

Mayor David Anderson called the regular council meeting of November 2, 2010 to order at 7:00 p.m. Present for the meeting were Mayor Anderson, Council President Chris Clark, Council Members Mike Klaus and Tom Mayo, Clerk Kris Larson, City Administrator Stephen Boorman, Assistant City Administrator David Sims, Fire Chief Pat Warkentin, Deputy Police Chief Joel Minor, Economic Development Coordinator Mike Sloan, and City Attorney Tim Wilson. Also present for the meeting were Dave Gray, Marcia Cossette, Carolyn Testa, David Kramer and Jay Baker. Councilwoman Connie Wells was gone on personal business.

Dave Kramer and Jay Baker spoke to council regarding Homeland Security, Disaster Services, and NIMS (National Incident Management System). Dave and Jay handed out information to the group. Jay said the first thing the city needs to do in a disaster is to declare an emergency so the city can go out for services while foregoing the formalities to get help right away and to spend funding that may not be budgeted. He said if the city declares an emergency then we need to notify the county and they need to declare an emergency and request resources from the State if necessary. If the resources of the city, county, and state are not sufficient then the Governor can request assistance from the federal government. Jay said we should start at the local level with Dave Kramer and Bob Graham and they will contact the State and get the resources coming. Jay and Dave said there is the ability to declare an emergency if we see a disaster coming even if it is prior to the actual disaster. This helps get the resources in place to help with the disaster. Dave said the Association of Idaho Cities offers training on the emergency declaration process also. Jay said to include the city legal department in the process.

Stephen inquired about NIMS reporting. Jay said in order to obtain federal funds there is a requirement to meet the NIMS requirements annually. Each entity with first responders must complete the report. The city has adopted the NIMS plan in the county emergency plan. The IS100, IS200, and IS700 courses are required for first responders such as the fire department. These are also required for many federal grants. Jay said the important thing to remember is the courses are for the people who will fill incident command structural positions. Jay said the fire chief and police chief and their assistant chiefs should have the ICS300 and ICS400 training. For grant and NIMS cost compliance the city needs to make these decisions. David said the computer training is time sensitive so it may time out on someone taking the test. Jay said to print the exam first and complete it and then go in and put in the answers on the computer. He encouraged the group to get online and look at an incident command system so we could learn about the system. Dave Kramer said the State has NIMS trainers if the city needs help with the reporting. There is training on December 17, 2010 for elected officials in Coeur d'Alene for "All Hazards Preparedness". He invited council to attend but said there is a limited number that can register. Dave Kramer said there is a LEPC meeting on the first Wednesday morning each month at the Visitor Center.

Deputy Chief Joel Minor gave the police report. Since October 19 there have been 41 cases in 14 days. There have been eight DUIs, seven driving while suspended, three traffic accidents, a plane crash, one burglary, three drug arrests, two disturbing the peace, and two malicious injuries

to property charges. Joel said Chief Alonzo was injured last Friday morning during a body removal. His back is injured so he is on sick leave at this time. Joel has tendonitis on his Achilles tendon. He said due to the situation he has spoken to Dave Kramer and Foster Mayo who are willing to come in and work part time to help out. They will do this at the patrolman entry wage of \$17.02 per hour.

Pat Warkentin said there have been a couple accidents and there was some difficulty with traffic control. The run volume for the department is ahead of what it was last year at the end of the year. EMS is an issue and the city responds if they call for city assistance. The fire department is in the final process of grant funding for radios. He said the EMS issue will be coming forth again.

Jay Baker and Dave Kramer left the meeting.

Stephen Boorman gave the Administrators Report. He said there are trainings offered by AIC that council may be interested in. Stephen spoke of the weather forecast. He said David spoke of a saturator at a meeting and the City of Sandpoint has some surplus saturators that may be available to the city. He said this is a savings of about \$40,000.

Tom Mayo moved to accept the consent agenda. Chris Clark seconded the motion. The motion passed, all in favor. The consent agenda contained the following: roll call; approval of accounts payable and payroll; and approval of October 5, 2010 minutes, October 8, 2010 minutes, and October 19, 2010 minutes.

Tom Mayo moved to approve the catering permit for the Eagles for the Friends of the Arts event at the Fire Hall on November 19, 2010. Mike Klaus seconded the motion. The motion passed, all in favor.

Stephen said pay request #5 for Earthworks is primarily cleanup work and a storm water protection plan. Mike Klaus moved to authorize the Mayor to sign pay request #5 for Earthworks for phase 2a water project. Chris Clark seconded the motion. Chris asked about the Claim for Damage claim from Frontier. Stephen said ICRMP denied the claim and Earthworks has insurance that will take care of the claim. The motion passed – Tom Mayo “yes”, Chris Clark “yes”, Tom Mayo “yes”.

Chris Clark moved to authorize the Mayor to sign the Professional Services Agreement with Welch Comer for the Alderson Lane project. Tom Mayo seconded the motion. Mike Klaus asked about the base rate and multiplier on the contract. Stephen said on any ITD project the base rate and multiplier are included. David Sims said the agreement has the total that will be charged. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Tom Mayo “yes”.

Stephen said ITD is looking at their long range organization plan and there is a meeting in Coeur d’Alene on Thursday for this if anyone wants to attend or if anyone has comments, Stephen will

compile the comments and submit them. David said there is another planning on the highway corridor and that may be more important to the city. Stephen said the biggest single issue is whether the city wants a bypass around town. Due to growth this is being asked again. There was a suggestion at the department head meeting to only have a two lane bypass for truck traffic. David said ITD needs to know that the increased traffic affects the standard of living in Bonners Ferry. Mike Klaus suggested that the State needs to have a hierarchy of who is in charge when there is an accident on highway 95. Pat said there will be a meeting to look at this. Stephen explained there was not a good incident command system in place for the truck accident on the bypass. He said for one, the State was not notified and on scene until about an hour after the accident took place. Pat said one individual needs to be incident commander. Joel said when Idaho State Patrol takes control of the scene they don't care how long traffic is tied up so if there is local input the traffic can get flowing sooner. Mayor Anderson said no matter how good of a system is in place there can be problems.

Mayor Anderson asked David to set up a meeting with ITD for the city and county.

Stephen spoke of building projects. Stephen said there is a plan for building a sidewalk on the side of city hall and in order to do that we need to take down the area where the heat pump will be installed. There is also the need to finish work at fire station 2. Another project is replacing the floor at the golf course kitchen. Stephen said he is also looking at a commercial sink for the golf course kitchen. The fire station 2 remodel is to cover equipment and keep it out of the weather. Mayor Anderson said the sidewalk is budgeted by the street department and we don't have a choice for the golf course. The fire station 2 remodel was budgeted in the capital list and it should not be too costly since we have the materials. Mike Klaus moved to go forward with the three building projects as proposed. Chris Clark seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Tom Mayo “yes”.

Urban renewal districts were briefly discussed. Stephen said he spoke to the potential developer for the Lantern property and they are interested in an urban renewal district. David said there is a cost of about \$10,000 for Panhandle Area Council to prepare the urban renewal plan. Tom asked if the potential developer could pay this charge. David said there is that potential. David said there are also other fees such as administration and legal to be considered. He said Nancy Mabile is not the expert on urban renewal districts but we can have another meeting. Stephen said this property is good but the old mill site is even better for urban renewal. Chris said it would be nice to know the actual workings of urban renewal districts before we meet with a developer.

Mike Sloan said there was a grant application made in conjunction with Bonner County for stimulus funding for broadband. Mike said the application was for \$43 million for both counties. Sandpoint wanted to go ahead and proceed to put in broadband. Sandpoint, Ponderay, Kootenai, and Dover are looking at the project from a model from Powell, Wyoming. The City of Powell bonded for their broadband project with the repayment of the bonds to be paid by the proceeds of

the broadband project. Mike said the City of Bonners Ferry has the opportunity to take advantage of involvement with the City of Sandpoint's broadband project. Panhandle Area Council would work out a lease agreement for the facilities. Because the City of Bonners Ferry has a power utility, the poles would also be available for the broadband project to attach. The cost to the city is \$12,500 to get the process started. Fiber optics could be used for cloud computing, virtual meetings, healthcare, education, public safety, cost savings. David Sims spoke of the megabits per second. He said Frontier is not in a financial position to upgrade their system. David said high speed that Mike is speaking of is ten times faster than what we see now through Frontier. Mike said the \$12,500 would be at risk because the study would look at what the density would be in our community to see if it would work. Mike thinks it is a good gamble. Tom asked if there are enough people here to take advantage of the system. Mike said there are needs at the City power plant. Stephen said the expensive cost of the project is for the distance from the street to the destination in the home or business. Powell, Wyoming put in fiber lines to 90 percent of their residences so the fiber optics would be available in the future if they wanted it. The \$12,500 would tell us if the project would be cost effective according to Mike. David said there is a triple play effect with phone, internet, and cable. Powell, Wyoming had to have 29 percent participation to break even. David said in the long run the lease revenue would be a money maker for the city. Chris Clark asked who puts up the bonds. Mike said it will be Panhandle Area Council. David said the service providers would pay the bond repayment if the project could not make the payment. David thinks it is a good idea to look into but it needs legal review along the way. The Sandpoint project will break ground in the spring of 2011. U.S. Metronets is the company working with the City of Sandpoint. Council would like to speak to Jim Deffenbaugh from Panhandle Area Council about this issue.

Unit one rebuild pictures were reviewed. David and Stephen explained the working of the generators.

The City of Moyie Springs is doing a sewer master plan and the idea of a regional sewer system is being looked at. David said the City of Bonners Ferry doing its master plan at this time is helpful. Mike Sloan said now is the time to see if regional sewer would be worthwhile. David said there would have to be a plan to increase our capacity and Moyie would have to pay for it if we take their sewage. Stephen said the City of Moyie has 70 sewer connections with a lagoon system.

Tom Mayo moved to table the adoption of the personnel policy. Chris Clark seconded the motion. The motion passed, all in favor.

The Christmas party was discussed. Chris Clark said it would be noble if the Council puts on the party for the employees. The group discussed having the function after Christmas. Chris Clark moved to designate January 8, 2011 for an employee and volunteer appreciation dinner. Tom Mayo seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Tom Mayo “yes”.

Tom Mayo moved to give the same days off for the holidays as Boundary County. Connie Wells seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Tom Mayo “yes”.

Mike Klaus asked about raises and the wage committee. Mayor Anderson said we are looking at January for further discussion.

Chris Clark moved to go into executive session per Idaho Code 67-2345 (1) (f) at 9:08 p.m. Mike Klaus seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Tom Mayo “yes”. At 9:42 p.m. executive session ended. No action was taken.

There being no further business, the meeting adjourned at 9:42 p.m.

David K. Anderson, Mayor

Attest:

Kris Larson, City Clerk