

Mayor David Anderson called the regularly scheduled meeting of September 6, 2011 to order at 7:00 p.m. Present for the meeting were Mayor Anderson, Council President Chris Clark, Council Members Mike Klaus, Connie Wells, and Tom Mayo, Clerk Kris Larson, City Administrator Stephen Boorman, Assistant City Administrator David Sims, Police Chief Rick Alonzo, Deputy Police Chief Joel Minor, Fire Chief Pat Warkentin, Economic Development Coordinator Mike Sloan, and Attorney Tim Wilson. Also present were Mike Normandeau from Bonneville Power Administration, Marcia Cossette, Lisa Iverson, Kody Rice, and Dave Gray,

The first order of business was the fiscal year 2012 budget hearing. There being no public comment the budget hearing was recessed.

Kody Rice from the Bonners Ferry High School spoke to council regarding Homecoming the week of September 26 through October 1. The parade is September 30 and the curfew extension is requested until 12:30 a.m. on October 1, 2011. Kody also inquired about the bonfire. The location is unknown at this time. Mayor Anderson told Kody that we cannot act on the bonfire this evening. Lisa Iverson asked what paperwork is needed for the bonfire. Mayor Anderson told them to start with the police chief and the fire chief. Connie Wells moved to allow the homecoming parade and extend the curfew on October 1, 2011 until 12:30 a.m. Mike Klaus seconded the motion. The motion passed, all in favor. Kody Rice and Lisa Iverson left the meeting at 7:06 p.m.

Collette Allen joined the meeting.

Mike Normandeau gave a presentation to council regarding the new rate design and contract with Bonneville Power Administration. Heavy loads and light loads are tracked and now there is a composite charge, non-slice charge, load shaping, and demand. In the past BPA charged based on our load usage. On the new system there is a fixed charge based on our use of the federal system and this is known as the composite charge. The load shaping and demand charges are similar to the heavy load and light load charges. The non-slice charge is Bonners Ferry's credit of the federal system. The city will see a 6.7 percent rate increase effective October 1, 2011. Stephen commented that this rate is for a two year period so it would be divided in half if we look at it on an annual basis. Our contract high water mark is 5.399 aMW. The Tier One Cost Allocator is .07518 percent. Mike Klaus asked about the historical wholesale rate. Mike Normandeau gave a brief history of rates. The City's charge will be \$146,764 per month. The non-slice charge will be a monthly credit of \$29,226. Then we will have to pay the demand and load shaping charges as well. Bonners Ferry should receive credits for the months of May, June, and July due to our generation. Mike spoke of demand. He said under the new rate design we may be able to manage some of the load peaks. The load shaping and demand are variable charges but the composite charge and non-slice charge are fixed.

Mike Normandeau said the city needs to make a decision for the period of fiscal year 2015-2019 rate high water mark load services. Currently we are at a short term rate and we can look at

purchasing power at a vintage rate. The short term means we look at rates on a five year basis for two five year periods and then a four year period. Mike thinks this is a good way to go. Mike spoke of Tier 2 levelized indicative pricing. He said council will have to make a decision by September 30th and then submit a letter to Bonneville Power with our choice. Stephen said there is a worry about the amount of power we would need to purchase if we had a manufacturing plant come to town because we would need the jobs and the boost to the economy but there would be a higher cost for power. Mike said the customer portal agreement is in the packet tonight for council's approval and said it is a web site that is centralized for data by the city and will include the contracts that are active for the city. Mike said there will not be a change in transmission rates in the next two years. Stephen said the transmission bill will change with the short distance discount and this is better for the city.

Police Chief Rick Alonzo said there have been five warrant arrests, two unattended deaths, one arrest for delivery of a controlled substance, five crashes, four possession of a controlled substance charges, five DUIs, one stolen vehicle, two driving without privileges, four thefts, two juvenile probation violations, one agency assist, two possession of paraphernalia charges, one suicidal subject, on resist and obstruction charge, one battery of an officer, and one malicious injury to property. Jesse Banning resigned from the police department. Rick reported that the new police vehicle is nearly complete at no cost to the city.

Fire Chief Pat Warkentin said in the month of August there were ten separate calls for the fire department. There was a natural gas leak on Sunday. He said there are fire department operational guidelines in the packet tonight and said these need to be read over and approved. There will be a county-wide exercise near Three Mile for cutting up vehicles. There will be a burn trailer at the Landfill and Pat invited the council to join in on the exercise.

Stephen Boorman told council about the Hazel Street sewer line replacement project. He also said the encroachment ordinances that are on the agenda should be tabled tonight but asked for council's comments. He said the city is in the middle of chip sealing season. Tom Mayo asked about the new distributor truck. Stephen said there were cleanup issues with it so it is not in use.

Mike Sloan said Blackfoot Communications did not review the information at the board meeting on September 1 but the project is going forward.

Mike Klaus said there was a meeting for the Urban Renewal Agency and Randy MacIntire from URM attended the meeting. He said there is more discussion to come and there will be two more meetings, one on September 19 and another on September 26. The decision will be made as to what projects are to be funded by the urban renewal district. Mike said it was favorable to see Randy MacIntire attend the meeting. He also said there is potential for 100 new jobs.

Mike Klaus moved to approve the consent agenda. Connie Wells seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”. The consent agenda contained the following: roll call; approval of accounts payable and payroll;

approval of the August 8, 2011 special council meeting minutes and approval of the August 16, 2011 council meeting minutes.

Attorney Tim Wilson told council that they should not take comments on the annexation process and should direct people to go to the planning and zoning hearing or the council hearing to give comment. He also said if one of the council members should receive comments from someone, they need to disclose this information to the rest of the council and to the public at the hearing. Tim said if there are technical questions the public should come to the city to see David or Stephen. Chris Clark asked if it would be appropriate for council to attend the planning and zoning hearing. Tim advised them not to attend the planning and zoning hearing. People in the annexation area and within 300 feet of the proposed annexation area received the hearing notices and information.

Stephen said the urban renewal agency agreement was missed or at least we cannot find where council authorized the agreement earlier this year. Chris Clark moved to authorize the Mayor to sign the Project Specific City Participation Agreement for the Urban Renewal District Startup Costs. Connie Wells seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

There was an error in the legal description in the urban renewal plan but the map was correct that was sent to the State of Idaho. The ordinance amendment corrects the written legal description in the urban renewal plan. Tom Mayo moved to forego the three readings of the amended ordinance. Connie Wells seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Connie Wells moved to read Ordinance 523A, Amendment to Ordinance 523 Bonners Ferry Urban Renewal Plan. Tom Mayo seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”. Attorney Tim Wilson read ordinance 523A in its entirety.

Chris Clark moved to adopt Ordinance 523A and authorize the Mayor to sign it. Connie Wells seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Chris Clark moved, based upon staff review and approval of the expenditures, to authorize Mayor Anderson to sign the consultant estimate voucher for the Alderson Lane Project. Mike Klaus seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Connie Wells moved to authorize the Mayor to sign the Bonneville Power Administration Portal Agreement. Mike Klaus seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Agenda items 11 and 12, regarding the encroachment ordinance, were tabled.

David Sims spoke regarding the mapping system proposal. He said Welch Comer had the lowest price but this would be their first attempt at a system such as this. Gateway Mapping had the highest cost. Andrew Price had the second lowest cost. This contract would be on a time and material basis. David spoke with some of the entities that hired Andrew in the past and they were pleased with his work. He is recommending going with Andrew Price. David also said we would need to buy hardware including a large format printer and software at an estimated cost of \$20,000 plus Andrew's price of \$23,672. He also said we may need a full time employee and research has shown this cost to be about \$15 per hour. If we used Andrew for the data input we would not need to purchase the software and his price would be \$40.00 per hour but we would have to work with Andrew's schedule. If Andrew were to leave then we would have to buy the software. Stephen explained that proper symbols and data bases would need to be done first and then there will be greater detail that needs to be identified and input into the system. He thinks in three years we will be 90 percent done. Stephen said when we flush lines and test poles this information would be in the system. The mapping system payment split is estimated to be 50 percent electric, 20 percent water, and 30 percent sewer. There is nothing allocated for general fund at this time but eventually there will be a cost for mapping data for the general fund. Stephen said the most powerful portion of a mapping system is the data base behind the system and if Andrew Price was to leave then we would have to have someone come in and relearn the system.

Mike Klaus asked if we could print maps through the Viewer. David said we can but the quality of the maps is not as good. Stephen said our crews will have to be diligent to get the information to the mapper if there is a problem with our system. Mike and David expressed concern about the city receiving all the data that is garnered. Chris Clark suggested hiring Andrew Price and also look at having him maintain the system for the first year. Mike Klaus moved to go forward with the contract with Andrew Price for \$23,672 and if any amount exceeds this amount, it will need amendment to the contract and council approval. Chris Clark seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Mayor Anderson said Boundary County has gone to single stream recycling. He stopped at the Naples dumpsite and was told by the worker there that people are putting garbage that should not be in the recycling stream in there. He wants to speak to our contractor before we make a decision. Mayor Anderson wants to get our contractor to come to the next meeting. David Sims spoke to Ron Frederickson and it would cost \$450 per month for two dumpsters and he would give the city the first month free and we would have to supply the signage. Mike Klaus said our citizens want to recycle and we should look at this at the next contract date. Stephen said our garbage contract is for five years but we can look at our contract at any time with mutual agreement. Mike and Connie think single stream recycling would be nice to have curbside. Tom agreed that we are an aging community and some people cannot get to the landfill.

Mike Klaus moved to advertise to hire a police officer. Tom Mayo seconded the motion. The motion passed, all in favor.

Council discussed the Notice of Intent of Participation and Adoption of All Hazards Mitigation Plan. Stephen said David Kramer recommended that we sign this. Chris Clark moved to authorize the Mayor to sign the document. Connie Wells seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Mayor Anderson reconvened the budget hearing. There was not comment so he closed the public hearing at 8:24 p.m.

Mike Klaus moved to waive the three readings of the Appropriation Ordinance. Connie Wells seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Mike Klaus moved to read Ordinance 526 by title only. Connie Wells seconded the motion and it passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”. Attorney Tim Wilson read Ordinance 526 by title only.

Tom Mayo moved to adopt Ordinance 526. Mike Klaus seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”. Ordinance 526 reads as follows:

AN ORDINANCE ENTITLED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR, BEGINNING OCTOBER 1, 2011, APPROPRIATING THE SUM OF \$13,058,628 TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF BONNERS FERRY, FOR SAID FISCAL YEAR, AUTHORIZING A LEVY OF SUFFICIENT TAX UPON THE TAXABLE PROPERTY AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE.

BE IT ORDAINED by the Mayor and City Council of the City of Bonners Ferry, Boundary County, Idaho

Section 1. That the sum of \$13,058,628 be and the same is hereby appropriated to defray the necessary expenses and liabilities of the City of Bonners Ferry, Boundary County, Idaho, for the fiscal year beginning October 1, 2011.

Section 2. That the objects and purposes for such appropriations are made as follows:

Proposed General Government Fund Expenditures

General Government	\$188,530	
Police Department & Police Grants	508,356	
Animal Control	8,000	
Fire Department	230,557	
Parks Department & Visitor Center	47,259	
Swimming Pool	43,654	
Golf Course	147,524	
Street Department	457,125	
South Hill Slough Grant	40,199	
D.A.R.E./School Resource Officer	57,874	
Economic Development Coordinator Grant	48,430	
Dike Maintenance	15,000	
Capital	38,030	
Inter-Department Contingency	390,000	
Total General Fund Expenditures		\$2,220,538
<u>Proposed Enterprise, Capital Project Fund, and LID Expenditures</u>		

Electric Fund	8,156,470	
Water Fund	1,656,772	
Sewer Fund	904,048	
Garbage Fund	102,400	
Capital Project Fund	-	
L.I.D. #2002-1	18,400	
Total Enterprise, Capital Project, and L.I.D. Expenditures		<u>10,838,090</u>
Total Expense Budget Fiscal Year 2012		<u>\$ 13,058,628</u>

Section 3. That the general levy of \$517,925 on all taxable property within the City of Bonners Ferry be levied in an amount allowed by law for general purposes for said City, for the fiscal year beginning October 1, 2011.

Section 4. All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall take effect and be in full force on October 1, 2011, after its passage, approval and publication in the Bonners Ferry Herald, a newspaper of general circulation in the City of Bonners Ferry, and the official newspaper thereof.

PASSED under suspension of the rules upon which a roll call vote was taken and duly enacted an ordinance of the City of Bonners Ferry at a convened meeting of the Bonners Ferry City Council held on September 6, 2011.

APPROVED by the Mayor the Sixth of September, 2011.

/s/ David K. Anderson, Mayor

ATTEST: /s/ Kris Larson, City Clerk

Connie Wells moved at 8:28 p.m. to go into executive session per Idaho Code 67-2345 (1) (e). Tom Mayo seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”. Executive session ended at 9:04 p.m. No action was taken.

There being no further business, the meeting adjourned at 9:04 p.m.

David K. Anderson, Mayor

Attest:

Kris Larson, City Clerk