

Welcome to tonight's City Council meeting!

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council.

Vision Statement

Bonners Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life.

**AGENDA
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
November 5, 2013
6:00 p.m.**

FERC Presentation – Owners Dam Safety Program

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

Fee Increase Hearing

PUBLIC COMMENTS

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

GUESTS

REPORTS

Police/Fire/City Administrator/Economic Development Coordinator/Urban Renewal District

CONSENT AGENDA

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Treasurer's Report
4. Approve October 15, 2013 Council Meeting Minutes

OLD BUSINESS

5. City – Consider Approval of West Law Subscription for City Attorney and Authorize Mayor to Sign Agreement
6. City – Discuss Computer/IT Proposals

NEW BUSINESS

7. Water/Sewer – Reject Bids for Hazel Street Water/Sewer Line Replacement Project (attachment)
8. Electric – Approve Purchase of Solid State Exciter for Unit 3 (attachment)

9. Electric – Authorize Mayor to Sign Contract with Ripplinger Engineering Laboratories for Moyie Substation Rebuild Project (attachment)
10. Electric – Award Power Plant Unit 3 Bid (attachment)
11. City – Approve Special Event Permit for Carolyn Testa for the Turkey Trot on November 28, 2013 (attachment)
12. City – Approve Catering Permit for Kootenai Tribe of Idaho dba Kootenai River Inn for Ducks Unlimited Banquet on November 15, 2013 at the Fairgrounds (attachment)
13. Police – Accept Resignation of Judy Jeske (attachment)
14. Police – Discuss K-9 (attachment)
15. Police – Approve Conditional Offer of Employment for Police Officer
16. City – Discuss Firewood Bids
17. City – First Reading of Ordinance Amended Title 10, Chapters 1, 2, & 3 (attachment)
18. City – Discuss Fee Increases and Adopt Fee Resolution #2013-11-01 (attachment)
19. City – Discuss Christmas Party

EXECUTIVE SESSION PURSUANT TO IDAHO CODE 67-2345, SUBSECTION 1

- (a) Consider hiring a public officer, employee, staff member or individual agent.
- (b) Consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.
- (c) Conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.
- (d) Consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code.
- (e) Consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
- (f) Communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.
- (g) Engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed.

ADJOURNMENT

NEXT MEETING DATE

INFORMATION

20. Electric – Power Plant Generation Summary (attachment)
21. Electric – Bonneville Power Administration Conservation Budget 2014 (attachment)
22. Street – Cleanup Week November 4, 2013 through November 12, 2013 (attachment)

FEDERAL ENERGY REGULATORY COMMISSION
Office of Energy Projects
Division of Dam Safety and Inspections
Portland Regional Office
805 SW Broadway, Suite 550
Portland, Oregon 97205

October 16, 2013

Mr. Stephen Boorman
City Administrator/Electric Superintendent
City of Bonners Ferry
PO Box 149
Bonners Ferry, ID 83805-0149

Subject: Annual Letter

It is the ongoing responsibility of a Licensee or Exemptee to ensure that a project is operated and maintained in compliance with Federal Energy Regulatory Commission (FERC) Regulations and the terms and conditions of any license or exemption, including conditions prescribed by resource agencies for exemptions.

To assist you in ensuring compliance with these requirements, enclosed is a summary of some of the requirements, primarily from Parts 8 and 12 of the Commission's Regulations. Please review these requirements along with your project-specific license or exemption conditions, to ensure that your operations comply with all project requirements.

Your attention is directed to Item 1 of Enclosure 1. It is your responsibility to ensure that we are notified immediately of any condition, event, or action at the project affecting the safety of a project or life, health, or property. This includes such items as spillway gate mis-operation and public safety rescues at or near FERC projects which did not involve deaths or serious injuries. These types of incidents may not have been previously reported to the Commission. You have a clear responsibility to report these incidents under 12.10(a) of the FERC regulations. If you are uncertain if an emerging, ongoing, or completed event constitutes a reportable incident, you should contact this office.

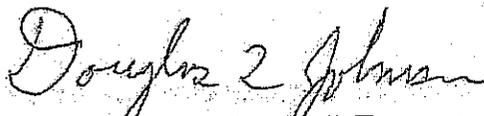
We also remind you of the letter we sent earlier in this year asking that the 2013 EAP annual update include a detailed description of your current operations plan during high flow events and to ensure that such plans include improved coordination with emergency management agencies and adjacent communities.

Throughout the year, the Division of Dam Safety and Inspections hosts workshops and training courses which may be of interest to you. Of special note are the ongoing Risk-Informed Decision-Making (RIDM) workshops that are designed to inform our licensees and their consultants about our RIDM Program that will be implemented at the end of 2014. You are encouraged to notify your consultants about these workshops as well. A schedule and description of upcoming workshops and courses can be accessed at the following internet site: <http://www.ferc.gov/industries/hydropower/safety/wkshps.asp>

If you, as the addressee of this letter, are not the primary person responsible for the day to day dam safety operations for your organization, you are requested to provide that individual or individuals with a copy of this letter to better allow them to understand all FERC requirements for your project(s).

Enclosure 2 lists some administrative requirements that are often overlooked. Enclosure 3 is an acknowledgement form. Please sign and return Enclosure 3 to this office within 10 days of receipt of this letter. If you have any questions about the enclosed information or about your project(s) in general, please call me at (503) 552-2700.

Sincerely,



Douglas L. Johnson, P.E.
Regional Engineer

Enclosure 1 FERC Licensee/Exemptee Standard Requirements
Enclosure 2 Frequently Forgotten Items
Enclosure 3 Acknowledgment of Receipt of Annual Letter

bcc: D2SI
eLibrary

FERC LICENSEE/EXEMPTEE STANDARD REQUIREMENTS

The following requirements and Commission Regulations (Title 18 of the Code of Federal Regulations [18CFR]) require the attention of Licensees and Exemptees to ensure compliance. This list is not intended to be complete and certain requirements may not be applicable to all projects. Therefore, each Licensee and Exemptee must be familiar with their specific license or exemption requirements and the requirements contained in 18 CFR Part 12. You should periodically review the license/exemption and the current regulations to ensure timely compliance with all requirements, since Licensees/Exemptees have continuing responsibilities, such as consultation and proof of service.

1. Notify FERC of Conditions Affecting the Safety of a Project or Project Works.

In accordance with Section 12.10(a) of the FERC Regulations, when a condition affecting the safety of a project or project works is discovered, a Licensee/Exemptee must call this office as soon as practicable and follow up with a summary email to the Regional Engineer. Subsequently, the Licensee/Exemptee must submit a written report providing relevant information concerning the cause, extent of project and property damage, and measures taken to prevent worsening of the condition. Section 12.3(b)(4) lists some examples of these conditions. Such conditions may include, but are not limited to, failure of a gate to operate as desired (regardless whether there were any consequences), unusual instrumentation readings, piping, seepage, slides, sinkholes, sabotage, natural disasters (e.g., floods, earthquakes), artesian conditions encountered during geotechnical explorations, significant rock scour and/or toe undermining, malfunction, and/or failure of reservoir monitoring instruments, control systems, and communication systems, and any other signs of instability of any project works. A condition affecting the safety of a project also includes public safety rescues even if no serious injuries or death occurred.

2. Report Emergency Project Modifications.

In accordance with Section 12.11 (b)(1), any emergency project modification taken in response to a condition affecting the safety of the project or project works must be reported to this office immediately. This requirement should not delay any action needed to maintain dam safety.

3. Emergency Action Plans.

- a. If your project is exempt from filing an EAP, you must annually perform a field reconnaissance to verify if there were any changes to upstream and downstream conditions affecting the determination that no reasonably foreseeable project emergency would endanger life, health, or property. You should also develop,

maintain, post, and annually verify a contact list of people and organizations such as local emergency management agencies and upstream and downstream dam owners that will be called during flood events, if your dam is in danger of failing, or has failed. By December 31 of each year, submit a letter to this office: (1) discussing the results of the field reconnaissance, (2) requesting a continuation of the exemption from filing an EAP, if still eligible, and (3) including, as a separate enclosure with your letter, the contact list along with a statement that the information provided was verified to be accurate.

b. If your project requires an EAP in accordance with Subpart C of 18 CFR 12, the following conditions apply:

(1) Annual training and a drill should be performed to ensure the accuracy and workability of the EAP and to test the state of training of key licensee personnel responsible for responding to emergencies. Testing of emergency equipment such as remote monitoring equipment at unattended dams, back-up communication systems, and sirens, should be performed at least once a year.

(2) The EAP should be reviewed and formally updated annually. Any significant discrepancy discovered throughout the year which could adversely impact an emergency response to a dam safety incident should be corrected and provided to the pertinent planholders within 30 days.

The review should consist of the following:

(a) Update the names and titles of the project operators and attendants and the names and phone numbers of persons to be contacted in the event of a project emergency.

(b) Review the adequacy of the EAP in light of any significant changes to upstream or downstream conditions that might impact persons or property in a project emergency.

(c) Revise inundation maps, if necessary. The need for inundation maps based on Geographical Information System (GIS) data is to be coordinated with all emergency management agencies. Guidance for developing and submitting GIS Inundation Map files is available at:

<http://www.ferc.gov/industries/hydropower/safety/initiatives/tips-gismaps.asp>.

(d) Revise the EAP after consultation with the appropriate Federal, state, and local agencies responsible for public health and safety, if necessary.

- (3) The EAP notification flowchart should be posted in a prominent location at each development or other pertinent facility such as switching centers, control facilities, and/or powerhouses so that it is readily accessible to operating personnel responsible for notification.
- (4) An annual face-to-face meeting should be performed with primary emergency response agencies whose jurisdictions would be quickly inundated or significantly impacted by a dam failure. These meetings should include a review of the contents of the EAP and should encourage agency input into the development and maintenance of the EAP document. During the meetings, emergency response agencies should be informed that if they receive a report of a dam safety problem from an outside source, they must contact the Licensee/Exemptee so a coordinated response and proper activation of the EAP will occur.
- (5) An annual EAP Status Report should be submitted to this office no later than December 31 of each year. The report should describe the above annual requirements and include any updates to the notification flowchart or other sections of the EAP. Refer to Chapter 6-2.2.6 of the Commission's Engineering Guidelines for more information on EAP Status Reports. This document can be found at:

<http://www.ferc.gov/industries/hydropower/safety/guidelines/eng-guide/chap6.pdf>.

EAPs must be revised and reprinted in their entirety every five years.

4. **Dam Safety Surveillance and Monitoring.**

Section 12.41 addresses the requirement for installation of instrumentation to monitor the performance of project structures. Additional guidance on Performance Monitoring Instrumentation may be found in Chapters 6 and 14 of the Commission's Engineering Guidelines. Guidance on preparing Dam Safety Surveillance and Monitoring Plans (DSSMP) may be found in Appendix J of Chapter 14 of the Commission's Engineering Guidelines.

<http://www.ferc.gov/industries/hydropower/safety/guidelines/eng-guide/monitor-plan.asp>

The DSSMP provides the details of how an owner should monitor and evaluate the performance of a dam or project structure. The DSSMP is necessarily comprehensive to cover all types of dams with all levels of dam safety risks. The DSSMP for individual dams should be appropriately tailored to the specific needs and potential failure modes of your dam.

The DSSMP also includes the requirement to periodically (annually) submit a Dam Safety Surveillance and Monitoring Report (DSSMR) that presents an evaluation and interpretation of the surveillance and monitoring data. Guidance on preparing Dam Safety Surveillance and Monitoring Reports may be found in Appendix K of Chapter 14 of the Commission's Engineering Guidelines.

5. **Submit Plans for FERC Approval.**

- a. In accordance with Section 12.11 (b) (2), all plans for proposed modifications or major maintenance work must be forwarded to this office at the earliest possible date, but not later than 60 days before work on the activity begins, so that determinations can be made regarding any necessary preconstruction approvals. Prior approval may also be required for modification or maintenance activities that may adversely affect project operation or the environment. You must contact this office by letter or phone concerning required approval of these types of activities at least 60 days prior to the start of the proposed activity. However, we encourage you to contact this office much earlier in the process, such as when the proposed work is in the early planning stages. We are available to discuss the project with you and your designers to fully understand our expectations for your submittal. This could prevent any possible delays that may result from an inadvertent oversight of missing submittals.
- b. Coordination and/or approval from other federal/state/local agencies or NGOs is often required before a proposed action may commence. You must be mindful of all of your license requirements and ensure that your plan and schedule includes the required coordination and allows sufficient time for it to be successfully achieved.

6. **Develop a Public Safety Plan and Install/Maintain Safety Devices.**

- a. Pursuant to Section 12.42, an owner may be required to install and properly maintain any signs, lights, sirens, barriers, or other safety devices necessary to adequately warn and/or protect the public in the use of project lands and waters. Failure to adequately maintain approved safety devices or measures is a violation of the Regulations.
- b. Some Licensees/Exemptees have been required to submit Public Safety Plans for each development where public safety devices or measures are necessary. Updated plans should be submitted following any changes to public safety facilities or measures at the project. In addition, if the most recently filed public safety plan is older than 10 years, the plan should be reviewed to

ensure that current public uses in the project area are accounted for and that the most up-to-date signage and safety devices are included in the plan. After reviewing the plan, the Licensee/Exemptee must resubmit the plan to the FERC, identifying any revisions to the plan, or stating that no revisions were made.

- c. A Licensee/Exemptee must notify this office at least 10 days in advance of plans to remove any public safety device, including boat safety barriers. This office should also be advised when the device is placed back in service. For those devices routinely removed annually, a one-time notification providing the reason and schedule for periodic removal and reinstallation is acceptable.

7. **Report Deaths and Serious Injuries.**

In accordance with Section 12.10 (b), any drowning or other accident resulting in death or serious injury to the public or construction or maintenance workers at the project must be reported to this office. If project related, the Licensee/Exemptee must call this office upon becoming aware of the incident and follow up with a summary email to the Regional Engineer. Subsequently, the Licensee/Exemptee must submit a written report that fully describes the incident and any remedial actions taken or proposed to avoid or reduce the chance of future similar occurrences. If you believe that remedial actions are unnecessary, the report should explain why. If the accident was not project related, the subsequent written report may be conveyed by providing a copy of a newspaper article or a police report.

8. **Test and Report on Spillway Gate Operations.**

- a. Section 12.44 (b), requires annual operation of each spillway gate either during regular project operation or on a test basis. Section 12.44 (c) requires load-testing of standby power at regular time intervals, but not less than once during each year. If it is not always feasible to operate the gates or perform the load-testing of standby power at the time of the FERC dam safety inspection; verification (see Item 9c below) that the gates were operated satisfactorily during the past 12 months will suffice.
- b. A FERC inspector may require operation of a spillway gate, including the use of standby power, during an inspection.
- c. Notarized verification of operation of all spillway gates and load testing of standby power at least once during the preceding 12-month period should be submitted by December 31 of each year. To ensure national consistency, you are asked to submit the verification as Critical Energy Infrastructure

Information (CEII) material. Verification should be in accordance with Section 12.13 and the certificate must include the signatures of an official of your company and the plant personnel who actually operated the gates or load-tested the standby power and observed such operation. You must also include an annual spillway gate operation certificate (Attachment 1 to Enclosure 1) indicating those gates opened during flood flow conditions, those tested separately, the date of each gate's operation, and the date of the last full gate operation. The certificate should also include source of standby power, the date it was tested, and the gate it operated. The report should address any problems noted or maintenance performed.

- d. All gates, with the exception of Category 2 Tainter gates, must be tested to full gate opening at least once every 5 years. If such a test is not considered feasible, a waiver, with appropriate justification, must be obtained from this office. Category 2 Tainter gates require full opening at least once every 10 years. See Footnote 1/ of Attachment 1 to Enclosure 1 for the definition of Category 1 and 2 gates. All gates are deemed as Category 1 gates unless demonstrated that failure would have minimal or no consequences. All Category 1 Tainter gates are required to have a detailed inspection every 10 years.

9. **Document Project Flows and Report Violations.**

You must maintain daily records documenting compliance with project minimum flow and/or reservoir operation plan requirements if your license or exemption includes such requirements.

If, at any time, a minimum flow or reservoir operation plan requirement is violated, you must immediately report the occurrence to the following:

Director, Division of Hydropower Administration and Compliance
(PJ12)
Office of Energy Projects, FERC
888 First Street, N.E.
Washington, D.C. 20426

This report should include a complete description of the violation, including duration, and an explanation of the actions taken to remedy the situation.

10. Post Recreation Signs.

Part 8 requires, where appropriate, the posting of project lands as to their availability for recreational use.

11. Maintain Project Records.

Section 12.12 requires that certain permanent project records be maintained. Copies of design drawings (Exhibit F or L), instrumentation data, and operational history should be maintained at the project site.

12. Prevent Erosion and Air/Water Pollution.

Under the terms of any license issued by the Commission, licensees are responsible for preventing soil erosion, sedimentation, and any form of water or air pollution. Release of hazardous liquids (oils, grease, etc.) is under the jurisdiction of state water quality agencies and the EPA. Project operators should be aware of the requirements of those agencies. Other potential sources of hazardous materials, in addition to those sources directly related to the project (transformer, governor, and lubricating oils), include public marinas and private boat docks. While licensees may not have direct responsibility for the operation of such facilities, you should assist or otherwise facilitate in minimizing the introduction of pollutants into project waters and advise such operators to report spill incidents promptly to appropriate state and Federal agencies and this office. You should review your current practices regarding the storage, use, and disposal of hazardous materials to determine if additional control measures are necessary.

13. Inoperative Projects or Project Features.

Under Section 10 (c) of the Federal Power Act, project works must be maintained in a good state of repair. Any project or feature of a project that is inoperative or in a poor state of repair must be promptly reported to this office. A plan and schedule for restoring the project or feature of a project back to a sound state of repair or operation must also be submitted.

14. Reservoir Drawdown and Dewatering of Project Features.

- a. Reservoir Drawdown. Under Section 12.4(b), prior approval for any non-emergency reservoir, canal, or forebay drawdown activities outside the operational conditions of the license, regardless of project size, must be obtained from this office. Approvals for such drawdowns will not be given until this office has been provided documentation of coordination with appropriate resource agencies. Such documentation should include copies of

emails, phone or meeting records, and letters. All letters to the agencies should be sent Certified Mail/Receipt Requested so that copies of the letters and resulting receipts can serve as documentation should an agency not respond in writing.

- b. Emergency Drawdowns. Under emergency conditions, immediate dewatering or drawdown may be taken without prior approval in order to prevent the loss of the project and to protect life and property. In this case, you must notify this office the same day that dewatering or drawdown has been implemented, and you must notify the appropriate resource agencies.
- c. Dewatering Tunnels, Conduits, or Penstocks. Under Section 12.4(b), prior Commission notification is required for any tunnel, conduit, or penstock dewatering. You must contact this office concerning required approval of these types of activities at least 30 days prior to the start of the proposed activity.

15. Project Security.

Documents and materials related to project security (with the exception of the Annual Security Compliance Certification letter) for all Security Group 1 and 2 dams are not to be submitted to the Commission. The security documents will be reviewed in person, usually as part of the annual Dam Safety Inspection. The Annual Security Compliance Certification letter should be submitted by December 31 of each year, and must not be eFiled or submitted to eLibrary. Rather, one hard copy is to be sent directly to the Regional Engineer. All security documents should be marked as "Privileged—Security Sensitive Material."

ANNUAL SPILLWAY GATE OPERATION CERTIFICATE

FERC PROJECT NO. _____, NAME _____

DEVELOPMENT NAME _____

LICENSEE/ EXEMPTEE/ APPLICANT _____

Category (1 or 2) ^{1/}	Date of Detailed Inspection ^{2/}	Gate No. (and Motor No.) ^{3/}	Date of Opening		Purpose for gate discharge ^{5/}	Opening (ft)	Voltage ^{6/} (line to line)	Phase Current ^{6/}	Rated Horsepower ^{6/}
			Current Year	Last Full ^{4/}					

Notes

- 1/ Category 1 – Failure has dam safety or operational consequences.
Category 2 – Failure has minimal or no consequences.
- 2/ A close up detailed inspection is required for all category 1 gates every ten years.
- 3/ Attach additional sheets if more space is required.
- 4/ Full gate operation must be performed at least once every five years for Category 1 gates and ten years for Category 2 gates.
- 5/ Flood passage, test, maintenance, under stoplogs, etc.
- 6/ Required for Tainter gates only.

PROBLEMS NOTED/ MAINTENANCE
REQUIRED: _____

I attest the above gate(s) was (were) operated as indicated by: _____

(Signature and Printed
Name of Operator)

LOAD TESTING OF STANDBY POWER

Type of Emergency Operation

_____ Manual

_____ Standby power source – Describe _____

Date of last test: _____

Gate operated: _____

Problems noted/ Maintenance required: _____

I attest the standby power source was load-tested as indicated by: _____

**(Signature and Printed
Name of Operator)**

Verification

State of _____,

County of _____, ss:

The undersigned, being first duly sworn, states that he has read the above document and knows the contents of it, and that all of the statements contained in that document are true and correct, to the best of his knowledge and belief.

(Appropriate company official)

Sworn to me and subscribed before me this _____ of _____, 20____
Day Month

[SEAL]

Notary Public or other state or local official authorized
By law to notarize documents

Frequently Forgotten Items

1. When making submittals, please use the eFiling procedures described at <http://www.ferc.gov/docs-filing/efiling.asp>. You may also submit either electronic media (CD or DVDs) or hard (paper) copies. FERC's order of preference for filing is (1) eFiling, (2) electronic media (either CD or DVD), then (3) paper. Regional Office filings, even if they are eFiled, require two hard paper copies to be submitted to the Regional Office. This is to ensure an adequate and timely response of the submittal. For example, Plans and Specifications, Design Reports, and Part 12D inspection reports, among other filings require hard copies to be sent to the Regional Office. For a list of the documents for which paper copies are required, see page 6, and 31 through 35 of: <http://www.ferc.gov/docs-filing/efiling/filing.pdf>

As stated above, if an eFiling is made of documents addressed to the Regional Office, only two paper copies should be sent to the Regional Office. If no eFiling is made, three paper copies are to be sent to the Regional Office. A cover letter sending these reports to the Regional Office should state if the document has also been eFiled.

All hard copies sent to the Regional Office should be identical and include cover letters.

2. If you are unable to meet an established date for submittal of information or completion of necessary project maintenance or construction you must request, in writing, an extension of time as soon as you know you are unlikely to complete the required activity on schedule. Your letter should include specific reasons for failure to meet the established schedule, your plan to complete the action in a timely manner, and a proposed date for completion of the item. Submittal of the letter does not automatically grant you the requested extension of time. Requests for extensions of time should always be submitted before the established due date. Extensions of time will be considered on a case by case basis by this office.
3. Excavations, for any purpose, including advancing of a single boring/hole constitute an exploratory program. These programs must be reviewed by this office before you proceed. Please allow 30 days for this review.
4. Note in all cover letters what the content of the submittal is with regard to its security classification and whether it is public or not. Submittals having Critical Energy Infrastructure Information (CEII) must be marked on the cover letter

appropriately. The filer is required to mark in bold print "Contains Critical Energy Infrastructure Information – Do Not Release" on any documents that meet the CEII definition. Please refer to our website for more information at:
<http://www.ferc.gov/legal/ceii-foia/ceii.asp>

5. Changes in contact names, addresses, telephone numbers and email addresses must be promptly reported to this office, so that we may contact the appropriate person(s) in the event of an emergency or a potential security threat.

ACKNOWLEDGEMENT OF RECEIPT OF ANNUAL LETTER

(Please Print)

I, _____ (Name) _____ (Title)

of _____ (Organization)

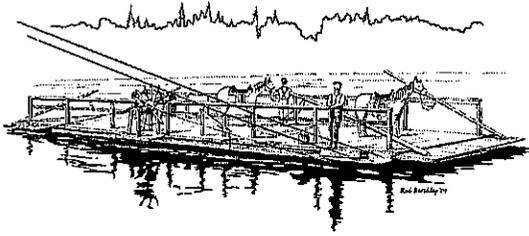
acknowledge receipt of the letter dated _____ outlining my responsibilities as licensee or exemptee of a hydroelectric project under jurisdiction of the Federal Energy Regulatory Commission.

(Signature)

Date: _____

Please return this form within ten (10) days of receipt to:

Douglas L. Johnson, P.E.
Regional Engineer
Federal Energy Regulatory Commission
Division of Dam Safety and Inspections
Portland Regional Office
805 SW Broadway, Suite 550
Portland, OR 97205



MEMO

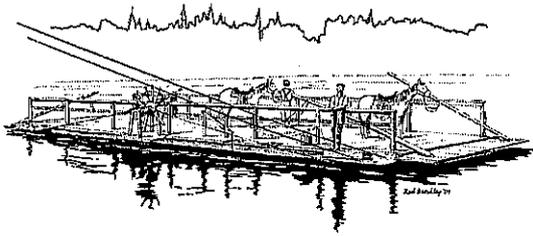
CITY OF BONNERS FERRY
CITY ADMINISTRATOR

Date: 22 October 2013
To: City Council
From: Stephen Boorman, City Administrator
Subject: Hazel Street Water / Sewer Replacement.

The City solicited quotes for the Subject Project. We received only one quote for this work in the amount of \$101,682.45.

Based on the fact that we only received one bid and that this price was about 50% higher per foot than the previous work, we would recommend that the City reject all bids and rebid this early next year.

SJB



MEMO

CITY OF BONNERS FERRY
CITY ADMINISTRATOR

Date: 22 October 2013
To: City Council
From: Stephen Boorman, City Administrator
Subject: Solid State Exciter for Unit 3.

This memo is to recommend that the City purchase the Subject Exciter from Ripplinger Engineering Laboratories (REL) for the price of \$9,725. We have been upgrading from the rotating exciters on the generators when they have reached the point of needing major repairs. We have currently replaced the exciters on Units 1 and 2 with the REL product. This is proposed to be installed concurrently with the overhaul of Unit 3.

SJB

Ripplinger Engineering Laboratories

Telephone: 509-892-1375

Fax: 509-892-7471

Internet: R.E.L@comcast.net

4117 N. Garry Rd.

Otis Orchards, WA 99027

REL

22 October 2013

Stephen Boorman, P.E.
City of Bonner's Ferry
Box 149
Bonner's Ferry, ID 83805

RE: Electronic Exciter 125 Vdc 100 Ampere - Custom Design

We thank you for your request regarding an electronic exciter for the Unit #3 Moyie Hydroelectric Generating Plant. We would like to propose the following specifications for the custom electronic exciter based upon information received:

- ◆ 125 Vdc, 100 ADC nominal output, 150 Vdc maximum output
- ◆ 240 Vac, single phase input from customer transformer
- ◆ Accept control input from existing Basler DECS-200 digital voltage regulator
- ◆ Use existing field circuit breaker and discharge resistor
- ◆ 40⁰ C. ambient temperature
- ◆ 30 x 24 x12 inch NEMA 1 steel cabinet with screw cover
- ◆ Provide proper electronic drawings in triplicate
- ◆ Provide one (1) year warranty on components if installed under REL supervision.
- ◆ REL shall provide installation assistance, connection to voltage regulator, and re-programming of voltage regulator.

100 Ampere Exciter - Price F.O.B. Moyie Hydro site - **\$9,725 each**. Pricing is firm for thirty (30) days from this letter's date. Delivery - 1 January 2014

Installation & Removal:

It is understood that City of Bonner's personnel shall:

- Remove old generator exciter,
- Provide cabling from the generator to the exciter,
- Mount the exciter at an indoor location determined by City or Bonners,
- Provide 240 Vac 80 Amp single phase power to the exciter
- Provide and install #18-14 Awg - four wire cable from the DECS-200 voltage regulator to the exciter.

Summary		
A	125 Vdc 100 Ampere Exciter	\$9,725
	No tax included	
	Total	

For questions or comments please call or email.

Sincerely,

Craig A. Ripplinger, P.E.

TERMS AND CONDITIONS OF GENERAL BUSINESS

- 1) Condition of Sale
 - a) Ripplinger Engineering Laboratories (REL) agrees to provide the services, or supply the products, described in the accompanying documentation in accordance with the terms and conditions set forth herein and in addition to any specifically stated in such documentation.
 - b) If REL accepts different terms and conditions in writing, such different or additional terms and conditions shall apply only to the particular or specific subject covered in such written documentation. Otherwise, the terms and conditions stated herein apply, and such terms and conditions supersede any prior contemporaneous agreements or correspondence between parties.
- 2) Price Policy
 - a) There are no published prices. The price of each article, device or system is individually negotiated. Prices quoted by REL are firm for thirty (30) days from the date of quotation. Thereafter, prices, policies and conditions of sale are subject to change without notice.
- 3) Taxes
 - a) The price quoted by REL does not include any federal, state or local taxes whatsoever as well as any tax that may now or hereafter be applicable to, measured by, imposed upon, or with respect to any transaction, property, or service related to this agreement. Purchaser agrees to pay for any such tax or taxes that REL or REL's subcontractor is required to pay.
- 4) Terms of Payment
 - a) Payment is due in accordance with the terms stated in the invoice. If full payment is not received within thirty (30) days of the date of the invoice, then (without prejudice to the right of REL to immediate payment) Purchaser shall pay interest on unpaid balance in an amount equal the lower of 2% per month or highest legal rate.
 - b) REL shall have the right to require full or partial payment in advance at any time if, in REL's opinion, the financial condition of Purchaser places at risk the terms of payment. Without limiting the foregoing, should Purchaser (1) commence voluntary bankruptcy or similar proceedings, (2) consent to, or fail to contest in a timely and appropriate manner, any involuntary bankruptcy or similar proceedings, (3) become insolvent, or (4) admit its inability to pay its debts, the REL shall have the right to cancel the order and recover reasonable cancellation charges from Purchaser or Purchaser's estate. If Purchaser delays work, REL may require immediate payment for all material accumulated and work performed on the order.
 - c) If REL collects the amounts due under this Agreement by law, or through an attorney at law, Purchaser shall pay all costs of collection, including reasonable attorney's fees.
- 5) Delivery and Shipping
 - a) Unless REL agrees in writing to other terms, all transportation costs shall be born by the Purchaser and shall be added to the invoice. Risk of loss or damage during transit shall remain with the Purchaser.
 - b) Shipping and/or completion dates are approximate and are based on prompt receipt of all necessary information and approvals from Purchaser. Unless Purchaser stipulates in writing that an earlier shipment is not permissible, REL reserves the right to ship prior to the contract shipping date.
- 6) Force Majeure
 - a) REL shall not be liable for failure to perform or for delay in performance due to fire, flood, strike or other labor difficulty, act of God, act of any governmental authority or of Purchaser, riot, embargo, fuel or energy shortage, car shortage, faulty castings or forgings, wrecks or delay in transportation, inability to obtain necessary labor, materials, or manufacturing facilities from usual sources, or any other cause beyond REL's reasonable control.
 - b) If REL's performance is delayed by any such cause, the date of delivery or time of completion will be extended by a period of time reasonably necessary to overcome the effect of such delay.
- 7) Warranty and Limitation of Liability
 - a) REL warrants that services forming part of the Job shall be performed in a workmanlike manner. Should failure occur within one (1) year of shipment or completion, then upon prompt written notification and written substantiation by Purchaser that the product has been stored, installed, operated, and maintained in accordance with any reasonable instructions of REL and with standard industry practice, REL shall perform, or direct subcontractors to perform work necessary to correct such nonconformity by methods determined by REL. This warranty shall not obligate REL

- to perform any work or supply any material required to provide working access to a defect. Experimental projects are not covered by warranty or guarantee.
- b) No product or service pursuant to this Agreement shall be subjected to any test procedure or procedures other than those specified by the latest revision of American National Standards Institute (ANSI). Payment by Purchaser shall not be contingent upon the results of any unauthorized testing procedures. Before any test may be used to evaluate the performance of REL under this Agreement, Purchaser shall (1), notify REL of such test (2) allow REL or authorized representative of REL to be present during such test and (3) receive REL consent to the conditions of such test. If a test is performed on any product or part of product and REL has not consented to the conditions of such test, the REL shall not, thereafter, have any warranty obligation to such product.
 - c) REL, or any subcontractor of REL, shall perform all work under this warranty on a single-shift, straight-time basis, Monday through Friday. If Purchaser wants REL to perform work pursuant to this warranty on overtime or double-time basis, then Purchaser must pay REL the premium portion of such overtime or double-time and employment taxes associated.
 - d) The warranties set forth in this section seven (7) are exclusive and in lieu of all other warranties whether statutory, express, or implied. Oral statements contained in advertising or other printed material do not constitute warranties, and Purchaser agrees that it is not entering into this agreement in reliance upon any such statements.
 - e) REL shall not be liable for any special, indirect, incidental or consequential damages of Purchaser, including but not limited to any loss of use or under-utilization of labor or facilities or any loss of revenue or anticipated profits, regardless of whether such purported liability is based in contract law, tort law (including negligence, strict liability, or otherwise), or legal theory.
 - f) REL does not warrant services or products used in research and development operations, including but not limited to the development of new products by the purchaser without written approval by REL
- 8) Hazardous Substances
- a) REL shall not be responsible for moving, handling, storing, disposing, treating, or replacing any hazardous substances. If REL or its subcontractors discover such hazardous material, in the equipment that is the subject of this Agreement, then REL shall have the right to terminate this Agreement immediately and Purchaser shall pay REL for any work performed and any costs incurred by REL up to the time of such termination, including reasonable cost associated with such termination.
- 9) Termination
- a) Purchaser may terminate any order or contract only by written notification and upon reasonable and proper termination charges.
- 10) Nuclear Application
- a) If Purchaser, or third parties, use or will use, any product or service supplied pursuant to this Agreement in connection with any activity or process involving either (1) nuclear fission or fusion or (2) any use or handling of any source, special nuclear, or by-product material as those materials defined in the U. S. Atomic Energy Act of 1954 (as amended), then Purchaser shall immediately notify REL by certified mail of such nuclear application. REL will in no way be liable or responsible for such product or service without written approval by REL.
- 11) Scrap Materials
- a) All scrap materials resulting from the performance of the Job may, at the option of REL, automatically become the property of REL.
- 12) Intellectual Property
- a) All design engineering as well as the design of products or devices developed by REL shall remain the property of REL. All information and material received by REL is expressly the property of REL.

FORM 111
PROFESSIONAL SERVICES AGREEMENT

AGREEMENT made between CITY OF BONNERS FERRY (Governmental Entity), a political subdivision of the state of Idaho, herein "ENTITY" and Ripplinger Engineering Laboratories herein "CONTRACTOR").

The parties agree as follows:

1. SCOPE OF WORK: ENTITY engages CONTRACTOR to perform the work associated with the Engineering, Relay Programming, Drafting Services, and substation design.

2. PAYMENT: ENTITY agrees to pay CONTRACTOR for his services rendered under this Agreement the Per Attached for said services. The parties agree that CONTRACTOR will invoice ENTITY for payment under this Agreement for services rendered herein.

3. RIGHT OF CONTROL: ENTITY agrees that it will have no right to control or direct the details, manner, or means by which CONTRACTOR accomplishes the results of the services performed hereunder. CONTRACTOR has no obligation to work any particular hours or days or any particular number of hours or days. CONTRACTOR agrees, however, that his other contracts or services shall not interfere with the performance of his services under this Agreement.

4. INDEPENDENT CONTRACTOR RELATIONSHIP: CONTRACTOR is an independent contractor and is not an employee, servant, agent, partner, or joint venture of ENTITY. ENTITY shall determine the work to be done by CONTRACTOR, but CONTRACTOR shall determine the legal means by which it accomplishes the work specified by ENTITY.

5. FEDERAL, STATE, AND LOCAL PAYROLL TAXES: Neither federal, state or local income taxes, nor payroll taxes of any kind shall be withheld and paid by ENTITY on behalf of CONTRACTOR or the employees of CONTRACTOR. CONTRACTOR shall not be treated as an employee with respect to the services performed hereunder for federal or state tax purposes. CONTRACTOR understands that CONTRACTOR is responsible to pay, according to law, CONTRACTOR's income tax. CONTRACTOR further understands that CONTRACTOR may be liable for self-employment (Social Security) tax to be paid by CONTRACTOR according to law.

6. LICENSES AND LAW: CONTRACTOR represents that he possess the skill and experience necessary and all licenses required to perform the services under this agreement. CONTRACTOR further agrees to comply with all applicable laws in the performance of the services hereunder.

7. FRINGE BENEFITS: Because CONTRACTOR is engaged in its own independently established business, CONTRACTOR is not eligible for, and shall not participate in, any employee pension, health, or other fringe benefit plans of ENTITY.

8. WORKER'S COMPENSATION: CONTRACTOR shall maintain in full force and effect worker's compensation for CONTRACTOR and any agents, employees, and staff that the

CONTRACTOR may employ, and provide proof to ENTITY of such coverage or that such worker's compensation insurance is not required under the circumstances.

9. EQUIPMENT, TOOLS, MATERIALS OR SUPPLIES: CONTRACTOR shall supply, at CONTRACTOR's sole expense, all equipment, tools, materials and/or supplies to accomplish the services to be provided herein.

10. EFFECTIVE DATE: This contract will run from 1 October 2013 to 31 December 2014 unless terminated by either party with 30 days written notice.

11. WARRANTY: CONTRACTOR warrants that all materials and goods supplied under this Agreement shall be of good merchantable quality and that all services will be performed in a good workmanlike manner. CONTRACTOR acknowledges that it will be liable for any breach of this warranty.

12. INDEMNIFICATION: CONTRACTOR agrees to indemnify, defend, and hold harmless ENTITY, and its officers, agents and employees, from and against any and all claims, losses, actions, or judgments for damages or injury to persons or property arising out of or in connection with the act and/or any performances or activities of CONTRACTOR, CONTRACTOR's agents, employees, or representatives under this Agreement.

13. INSURANCE: CONTRACTOR agrees to obtain and keep in force during its acts under this Agreement a comprehensive general liability insurance policy in the minimum amount of \$ 1,000,000, which shall name and protect CONTRACTOR, all CONTRACTOR's employees, ENTITY, and its officers, agents and employees, from and against any and all claims, losses, actions, and judgments for damages or injury to persons or property arising out of or in connection with the CONTRACTOR's acts. CONTRACTOR shall provide proof of liability coverage as set forth above to ENTITY prior to commencing its performance as herein provided, and said require insurer to notify ENTITY ten (10) days prior to cancellation of said policy.

14. NONWAIVER: Failure of either party to exercise any of the rights under this Agreement, or breach thereof, shall not be deemed to be a waiver of such right or a waiver of any subsequent breach.

15. CHOICE OF LAW: Any dispute under this Agreement, or related to this Agreement, shall be decided in accordance with the laws of the state of Idaho.

16. ENTIRE AGREEMENT: This is the entire Agreement of the parties and can only be modified or amended in writing by the parties.

17. SEVERABILITY: If any part of this Agreement is held unenforceable, the remaining portions of the Agreement will nevertheless remain in full force and effect.

18. ATTORNEY FEES: Reasonable attorney fees shall be awarded to the prevailing party in any action to enforce this Agreement or to declare forfeiture or termination of this Agreement.
DATED this _____ day of _____, 20_____.

ENTITY:

By: David Anderson

Its: Mayor

ATTEST:

Kris Larson
Clerk of The City of Bonners Ferry

CONTRACTOR:

By _____
(Name)

Its _____
(Title or Office)

WITNESS:

(Signature of Witness or Notary Public)

Form and content approved by _____, as attorney for _____
(Governmental Entity).

Ripplinger Engineering Laboratories

Telephone: 509-892-1375

Fax: 509-892-7471

Internet: R.E.L@comcast.net

4117 N. Garry Rd.

Otis Orchards, WA 99027

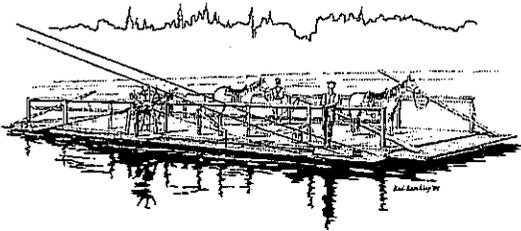
REL

Rates for Engineering Services 1 October 2013 to 31 December 2014 City of Bonners Ferry Idaho

Item	Charge
Design & Field Engineering, professional engineer	\$110/hour
Civil Engineering	\$90/ hour
Engineering Drafting	\$50.00/hour
Test equipment rental	Please contact REL for particular test type
Printing of engineering drawings	\$5.00 each for "D" plot
Per diem	\$65.00 / day plus lodging
Vehicle charge	\$0.75 / mile

Rates are based on 40 hours total or more per month, established customer.

REL invites inquiries on a project basis and will provide engineering estimates or quotations, please contact us.



MEMO

CITY OF BONNERS FERRY
CITY ADMINISTRATOR

Date: 25 September 2013
To: City Council
From: Stephen Boorman, City Administrator
Subject: Moyie Substation Purchase and Rebuild Request for Proposals (RFP).

In April the Council approved pursuing purchase of the Moyie Substation and soliciting for proposals for the Rebuild RFP.

Substation Purchase:

At this time BPA has provided the testing results on the transformer in the substation and we are proceeding with obtaining a price for purchase of the substation.

Substation Rebuild:

We did a formal RFP for engineering services. We received RFPs from six firms and have rated Ripplinger Engineering Laboratories as the highest. Rating sheet is attached. Therefore we would recommend that the City enter into a contract with Ripplinger for this work.

Attached is an engineer's estimate of costs. Please note that there are two discrete independent components. The estimate to rebuild the substation and add a feeder is \$565,510, the cost to improve our transmission switching capability is \$225,555.

STB

*This is a copy
of the information
that Council received
at the October 1, 2013 meeting.
KL*

Request for Proposal
2013 Moyie Substation Rebuild

Rating Sheet

	Vanderweil Engineering			EES Consulting			Elcon Associates			Rippling Engineering			Heberly & Associates			KLJ		
	sjb	dar	sen	sjb	dar	sen	sjb	dar	sen	sjb	dar	sen	sjb	dar	sen	sjb	dar	sen
Firm History and capability to Perform the Project	6	4	3	3	5	6	5	5	4	5	6	6	4	4	4	5	5	5
Capability																		
Recommendation of References																		
Firms Stability	6	6	6	6	5	6	6	6	6	3	6	6	6	6	6	4	6	6
Relevant Project Experience	5	4	2	2	5	4	4	4	3	3	5	5	5	5	5	5	5	5
Small Utility Substations																		
Substation Rebuilds	5	4	2	2	4	4	4	3	3	3	5	5	5	5	5	5	5	5
Documentation (as-builts / O&M Manuals)	5	5	5	4	4	5	5	5	5	3	4	4	4	4	5	5	5	5
Overall	5	4	3	3	4	3	3	4	3	4	5	5	3	4	4	5	5	5
Qualifications of Project Team	8	7	7	7	8	6	6	6	6	8	8	8	8	8	8	5	6	6
Lead Project Engineer																		
Secondary Engineer	8	7	4	4	8	6	6	8	6	6	4	8	8	6	6	6	5	7
Remainder of Consultants Team	4	4	4	4	4	4	4	4	4	4	4	4	4	2	4	4	4	4
Project Approach and Schedule	6	2	1	1	4	5	5	3	5	4	5	4	5	4	3	3	5	5
Approach																		
Understanding of the Moyie Sub	6	1	1	1	3	4	3	4	3	3	6	6	6	6	3	3	6	5
Understanding of the City's goals	6	1	1	1	3	3	3	2	3	3	5	6	6	5	3	3	6	4
Schedule	2	1	1	1	0	1	1	2	1	1	1	1	1	1	1	1	2	1
totals	50	40	40	40	57	57	55	54	53	52	57	69	69	56	55	53	68	62
Average of totals	43.33	43.33	43.33	43.33	56.33	56.33	56.33	53	53	53	57	69	65	54.67	54.67	54.67	64.33	64.33

Note: 1. References not checked as Rippling would have received an 8 by all three on the panel due to our experience with him and the results would not have changed.
2. Review team was Steve Neumeyer, Dan Rice, and Stephen Boorman. Review was done 9/10/13.

Respondents will be evaluated according to these factors:

- 1. Capability to Perform Project.** Describe your firm's legal structure, areas of expertise, length of time in business, number of employees, and other information that would help to characterize the firm, firm's commitment to provide necessary resource to perform and complete the project. Provide the address of the main office (for legal purposes) and the address of the office that will manage the project. Provide the same detailed description of any and all firms your firm may partner with on this project. (20 points)
- 2. Relevant Project Experience.** Briefly describe other projects executed by your firm that demonstrate relevant experience. List all clients for whom you have performed similar work in the past five years. For each project mentioned, include the name, address and phone number of a person who can be contacted regarding your performance on the project. When submitting projects for which your firm worked in an auxiliary capacity or in a joint venture or partnership, include the name of the lead firm. (20 points)

3. Qualifications of Project Team. Provide a professional resume for the key people proposed to be assigned to the project (including any important sub-consultants), and describe relevant related experience. Describe key personnel's proposed roles and responsibilities on this project. Submittals must identify a proposed project manager who would be responsible for the day-to-day management of tasks and would be the primary point of contact with your firm. Include an organization chart of the project team. (20 points)

4. Project Approach and Schedule. Describe the tasks that must be accomplished to complete the project. Provide an adequate description of the firm's proposed design and approximate total project cost. Discuss any unique aspects of the project, alternative approaches the City of Bonners Ferry might wish to consider or special considerations related to the design. Provide a schedule of general project activities indicating the duration of each activity and of the total project. The schedule should reflect realistic activity durations. (20 points)

5. Selection Committee Interview. Firms may be asked to make brief presentations covering their relevant experience, their understanding of the project's requirements and their own approach to designing and supervising the job. (20 points)

Ripplinger Engineering Laboratories

Telephone: 509-892-1375

Fax: 509-892-7471

Internet: R.E.L@comcast.net

4117 N. Garry Rd.

Otis Orchards, WA 99027

REL

20 September 2013

Stephen Boorman, P.E.
City of Bonner's Ferry
Box 149
Bonner's Ferry, ID 83805

RE: Engineer's Estimate for City of Bonners Ferry Moyie Substation Rebuild

Hi Steven:

We have formulated an Engineer's Estimate for the design, procurement, installation and construction of the Moyie substation rebuild. As we have discussed, it would be best to keep the existing transformer but replace the steel structure with a new one.

MEDIUM VOLTAGE SIDE COSTS

Construction Materials

Item	Description:	Quantity	Per Unit	Total
A	Medium voltage steel structure with 4 bays, galvanized	20,000 lb _m	\$2.50	\$50,000
B	Concrete and re-bar	40 yds ³	\$200	\$8,000
C	Voltage Regulators, 6 existing, 3 new 200 Amp	3	\$12,500	\$37,500
D	15 kV Circuit Breakers, Siemens	3	\$18,000	\$54,000
E	Voltage regulator bypass switches	9	\$1800	\$16,200
F	Hook stick operated 600 Amp switches	27	\$900	\$24,300
G	Insulators	40	\$200	\$8,000
H	Bus Bar and connections	500 ft	\$12	\$6,000
I	Aluminum cable jumpers with NEMA compression pads	30	\$200	\$6,000
J	Underground cable	1500 ft	\$15/ft	\$22,500
K	Underground cable terminations	20	\$150	\$3,000
L	Riser conduit and pole attachments	lot	\$12,000	\$12,000
M	Pole hardware	lot	\$7000	\$7,000
N	Metering Cabinets for each feeder	3	\$15,000	\$45,000
O	48 Vdc Battery Bank and rack	lot	\$8000	\$8,000
P	48 Vdc Battery Charger	1	\$2500	\$2,500
Q	25 x 20 control house with lighting, heater, steel doors, etc.	lot	\$18,000	\$18,000
R	Control Cable and PVC conduit	800 ft	\$10	\$8000

S	Grounding Copper and Connectors	lot	\$10,000	\$10,000	
T				Sub total	\$346,000

Construction Labor

Item	Description:	Quantity	Per Unit	Total	
1	Grounding Work	80 hrs	\$150	\$12,000	
2	Concrete Work	80 hrs	\$200	\$16,000	
3	Control Building Construction	80 hrs	\$100	\$8,000	
4	Steel Erection	40 hrs	\$250	\$10,000	
5	Metering cabinet setting	40 hrs	\$300	\$12,000	
6	Underground medium voltage cable installation	40 hrs	\$200	\$8,000	
7	Bus bar installation and connection	60 hrs	\$200	\$12,000	
8	Setting of breakers and regulators	40 hrs	\$250	\$10,000	
9	Burying and wiring of control cable	80 hrs	\$150	\$12,000	
10	Testing and Commissioning	80 hrs	\$150	\$12,000	
				Subtotal	\$112,000

Engineering

Item	Description:	Quantity	Per Unit	Total	
A	General layout design	40 hrs	\$110	\$4,400	
B	Structural steel design	45 hrs	\$110	\$4,950	
C	Control house design	20 hrs	\$110	\$2,200	
D	Electrical design & relay programming	120 hrs	\$110	\$13,200	
E	Concrete design	35 hrs	\$110	\$3,850	
F	Grounding grid modification design	15hrs	\$110	\$1,650	
G	Metering cabinet specification	25 hrs	\$110	\$2,750	
H	Battery specification and procurement	10 hrs	\$110	\$1,100	
I	Drafting	400	\$55	\$22,000	
J				Subtotal	\$56,100

Medium Voltage Side Project Totals

Item	Description:	Total
1	Construction Materials	\$346,000
2	Construction Labor	\$112,000
3	Engineering	\$56,100
4	Subtotals	\$514,100
5	10% contingency	\$51,410
6	Project Total	\$565,510

HIGH VOLTAGE SWITCHING STRUCTURE COSTS

The following is an Engineer's Estimate for the addition of two 115 kV high voltage substation type three phase gang switches.

Construction Materials

Item	Description:	Quantity	Per Unit	Total
A	Switch steel structure 2000 pounds of galvanized steel, each stand	4,000 lb _m	\$2.50	\$10,000
B	115 kV center brake switch, 1200 Amp with vacuum bottle arc suppressors	2	\$25,000	\$50,000
C	Bus bar and slack span structure steel	6,000 lb _m	\$2.50	\$15,000
D	Concrete and re-bar	20 yds ³	\$200	\$4,000
E	Bus bar and connections	250 ft	\$12	\$3,000
F	115 kV transmission line modification materials	lot	\$20,000	\$20,000
G				\$102,000

Construction Labor

Item	Description:	Quantity	Per Unit	Total
1	Switch steel structure 2000 pounds of galvanized steel, each stand	50 hrs	\$250	\$12,500
2	Set and adjust 115 kV center brake switch, 1200 Amp with vacuum bottle arc suppressors	40 hrs	\$300	\$12,000
3	Bus bar and slack span structure steel	80 hrs	\$250	\$20,000
4	Concrete and re-bar	80 hrs	\$200	\$16,000
5	Bus bar and connections	50 hrs	\$200	\$10,000
6	115 kV transmission line modifications	40 hrs	\$250	\$10,000
7				\$80,500

Engineering

Item	Description:	Quantity	Per Unit	Total
A	Switch steel structure design	20	\$110	\$2,200
B	115 kV center brake switch specification and procurement	15	\$110	\$1650
C	Bus bar and slack span structure steel design	50	\$110	\$5500
D	Concrete and re-bar	50	\$110	\$5500
E	Bus bar and connection design	30	\$110	\$3300
F	115 kV transmission line modification	40	\$110	\$4400
G				\$22,550

High Voltage Side Project Totals

Item	Description:	Total
1	Construction Materials	\$102,000
2	Construction Labor	\$80,500
3	Engineering	\$22,550
4	Subtotals	\$205,050
5	10% contingency	\$20,505
6	Project Total	\$225,555

Sincerely,

Craig A. Ripplinger, P.E.

Bid Opening Minutes

Project: Power Plant Unit 3 Repair

Date: 10-28-13

Time: 2:25 p.m.

Those Present: Sunny Kimball
Kris Larson
David Sims
Christine McNair

Bids Received From:

	Base bid	Amount
1. Riverside, Inc.		\$58,800.40
2. ER Balancing Services		12,115.40
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Bidders Security

Bid Bond

Cashiers CK. #5171084
\$5929.70

Please see attached recap.

Signatures of those present:

Kris Larson
Sunny Kimball
Christine McNair

10-28-13 Unit 3 Repair Bid Recap

	Riverside	ER Balancing
Base Bid	58,800. ⁰⁰	118,593. ⁷²
Alt. A	8,320. ⁰⁰	5,404. ⁰⁰
Alt. B	3,740. ⁸⁰	5,404. ⁰⁰
Alt. C	3,340. ⁸⁰	5,000. ⁰⁰
Alt. D	3,340. ⁸⁰	5,000. ⁰⁰
Alt. E	3,740. ⁸⁰	5,404. ⁰⁰
Alt. F	2,000. ⁰⁰	4,000. ⁰⁰
Alt. G	16,000. ⁰⁰	6,800. ⁰⁰
Alt. H	3,400. ⁰⁰	2600. ⁰⁰ to 4000. ⁰⁰
Alt. I	3,200. ⁰⁰	1360. ⁰⁰
Materials	2,400. ⁰⁰	2400. ⁰⁰
Use <input type="radio"/> Tax	3,832. ²⁰	3832. ²⁰
	<u>\$112,115.40</u>	<u>165797.⁹² to 167197.⁹²</u>

CITY OF BONNERS FERRY, IDAHO
APPLICATION FOR CITY SPECIAL EVENT PERMIT
(REQUIRED UNDER ORDINANCE NO. 468)

Date of Application 10/16/13
License Issued to: _____
Business Name: Carolyn Testa | BF Turkey Trot
Mailing Address: PO Box 1781
Physical Address: _____
Phone Number: 290-7039
Type of Event: 5k / 10k running event
Dates of Event: Thanksgiving morning Nov. 28
Location of Event: Fairgrounds parking lot
Time of Event: 9 am

RECEIVED

OCT 16 2013

CITY OF BONNERS FERRY

By application, the applicant shall, waive, indemnify, and hold harmless the City of Bonners Ferry, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorneys' fees, arising out of the permitted activity or the conduct of applicant's operation of the event if such claim (1) is attributed to personal injury, bodily injury, disease or death, or to injury or to destruction of property, including the loss of use there from, and (2) is not caused by any gross negligent act or omission or willful misconduct of the City of Bonners Ferry or its employees acting within the scope of their employment.

The following requirements must be met:

- A. If sponsored by a local resident, entity or group, a signed copy of licensee's contract with the local sponsor.
- B. Evidence of at least one million dollars (\$1,000,000.00) combined single limit liability insurance that names the City as co-insured.
- C. A clean-up fee of one hundred dollars (\$100.00); all, some or none of which will be returned upon recommendation of the Chief of Police after his inspection of the premises after the organization has left the premises and their permit expired. The foregoing fee is subject to change from time to time by resolution of Council.

Fees and proof of insurance must be provided to the City of Bonners Ferry prior to the event.

Authorized Signature for Applicant Carolyn Testa
Printed Name Carolyn Testa
Office/Title _____

Proof of insurance
Coming from Food Bank,
same as last year.

Office Use: we have \$100 deposit from last year -
Fee Paid \$20 Date 10-16-13 Receipt No. 11437-41
Approved By _____ Date _____

CITY OF BONNERS FERRY
CATERING PERMIT APPLICATION

RECEIVED

NOV 01 2013

CITY OF BONNERS FERRY

Owners Name: Kootenai Tribe of Idaho

Business Name: Kootenai River Inn

Business Address: 7169 Plaza
Bonnors Ferry, Id. 83805

State Beverage License Number: 3977

I hereby request a catering permit for the following dates: 11/15/13

from the hours of 4 a.m./p.m. to 12 a.m./p.m. at the

following location: Fairgrounds

Catering will be done for the following group or organization sponsoring the event: Ducks Unlimited Banquet

Type of Event: Dinner

Wine: Beer: Hard Liquor:

Murreken Skeen 11/1/13
Signature of the Licensee Date

Murreken Skeen
Printed Name

Address: 7169 Plaza, B.F., ID Phone: 267-8511

Date Submitted to City Council _____

A non-refundable fee of \$20 per day is required with the application

Please make check payable to: City of Bonners Ferry
P. O. Box 149
Bonners Ferry, ID 83805

CITY OF BONNERS FERRY

Police Department

P.O. Box 149 7232 Main St.
Bonners Ferry, Idaho 83805
Phone: 208-267-2412 FAX: 208-267-4398



To: City Council
From: Chief Steve Benkula
Date: October 30, 2013
Re: Jeske Resignation

Judy Jeske has resigned her position effective November 15th, 2014.

CITY OF BONNERS FERRY

Police Department

P.O. Box 149 7232 Main St.
Bonners Ferry, Idaho 83805
Phone: 208-267-2412 FAX: 208-267-4398



To: City Council
From: Chief Steve Benkula
Date: October 30, 2013
Re: K9

With Joel's departure, it has come to my attention that our current K9, Sally Sue, was donated by Joel. We do not show any paperwork where the police department accepted the K9 as the city's. It is my opinion that we turn Sally Sue back over to Joel.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BONNERS FERRY, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AMENDING VARIOUS SECTIONS WITHIN BONNERS FERRY CITY CODE TITLE TEN CONCERNING UTILITIES; AMENDING THE PROCEDURE FOR RETURN OF A UTILITY DEPOSIT AFTER TWELVE CONTINUOUS MONTHS OF NONDELINQUENT PAYMENT SET FORTH IN 10-1-3 OF BONNERS FERRY CITY CODE; REPLACING THE WORD "DEPOSIT" WITH "REFUND" IN 10-1-4 OF BONNERS FERRY CITY CODE; ADOPTING SECTION 10-1-7 PROVIDING FOR THE COMBINATION OF IN-ACTIVE AND OVERDUE UTILITY ACCOUNTS; AMENDING 10-2-8 OF BONNERS FERRY CITY CODE CONCERNING THE USE OF WATER METERS TO DETERMINE WATER RATES FOR ALL CUSTOMERS AND TO ESTABLISH A FOURTEEN DAY DUE DATE FOR WATER CHARGES FOLLOWING THE CUSTOMER'S BILLING DATE; AMENDING SECTION 10-3-10 OF BONNERS FERRY CITY CODE, SUBSECTION D, CONCERNING PAYMENT DUE DATES; PROVIDING SEVERABILITY; PROVIDING THAT THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Mayor and City Council have deemed it in the public interest to amend the ordinance pertaining to the procedure for return of a utility deposit within Bonners Ferry City Code Title Ten Chapter One, to replace the word "deposit" with "refund" in order to clarify section Four of Bonners Ferry City Code Title Ten, Chapter One, to amend subsection C of Bonners Ferry City Code Title Ten Chapter Two Section Eight to reflect the use of water meters to measure water use for all water customers of the City of Bonners Ferry, to amend subsection D of Bonners Ferry City Code Title Ten Chapter Two Section Eight to establish a fourteen day due date following the customer's billing date, and to amend Subsection D of Bonners Ferry City Code Title Ten Chapter Three Section Ten to establish a fourteen day due date following the customer's billing date for sewerage services.

NOW THEREFORE, Be it ordained by the Mayor and the Council of the City of Bonners Ferry, Idaho, as follows:

Section 1: That Bonners Ferry City Code Section 10-1-3 is hereby amended as follows:

RETURN OF DEPOSIT: After twelve (12) continuous months of nondelinquent payment of the monthly bill by the customer for the utility requiring the deposit, such deposit shall be mailed to that customer at his last known address applied to the customer's account upon customer request. If customer closes an account, the deposit is applied at closing. Refunds are mailed to customer if the account balance results in a credit and there are no other active accounts of the customer.

Section 2: That Bonners Ferry City Code Section 10-1-4 is hereby amended as follows:

FORFEITURE: In the event the mailed deposit refund is returned to the city due to lack of sufficient address, then the deposit refund will be deemed forfeited by the customer and placed in the city general fund.

Section 3: That a new section, 10-1-7, of Bonners Ferry City Code is hereby adopted and shall read as follows:

10-1-7: OVERDUE AND IN-ACTIVE ACCOUNT COMBINATION: In the event that a utilities customer is listed as the debtor on two or more accounts, if one such account is no longer active or in use but a balance is owed on such account, the City, at its discretion, may transfer the balance of the in-active account to another active account of the same customer, the in-active account may be closed, and the balance shall be due in accordance with the terms of the active account.

Section 4: That Bonners Ferry City Code Section 10-2-8 is hereby amended as follows:

C. Water Meters: Water meters shall be used to determine water rates charges for ~~the following establishments; all water customers, unless technical circumstances prohibit. In this event a non-metered flat rate will be levied until such time as the technical issue can be resolved.~~

- ~~1. All business houses;~~
- ~~2. All industries; and~~
- ~~3. All locations outside the city limits.~~

D. Payment: Payment of water charges shall be due monthly, ~~on the tenth day of each month following that in which the service is rendered.~~ fourteen days after the customer's billing date.

Section 5: That Bonners Ferry City Code Section 10-3-10 is hereby amended as follows:

D. Due Date: All charges for sewerage service shall be due and payable at the office of the clerk on or before the ~~tenth~~ fourteenth day following the customer's billing date of each month, and shall become delinquent after the fifteenth day following the customer's billing date.

Section 6: PROVISIONS SEVERABLE: The provisions of this Ordinance are hereby declared to be severable and if any provision of this Ordinance or application of such provision to any person or circumstance is declared invalid for any reason, such declaration shall not affect the validity of remaining portions of this Ordinance.

Section 7: EFFECTIVE DATE: This ordinance shall be effective upon its passage and publication in the manner provided by law.

APPROVED by the Mayor and City Council of the City of Bonners Ferry this _____ day of _____, 2013.

CITY OF BONNERS FERRY, IDAHO

BY: _____
Mayor

Attest:

Clerk, City of Bonners Ferry

RESOLUTION 2013-11-01

IT BE AND IS HEREBY resolved by the Mayor and City Council pursuant to Ordinance Number 477 of the City of Bonners Ferry that Schedule A attached hereto be and is adopted as the list of all charges for licenses, permits, fees, assessments, rates and charges by the City. Excepted from this schedule are such fees, charges and assessments as are established by contract or agreement for goods and/or services to be provided by the City which are not generally available to or in demand by the general public, franchise fees or fees charged in lieu of franchise fees, criminal and/or punitive fines, or penalties, taxes or assessments upon real property that are paid to and collected by the Boundary County Treasurer.

The City Clerk shall, at all times, keep a copy of this resolution and attached schedule posted in a conspicuous place in City Hall and make copies of said schedule available to members of the public upon request.

Dated this 5th day of November, 2013.

City of Bonners Ferry

David K. Anderson, Mayor

Attest:

Kris Larson, City Clerk

Approved as to Form and Content

Andrakay Pluid, City Attorney

1-6-3A	Mayor Wages	\$300 per month					
1-6-3B	Council Wages	\$150 per month					
3-1-7	Business Permits	\$25 initial fee and \$10 annual renewal					
3-2A-4	Liquor by the Drink	\$375 per year					
3-2A-9	Liquor (transfer fee)	\$50					
New Section	Beer & Wine Transfer Fee	\$50					
3-2B-5A	Beer (consumption off premises)	\$25 per year					
3-2B-5B	Beer (consumption on premises)	\$75 per year					
3-2C-5C	Beer (draught, bottles, or canned)	\$100 per year					
3-2C-5	Wine	\$100 per year					
3-3-2	Advertising and bill posting	\$25 per year					
3-4-5	Peddlers, solicitors, hawkers, itinerant merchants, transient vendors, or canvassers:						
	City resident	\$35 per year or \$10 per week					
	Out of town resident	\$45 per year or \$15 per week					
	Out of state resident	\$55 per year or \$20 per week					
3-5-2	Second hand stores, junk shops, and pawn brokers	Business License					
3-6-7	Taxicabs	Business License & Special License					
3-7-3	Entertainment Performance	Set by resolution					
		If no fee set by resolution then \$100					
		Cleanup fee \$100					
4-2-6	Garbage Fees	Designated in Billing Policy					
5-3A-3	Animals -- Impound Fees	\$10 for act of impounding					
		\$10 per day for maintaining animal in pound					
5-3B-3	Dog License Fees	\$10 per year					
		Fees double for failure to renew by January 31st					
5-3B-6D	Dogs declared nuisance	Assign penalties from 1-4-1A					
		Maximum fine plus impound fees not to exceed \$300 per offense					
5-3C-3C	Dogs -- no rabies shot	Fine up to \$50					
5-3C-4A	Dogs -- impoundment	\$10 first impoundment plus \$10 per day					
5-3C-4B	Dogs -- impoundment	\$30 fine second offense plus \$10 per day					
		\$50 fine third offense plus \$10 per day					
5-3C-4C		\$120 fourth and subsequent offenses plus \$10 per day					
5-5-4	Firearm Shooting Facility Permit	\$25					
7-2-4	Fire Regulations (burning)	Permit required - no fee					
7-3-4	Explosives	\$500 fee plus either a \$5,000 bond or \$1,000 deposit					
7-4-2	Fireworks -- Public Display	\$10					
8-1-1	Sidewalks	Building permit required					
8-3-1	Excavations	\$250 deposit or \$1,000 bond plus City expended costs					
8-5-1	Develop Street Access from Private Prop.	City expended costs					
10-1-2	Utility Deposits	Designated in Billing Policy					
10-2-3	Water Hookup Fees	\$1,000 per EDU plus City expended costs for any hook on to the water system that affects transmission or filtration or distribution of the City system					
	Water Rates	Designated in Billing Policy					
10-3-6B	Sewer Permit & Inspection Fee	Designated in Billing Policy					
	Sewer Hookup Fees	\$517 per EDU plus City expended costs for any hook on to the sewer system					
10-3-10	Sewer User Rates	Designated in Billing Policy					
10-4-4	Sewer User Charges	Designated in Billing Policy					
10-5-24	Excavation Permit Required	see 8-3-1					
11-1-15	Construction, alteration, repair	Building Fee Schedule					
	Subdivision Fees	\$500 for Preliminary Plat plus \$25 per lot and \$250 for Final Plat					
	Minor Subdivision Fees	\$250 for Minor Subdivision					
	Copy Fees	\$.25 per page					
	Video Copying Fee	\$25					
	Swim Lesson Fees	\$25 city resident child per session, \$30 outside city resident child per session					
	Swim Pool Daily Rate	\$1 per day per person					
	Swim Pool Season Pass	\$5 city resident, \$10 non city resident, swim lesson participant - pass included with lesson fee					
	Swimming Pool Rental	\$50 for 1st hour and \$30 for additional hours					
	Fire Hall Rental	\$35 per use per day					
	Fire Inspection Fee - inside City limits	\$30					
	Skunk Trap Rental	\$10 rental fee plus deposit of \$40					
	Storage Fee	\$10 per day					
	Parade Permit Fee	\$35 for local organizations with more than 30 day notice					
		\$100 for local organizations with less than 30 day notice					
	Special Event Fee	\$35 for local organizations with more than 30 day notice					
		\$100 for local organizations with less than 30 day notice					

	\$100 for out of county organizations						
Golf Adult Season Pass	\$360						
Golf Husband and Wife Season Pass	\$645						
Golf Family Season Pass	\$645 for husband and wife plus \$50 per child 17 years or younger						
Golf Junior Season Pass - all days	\$150						
Golf Junior Season Pass - week days	\$90						
Golf Green Fees - 9 holes	\$18						
Golf Green Fees Weekends & Holidays - 9 holes	\$20 (punch cards and season passes honored)						
Golf Green Fees - 18 holes	\$25						
Golf Green Fees Weekends & Holidays - 18 holes	\$27 (punch cards and season passes honored)						
Junior Golf Green Fees - 9 holes	\$10						
Junior Golf Green Fees - 18 holes	\$14						
Golf Adult Discount Card - 9 holes	\$102						
Golf Adult Discount Card - 18 holes	\$225						
Cart Trail Fee	\$5						
Cart Trail Season Pass	\$75						
Golf Cart Shed Rental - Building A & B	\$150						
Golf Cart Shed Rental - Building C	\$210						
Franchise Fees	5%						
Pole Use Fees	\$12 per pole						
Collection Fees	33% added to principal amount owed						
Planning & Zoning Issue Publication Costs	\$150 deposit subject to reconciliation of actual costs						
Customer Work Order Handling Fees	20% of inventory items or \$20.00 whichever is greater						
Plowing in Electric Lines	\$1 per foot						
Transformer Capacity Charge	\$500						
Non-sufficient Check Charge	\$15						
Visitor's Center Upstairs Rental:							
Non Profit Organizations	\$0						
Private Individuals	\$35						
For Profit Businesses	\$100						
Equipment Rates	Per Attached Schedule						
Equipment & Personnel Rates - Fire Department	Per Attached Schedule						

Electric Rates

Rates Effective 10-01-09

Large Industrial Rate Effective 12-01-09

	Revenue Class	Rate Schedule	Monthly Base Rate	KWH Charge	KVA Demand Charge
Residential	01	ER1PB	\$ 10.47	\$ 0.0600	\$ -
Residential	01	ER1PX	\$ 14.91	\$ 0.0600	\$ -
Interdepartmental	07	ES1PB	\$ 10.47	\$ 0.0575	
Interdepartmental	07	ES1PX	\$ 14.91	\$ 0.0575	
Interdepartmental	07	ES3PB	\$ 32.83	\$ 0.0575	
Interdepartmental	07	ES3PX	\$ 41.80	\$ 0.0575	
Interdept. w/Demand	07	EC1PB	\$ 10.47	\$ 0.0420	\$ 6.00
Interdept. w/Demand	07	EC1PX	\$ 14.91	\$ 0.0420	\$ 6.00
Interdept. w/Demand	07	EC3PB	\$ 32.83	\$ 0.0420	\$ 6.00
Interdept. w/Demand	07	EC3PX	\$ 41.80	\$ 0.0420	\$ 6.00
Pumping & Drainage	09	ES3PX	\$ 41.80	\$ 0.0575	
Pumping & Drainage	09	EC1PB	\$ 10.47	\$ 0.0485	\$ 6.00
Pumping & Drainage	09	EC1PX	\$ 14.91	\$ 0.0485	\$ 6.00
Pumping & Drainage	09	EC3PB	\$ 32.83	\$ 0.0485	\$ 6.00
Pumping & Drainage	09	EC3PX	\$ 41.80	\$ 0.0485	\$ 6.00
Self Consumed	11	ES1PB	\$ 10.47	\$ 0.0575	\$ -
Self Consumed	11	ES1PX	\$ 14.91	\$ 0.0575	\$ -
Self Consumed	11	ES3PB	\$ 32.83	\$ 0.0575	\$ -
Self Consumed	11	ES3PX	\$ 41.80	\$ 0.0575	\$ -
Self Cons. w/ Demand	11	EC1PB	\$ 10.47	\$ 0.0420	\$ 6.00
Self Cons. w/ Demand	11	EC1PX	\$ 14.91	\$ 0.0420	\$ 6.00
Self Cons. w/ Demand	11	EC3PB	\$ 32.83	\$ 0.0420	\$ 6.00
Self Cons. w/ Demand	11	EC3PX	\$ 41.80	\$ 0.0420	\$ 6.00
Small Commercial	20	ES1PB	\$ 10.47	\$ 0.0575	\$ -
Small Commercial	20	ES1PX	\$ 14.91	\$ 0.0575	\$ -
Small Commercial	20	ES3PB	\$ 32.83	\$ 0.0575	\$ -
Small Commercial	20	ES3PX	\$ 41.80	\$ 0.0575	\$ -
Large Commercial	21	EC1PB	\$ 10.47	\$ 0.0420	\$ 6.00
Large Commercial	21	EC1PX	\$ 14.91	\$ 0.0420	\$ 6.00
Large Commercial	21	EC3PB	\$ 32.83	\$ 0.0420	\$ 6.00
Large Commercial	21	EC3PX	\$ 41.80	\$ 0.0420	\$ 6.00
Secondary Industrial	31	EC3PB	\$ 32.83	\$ 0.0440	\$ 5.15
Secondary Industrial	31	EC3PX	\$ 41.80	\$ 0.0440	\$ 5.15
Primary Industrial	31	EP3PB	\$ 32.83	\$ 0.0440	\$ 4.73
Primary Industrial	31	EP3PX	\$ 41.80	\$ 0.0440	\$ 4.73
Large Industrial	41	EL3PX	\$ 12,000.00	\$ 0.0260	\$ 4.37
Street Light	51	ESTREET	\$ 4.10		
Security Light	51	ESECURE	\$ 7.48		
Remote Read Device		EREMOTE	\$ 10.00		
No Meter Access		BELN	\$ 15.00		
Fiber Optics	21	FIBER	\$ 44.20		
B = inside customers					
X = outside customers					

Water Rates
Rates Effective 03-05-13

<u>TYPE</u>	<u>CODE</u>	<u>BASE CHARGE</u>	<u>USE IN CUBIC FEET</u>	<u>RATE</u>	<u>PER</u>
RESIDENTIAL (Minimum)	WOFF01	\$ 35.72	OFF @ CURB		N/A
Metered					
RESIDENTIAL <1" to 1"	WR101	\$ 42.15	0-1200	0.01694	Cubic Foot
RESIDENTIAL 1.5"	WR1.501	\$ 76.75	0-1200	0.01694	Cubic Foot
FIRE LINES	WFL		FIRE ONLY	\$ 9.97	Inch
CHECK METERS	WCH	\$ 42.15			
COMMERCIAL <1"	WC1	\$ 42.15	0-1000	0.01694	Cubic Foot
COMMERCIAL 1"	WC1	\$ 42.15	0-1000	0.01694	Cubic Foot
COMMERCIAL 1.5	WC1.5	\$ 102.24	0-200	0.01694	Cubic Foot
COMMERCIAL 2"	WC2	\$ 132.26	0-200	0.01694	Cubic Foot
COMMERCIAL 3"	WC3	\$ 171.00	0-200	0.01694	Cubic Foot
COMMERCIAL 4"	WC4	\$ 336.57	0-200	0.01694	Cubic Foot
INDUSTRIAL <1"	WI1	\$ 42.15	0-1000	0.01694	Cubic Foot
INDUSTRIAL 1.5"	WI1.5	\$ 102.24	0-200	0.01694	Cubic Foot
INDUSTRIAL 2"	WI2	\$ 132.26	0-200	0.01694	Cubic Foot
INDUSTRIAL 3"	WI3	\$ 171.00	0-200	0.01694	Cubic Foot
UNUSED SERVICE	WOFF	\$ 35.72			N/A
NON-METERED <1"	WN1	\$ 68.01	UNLIMITED		N/A
NON-METERED 1"	WN 1	\$ 68.01	UNLIMITED		N/A
NON-METERED 2"	WN 2	\$ 99.60	UNLIMITED		N/A
NON-METERED 3"	WN 3	\$ 186.75	UNLIMITED		N/A
NON-METERED 4"	WN 4	\$ 269.88	UNLIMITED		N/A
NON-METERED 6"	WN 6	\$ 747.03	UNLIMITED		N/A

B for inside and X for outside city limits

- 01 Residential
- 07 Interdepartmental
- 09 Pumping & Drainage
- 11 Self Consumed
- 20 Small Commercial
- 21 Commercial
- 31 Industrial
- 51 Street Lighting

Sewer Rates
Rates Effective 03-05-13

<u>TYPE</u>	<u>CODE</u>	<u>BASE CHARGE</u>	<u>USE</u>	<u>RATE</u>	<u>PER</u>
Residential	SR01	\$ 21.63	UNLIMITED		
Interdepartmental	SC07	\$ 21.63	UNLIMITED	\$ 21.63	EDU
Small Commercial	SC20	\$ 21.63	UNLIMITED	\$ 21.63	EDU
Commercial	SC21	\$ 21.63	UNLIMITED	\$ 21.63	EDU
Industrial	SI31	\$ 21.63	UNLIMITED	\$ 21.63	EDU

B for inside and X for outside city limits

Garbage
Rates Effective 05-01-12

<u>TYPE</u>	<u>CODE</u>	<u>BASE CHARGE</u>	<u>USE</u>	<u>RATE</u>	<u>PER</u>
Residential	GARBAGE01	\$ 11.50			
Commercial	N/A				

City of Bonners Ferry
Equipment Charge Rates

Does not include operator

Equipment Description	Estimated Replacement Cost	Estimated Service Life in Hours	Estimated Hourly Operational Cost	*Hourly Charge Rate
Backhoe	\$ 80,000.00	3,000	\$ 12.50	\$ 32.50
Bucket Truck	\$ 109,800.00	2,800	\$ 12.50	\$ 41.91
Small Bucket Truck	\$ 90,000.00	2,800	\$ 12.50	\$ 36.61
Digger Derrick Truck	\$ 150,000.00	3,800	\$ 15.00	\$ 44.61
Ditch Witch	\$ 38,000.00	2,000	\$ 15.00	\$ 29.25
Dump Truck	\$ 100,000.00	3,000	\$ 17.50	\$ 42.50
Excavator	\$ 35,000.00	3,000	\$ 12.50	\$ 21.25
Flusher Vac Truck	\$ 323,307.00	3,500	\$ 20.00	\$ 89.28
Front End Loader	\$ 150,000.00	3,000	\$ 15.00	\$ 52.50
Grader	\$ 250,000.00	3,500	\$ 17.50	\$ 71.07
Pickup	\$ 35,000.00	2,000	\$ 7.50	\$ 20.63
Skid Steer	\$ 46,720.00	3,000	\$ 10.00	\$ 21.68
Sweeper	\$ 150,000.00	3,000	\$ 30.00	\$ 67.50
Water Truck	\$ 143,320.00	3,000	\$ 12.50	\$ 48.33
*Hourly charge rate equals replacement cost divided by hourly life, multiplied by 75% plus operational cost. Salvage value assumed at 25%.				
Adopted by City Council 3-16-10				

**City of Bonners Ferry Fire Department
Incident Equipment and Personnel Cost Sheet**

Equipment Cost Per Hour						
Engine 1					\$ 150	
Engine 2					\$ 150	
Ladder 1					\$ 150	
Brush 1					\$ 100	
Brush 2					\$ 100	
Water Tender - City					\$ 150	
Water Tender - 1200 Gallon					\$ 175	
Hazmat Trailer					\$ 150	
Support 1					\$ 100	
Rescue 1					\$ 175	
Unit 51					\$ 50	
Personnel Cost Per Hour						
Fire Officer					\$ 15	
Firefighter					\$ 15	
Engineer					\$ 15	
Hazmat Tech I & II					\$ 45	
Wildland Firefighter					\$ 15	

CITY OF BONNERS FERRY, IDAHO

TITLE: FEE SCHEDULE FOR BUILDING PERMITS AND ASSOCIATED SERVICES
(the "Schedule").

WHEREAS, Ordinance No. 486 (the "Construction Code Ordinance") of the City of Bonners Ferry (the "City"), provides that the City shall adopt by resolution a Fee Schedule for Building Permits and Associated Services to contain, but not be limited to, fees for permits and associated services required by the Ordinance; and,

WHEREAS, the City believes it would be in the best interest of the citizens to review the Fee Schedule for Building Permits and Associated Services, but not be limited to, fees for permits and associated services required by the Construction Code Ordinance annually; and

NOW, THEREFORE, the following documents, attached and made a part hereof by this reference, are hereby adopted as fees by the City Council:

1. Section 107, "Fees," and Table 1-A out of the Uniform Building Code, 1997 Edition (Attachment #1), in conjunction with Building Valuation Data (Attachment #2), established April 2001, of the Building Standards, published by the International Conference of Building Officials, shall be used in determining building permit fees. The Building Valuation Data shall be used in determining total valuation of the project for the application of the building permit fees.
2. The fee for a plan review on all building permits shall be sixty-five (65%) percent of the building permit fee and shall be charged in addition to the building permit fee.
3. In determining total valuation of a project for the application of a building permit, the valuation for decks shall be \$6.00 per square foot.
4. The fee to approve the placement of a mobile, modular and/or manufactured home shall be \$125.00.
5. The fee to approve the placement of a commercial coach shall be \$125.00.
6. The valuation of a project for the determination permit fees for a change of use and/or occupancy, remodel or signs shall be based upon the contractor's valuation of the project. The Building Official shall have final authority to modify the contractor's valuation to reflect the actual valuation of the proposed project.
7. Demolition permit fees shall be fifty dollars (\$50.00) per one thousand (1000) square feet or fraction thereof, up to a maximum of five hundred dollars (\$500.00).

The fees identified above shall become effective as of January 18, 2005.

SECTION 107 - FEES

107.1 General. Fees shall be assessed in accordance with the provisions of this section or shall be as set forth in the fee schedule adopted by the jurisdiction.

107.2 Permit Fees. The fee for each permit shall be as set forth in Table I-A.

The determination of value or valuation under any of the provisions of this code shall be made by the building official. The value to be used in computing the building permit and building plan review fees shall be the total value of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire extinguishing systems and any other permanent equipment.

107.3 Plan Review Fees. When submittal documents are required by Section 106.3.2, a plan review fee shall be paid at the time of submitting the submittal documents for plan review. Said plan review fee shall be 65 percent of the building permit fee as shown in Table I-A.

The plan review fees specified in this section are separate fees from the permit fees specified in Section 107.2 and are in addition to the permit fees.

When submittal documents are incomplete or changed so as to require additional plan review or when the project involves deferred submittal items as defined in Section 106.3.4.2, an additional plan review fee shall be charged at the rate shown in Table I-A.

107.4 Expiration of Plan Review. Applications for which no permit is issued within 180 days following the date of application shall expire by limitation, and plans and other data submitted for review may thereafter be returned to the applicant or destroyed by the building official. The building official may extend the time for action by the applicant for a period not exceeding 180 days on request by the applicant showing that circumstances beyond the control of the applicant have prevented action from being taken. No application shall be extended more than once. In order to renew action on an application after expiration, the applicant shall resubmit plans and pay a new plan review fee.

107.5 Investigation Fees: Work without a Permit.

107.5.1 Investigation. Whenever any work for which a permit is required by this code has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work.

107.5.2 Fee. An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee required by this code. The minimum investigation fee shall be the same as the minimum fee set forth in Table I-A. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of this code nor from any penalty prescribed by law.

107.6 Fee Refunds. The building official may authorize refunding of any fee paid hereunder which was erroneously paid or collected.

The building official may authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code.

The building official may authorize refunding of not more than 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done.

The building official shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.

TABLE 1-A—BUILDING PERMIT FEES

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$23.50
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00, or fraction thereof
Other Inspections and Fees:	
1. Inspections outside of normal business hours (minimum charge—two hours)	\$47.00 per hour ¹
2. Reinspection fees assessed under provisions of Section 305.8	\$47.00 per hour ¹
3. Inspections for which no fee is specifically indicated (minimum charge—one-half hour)	\$47.00 per hour ¹
4. Additional plan review required by changes, additions or revisions to plans (minimum charge—one-half hour)	Actual costs ²
5. For use of outside consultants for plan checking and inspections, or both	Actual costs ²

¹Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

²Actual costs include administrative and overhead costs.

BUILDING VALUATION DATA

At the request of numerous building officials, *Building Standards™* offers the following building valuation data representing average costs for most buildings. Because residential buildings are the most common for many cities, two general classes are considered for these, one for "average" construction and the other for "good." Adjustments should be made for special architectural or structural features and the location of the project. Higher or lower unit costs may often result.

The unit costs are intended to comply with the definition of "valuation" in Section 223 of the 1997 *Uniform Building Code™* and thus include architectural, structural, electrical, plumbing and mechanical work, except as specifically listed below. The unit costs also include the contractor's profit, which should not be omitted.

The determination of plan check fees for projects reviewed by the International Conference of Building Officials will be based on valuation computed from these figures, which were established in April 2001.

Occupancy and Type	Cost per Square Foot, Average	Occupancy and Type	Cost per Square Foot, Average	Occupancy and Type	Cost per Square Foot, Average	Occupancy and Type	Cost per Square Foot, Average
1. APARTMENT HOUSES:		7. DWELLINGS:		13. JAILS:		20. RESTAURANTS:	
Type I or II F.R.*.....	\$87.00	Type V—Masonry.....	\$74.20	Type I or II F.R.	\$156.00	Type III—1-Hour.....	\$95.50
(Good) \$107.10		(Good) \$95.00		Type III—1-Hour.....	142.70	Type III—N.....	92.30
Type V—Masonry		Type V—Wood Frame..	66.00	Type V—1-Hour.....	107.00	Type V—1-Hour.....	87.50
(or Type III).....	71.00	(Good) \$90.60		Type V—N.....		Type V—N.....	84.00
(Good) \$87.00		Basements—		14. LIBRARIES:		21. SCHOOLS:	
Type V—Wood Frame..	62.60	Semi-Finished.....	19.70	Type I or II F.R.	114.10	Type I or II F.R.	109.00
(Good) \$80.40		(Good) \$22.80		Type II—1-Hour.....	83.50	Type II—1-Hour.....	74.40
Type I—Basement Garage	36.70	Unfinished.....	14.30	Type II—N.....	79.40	Type III—1-Hour.....	79.60
		(Good) \$17.40		Type III—1-Hour.....	88.20	Type III—N.....	76.60
2. AUDITORIUMS:		8. FIRE STATIONS:		Type III—N.....	83.80	Type V—1-Hour.....	74.60
Type I or II F.R.	102.80	Type I or II F.R.	112.20	Type V—1-Hour.....	82.90	Type V—N.....	71.20
Type II—1-Hour.....	74.40	Type II—1-Hour.....	73.80	Type V—N.....	79.40	22. SERVICE STATIONS:	
Type II—N.....	70.40	Type II—N.....	69.60	Type I or II F.R.*.....	117.20	Type II—N.....	65.90
Type III—1-Hour.....	78.20	Type III—1-Hour.....	80.80	Type II—1-Hour.....	90.40	Type III—1-Hour.....	68.70
Type III—N.....	74.20	Type III—N.....	77.40	Type II—N.....	85.90	Type V—1-Hour.....	58.50
Type V—1-Hour.....	74.80	Type V—1-Hour.....	75.80	Type III—1-Hour.....	95.20	Canopies.....	27.50
Type V—N.....	69.80	Type V—N.....	71.90	Type III—N.....	91.30	23. STORES:	
3. BANKS:		9. HOMES FOR THE ELDERLY:		Type V—1-Hour.....	88.40	Type I or II F.R.*.....	80.80
Type I or II F.R.*.....	145.20	Type I or II F.R.	101.70	Type V—N.....	85.30	Type II—1-Hour.....	49.40
Type II—1-Hour.....	107.00	Type II—1-Hour.....	82.60	16. OFFICES**:		Type II—N.....	48.30
Type II—N.....	103.50	Type II—N.....	79.00	Type I or II F.R.*.....	104.70	Type III—1-Hour.....	60.10
Type III—1-Hour.....	118.10	Type III—1-Hour.....	86.00	Type II—1-Hour.....	70.10	Type III—N.....	56.40
Type III—N.....	113.80	Type III—N.....	82.50	Type II—N.....	66.80	Type V—1-Hour.....	50.60
Type V—1-Hour.....	107.00	Type V—1-Hour.....	83.10	Type III—1-Hour.....	75.70	Type V—N.....	46.80
Type V—N.....	102.50	Type V—N.....	80.20	Type III—N.....	72.40	24. THEATERS:	
4. BOWLING ALLEYS:		10. HOSPITALS:		Type V—1-Hour.....	70.90	Type I or II F.R.	107.70
Type II—1-Hour.....	50.00	Type I or II F.R.*.....	160.00	Type V—N.....	66.80	Type III—1-Hour.....	78.40
Type II—N.....	46.70	Type III—1-Hour.....	132.50	17. PRIVATE GARAGES:		Type III—N.....	74.70
Type III—1-Hour.....	54.40	Type V—1-Hour.....	126.40	Wood Frame.....	23.80	Type V—1-Hour.....	73.80
Type III—N.....	50.90	11. HOTELS AND MOTELS:		Masonry.....	26.90	Type V—N.....	69.80
Type V—1-Hour.....	36.70	Type I or II F.R.*.....	99.00	Open Carports.....	16.30	25. WAREHOUSES***:	
5. CHURCHES:		Type III—1-Hour.....	85.80	18. PUBLIC BUILDINGS:		Type I or II F.R.	48.40
Type I or II F.R.	97.30	Type III—N.....	81.80	Type I or II F.R.*.....	121.00	Type II or V—1-Hour ...	28.70
Type II—1-Hour.....	73.00	Type V—1-Hour.....	74.70	Type II—1-Hour.....	98.00	Type II or V—N.....	27.00
Type II—N.....	69.40	Type V—N.....	73.20	Type II—N.....	93.70	Type III—1-Hour.....	32.60
Type III—1-Hour.....	79.40	12. INDUSTRIAL PLANTS:		Type III—1-Hour.....	101.80	Type III—N.....	31.00
Type III—N.....	75.90	Type I or II F.R.	55.80	Type III—N.....	98.20	EQUIPMENT	
Type V—1-Hour.....	74.20	Type II—1-Hour.....	38.80	Type V—1-Hour.....	93.10	AIR CONDITIONING:	
Type V—N.....	69.80	Type II—N.....	35.70	Type V—N.....	89.80	Commercial.....	4.10
6. CONVALESCENT HOSPITALS:		Type III—1-Hour.....	42.80	19. PUBLIC GARAGES:		Residential.....	3.40
Type I or II F.R.*.....	136.50	Type III—N.....	40.30	Type I or II F.R.*.....	48.00	SPRINKLER SYSTEMS..	2.60
Type II—1-Hour.....	94.70	Tilt-up.....	29.40	Type I or II Open Parking*	36.00		
Type III—1-Hour.....	97.10	Type V—1-Hour.....	40.30	Type II—N.....	27.50		
Type V—1-Hour.....	91.50	Type V—N.....	36.90	Type III—1-Hour.....	36.30		
				Type III—N.....	32.30		
				Type V—1-Hour.....	33.00		

*Add 0.5 percent to total cost for each story over three. **Deduct 20 percent for shell-only buildings. ***Deduct 11 percent for mini-warehouses.

REGIONAL MODIFIERS

The following modifiers are recommended for use in conjunction with the building valuation data. Additionally, certain local conditions may require further modifications. To use these modifiers, merely multiply the listed cost per square foot by the appropriate regional modifier. For example, to adjust the cost of a Type III One-hour hotel building of average construction for the lowa area, select Regional Modifier 0.80 and unit cost from valuation data, \$85.80:

$$0.80 \times 85.80 = \$68.64 \text{ (adjusted cost per square foot)}$$

Eastern U.S.	Modifier	Eastern U.S. (cont.)	Modifier	Central U.S. (cont.)	Modifier	Western U.S.	Modifier
Connecticut.....	0.95	Pennsylvania.....		Kansas.....	0.74	Alaska.....	1.30
Delaware.....	0.84	Philadelphia.....	0.96	Kentucky.....	0.77	Arizona.....	0.82
District of Columbia.....	0.87	Other.....	0.83	Louisiana.....	0.78	California.....	
Florida.....	0.74	Rhode Island.....	0.94	Michigan.....	0.84	Los Angeles.....	1.00
Georgia.....	0.68	South Carolina.....	0.70	Minnesota.....	0.86	San Francisco Bay Area ...	1.13
Maine.....	0.81	Vermont.....	0.80	Mississippi.....	0.71	Other.....	0.94
Maryland.....	0.79	Virginia.....	0.73	Missouri.....	0.78	Colorado.....	0.81
Massachusetts.....	0.94	West Virginia.....	0.82	Nebraska.....	0.75	Hawaii.....	1.14
New Hampshire.....	0.82			North Dakota.....	0.80	Idaho.....	0.80
New Jersey.....	0.91	Central U.S.		Ohio.....	0.80	Montana.....	0.79
New York.....		Alabama.....	0.72	Oklahoma.....	0.71	Nevada.....	0.89
New York City.....	1.16	Arkansas.....	0.70	South Dakota.....	0.78	New Mexico.....	0.76
Other.....	0.87	Illinois.....	0.87	Tennessee.....	0.72	Oregon.....	0.83
North Carolina.....	0.70	Indiana.....	0.82	Texas.....	0.74	Utah.....	0.75
		Iowa.....	0.80	Wisconsin.....	0.85	Washington.....	0.88
						Wyoming.....	0.80

CITY OF BONNERS FERRY - POWER USE AND COST SUMMARY

Year	Generated (mwh)	% Generated	amw generated	Total Load (mwh)	amw system	Capacity Fact Est. value @ 40 Average	Delta \$ from
2013	27,151	38.27%	3,099	70,953	8,100	1,086,048	104,536
2012	24,402	35.83%	2,786	68,106	7,775	976,082	(5,430)
2011	28,443	42.29%	3,247	67,253	7,677	1,137,720	156,208
2010	23,642	33.99%	2,699	69,564	7,941	945,666	(35,846)
2009	21,194	30.51%	2,419	69,456	7,929	847,747	(133,765)
2008	23,847	34.32%	2,722	69,488	7,932	953,890	(27,622)
2007	25,001	36.44%	2,854	68,601	7,831	1,000,055	18,543
2006	26,668	37.74%	3,044	70,658	8,066	1,066,700	85,188
2005	30,091	42.88%	3,435	70,170	8,010	1,203,652	222,140
2004	24,051	34.48%	2,746	69,762	7,964	962,051	(19,461)
2003	22,005	29.91%	2,512	73,580	8,400	880,196	(101,316)
2002	26,017	33.63%	2,970	77,369	8,832	1,040,696	59,184
2001	16,479	20.80%	1,881	79,208	9,042	659,152	(322,360)
avg fy00 - fy13	24,538	34.70%	2,801	71,090	8,115	981,512	
Peak	30,091	42.88%	3,435	79,208	9,042	1,203,652	
Minimum	16,479	20.80%	1,881	67,253	7,677	659,152	
							Delta \$
							544,500

Revision No. 6, Exhibit A
IMPLEMENTATION BUDGET
Effective on October 1, 2013

This revision establishes the 2014-2015 Rate Period Implementation Budget.

1. **IMPLEMENTATION BUDGET**

(a) **Implementation Budget Amount**

BPA shall provide \$74,962.00 dollars (the Implementation Budget) for the implementation of Conservation Measures. Bonners Ferry may invoice BPA up to this total Implementation Budget for Completed Units installed.

(b) **Implementation Budget Review**

BPA shall periodically review Bonners Ferry's activities. In consultation with Bonners Ferry and after providing three months written notice, BPA may reduce the Implementation Budget. BPA shall take into account factors that Bonners Ferry believes will affect future rates of expenditure. If BPA reduces the Implementation Budget, BPA shall revise this Exhibit and send the revised Exhibit to Bonners Ferry. However, if requested by BPA, Bonners Ferry shall provide a list of potential deemed Measures and custom projects to BPA. Upon receipt of such a list, BPA shall not reduce the Implementation Budget below the level needed to:

- (1) meet all the estimated costs of deemed Measures and custom projects either approved by BPA, or custom project proposals that are under review by BPA; and
- (2) cover the estimated cost associated with all deemed Measures and custom project proposals that have been presented to Bonners Ferry by any Consumer, and that, in the opinion of Bonners Ferry have a high likelihood of gaining Bonners Ferry and BPA approval.

Cleanup Week in the City of Bonners Ferry November 4 through November 12, 2013

The City Street Department will pick up yard waste from the front curb side of residences and businesses during the week of November 4 through November 12, 2013. Bundled and tied branches and limbs, bagged grass, and bagged leaves will be picked up at no charge through the morning of the last day of cleanup week.

If you have any questions or if you have a special need, please call the Street Department at 267-4383 and leave a message.

Thanks for your help!

City Street Department