

Mayor David Anderson called the regularly scheduled meeting of December 7, 2010 to order at 6:00 p.m. Present for the meeting were Mayor Anderson, Council President Chris Clark, Council Members Mike Klaus, Connie Wells, and Tom Mayo, Clerk Kris Larson, City Administrator Stephen Boorman, Assistant City Administrator David Sims, and Police Chief Rick Alonzo. Don Davis from Idaho Transportation Department (ITD) was also present.

Don Davis is the Region 1 Transportation Planner for ITD. He gave a presentation on long range corridor planning for Highway 95. The corridor plan will include all the functions the highway provides on and off the highway, all highway projects in the past ten years, volumes and crashes and how the highway operates now, the populations of the towns and how the highway functions. The federal funding coming in for highway projects is limited according to Don. He hopes to have the first round of open houses this coming spring to get input. David asked what the most effective way of getting data to him was. He thought an online survey or attending an open house. Don said one of the concerns is the traffic through the south hill corridor in Bonners Ferry. David asked what alternatives there are. Don handed out a straight line projection of the summer traffic and there was quite a volume increase. He said more capacity needs to be added to the highway and that means more traffic lanes. Higher level of access management will be incorporated in the traffic plans for the future. From 2001 to 2010 in the city limits there were 222 recorded car crashes. He said many of them were driveway or access related. If access points are better controlled then the traffic flow is better according to Don. David asked about speed limits through town. Don said City Council can set the speed limits and ITD can conduct a speed study. Stephen asked if it is within ITD's jurisdiction to shut down accesses. Don said ITD can shut them down if there is a safety problem. He spoke of the administrative code and said anyone adjacent to the highway has a right to apply for highway access. He said Bonners Ferry has quite a diversity of clientele going up and down the highway so this needs to be considered when looking at accesses. He said consistency goes a long way when looking at highway accesses. Mike Klaus asked about vehicles per hour and the speed limit. Don said actual data is needed for the analysis. Mike spoke about the letter they received from Ken Olsen regarding the crossing at Highway 95 and Augusta Street.

Dan Dinning and Carolyn Testa joined the meeting at 6:35 p.m.

Don said many towns have similar problems to Bonners Ferry's traffic and highway issues. He said people have a tendency to develop the property closest to the highways whether it is residential or business related. David asked about extending the guard rail height on the overpass of Arizona Street. Don has brought this up as a protection issue. Most of the smaller issues can be worked on as maintenance items with the local ITD folks. Mike Klaus asked about the McArthur Project. Don said it is 11 to 20 years out. The American Nature Conservancy and Idaho Fish and Wildlife are working together with federal grant funding to study the wildlife corridor from Sandpoint to Canada. The group discussed accidents on the highway. Don said opening up the site distance on the McArthur corner would help tremendously. The team also looked at the passing lane near McArthur and discussed the reconfiguration of the highway for a

turning lane. Connie Wells asked about the change in the speed limit to keep it at 45 miles per hour until after the golf course. Don thinks speed studies have been done in the past and there are similar areas where the speed limits will be changed. Don said if people don't see a reason to slow down they won't. Stephen said construction zone speed limits are a problem because many times the construction zones cry wolf because there is no one working so they are not respected by the public. Stephen thanked Don for the assistance that the State crews offered the city on the sewer flush on Highway 95. Stephen said the City appreciates the good working relationship we have with the local ITD crews. Don will have a schedule for the city regarding the highway planning meetings this winter.

Roger Frasier, Marcia Cossette, Fire Chief Pat Warkentin, and Attorney Tim Wilson joined the meeting.

Police Chief Rick Alonzo gave the police report. There were four car crashes, two DUIs, two domestic disturbances, a theft, two welfare checks, a warrant arrest, a check fraud, a phone harassment charge, and police found two runaways. Rick said former Police Chief David Kramer and former Sergeant Foster Mayo have been working to help out while the department is short handed. Rick said the new officer has been hired.

Fire Chief Pat Warkentin gave the fire report. There was a chimney fire. The fire department assisted the police in apprehending a suspect and assisted the downtown group with the Christmas activities.

Stephen gave the administrator report. He said there was an article in the packet that speaks to the FERC requirements. On December 20, 2010 there will be emergency planning activities for the power plant and he invited the Council and any other member of the public to attend. Stephen said Dean Satchwell has been diagnosed with bone cancer.

Connie Wells moved to add discussion of the Bussell Peak issue to the agenda. Mike Klaus seconded the motion. The motion passed, all in favor.

Connie Wells moved to approve the consent agenda. Tom Mayo seconded the motion. The motion passed, all in favor. The consent agenda contained the following: roll call; approval of accounts payable and payroll; approval of the Treasurer's report; and approval of the November 16, 2010 council meeting minutes.

The broadband issue was tabled.

Street Superintendent John Youngwirth joined the meeting.

Dan Dinning spoke to Council regarding the Bussell Peak issue. He said the Ninth Court ruling was reset. The Lands Council's indicator species studies were ruled that these studies did not have to be site specific. The Mission Brush ruling was that the studies must be site specific and that has now been reset. The new ruling is more favorable. There is no cost to the entities for

supporting the Amicus Brief which is a friend of the court. Chris Clark moved to sign on and support the County of Boundary and other entities in the Bussell Peak lawsuit. Connie Wells seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Stephen spoke to council regarding the William Miller loader lease agreement. John may need to use it as a backup for the city loader for this winter’s snow removal. Stephen said we may need to run it to see if this size of loader is okay. Tom Mayo moved to authorize the Mayor to sign the personal property lease with William Mayo for loader use. Mike Klaus seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Chris Clark moved to authorize the Mayor to sign the paperwork with USDA as a portion of the water bond closeout. Connie Wells seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

The contract with JUB Engineers was discussed. Mike Klaus suggested adding a chapter in the agreement for a capital improvement plan and to incorporate that into our rates. David will ask Brett Converse about this and get it included. Mike Klaus moved to authorize the Mayor to sign the agreement with JUB Engineers for wastewater planning. Chris Clark seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Chris Clark moved to authorize the Mayor to sign the audit engagement with Magnuson, McHugh and Company for the fiscal year 2010 audit. Connie Wells seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Council considered a special use permit for Roger Frasier at 6977 Main Street. Stephen said the Planning and Zoning Committee recommended approval of the special use permit with a sign limitation and parking spaces made available. Mike Klaus said the Traffic Safety Committee voted against the allowance due to the traffic in the area. He feels this is not an appropriate location to add to loading onto the highway. Mayor Anderson said he puts a lot of weight on the planning and zoning decision. Tom Mayo moved to approve the decision of Planning and Zoning and approve the special use permit for Roger Frasier with the conditions recommended by Planning and Zoning. Chris Clark seconded the motion. Connie doesn’t want to see growth in the city stopped and she would like to see business encouraged in the city. Stephen said the traffic issue was the biggest problem with the limitation of the number of employees. The motion passed – Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”, Mike Klaus “no”.

David Sims gave a presentation on mapping for the City of Bonners Ferry. GIS is a geographical information system and it is a combination of a database with a map of the data. GIS will increase the efficiency of the utility departments. Stephen spoke of PCB in the transformers and said the city does not know the location of the PCBs in our system. David said if we had the GIS

that we could query this and know where all are located as well as location of all our lines. Capturing the institutional knowledge so that it is available in future years as well as the ability to do mapping in house would be features of the GIS. Data sources such as aerial photos, county parcel data, paper maps that can be geo referenced, electric system, water system CAD drawings, and sewer lines can be incorporated. The maps can be layered. David said there are many maps available but they are not accessible. Stephen said he has had this in the budget for many years. David said we need to make the commitment to get the system up and running and keep it going. He said we have a proposal from Andrew Price and he has extensive experience with utility mapping and his proposal would set up a system for the city but not provide ongoing maintenance.

Stephen said Dan Rice said other utilities have mapping systems so our system is unique to institutional knowledge. He said since we acquired the two outlying water and sewer districts we have not incorporated the three sets of maps in one system. He said there is extra funding in the budget due to a power plant employee retiring. Stephen and David spoke of models that are needed. Tom asked about experience of an employee and the wage range. Stephen said he thinks it would be in the realm of about \$15 per hour. Tom asked about county/city configuration for mapping. Stephen said if the county does it then we would lose control of the data and the scheduling of tasks would not be at our direction. Mike spoke of the city not having the ability for controlling the data. Tom asked about the need for soils data. David said we may not need the soil maps. Stephen said Auto Cad and Esri are the two mapping programs used. He spoke of the technical merging of the data files so that all areas are referenced the same so it is usable. Stephen said the contract is time and material and Andrew was conservative in his estimate. Stephen would like to have an expert set up the system and then have an employee do the data entry. Mike Klaus asked if Arc View would be used. Stephen said it would be. Mike suggested having the JUB data work with the GIS information. Stephen said we want to build up data that can be used in the modeling software. Chris Clark clarified that the system would be set up for about \$25,000 and this would include the software. David said it would not include the software but we have a license available now. Chris asked what an employee will do if the system is set up by the consultant. Stephen said the consultant will set up the system for what information we currently have and the employee will continue to dig up data and include it in the GIS system. The electric department will pick up the initial cost of \$25,000 but then the costs would be split between the utility funds. Stephen said we will have to go to each transformer and physically get the serial number for importing into the system. Mike asked if there were shape files included in the transportation plan. Stephen said we did get those. Mike said he understands the value of the GIS system. Tom agrees with Mike that this system is needed. David said Andrew can also come to a meeting and give a presentation. The Mayor said he would like to have a presentation and asked staff to go out for proposals.

David said part of the unit one rebuild is to replace the exciter. The quote is \$18,505 to rebuild the unit or we could get a new solid state exciter at about half the price, \$8,908, and that is the

recommendation. Connie Wells moved to buy the exciter for \$8,908 from Ripplinger. Tom Mayo seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Fiber to the hospital was discussed. Stephen said we are looking at installing fiber between Dr. Geyman’s Office and the hospital. The hospital would pay the installation costs and then a monthly fee for fiber maintenance to the city. This would be a substantial savings to the hospital and Dr. Geyman according to Stephen.

Stephen met with the Commissioners regarding fiber from the Waterways building to the courthouse and also for some video conferencing system fiber. He said the School District is paying about \$1,000 per school for fiber now and we could help them save money if we get fiber set up. He said we eventually would need to have a rate hearing and set a rate for fiber. David said the fiber we are speaking of this evening would just be point to point and there would not be connection to the internet. Chris Clark moved to authorize to proceed with identifying costs of installation and monthly rate for maintenance of fiber to the hospital. Tom Mayo seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”.

Connie Wells moved to read Ordinance 520 Prohibiting Cross Connections to the Water system of Bonners Ferry by title only. Chris Clark seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”. Attorney Tim Wilson read ordinance 520 by title only.

Connie Wells moved at 8:16 p.m. to go into executive session per Idaho Code 67-2345 (1) (f) to discuss legal issues. Tom Mayo seconded the motion. The motion passed – Mike Klaus “yes”, Chris Clark “yes”, Connie Wells “yes”, Tom Mayo “yes”. At 8:58 p.m. executive session ended. No action was taken.

There being no further business, the meeting was adjourned.

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David K. Anderson, Mayor

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Kris Larson, City Clerk