

Mayor Anderson called the regularly scheduled council meeting of July 2, 2013 to order at 7:00 p.m. Present for the meeting were Mayor Anderson, Council President Mike Klaus, Council Members Rick Alonzo, Connie Wells, and Tom Mayo, Clerk Kris Larson, City Administrator Stephen Boorman, Assistant City Administrator Andrakay Pluid, Police Chief Steve Benkula, and Fire Chief Pat Warkentin. Also present were Patty Branson, Wendy Hawks, Sharlene Delaney, Adam Arthur, Jessica Tingley, Marcia Cossette, Doug Ladely, Sr., Ruth Sutton, Dale Simpson, Jerry Higgs, Barbara Hansen, Dave Gray, Tremain Albright, and Laura Roady.

Tremain Albright spoke to council regarding the minutes not being on the website since February 26, 2013. He liked the procedures adopted for city concerns. He wants a set of ordinances written up for the Chief of Police to take care of nuisance type matters in the city. He gave the example of the landlord owned properties that pose threats or problems that need to be taken care of.

Patty Branson spoke to Council regarding the Chamber of Commerce rent for the visitor center. She said the Chamber is working on getting more members and looking at their dues but would like to have a reduction in the rent at the visitor center. They are thinking \$150 per month rather than the \$300 per month they are paying. She said they assist Collette Allen with volunteers at the visitor center. Patty would like a flyer to go in the utility bills for recruitment of volunteers. They are trying to keep the visitor center going. They have their meetings at different restaurants to support the businesses. Connie asked when the rental was started. Stephen Boorman said the old visitor center had a board that was the same as the Chamber of Commerce and when the new visitor center was built, the bottom portion of the building was to replace the old visitor center. Wendy Hawks said the Chamber started using the visitor center when Mike Sloan was here and when the old building was taken down it became the city. Mike Klaus asked if the Chamber makes the volunteers happen. He questioned why, if the Chamber is not involved they would pay rent.

Police Chief Benkula said the police department and Andrakay Pluid are working on procedures for the nuisance properties and they are not being overlooked. There have been 200 calls for service resulting in 43 reports including ten driving without privileges, four incorrigibles, two mental holds, one intimidating a witness, five possession of controlled substance, four DUIs, and one child enticement. Officers are trying to get the ICRMP training done also.

Fire Chief Pat Warkentin said there were eight calls in June. Some were EMS assists, one structure fire that involved juvenile suspects, a natural gas odor call, a few smoke investigations, and overflow of a propane tank today. The fire department is also working on the ICRMP testing.

Stephen Boorman said the Corps of Engineers came for the biannual levy inspection and there will be some work to be done that was identified. There has been some sloughing near the old mill site that will be addressed after the water goes down. The Tribe's river restoration project will be just upstream from the city limits this year. We are required to do conservation as part of the Bonneville Power Administration (BPA) contract and we had obligated \$72,000 for the last two years. We have spent about \$69,000 on conservation so far this period. He said there is a conservation program for windows for city customers with electric heat and old windows through BPA that pays \$6.00 per square foot for window replacement. Stephen is applying for a grant through Avista for a heater for the swimming pool. The air conditioner quit at city hall last

night and the problem is in the controller portion of the heat pump. The golf clubhouse air conditioner was replaced and should be done today.

Connie Wells moved to add the work change directive for the Highway 95 South Waterline Project. Tom Mayo seconded the motion. The motion passed – Mike Klaus “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Connie Wells moved to approve the consent agenda. Tom Mayo seconded the motion. The motion passed – Mike Klaus “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”. The consent agenda contained the following: roll call; approval of accounts payable and payroll; approval of June 4, 2013, June 10, 2013, June 18, 2013, and June 26, 2013 council meeting minutes.

Mike Klaus asked what the method was for getting the minutes on the website. Kris Larson told council that we have a new person doing the website and we will make sure we get the instructions on how to add those to the website and get that done.

Rick Alonzo asked about the cost of operating the visitor center. The cost is approximately \$20,000 per year that is paid out of the general fund. The group discussed the rent from the Chamber of Commerce for the visitor center. Mayor Anderson thinks the Chamber is a positive part of our community and wants to work with them in reducing the rent. Mike Klaus does not think there is a burden on the facility. Rick Alonzo moved to accept the proposal of the Chamber for \$150 per month rent for the visitor center. Patty said the reason came before the city with this amount is that they felt it paid their expenses at the visitor center. Tom Mayo seconded the motion. Tom said he is having a problem with the connection between the visitor center and the Chamber of Commerce. He thinks we have a beautiful place at the visitor center but it is not open enough. Sharlene Delaney said they are short on volunteers. It takes four people per day to staff it. She said the visitor center is not open on Sundays because no one wants to work on Sundays and Saturdays are also difficult. Tom thinks some of the brochures should be outside. Wendy Hawks said 10,000 visitors have stopped at the visitor center in a previous year. She said volunteers have to be 12 years old and must be with an adult. Also the volunteers are scheduled so two will be working at a time. Patty said there is a grey area regarding the visitor center as she is the chairperson and questioned whether or not she is in charge of the volunteers. Collette Allen has a big hand in operating the visitor center but she is not a Chamber member. Patty said Dave Sims also helps out. The motion passed – Mike Klaus “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Wendy Hawks, Patty Branson, Sharlene Delaney, and Barbara Hansen left the meeting.

Rick Alonzo moved to approve the beverage license transfer for Pizza Factory pending receipt of the State license. Mike Klaus seconded the motion. The motion passed – Mike Klaus “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Mike Klaus moved to approve the parade permit for the 4th of July parade. Connie Wells seconded the motion and it passed, all in favor.

Connie Wells moved to approve the fireworks permit for the 4th of July. Tom Mayo seconded the motion and it passed, all in favor.

Rick Alonzo moved to approve the list of volunteers for the 4th of July celebration. Mike Klaus seconded the motion. The motion passed, all in favor.

The Bonneville Power Administration Portal Agreement was discussed. Tom Mayo moved to authorize the Mayor to sign the BPA Portal Agreement. Mike Klaus seconded the motion. The motion passed – Mike Klaus “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Rick Alonzo moved to authorize the Mayor to sign a contract with Rich Brown for Kootenai Street repair. Mike Klaus seconded the motion. The motion passed – Mike Klaus “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Mike Klaus moved to authorize the Mayor to sign Change Order 1 for the Highway 95 South Waterline Project. Connie Wells seconded the motion. The motion passed – Mike Klaus “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

The Highway 95 South Waterline project is substantially complete but there is still some hydro seeding to be done. All services have been connected. Rick Alonzo moved to authorize the Mayor to sign Pay Request #2 and USDA Control Sheet. Mike Klaus seconded the motion. The motion passed – Mike Klaus “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Stephen spoke regarding the net metering policy. We have a customer that is generating power, and our billing system does not have a mechanism for tracking the net power used. This change would make the billing system accommodate. Connie Wells moved to approve the net metering policy revision. Tom Mayo seconded the motion. The motion passed – Mike Klaus “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Stephen spoke to council regarding the purchase of a new handheld meter reading device, 360 radio read electric meters, and upgrading the MC Lite through ITRON and General Pacific. The maintenance for our current handhelds is not going to be available any longer. The radio read meters will be installed in hard to read locations. We have about 20 to 30 radio read meters installed in difficult locations. The meters can be read from about a half mile away using the MC Lite. Tom asked what the cost and time of changeover would be. Stephen said it would be about five minutes of the electric crew’s time but if we were replacing all 2500 meters it would take significantly longer. At some point they will stop making the electrical mechanical meters. Stephen said the smart grid has meters that read both ways and gives the utility the ability to control the thermostats in people’s houses particularly the hot water heaters. This is to move people’s peak demands to off peak hours and the customers would not notice this. These radio read meters would not be compatible with the smart grid. Mike Klaus moved to purchase the equipment proposed including the handheld and the whole package. Rick Alonzo seconded the motion and the motion passed – Mike Klaus “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Tom Mayo moved to hire Jeff Hughart for cleaning the visitor center. Connie Wells seconded the motion. The motion passed – Mike Klaus “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Police Chief Steve Benkula said there is a USDA grant available for up to 35 percent of the cost of a new police vehicle. He is looking at a Ford Interceptor and the city will have to pay the remainder. Rick Alonzo moved to allow the Police Chief to apply for the grant for the vehicle.

Mike Klaus seconded the motion. The motion passed – Mike Klaus “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

The group discussed employee meetings with council. Mayor Anderson suggested July 11, 2013 at 2:30 p.m. to meet with two departments and again on July 17 at 2:30 p.m. for the remainder of the employee meetings and the police department. A budget meeting will be held on July 16, 2013 at 6:00 p.m.

The compaction for construction is 95 percent but there was only 91 to 93 percent of compaction on the Highway 95 South Waterline project according to Stephen. If gravel is put in for compaction the soils around it expand and contract and this causes a dip. All West did the soil testing for the waterline job and the soils were very wet. The recommendation is to accept an 18 month warranty from Accelerated Excavation and Construction on the Highway 95 South Waterline. Stephen said it includes the approaches at Chic N Chop and the Kootenai Valley Motel. Mike Klaus would like to see 24 months. Stephen said Welch Comer negotiated the 18 month time frame with Accelerated Excavating and Construction. Mike said he is comfortable with 18 months. Connie Wells moved to approve the work change directive for the Highway 95 South Waterline Project. Tom Mayo seconded the motion. The motion passed – Mike Klaus “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

There being no further business the meeting adjourned at 8:00 p.m.

David K. Anderson, Mayor

Attest:

Kris Larson, City Clerk