

Mayor David Anderson called the regularly scheduled council meeting of October 15, 2013 to order at 7:00 p.m. Present for the meeting were Mayor Anderson, Council President Connie Wells, Council Members Bob Blanford, Rick Alonzo, and Tom Mayo, Clerk Kris Larson, City Administrator Stephen Boorman, City Attorney Andrakay Pluid, Police Chief Steve Benkula, and Fire Chief Pat Warkentin. Also present were Marcia Cossette, Doug and Barbara Ladely, Ruth Sutton, Laura Roady, Dave Gray, and Leonard Wilson and Matt Corwin from Computer Arts.

Leonard Wilson spoke to council about the computer/IT service contract. He introduced Matt Corwin. Leonard said Computer Arts does governmental based software and computer work at the state level, county level, and city level. Computer Arts has done this for over 30 years. He said they take care of 33 counties, over 70 law enforcement agencies, and many cities. Leonard said Computer Arts knows the ins and outs of the State framework including the court system, Tax Commission, State Police, and Legislative changes made. He said they work with law enforcement and there are stringent guidelines for law enforcement. The staff of Computer Arts are already finger printed and have had their backgrounds checked so they are ready to work with the police departments. He said they have ideas of where we have been and where we need to go. They bring a lot of historic knowledge to the table and are familiar with the city's software. The sharing of the knowledge base is helpful. Computer Arts has 30 people to count on for services and backup. Leonard is recommending that we use one day per week or 312 hours in the contract for fiscal year 2014. Matt said we had 175 hours in the 2013 contract but the city needed more. He said Bonners Ferry has a lot of needs and systems to be taken care of. Leonard said Computer Arts has good purchasing power because of their depth in customers. Hardware sales are a service offered that is more practical than what we could get on our own due to the dollar amount purchased by Computer Arts each year. Stephen said the prices have been competitive and reliable. Leonard said the warranty claims are also handled by Computer Arts. Police Chief Steve Benkula said Computer Arts have touched the iceberg that we have going on. He is concerned if we change vendors that the police department will have a setback. He said Matt has the same vision for the police department that he does. The knowledge of the police department is good.

Police Chief Steve Benkula said he has received 12 applications for the police officer position and two thirds of the applicants are certified. There were explosives found near the Riverside High School and that took quite a bit of time as the Bomb Squad from Spokane had to come up. Tom Mayo asked what the device was. Chief Benkula said there were blasting caps and dynamite.

Fire Chief Pat Warkentin said the fire department responded on the explosives incident on Colorado and Cedar Streets. Two square blocks were evacuated and the incident lasted eight hours. Incident Commander Bob Graham joined the scene and he contacted the Bomb Squad. There was a bomb threat at the High School and the fire department, police department, border patrol, and school officials responded. A natural gas leak was on Hemlock Street and Avista was called to the scene. An electrical odor call at Super 1 was phoned in and it appears to be the furnace was started up and there was dust on the burners that caused the odor. The smoke machine that was purchased through the license plate grant works well.

Stephen said the painters are painting the golf clubhouse and the roof is being repaired by our contractor. Trees have been removed at the golf course between the clubhouse and the cart sheds

by our city crews. LHTAC training is coming up in Spokane. He said the Mayor and he met with a provider for planning and zoning services. Mayor Anderson said there is emotional feedback on planning and zoning issues and this may be the way to go. He was impressed with the young woman and her work.

Connie Wells moved to add late agenda items: authorizing the Mayor to sign the Idaho Transportation Department's Office of Highway Safety Grant Memorandum of Understanding for FY2014 and to authorize the Mayor to sign the contract with Lagers' E. T. & M. for electrical equipment testing and maintenance. Tom Mayo seconded the motion. The motion passed – Bob Blanford “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Connie Wells moved to approve the consent agenda. Tom Mayo seconded the motion. The motion passed – Bob Blanford “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”. The consent agenda contained the following: roll call; approval of accounts payable and payroll; approval of the Treasurer's Report; and approval of October 1, 2013 council meeting minutes.

The firewood at the golf course was discussed. Stephen thinks there is about two to three truck loads which is about 30 cords of wood. He said there is birch as well as other species in the deck. Bob Blanford agreed there are two to three loads. Mayor Anderson said Ralph is interested in selling the firewood as a fund raiser for the golf team. Stephen said if we sell it we need to have the person purchasing it to have it hauled with a self-loader to the person's property. Tom Mayo moved to advertise the firewood for sale in the paper for the best offer and that if we don't get our \$1,500 that we sell it to Fodge. Rick Alonzo seconded the motion. Stephen said we can sell it to different people as there is over two loads. Bob Blanford said we may run into an issue because whoever gets the first load may high-grade the wood for the best species as there is cedar in the deck. Stephen said we could tell the people that there is no sorting. The motion passed – Bob Blanford “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Connie Wells moved to purchase the pickup for the water/sewer department at the State bid price with the options listed. Rick Alonzo seconded the motion. The motion passed – Bob Blanford “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Stephen said when the water plant was built in 1958 there were two compressors purchased and installed. When the clarifier project was completed we replaced one of the compressors and the requested compressor would be a backup for the one we replaced. Stephen said the old backup compressor would not hold up if the newer compressor were to fail. He anticipates the compressor runs about eight hours per day and it is a screw drive model so it does not have the heat issues or the noise issues. Rick Alonzo moved to authorize the water department to purchase the backup compressor for \$6,173. Tom Mayo seconded the motion. The motion passed – Bob Blanford “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”. Stephen said we are not purchasing an air dryer this time and that is the reason for the cost differential.

Andrakay said she had a West Law subscription through her law school but that subscription has expired. She said it is very important to have the subscription for her governmental work. Connie asked if the contract would be for a three year period. Andrakay said if she does not continue with the city and needs to cancel the subscription we will only pay through the portion of the month in which she is here. Tom said he was concerned about the three year subscription

obligation as listed in the contract. Andrakay said she prefers the West Law subscription over Lexis or Black. She offered to get quotes. Andrakay said if we get a new attorney she has been told that it can pass to the new city attorney. Rick Alonzo moved to enter into the agreement with West Law pending Andrakay getting ahold of West Law to guarantee that we do not have to continue with the contract. Tom Mayo seconded the motion. The motion passed – Bob Blanford “yes”, Rick Alonzo “yes”, Connie Wells “no”, Tom Mayo “yes”.

The Boundary County Dispatch Agreement for fiscal year 2014 was discussed. The agreement has a three percent increase over last year at an estimate of \$800 more. Rick moved to enter into the dispatch agreement for fiscal year 2014 with Boundary County. Bob Blanford seconded the motion. Bob asked what percentage of the calls through dispatch are city calls. Rick and the Mayor said quite a high percentage are city calls. Mayor Anderson said there is no one else that pays for dispatch services other than the city. Rick said the history of the dispatch agreement was that originally there was a city dispatcher and that person was paid more than the county dispatcher. Rick said if we had to set up our own dispatchers it would cost more than \$27,000 per year. The motion passed – Bob Blanford “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “no”.

Rick spoke of additional days off for the city employees. He said since we don't have money for raises in this fiscal year it would be a nice incentive for the employees to have additional days off around the holidays. The days he spoke of were the day after Thanksgiving, an additional day off for Christmas (either the day before or the day after keeping the departments open to the public on each of the extra days), and an extra day off for the 4th of July (either the day before or the Monday after but keeping the departments open to the public on each of the additional days). Bob Blanford suggested that we give a floating holiday rather than limit it to the 3rd or 7th of July. Rick explained that the 24/7 city departments have to work around the extra days off anyway. Tom said this is a small way to give back to the employees since we have not been able to do much on raises for quite a while. Bob asked if there is a way to increase efficiency by getting better equipment or something to help the employees. Bob said you want to keep quality people and compensate them. In the future he would like to compensate the employees and help make their work more efficient. Tom said he would like to do that. Rick moved to give the city employees the day off after Thanksgiving, an extra day off at Christmas, and an additional day off for the 4th of July. Tom Mayo seconded the motion. The motion passed – Bob Blanford “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Tom Mayo moved to continue the City's Blue Cross Insurance coverage for fiscal year 2014. Connie Wells seconded the motion. The motion passed – Bob Blanford “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

The computer/IT proposals were discussed. Tom said he is very comfortable with Computer Arts and would like to keep business in town but he does not know much about Boundary Computer. He said he likes the savings but sometimes the savings can cost you money. Connie agrees with Tom but many of the employees want to keep Computer Arts and we did not ask Boundary Computer if they are familiar with governmental programs. Rick said he does not know if it is important to have the connection with all the different entities that Computer Arts spoke of tonight as David Sims was doing our IT work when he was Chief. Stephen explained the law enforcement needs are the most unique and different from main stream especially with the video. He thinks Computer Arts has deeper resources to select from. Andrakay said

professional services are exempt from taking the lowest price. Bob Blanford said he spoke with the CEO at the hospital about their computer services and Boundary Computer works well with them. He also visited with Dan Dinning about Computer Arts as the county uses them but Dan did not think the city would need to tie all together like the county does. Bob understands the concern of the change in providers but thinks the savings may be worthwhile. He does not want to get an unqualified provider. Connie asked about the price of Computer Arts compared to the current year. Stephen explained that previously they had charged us an hourly rate plus travel time and this proposal is combined. Rick asked the police chief if it would be a big learning curve if we change providers. Chief Benkula said it may be. Stephen informed council that the city used Computer Arts when David Sims was doing our computer work. Council will keep Computer Arts until the next meeting and will have Mike Listman come in and speak to the police chief.

Mayor Anderson said the trees removed at the golf course makes the view more stunning.

Rick Alonzo moved to authorize the Mayor to sign the Idaho Transportation Department's Memorandum of Understanding paperwork for the Highway Safety Grant. Bob Blanford seconded the motion. The motion passed – Bob Blanford “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Stephen said Lagers has been testing our relays for a long time and it is a needed service. Tom Mayo moved to authorize the Mayor to sign the contract with Lagers' E. T. & M. for electrical equipment testing. Connie Wells seconded the motion. The motion passed – Bob Blanford “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Rick Alonzo moved to go into executive session per Idaho Code 67-2345 (1) (f). Connie Wells seconded the motion. The motion passed – Bob Blanford “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Tom Mayo “yes”. Executive session ended at 8:34 p.m. No action was taken.

There being no further business the meeting adjourned at 8:34 p.m.

David K. Anderson, Mayor

Attest:

Kris Larson, City Clerk