

Mayor Anderson, Council President Chris Clark, Council Members Mike Klaus, Connie Wells, and Tom Mayo, Clerk Kris Larson, Firemen Doug Ladely and Alan Hamilton met with Fire Chief Pat Warkentin at the fire hall at 5:30 p.m. on April 6, 2010 for a workshop.

Pat informed council of the fire equipment at the fire station. He said the fire department has applied to Bureau of Land Management for a \$22,000 grant for support unit and firefighter gear, extra radios, and gas detectors.

Pat said Randy Tremble is the inspector but is inactive for a while due to his job. Marlin Olsen will be going to school in Idaho Falls for 18 months starting this fall. He said we need to look to hire younger firemen as many of the firemen are getting older. The firemen are always prepared to respond to a fire call. Pat spoke of training and said Alan Hamilton trains the department for CPR and Lee Colson trains the department for wild land fire fighting. Several periodicals that are subscribed to are also used for fire training and to inform of new equipment. Pat said the fire department has a rapid intervention team to go in should a fireman be down in a fire.

Pat said a thermal imaging camera costs \$8,000 to \$10,000 and is used to identify heat sources in buildings and they can also be used to find victims or firemen in a fire. They can also be used after a fire to check for hot spots. Another use is to show the level of liquid such as fuel in tanks on an accident.

Pump testing and ladder testing should be done each year to be in compliance. Pat spoke of the budget for the fire department and said the heating bills are quite expensive especially for the upstairs meeting room that is used by the public. He said fire station 2 and the downstairs of the fire hall are kept warm enough to keep the tanks from freezing.

Pat said the fire department is short on protective gear and a set of turn outs costs about \$1,500. He said last year the firemen got new boots and they are quite satisfied with them.

There is quite a bit of paperwork to be completed for each fire incident. Pat said firefighting is dangerous but tremendously satisfying.

Council left the fire hall at 6:50 p.m.

Mayor David Anderson called the regularly scheduled council meeting of April 6, 2010 to order at city hall at 7:00 p.m. Present for the meeting were Mayor Anderson, Council President Chris Clark, Council Members Mike Klaus, Connie Wells, and Tom Mayo, Clerk Kris Larson, City Administrator Stephen Boorman, Assistant City Administrator David Sims, Water Department Supervisor Jim Fritzsche, Deputy Police Chief Joel Minor, Fire Chief Pat Warkentin, Economic Development Coordinator Mike Sloan, and City Attorney Tim Wilson. Also present were Carol Graham, Ron Frederickson, Dave Duarte, Cal Russell, Barb Hansen, Vicky Colter, Dave Jurgensen, Bud Larsen, Ralph Lotspeich, Carolyn Testa, and Dave Gray.

Bud Larsen spoke to council regarding the Farmers Market. He said it has done fine for 30 years and he is concerned about a well meaning group that has set up rules and an eight page document dictating operations. He said there is a website where council can review the document. A portion of the people selling at the farmers market must pay the farmers market 11 percent which is six percent for sales tax and then five percent for operations. He urged council to read the document.

Cal Russell spoke to council regarding a Lions Club project for the old pelton wheel. He has been working with Mike and Ginny Woodward on the display. Cal asked for council input and said he has spoken with John Youngwirth who would like to see less maintenance if possible. The Lions Club would like to see the pelton wheel displayed and they may be able to get the project done this spring. Mayor Anderson said we would agendize it for the next meeting.

Dave Duarte asked what the water cost would be for pumping on the pelton wheel. Cal said it is not the cost of the water pumping but the maintenance that may be a problem. Dave said he would be interested in a water feature for the city. He has large rocks and many are drilled and would be nice as a water feature. He said they would be willing to build the feature but they would ask the city for the liner and the pump. He would like to donate rock if needed for the other project. He spoke of liability and understands that we could design it differently if needed so there would not be liability problems. Dave Anderson suggested that Dave Duarte speak to the Downtown Group and the Chamber of Commerce for ideas. Dave said it could run year around. Chris Clark thanked Dave and Cal for their contributions.

Deputy Police Chief Joel Minor gave the police report. Since the March 16<sup>th</sup> council meeting there have been six motor vehicle accidents, two warrant arrests, one investigation of suspicious behavior, three DUIs, one unattended death, one stalking, two harassment charges, two thefts, one check violation misdemeanor, one probation violation, two reckless/inattentive driving charges, a property damage report at Valley View School, one vacation check request, and two unlicensed/invalid driver's license charges.

Pat Warkentin did not have a fire report this evening since we just had a workshop at the fire hall.

Stephen Boorman gave the City Administrators report. He thanked Cal Russell for picking up trash. Stephen said the all employee meeting went well. There is ICRMP training at the fire hall on April 12, 2010 with two sessions offered. Stephen will have something on the next agenda for fiber to the city yard since we need a better link at the hill. There were over 50 disconnect notices sent out last week and we collected on all but four of them. He commended the office staff for their efforts. The Roosevelt Project with the City of Moyie and Boundary County starts on May 15 and is scheduled to be complete by June 1. The water department will need another employee when our current supervisor retires and it takes up to eight years for an operator to be trained. Stephen read a quote and gave kudos to the Council and Mayor.

Roger Fraser asked to schedule for next meeting.

Connie Wells moved to add three late agenda items for consideration. One is for the surplus property award of the fire truck, hiring of an employee, and k-9 school. Tom Mayo seconded the motion. The motion passed, all in favor.

Connie Wells moved to approve the consent agenda with the exception of item #5 for further discussion. Mike Klaus seconded the motion. The motion passed, all in favor.

Council discussed a public meeting concerning recycling. Mayor Anderson suggested May 3, 2010 as a special council meeting starting at 6:30 p.m. at a location to be determined.

The fire training issue, agenda #5, was discussed. Councilwoman Connie Wells asked where the budget would come from for the training. Pat Warkentin said the other departments have sent their employees to trainings and his budget was cut substantially. He said this is some of the cheapest most worthwhile training that is offered and it is needed. Connie said she understands that this is valuable training but we do not have the money and is concerned about the budget and funding. Pat said he is not doing his job if he does not make the request. Pat said the fire department does not have recruitment problems or retention problems on the fire department. He would like to especially see the two new recruits be allowed to attend the training. He said he does not think the seasoned members would be offended if they are not approved. Mayor Anderson said there is a return on the training due to the pump truck being used and repaired. Pat said we already had two members approved for training in conjunction with the pump truck repair. Connie Wells moved to approve for the two new firemen to attend the training. Tom Mayo seconded the motion. Chris Clark clarified the budget being only \$500 for training and asked if it is overrun if that would reduce another line item. Mike Klaus said \$500 is not enough for training the firemen and we need to keep our budget levels set high enough to keep minimum training standards. Chris Clark asked about the city engine being used for training. Pat clarified the issue of the engine being used for pump training. Stephen gave information regarding the general fund budget and how the bottom line is what we need to look at. Mayor Anderson said for the first quarter we are meeting expectations on our revenues. The motion passed, all in favor.

Mike Klaus moved to appoint Tyrel Manley and JT Warden to the fire department. Chris Clark seconded the motion. The motion passed, all in favor.

Mayor Anderson said there are costs associated with the Farmers Market so the contract presented has a small stipend being paid to the city. Tom Mayo asked about Stephen's memo referring to the similarity with the City of Sandpoint Farmers Market. Mike Klaus moved to authorize the Mayor to sign the lease agreement with the Farmers Market. Connie Wells seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Carol Graham spoke regarding the Selkirk Loop agreement. She thinks the raise in the annual contract of \$1,800 is quite high for a nonprofit organization. She is proposing a \$900 contract increase over the year with a half page ad as has been provided in the past. Chris Clark asked about utilities or other costs paid by Selkirk Loop and additional area used by Selkirk Loop in city hall. There are no additional costs assessed and area in the gym is also used for storage. Connie said this should not come as a surprise. Chris Clark moved to authorize the Mayor to sign the Selkirk Loop lease as presented (Clerk's Note: \$350.00 per month). Tom Mayo seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

The golf mower purchase was discussed. Ralph said he would like to get rumored reels on the new mower to help with fungicide, moss, and fertilizer. He said to maintain the quality of the golf course we need to upgrade our equipment. We have had more income over the past few years due to the condition of the course. He said we opened early this year and have garnered additional income due to the early opening. Ralph said we have twelve new individuals purchasing season passes and two new families purchasing family season passes. Stephen said if the mower is over \$25,000 we need to go out for quotes but if the cost is less than \$25,000 we can just go out for the lease. He perceives the issue coming back to council. The lease purchase option may be more feasible. Connie is concerned that we would not be able to commit to \$25,000 or a large cash outlay so the lease option may be better for us this year. Mayor Anderson said our green fees usage increase and our new increase in fees will help. Ralph said equipment from Toro is interchangeable. He said our old mower parts can be used on the other mowers if needed. Chris Clark moved to authorize the solicitation of quotes for the lease purchase for a new greens mower for the golf course. Connie Wells seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Water and sewer services outside the city limits were discussed. Stephen said the trigger for annexation is generally water and sewer services but these are already extended to many folks. David Sims said in 2008 this issue came before council and Sandpoint had had a problem. A developer came before Sandpoint and requested services but was denied and the developer sued and won the case because Sandpoint had granted services to others outside the city limits. David said the Bonners Ferry policy has not yet been completed and we need to have a defensible policy and serve the areas we want to encourage development in. He said we are on the wrong side of the issue since we have already provided service to many outside the city limits. Tim Wilson said in 2008 there was a three step process. One was what are the areas we want to reach to, two was what areas do we have to serve and how will that help annexation, and three is how do we convince those that we already serve to make them want annexation. We are covering one issue of the council from 2008 by providing an agreement to the requestor of services that says the city will provide service with the condition that if services are granted, the people will agree to annexation. Where do we want to serve is another question according to Tim. He gave the history of the prior annexation attempt. Tim said council needs to give their instructions so we

can set up guidelines in the agreement. David said our water supply is limited and also our sewer capacity is at its limit essentially. He said if we extend outside city limits we would need to do major upgrades to our system to supply the demand. Connie asked for clarification of the proposed policy. Stephen gave an explanation and said council will make a decision and there will be someone that will ask for a variance and we need to be able to defend the policy. David said we need to look at our capitalization fees to help with the costs of new services. David suggested looking at this issue again when we look at annexation. Mike Klaus said the policy is a good start and would like to put the interim title on it. He said we are natural responders for fire to the area south of town as well as our police responding for issues and we need to move toward annexation. Stephen said we serve out to the Mission and also the golf course. He said agricultural parcels make the annexation process difficult. Mike said Tribes have different and special privileges. Connie thinks the proposed policy is good and asked if we should approve it rather than wait another two years. Stephen said we should not wait two years but there are issues to be resolved before it is adopted. Chris Clark asked if we could have a workshop so we see maps and the history and background of the city and water and sewer. Stephen said it is a frustration to him because we do not have a good mapping system at the city and it is a struggle for the city. Mayor Anderson would like to set a special meeting for this issue. Council decided on May 10, 2010 at 6:00 p.m.

The Second Chance Animal Adoption contract was tabled.

Tom Mayo spoke regarding the Myrtle Creek Preserve. He would like to send a letter to Fish and Game to present the maps and prohibition in the regulations and encourage enforcement of the prohibition. Connie said we should keep the Preserve always and not change the law. Mayor Anderson asked about the meeting Tom went to regarding the preserve. Tom said the group wanted enforcement or access to the area. Dave Sims showed council the regulation booklets and said the fishing prohibition is not defined. Tom would like the Mayor to send a letter asking Fish and Game to include maps and the prohibition in the regulations and for Fish and Game to enforce the law as they should. Tom moved to send a letter to Fish and Game and to our Congressmen encouraging Fish and Game to include the map of the Preserve and define the prohibition and to enforce the law for violators. Connie Wells seconded the motion. The motion passed, all in favor.

Connie Wells moved to adopt Resolution 2010-04 Fees. Tom seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

David spoke to council regarding the process for the waste water planning grant. He said for the past three years we have been on the list but have not received the ranking to get the funding. He said John Tindal of DEQ would like to see Bonners Ferry receive funding and there is funding available from fiscal year 2010. Connie Wells moved to approve Resolution 2010-05 to apply for funding for wastewater planning. Mike Klaus seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Chris Clark moved to transfer the beverage license for Safeway. Tom Mayo seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Mike Klaus moved to set the fiscal year 2011 budget hearing date for September 7, 2010 at 7:00 p.m. Connie Wells seconded the motion. The motion passed, all in favor.

The fire truck bid came in at \$1,500 from Mike Krejci. Chris Clark moved to sell the surplus fire engine to Mike Krejci. Tom Mayo seconded the motion and it passed, all in favor.

Stephen said Albert Solt was our only applicant for the PLC programmer and he recommended hiring him at \$45.00 per hour on an as needed basis. Connie Wells moved to hire Albert Solt for PLC programmer. Mike Klaus seconded the motion. The motion passed, all in favor.

Joel Minor spoke regarding the drug k-9 in the schools. Tiffany Murray is the current k-9 officer and she has the drug dog and State certification is required in the amount of 160 hours. He has had difficulty finding a drug dog certification course and there is training in Ontario, Oregon starting on Monday and then another session to complete this in Sandpoint, Idaho. Once the officer is trained they do not have to be certified again if their dog is replaced. He does not know of any other trainings coming up. The instructor has offered to come to Bonners Ferry for a portion of the training to work with Tiffany. Connie asked about the budget for this training. Joel said this comes out of the DARE account but it was not budgeted last year because the training was unknown. Mayor Anderson asked about officer shortage and police overtime with Tiffany being unavailable and the Chief being out. Joel said he will adjust his shift so there will not be overtime and he will pull the Task Force Officer to help cover so there will not be overtime. Connie asked how long Tiffany has been with the department. Joel said she has been with us for about two years and understands that if she receives the training she will sign another agreement for service with the city. Mike Klaus inquired about DARE funding and the budget. Joel listed our regular donations received and explained the budget. Mike asked about arrests and officer certifications. Joel explained that the certification process in the State of Idaho is to make sure the dog and the officer are in sync and work together well for drug searches. Don Moore is also certified as a k-9 officer. This training must be renewed every two years. Chris Clark asked if there is a way to make up the difference in the budget or if it will be made up. Joel said it cannot be made up because the budget is short. The group discussed the Dare budget and Dare checking account. Chris Clark moved to send Officer Tiffany Murray for k-9 training. Connie Wells seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Connie Wells moved to go into executive session at 8:52 p.m. per Idaho Code 67-2345 (1) f. Mike Klaus seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”. Executive session ended at 9:26 p.m. No action was taken.

There being no further business the meeting adjourned at 9:26 p.m.

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David K. Anderson, Mayor

Attest:

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Kris Larson, City Clerk