employee, staff member or individual agent.
- (b) Consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.
- (c) Conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.
- (d) Consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code.
- (e) Consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
- (f) Communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.
- (g) Engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed.

**ADJOURNMENT**

**NEXT MEETING DATE**

**INFORMATION**

11. Street – Street Reclassification (attachment)

# Can we count on your help this year?

Dear Business Neighbor,

It's time to think about this year's Christmas Celebration for Bonners Ferry. We hope to make 2013 the most fun for kids, the most profitable for our merchants, and the best ever to make us feel young at heart.

We are planning:

- Santa's annual tree lighting & stocking run on Nov. 29 from 4pm - 7pm
- Free movie for the kids on Dec. 6 & 7th at 11am each day
- Holiday Bucks

The Friends of Downtown is looking for volunteers, organizers, and financial supporters to help with fundraising and event organization. We are also looking for financial support to fund sidewalk tree lights for downtown.

Recognition will be given to all supporters. To realize this successful holiday season we are asking you to join us with your contributions today.

Deadline for participation is November 22nd

Contact us at  
[friends@bonnersferry.info](mailto:friends@bonnersferry.info)

Friends of Downtown  
PO Box 1325  
Bonners Ferry, ID 83805  
<http://christmas.bonnersferry.info>



### Holiday Bucks - Sponsored by The Holiday Fund

Each merchant will have shoppers fill out entry forms (entry forms and instructions will be available in the website).

Merchants will draw a single name from the entries each week and call in the information. (Call 267-1000 by 5pm on Nov 29, Dec 6, Dec 13 and Dec 20)

One winner will then be drawn from those entries.

Winners will receive prize certificates worth \$25 that should be treated like cash when redeemed at your store (no cash back)

Bring the redeemed Holiday Bucks to Boundary Computer for the cash value of the bucks.

\$50 We would like to participate in Holiday Bucks

### Merchant Stocking Run - Sponsored by The Holiday Fund

Kids will be given an empty stocking by Santa.

Kids and their parents will visit participating businesses for stocking presents.

We'll insert a flyer with a map to all of the participating businesses

We can include a half page flyer from your business in the stocking (8.5" x 5.5" you supply)

\$50 We would like to participate in the Merchant Stocking Run

Will be providing a flyer

### Street Lighting - Sponsored by Friends of Downtown



There are 20 trees downtown that can be lit and we need \$985 for the lighting strands. This year, Cal from Boundary Tractor is offering equipment to hang these lights.

\$75 We would like to donate for downtown tree lighting

### General Holiday Support

If you prefer to simply support our efforts financially we welcome your donations in any amount.

\$\_\_\_\_\_ We would like to make a donation to

Holiday Fund

Friends of Downtown

Please mail to the address provided on front or bring forms to Boundary Computer

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF BONNERS FERRY, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AMENDING VARIOUS SECTIONS WITHIN BONNERS FERRY CITY CODE TITLE TEN CONCERNING UTILITIES; AMENDING THE PROCEDURE FOR RETURN OF A UTILITY DEPOSIT AFTER TWELVE CONTINUOUS MONTHS OF NONDELINQUENT PAYMENT SET FORTH IN 10-1-3 OF BONNERS FERRY CITY CODE; REPLACING THE WORD "DEPOSIT" WITH "REFUND" IN 10-1-4 OF BONNERS FERRY CITY CODE; ADOPTING SECTION 10-1-7 PROVIDING FOR THE COMBINATION OF IN-ACTIVE AND OVERDUE UTILITY ACCOUNTS; AMENDING 10-2-8 OF BONNERS FERRY CITY CODE CONCERNING THE USE OF WATER METERS TO DETERMINE WATER RATES FOR ALL CUSTOMERS AND TO ESTABLISH A FOURTEEN DAY DUE DATE FOR WATER CHARGES FOLLOWING THE CUSTOMER'S BILLING DATE; AMENDING SECTION 10-3-10 OF BONNERS FERRY CITY CODE, SUBSECTION D, CONCERNING PAYMENT DUE DATES; PROVIDING SEVERABILITY; PROVIDING THAT THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Mayor and City Council have deemed it in the public interest to amend the ordinance pertaining to the procedure for return of a utility deposit within Bonners Ferry City Code Title Ten Chapter One, to replace the word "deposit" with "refund" in order to clarify section Four of Bonners Ferry City Code Title Ten, Chapter One, to amend subsection C of Bonners Ferry City Code Title Ten Chapter Two Section Eight to reflect the use of water meters to measure water use for all water customers of the City of Bonners Ferry, to amend subsection D of Bonners Ferry City Code Title Ten Chapter Two Section Eight to establish a fourteen day due date following the customer's billing date, and to amend Subsection D of Bonners Ferry City Code Title Ten Chapter Three Section Ten to establish a fourteen day due date following the customer's billing date for sewerage services.

NOW THEREFORE, Be it ordained by the Mayor and the Council of the City of Bonners Ferry, Idaho, as follows:

**Section 1: That Bonners Ferry City Code Section 10-1-3 is hereby amended as follows:**

RETURN OF DEPOSIT: After twelve (12) continuous months of nondelinquent payment of the monthly bill by the customer for the utility requiring the deposit, such deposit shall be ~~mailed to that customer at his last known address~~ applied to the customer's account upon customer request. If customer closes an account, the deposit is applied at closing. Refunds are mailed to customer if the account balance results in a credit and there are no other active accounts of the customer.

**Section 2: That Bonners Ferry City Code Section 10-1-4 is hereby amended as follows:**

FORFEITURE: In the event the mailed ~~deposit~~ refund is returned to the city due to lack of sufficient address, then the ~~deposit~~ refund will be deemed forfeited by the customer and placed in the city general fund.

**Section 3:** That a new section, 10-1-7, of Bonners Ferry City Code is hereby adopted and shall read as follows:

10-1-7: OVERDUE AND IN-ACTIVE ACCOUNT COMBINATION: In the event that a utilities customer is listed as the debtor on two or more accounts, if one such account is no longer active or in use but a balance is owed on such account, the City, at its discretion, may transfer the balance of the in-active account to another active account of the same customer, the in-active account may be closed, and the balance shall be due in accordance with the terms of the active account.

**Section 4:** That Bonners Ferry City Code Section 10-2-8 is hereby amended as follows:

C. Water Meters: Water meters shall be used to determine water rates charges for the following ~~establishments: all water customers, unless technical circumstances prohibit. In this event a non-metered flat rate will be levied until such time as the technical issue can be resolved.~~

- ~~1. All business houses;~~
- ~~2. All industries; and~~
- ~~3. All locations outside the city limits.~~

D. Payment: Payment of water charges shall be due monthly, ~~on the tenth day of each month following that in which the service is rendered. fourteen days after the customer's billing date.~~

**Section 5:** That Bonners Ferry City Code Section 10-3-10 is hereby amended as follows:

D. Due Date: All charges for sewerage service shall be due and payable at the office of the clerk on or before the ~~tenth~~ fourteenth day following the customer's billing date of each month, and shall become delinquent after the ~~fifteenth~~ day following the customer's billing date.

**Section 6: PROVISIONS SEVERABLE:** The provisions of this Ordinance are hereby declared to be severable and if any provision of this Ordinance or application of such provision to any person or circumstance is declared invalid for any reason, such declaration shall not affect the validity of remaining portions of this Ordinance.

**Section 7: EFFECTIVE DATE:** This ordinance shall be effective upon its passage and publication in the manner provided by law.

APPROVED by the Mayor and City Council of the City of Bonners Ferry this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

CITY OF BONNERS FERRY, IDAHO

BY: \_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk, City of Bonners Ferry

**Stephen Boorman**

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**From:** John Griffin [jgriffin@bonnersferry.id.gov]  
**Sent:** Thursday, November 14, 2013 10:05 AM  
**To:** Stephen Boorman  
**Subject:** Golf Course Irrigation Pump & Motor PICS  
**Attachments:** END BELL PIC 1.jpg; MOTOR PIC 1.jpg; PARTS PIC 1.jpg; PARTS PIC 2.jpg; PARTS PIC 3.jpg; ROTOR PIC 1.jpg; SAM\_0165.JPG

FYI

**From:** aric ernst [mailto:arice.eastside@gmail.com]  
**Sent:** Wednesday, November 13, 2013 4:02 PM  
**To:** City of Bonners Ferry  
**Subject:** PICS

John,

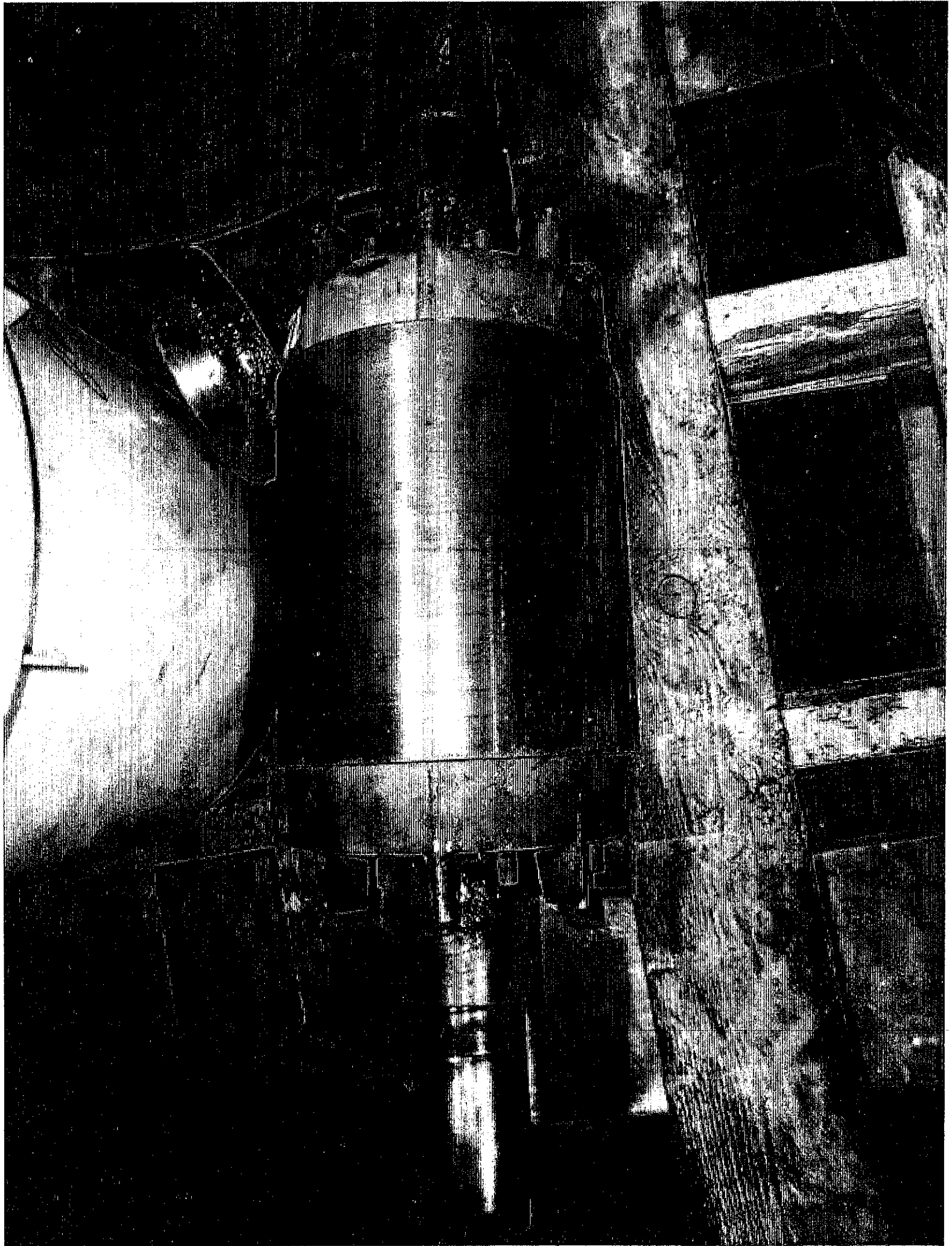
Attached are some of the pics requested. I may have to send these in multiple emails. I dont think I will have a pic of a finished product, but if I come across one, I will let you know.

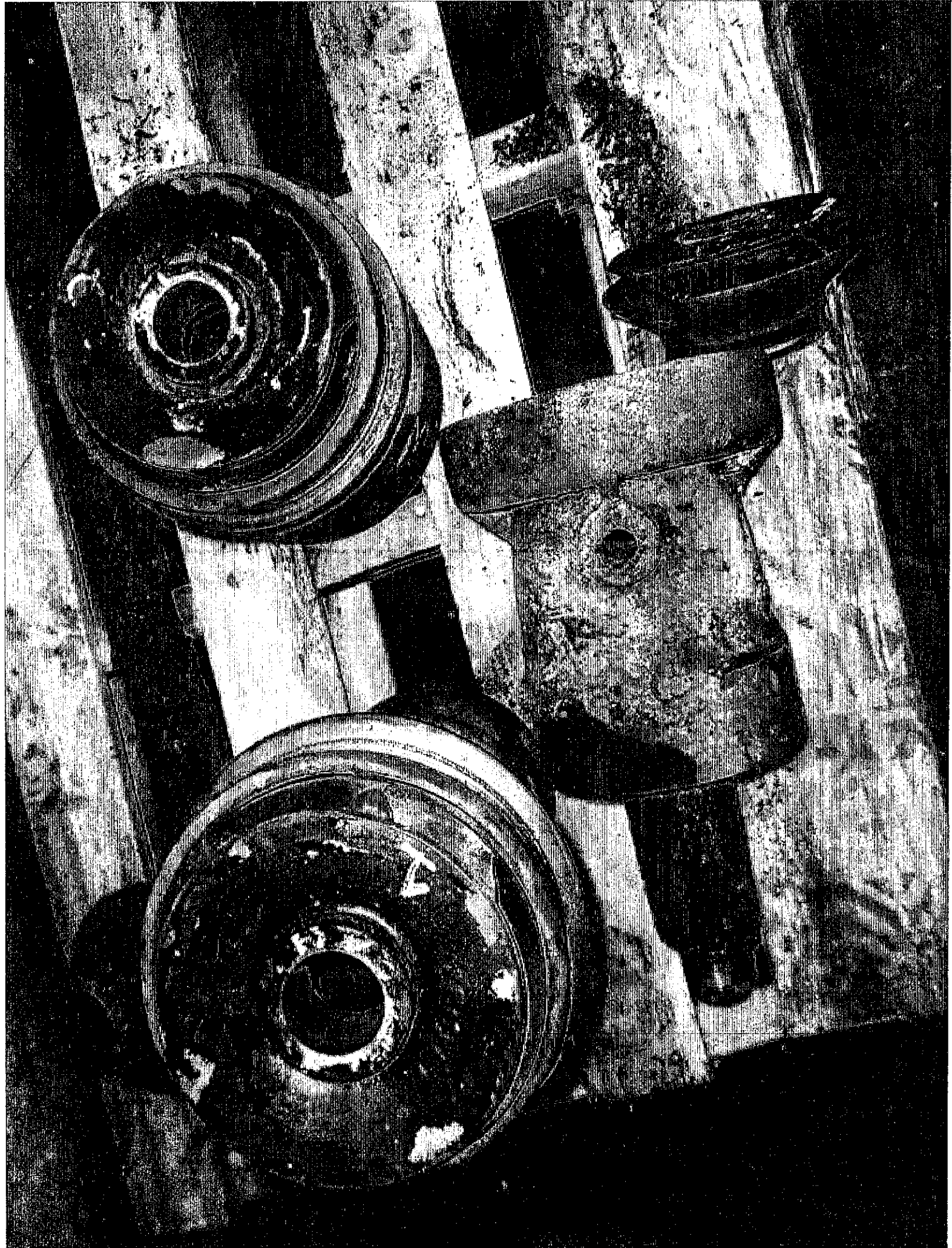
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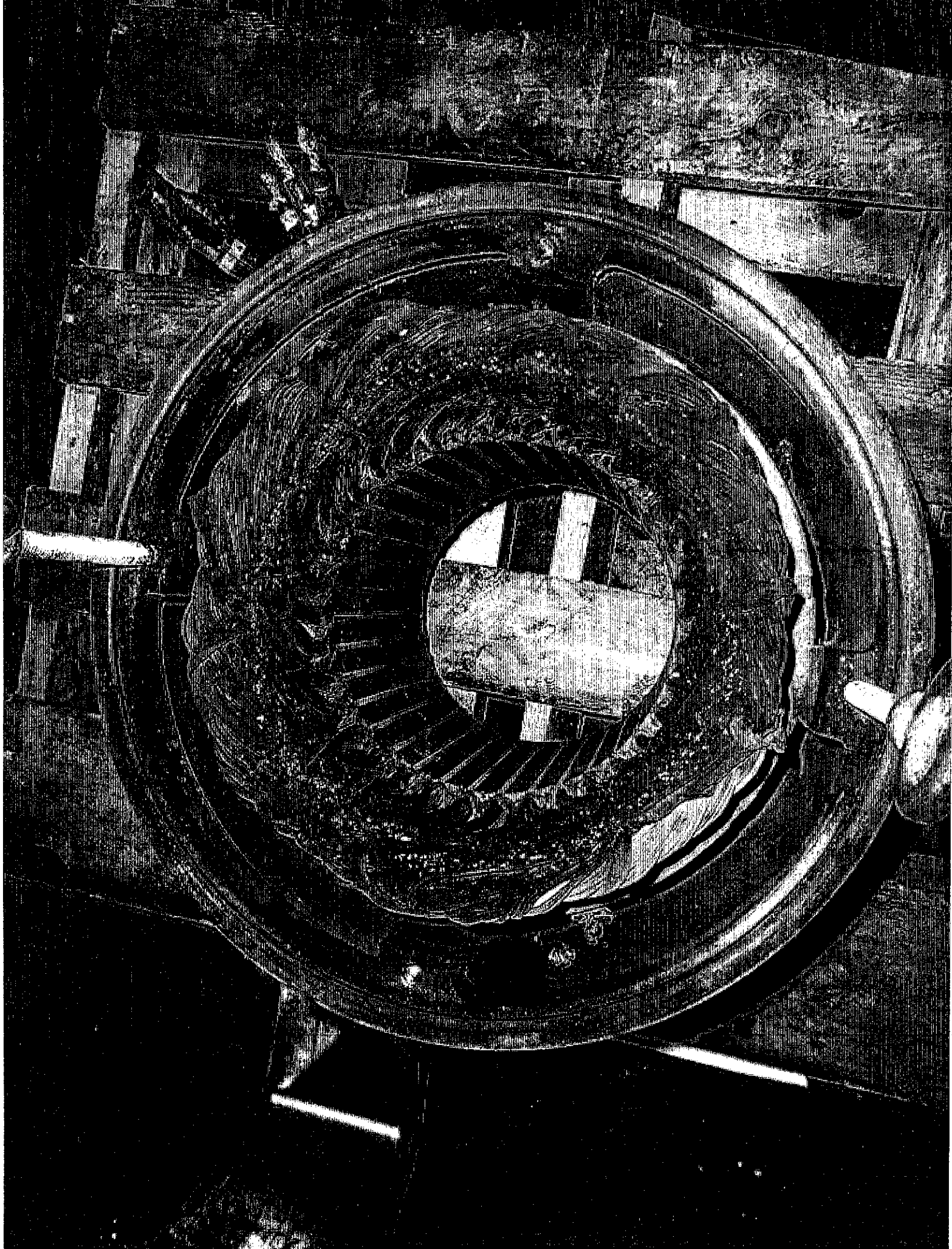
Thank you,

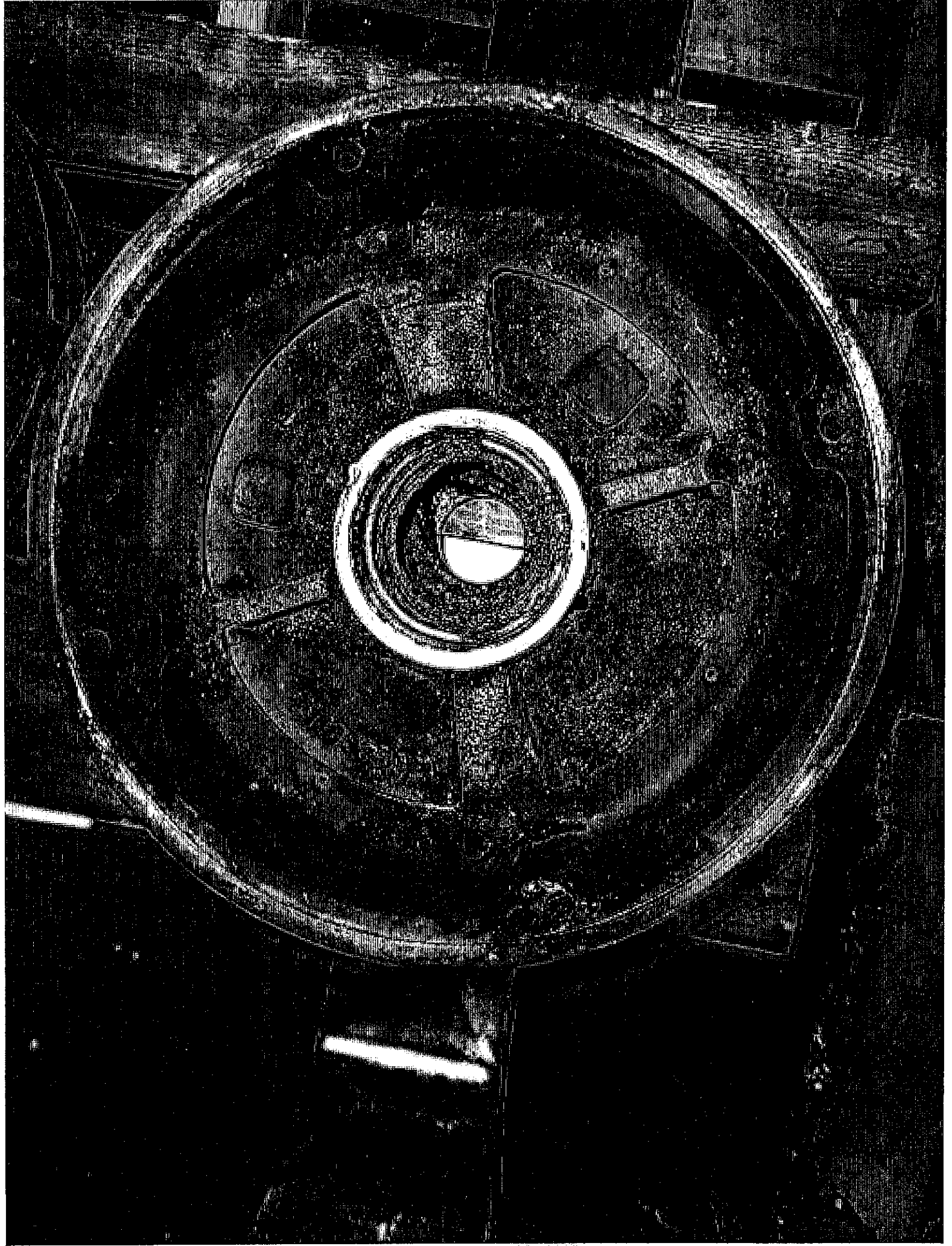
Aric Ernst  
Eastside Electric  
Ph: 509.922.2112  
Fx: 509.928.7984

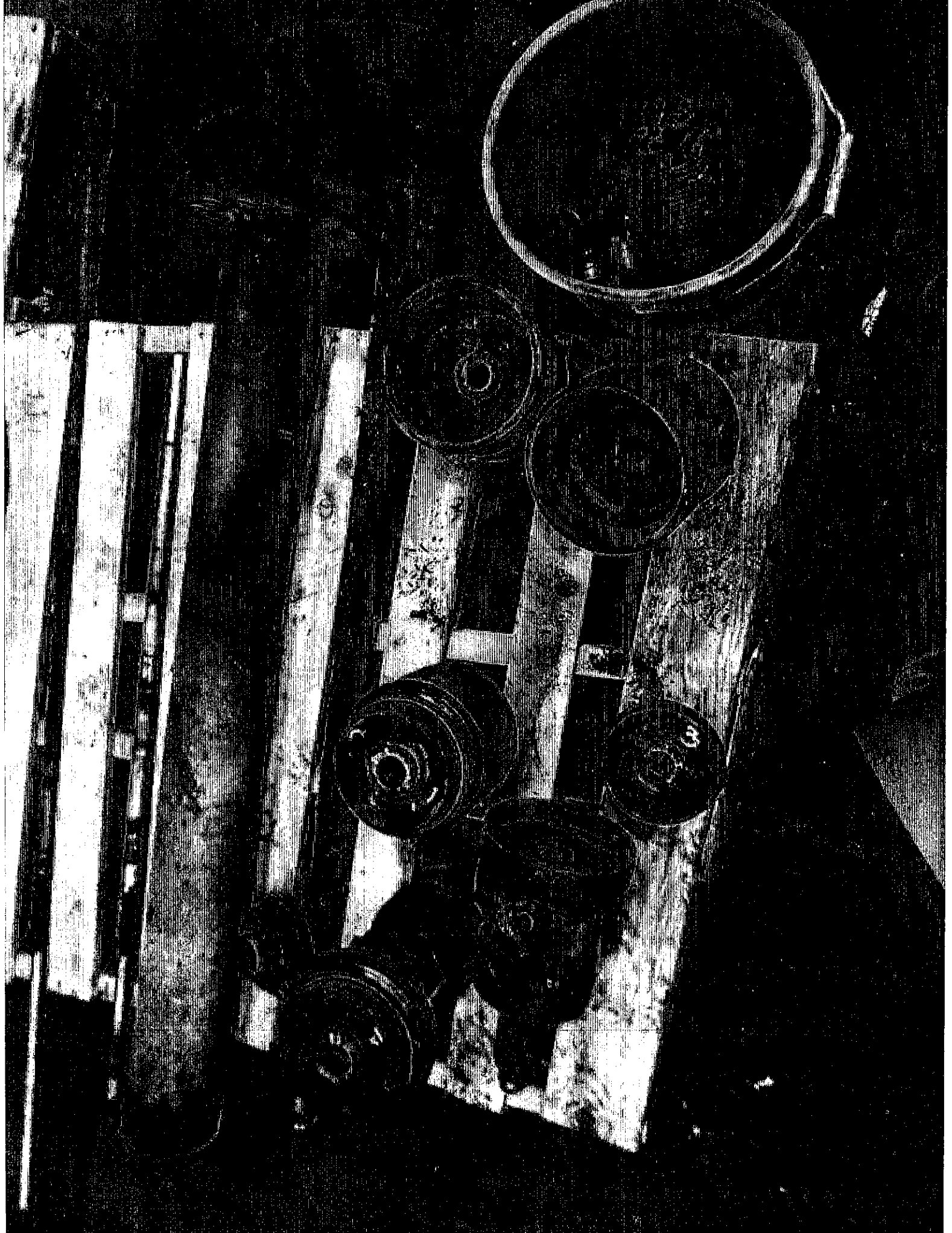




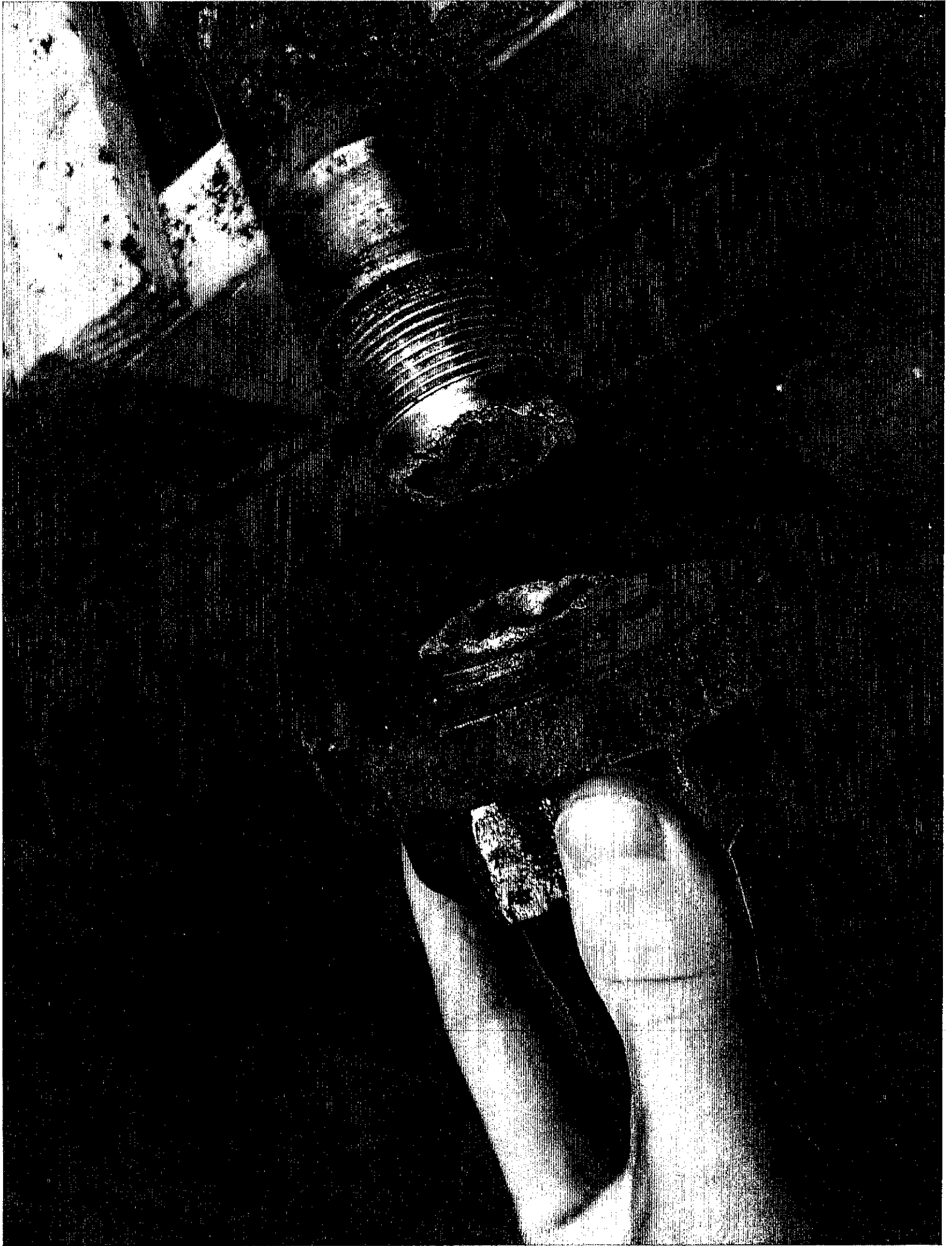


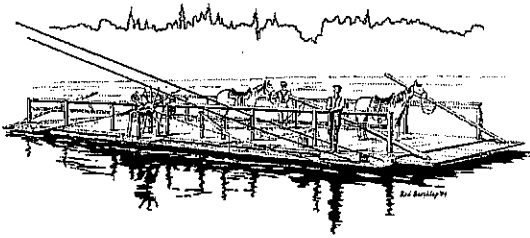












# MEMO

CITY OF BONNERS FERRY  
CITY ADMINISTRATOR

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Date: 15 November 2013  
To: City Council  
From: Stephen Boorman, City Administrator  
Subject: Kootenai River Sewer Bridge.

The recently completed Sewer Master Plan identified a number of recommended capital projects for our sewer system. One of those projects was the replacement of the pipe on the Subject Bridge. This project is one of our highest priorities. We have done enough investigation into this project to have a reasonable budget estimate. Unfortunately we found that this project, \$370,000, is likely more expensive than would be prudent to fund from Sewer Department reserves.

Therefore this memo is to encourage the council to start considering how the needed sewer improvements should be funded. Moving forward, we plan to review and prioritize the sewer master plan projects over the next month and present a tentative plan to make these improvements. As we begin this process we would like to solicit comments from the council.

SJB





## ENGINEER'S OPINION OF PROBABLE COST

**PROJECT:**  
City of Bonners Ferry Wastewater Facilities Master Plan

**DATE:** 11/12/2013

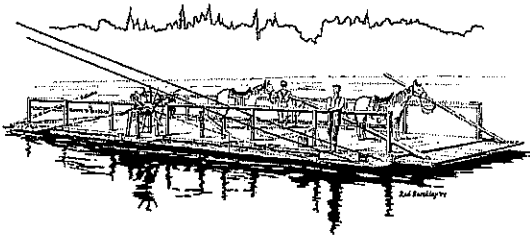
**PROJECT DESCRIPTION:**  
Alternative Cost Estimate

**CLIENT:**  
City of Bonners Ferry - Bridge Forcemain Replacement

ITEM NO.	DESCRIPTION	SCHEDULE OF VALUES			
		QUANTITY	UNIT	UNIT PRICE	TOTAL COST
1	6-Inch Force Main - Insulated in Jacket	1,600	FT	\$58	\$93,100
2	6-Inch Force Main - Underground	400	FT	\$35	\$14,000
3	Road Bore	1	LS	\$5,000	\$5,000
4	Demolition	770	FT	\$40	\$30,800
5					
6	Support Blocks	154	EA	\$100	\$15,400
7	Straps, Pads, Miscellaneous	1	LS	\$15,000	\$15,000
8	Permitting	1	LS	\$25,000	\$25,000
9	Safety Shoring (for demo and over waterway)	1	LS	\$25,000	\$25,000
10	Asbestos testing (no mitigation)	1	LS	\$5,000	\$5,000
11	Valves	6	EA	\$2,300	\$13,800
12	Valve Vault - Tie in point	1	EA	\$8,000	\$8,000
13					
14	Bridge Analysis	1	LS	\$4,500	\$4,500
15					
16					
17					
18					
19					
<b>Construction Subtotal</b>					<b>\$254,600</b>
Mobilization, Bonding, Administration (12%)					\$ 30,600
Site Electrical, Controls and Testing (0%)					\$ -
<b>Construction Total</b>					<b>\$ 285,200</b>
Engineering and Administration (10%)					\$ 28,500
Construction Reserve Contingency (20%)					\$ 57,000
<b>Total Capital</b>					<b>\$ 370,000</b>

Yellow notes data provided by City Staff based on their experience

**J-U-B ENGINEERS, INC.**



# MEMO

CITY OF BONNERS FERRY  
CITY ADMINISTRATOR

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Date: 15 November 2013  
To: City Council  
From: Stephen Boorman, City Administrator  
Subject: Mini - Excavator.

This memo is to recommend the City purchase a Bobcat 324 Mini-Excavator for the price of \$22,723.80. Attached is the bid comparison. Bobcat did provide a demo excavator for us to operate and we did like how it operated.

*STB*

013 Mini Excavator Quotes

Brand	Dealer	Model	w/o Cab	with Cab	Cost of Cab	Horsepower	Track Width	Delta
Bobcat	Bobcat West	324	\$ 22,723.80	\$ 24,938.84	\$ 2,215.04	13.2/13.9	38.6" - 53.7"	\$ -
Kubota	Boundary Tractor	U17	\$ 23,492.00	n/a	n/a	15.2/17.0	38.6" - 53.7"	\$ 768
CAT	Western States Equipment	301.4C	\$ 24,178.00	\$ 26,402.00	\$ 2,224.00	17.7/24.3	39" - 51"	\$ 1,454
Kubota	Boundary Tractor	KX018	\$ 24,200.00	\$ 27,887.00	\$ 3,687.00	15.2/17.0	39" - 51.2"	\$ 1,476
John Deere	Rowand	17D	\$ 26,180.00	n/a	n/a	14.8	38" - 50"	\$ 3,456
Kobelco	NE Washington Truck & Equip.	SK17SR	\$ 26,247.00	n/a	n/a	15.2	39" - 52"	\$ 3,523
Yanmar	Idaho Implement	ViO17	\$ 28,059.00	n/a	n/a	14	27" - 49"	\$ 5,335



Northbrook Energy, LLC

November 8, 2013

Mr. Tom Mayo, City Council  
City of Bonners Ferry  
7232 Main St  
Bonners Ferry, ID 83805

Re: Long-Term Lease Interest

Dear Mr. Mayo:

Northbrook Energy, LLC ("Northbrook") is a privately owned, independent power producer that owns, leases and operates 21 hydroelectric facilities for a variety of owners, including public entities similar to the City of Bonners Ferry ("City"). We are interested in discussing with you a potential long-term lease of the 3.94 MW Moyie River Hydroelectric Project ("Project"), licensed by the City.

Under a long-term lease scenario, I envision an arrangement whereby Northbrook would enter into a power purchase agreement with the City, and take cost responsibility and other risks (including river flow) for substantially all aspects of the Project. The lease payment and power purchase rate would be structured to provide an appropriate balance to the City and the success of the Project. In essence, the City will procure the same renewable power at predictable rates while shifting operating and capital risk to Northbrook.

An example of a leased facility in Northbrook's portfolio comparable to the Moyie Project is a 5 MW plant under a 30-year lease entered into in 2011 with a New York State municipality. As that city recognized, a lease allows it to retain ownership while creating a new property tax source and a revenue stream substantially sheltered from capital risk exposure and the vagaries of precipitation. The lease is structured to provide the city with a guaranteed minimum payment plus a percentage of generating revenues.

Northbrook and its affiliates, based in Scottsdale, AZ, have owned, leased and operated hydroelectric facilities since 1982. Eight facilities are under long-term leases with municipalities or federal agencies, so we understand the unique interests and characteristics of such entities. We also have a long, successful history working with state agencies and the Federal Energy Regulatory Commission.

We would welcome a dialogue with the City to discuss the potential for a beneficial arrangement. I look forward to hearing from you or whomever you feel is most appropriate to respond to my expression of interest. I can be reached by phone at (480) 551-1228 or by email at [csinclair@nbenergy.com](mailto:csinclair@nbenergy.com).

Sincerely,

Chris Sinclair  
Vice President

## Kris Larson

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**From:** Stephen Boorman <sboorman@bonnersferry.id.gov>  
**Sent:** Friday, November 15, 2013 7:44 AM  
**To:** 'John Youngwirth'; 'Kris Larson'  
**Subject:** FW: Street Reclassification

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**From:** Don Davis [mailto:Don.Davis@itd.idaho.gov]  
**Sent:** Thursday, November 14, 2013 4:17 PM  
**To:** Stephen Boorman  
**Subject:** RE: Street Reclassification

Stephen,  
Receipt of functional classification applications is noted. I will review the application and let you know if anything else is needed.

Don Davis, P.E.  
ITD District 1  
Senior Transportation Planner  
208-772-8019

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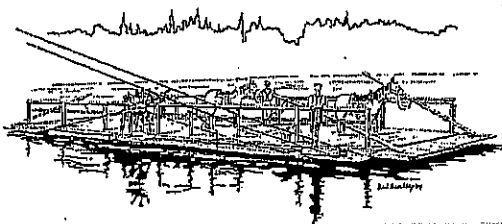
**From:** Stephen Boorman [mailto:sboorman@bonnersferry.id.gov]  
**Sent:** Thursday, November 14, 2013 9:14 AM  
**To:** Don Davis  
**Cc:** 'John Youngwirth'; 'Kris Larson'  
**Subject:** Street Reclassification

Don:

Attached is the application for reclassification. Please let me know if you would like it mailed and if I should make any changes.

Thanks for your help.

Stephen Boorman  
City of Bonners Ferry  
267-0357



## CITY OF BONNERS FERRY

7232 Main Street  
P.O. Box 149  
Bonners Ferry, Idaho 83805  
Phone: 208-267-3105 Fax: 208-267-4375

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7 November 2013

Attn: Mr. Don Davis  
ITD District 1  
[don.davis@itd.idaho.gov](mailto:don.davis@itd.idaho.gov)

Subject: Reclassification of Chinook Street, Kaniksu Street, and Mission Road

Dear Mr. Davis:

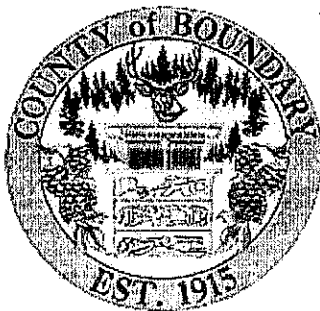
This letter is to formally recommend the reclassification of the Chinook Street, Kaniksu Street, and Mission Road as shown in the attached application. These streets are integral to the commerce and safety of our community. These streets serve the medical center of our community, the tribal headquarters of the Kootenai Tribe of Idaho, and a significant portion of our agricultural areas.

If you have any question please contact Stephen Boorman, City Administrator at 267-3105.

Sincerely,

David Anderson  
Mayor

*Boundary County Commissioners*  
*Dan R. Dinning, Chairman*  
*LeAlan L. Pinkerton, Commissioner*  
*Walt Kirby, Commissioner*



Telephone (208) 267-7723  
Fax: (208) 267-7814  
commissioners@boundarycountyid.org

**BOUNDARY COUNTY**  
P. O. Box 419  
Bonners Ferry, ID 83805

November 12, 2013

Attn: Mr. Don Davis  
Idaho Transportation Department  
District I

RE: Reclassification of Chinook and Kaniksu Streets and Mission Road

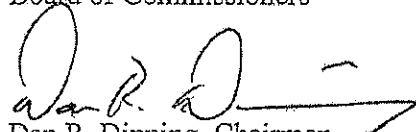
Dear Mr. Davis:

This letter is to formally recommend the reclassification of the Chinook Street, Kaniksu Street, and Mission Road as shown in the attached application. These streets are integral to the commerce and safety of our community. These streets serve the medical center of our community, the tribal headquarters of the Kootenai Tribe of Idaho and a significant portion of our agricultural areas.

If you have any questions, please contact Stephen Boorman, City Administrator at 267-3105.

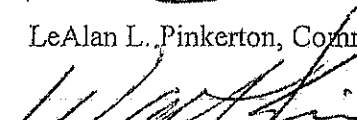
Respectfully,

Boundary County  
Board of Commissioners



Dan R. Dinning, Chairman

LeAlan L. Pinkerton, Commissioner



Walt Kirby, Commissioner



## IDAHO FUNCTIONAL CLASSIFICATION / URBAN BOUNDARY CHANGE REQUEST FORM

PLEASE INDICATE:      ITD District Request                       Local Agency Request

This form has been developed for use in all requests for Idaho's Functional Classification and/or Urban Boundary changes/modifications. One form must be completed and submitted for each change.

AGENCY CONTACT INFORMATION	
Agency Name: <b>City of Bonners Ferry</b>	Application Date: <b>10/16/13</b>
Contact Person and E-mail Address: <b>sboorman@bonnersferry.id.gov</b>	Telephone Number: <b>208-267-0357</b>
Agency Address: <b>7232 Main Street, P.O. Box 149, Bonners Ferry, ID 83805</b>	
Is this functional classification request/change completely within or partially within an Urbanized Area? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes – If yes, concurrence from the MPO is required. Please complete the following information. Please indicate the name of the metropolitan planning organization (MPO):	
MPO Contact Person and E-mail Address:	Telephone Number:
MPO Address:	
Does requested Functional Class change extend into another jurisdiction? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes – If yes, a concurrence letter or resolution is required from the other jurisdiction. Please indicate the name of the other jurisdiction: <b>Boundary County Idaho</b>	

ROUTE DESCRIPTION	
Local Name of Route: <b>Chinook/Kaniksu/Mission Road</b>	Route Number:
Route Description: <b>From Highway 95 to the Kootenai Tribe of Idaho</b>	
Termini of Route ( <i>Milepost (MP) – if available</i> ) From MP:                                      To MP:	Length ( <i>miles</i> ): <b>2.912</b>
Existing Federal Functional Classification (choose only one): <input type="checkbox"/> Interstate <input type="checkbox"/> Principal Arterial <input type="checkbox"/> Minor Arterial <input type="checkbox"/> Major Collector <input type="checkbox"/> Minor Collector <input checked="" type="checkbox"/> Local Road	Proposed Federal Functional Classification (choose only one): <input type="checkbox"/> Interstate <input type="checkbox"/> Principal Arterial <input type="checkbox"/> Minor Arterial <input checked="" type="checkbox"/> Major Collector <input type="checkbox"/> Minor Collector <input type="checkbox"/> Local Road





**IDAHO FUNCTIONAL CLASSIFICATION / URBAN BOUNDARY  
CHANGE REQUEST FORM**

**URBAN BOUNDARY DESCRIPTION**

Population (Census):

City of Bonners Ferry 2,685 (2010), Boundary County 10,972 (2010)

Brief explanation for proposed changes:

This road is continuing to serve a growing part of the City of Bonners Ferry and Boundary County. It serves the only hospital in the county, a number of doctors offices, a large area of farm ground, a fish hatchery, and the tribal headquarters for the Kootenai Tribe of Idaho.

Census Boundary Square Foot:

Proposed Boundary Square Foot:

Existing Urban Boundary Classification (choose only one):

Proposed Urban Boundary Classification (choose only one):

- Rural Areas       Small Urban Areas       Urbanized Areas  
0 - 4,999              5,000 - 49,000              50,000+

- Rural Areas       Small Urban Areas       Urbanized Areas  
0 - 4,999              5,000 - 49,000              50,000+

- Metropolitan Statistical Areas  
250,000+

- Metropolitan Statistical Areas  
250,000+

**REMARKS**

Written Description of FC route (general characteristics including alignment, speed limit and how it relates to the surrounding area in terms of importance):

This road begins as Chinook Street at U.S. Highway 95 and proceeds west as a City Street, posted at 20mph, to the medical zone where it becomes Kaniksu Street. The medical zone is where most of the County's medical facilities are located including Kaniksu Health Clinic, Boundary County Community Hospital, Boundary County Restorium and several doctors offices. Kaniksu Street then proceeds westerly where is serves several residential neighborhoods and then leaves the City limits. In the county this road is posted at 30mph. From there it serves a large agricultural area and the the Kootenai Tribe of Idaho's Headquarters. Also located at the tribal headquarters is the Kootenai River sturgeon hatchery.

A brief description why the proposed change is requested and justification for the change:

Due to the increasing traffic on this road, and minimal other options of egress from the areas this road serves, this road will need future improvements. The ADT on this road was recorded at over 4,000 in October/November of this year.

Additional remarks to fully explain the change request:



## IDAHO FUNCTIONAL CLASSIFICATION / URBAN BOUNDARY CHANGE REQUEST FORM

IDAHO CHANGE REQUEST SUBMITTAL CHECKLIST *(include with this request form):*

- Change Request Form
- Three (3) copies of the Vicinity Map showing the proposed changes and existing
- Original letter of recommended approval from Mayor, Chairman of the Board or other official responsible for the agency or a City/County Resolution adopted. If the request crosses jurisdictional boundaries, a letter of recommendation or City/County Resolution is required from all agencies which have authority over the road.
- Proof of Public Hearing *(if one was held)*
- MPO concurrence letter *(if within an Urbanized Area)*

Submit all of the above to the Idaho Transportation Department District in your area. If you have questions or need additional information, you may e-mail [FunctionClass@itd.idaho.gov](mailto:FunctionClass@itd.idaho.gov).

For ITD District Use Only:

ITD District <input checked="" type="checkbox"/> D1 <input type="checkbox"/> D2 <input type="checkbox"/> D3 <input type="checkbox"/> D4 <input type="checkbox"/> D5 <input type="checkbox"/> D6	Application Received:
District Contact Person and E-mail Address:	Telephone Number:
District Application Recommendation to 2PM:	
<input type="checkbox"/> Approval Request because:	
<input type="checkbox"/> Deny Request because:	

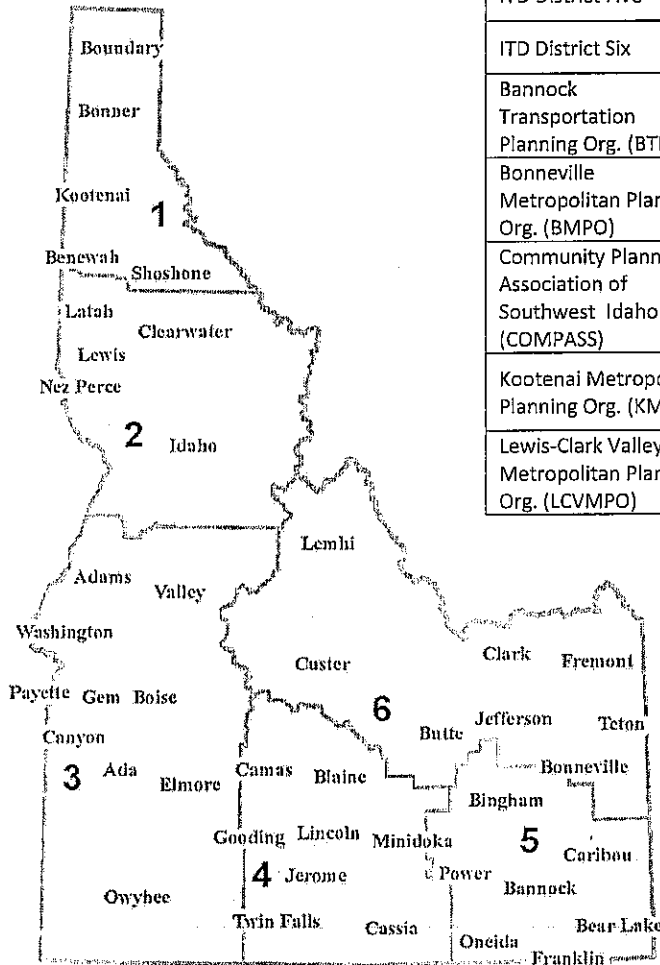
For ITD 2PM Use Only:

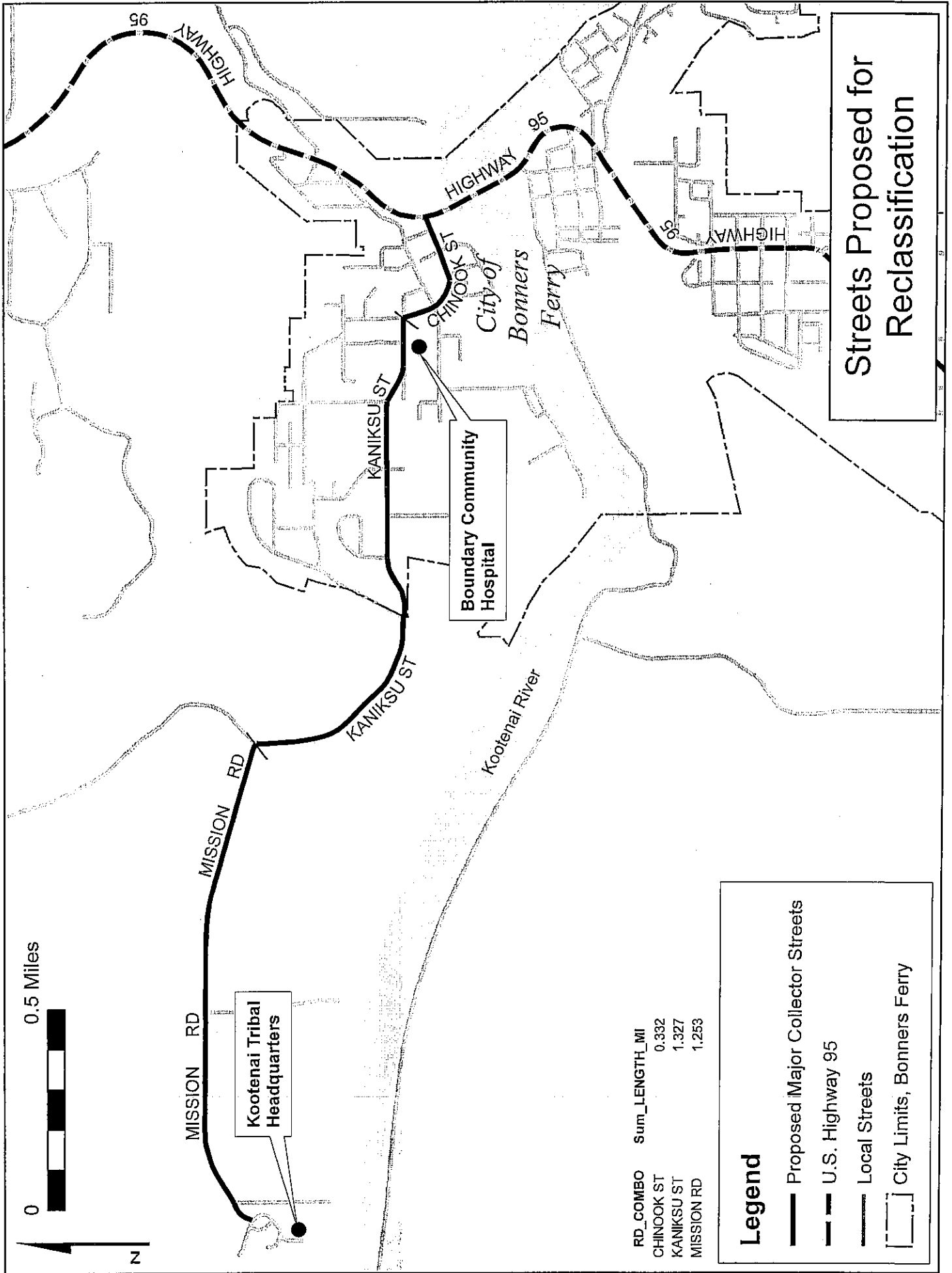
ITD Recommendation to FHWA:
<input type="checkbox"/> Approval Request because:
<input type="checkbox"/> Deny Request because:



# IDAHO FUNCTIONAL CLASSIFICATION / URBAN BOUNDARY CHANGE REQUEST FORM

IMPORTANT CONTACT INFORMATION		
CONTACT	OFFICE NUMBER	FAX NUMBER
Local Highway Technical Assistance Council (LHTAC)	(208) 334-0565	(208) 344-0789
ITD HQ Planning/Program Mgmt.	(208) 334-8483	(208) 334-4432
ITD District One	(208) 772-1200	(208) 772-1203
ITD District Two	(208) 799-5090	(208) 799-4301
ITD District Three	(208) 334-8300	(208) 334-8917
ITD District Four	(208) 886-7800	(208) 886-7895
ITD District Five	(208) 239-3300	(208) 239-3367
ITD District Six	(208) 745-7781	(208) 745-8735
Bannock Transportation Planning Org. (BTPO)	(208) 233-9322	(866) 230-4709
Bonneville Metropolitan Planning Org. (BMPO)	(208) 612-8530	N/A
Community Planning Association of Southwest Idaho (COMPASS)	(208) 855-2558	(208) 855-2559
Kootenai Metropolitan Planning Org. (KMPO)	(208) 930-4164	N/A
Lewis-Clark Valley Metropolitan Planning Org. (LCVMPO)	(208) 553-7506	(208) 298-1339





0.5 Miles



Kootenai Tribal  
Headquarters

Boundary Community  
Hospital

Streets Proposed for  
Reclassification

RD_COMBO	Sum_LENGTH_MI
CHINOOK ST	0.332
KANIKSU ST	1.327
MISSION RD	1.253

**Legend**

- Proposed Major Collector Streets
- U.S. Highway 95
- Local Streets
- City Limits, Bonners Ferry