

Mayor Darrell Kerby called the regularly scheduled council meeting of February 6, 2007 to order at 7:00 p.m. Present for the meeting were Mayor Kerby, Council President Russ Docherty, Council Members John Langs and Dave Gray, Clerk Kris Larson, City Administrator Stephen Boorman, Deputy Police Chief Rick Alonzo, Fire Chief Larry Owsley, and City Attorney Tim Wilson. Councilwoman Leslie Falcon was absent due to illness. Also present were Jason Thomas, Patti Dorval, Logan Dorval, Tina Carson, Jacob Cooper, Dave Anderson, and Ralph Byquist.

Jason Thomas spoke to Council regarding the 4th of July celebration. He spoke to Skip O'Fallon regarding the fireworks and the cost is \$2700. Chamber of Commerce will probably head up a talent show. He inquired about the designation of the City being the financial avenue for the celebration. Mayor Kerby said the City would like to be a visible support of the event but the City of Bonners Ferry needs to know about the events and must give their approval. Dave Gray said a list is needed. The City can take in donations and pay the bills but if there are not enough donations to cover the events the City is on the hook for the bills according to Clerk Larson. Mayor Kerby said Council needs to know the risk of the underwriting of the events and before any money is spent Council must approve the expenditures or obligations and there must be an audit trail. Jason said bands are being searched for and agreements must be signed in March. Mayor Kerby spoke about a special meeting and notice being needed. Jason spoke about a talent show for children and adults with cash prizes. The talent show is to be held at the fairgrounds on the slab between 2:00 and 4:30 p.m. Jason would like to raise \$2000 to go toward entertainment. He is looking to raise \$7000 for the events. Jason said fund raising is about jumping through hoops. Mayor Kerby told Jason it is awesome that he is putting forth the effort for the 4<sup>th</sup> of July celebration. Jason is also anticipating spending funding on many other events such as hot dog eating contest. Mayor Kerby asked Jason to make a list of the events and costs he is anticipating as soon as possible so they have the big picture. Dave Gray said he would like to see the list of events and estimated costs for Council to review and approve. Jason Thomas left the meeting.

Mike Klaus and Mike Sloan joined the meeting.

Patti Dorval said she has submitted a proposal for a new business, Inland Code Inspection Consultation, which she and another woman have started. She outlined the proposal for plan reviews and building inspection services. Planning services are also offered. Inland Code is proposing a rate of 80 percent for building fees and 100 percent for plan review fees. She thinks the City would receive more from the building fees than we currently receive from Sewell and Associates. A flood plain certificate is being worked on so they can help with flood issues and flood plain inspections. There are three people in the office and it is located in Ponderay. She asked if the proposal had been reviewed. Sandra set up the building department at Bonner County. They do inspections for the City of Reardon and Priest River. They inspect in Airway Heights and have had background checks. She requested that the City consider Inland Code for building inspection services next year. Mayor Kerby said there was also another company interested in building inspections. He thanked Patti for her presentation. Patti said her firm attends a city council meeting each month to keep Council informed of the

applications and inspections being done. Dave inquired when Sewell and Associates contract renews. Patti said she thought it had a February renewal date and it automatically renews. Stephen said there is a clause in the contract where the City can give notice to terminate. Patti offered to help us if we decide to change companies. She said the slow time is best. John Langs said he would like to see planning and zoning get involved in this decision and then recommend to Council. He also requested that violations be noted and council advised. Mayor Kerby said planning and zoning has no expertise in this field. Mike Klaus said there have been some concerns with Sewell and Associates. Stephen said if there is a question whether a permit is being issued on a building site, Sewell issues a stop order and then if the builder does not respond then it is turned over to the City Attorney. Patti said she has done a few stop orders and has gone to court but most people come in and apply for their permits. Mike said he has asked for a list of concerns from a concerned business and he will meet with them on Monday to get their feedback. Mike is the person with the City of Bonners Ferry who works directly with building permits. Stephen said he will pick a couple of our projects and send them to the prospective inspection businesses so we get a good comparison. Patti said the City adopts the fees for the building permits and the building inspection fees are charged based on the city fee schedule. Patti said her business is flexible as to hours and days of service. Mayor and Council thanked Patti for her presentation. Patti and Logan left the meeting.

Ralph Byquist from the Boundary County Farmer's Market read a letter to Council regarding use of the city parking lot for summer of 2007. He said there was a conflict last summer with recreational vehicles and the Farmer's Market having to ask the RVs to move so they could set up. He also requested a small storage space in the new visitor's center for the Farmer's Market signs. Ralph said Jan Rose is the treasurer of the group. He submitted his letter with attachments. Mayor Kerby said the landscape has changed in the parking lot. He said no policies have been set regarding parking lot usage yet so his responses will need to be answered. Mayor Kerby said there is a group of retail stores that are working together to promote business in the downtown district. They want to meet with the Farmer's Market to promote all downtown businesses. Mr. Byquist said the Farmer's Market is like the early morning welcome center for the community because travelers ask about sites in the area as well as which businesses are open.

Rick Alonzo gave the police report. He attended the computer crimes course in Seattle. The department has had two emergency mental detentions in the past two days and there has been a lot of shuffling of the patients from Coeur d'Alene (NIBH) to court. He said Boundary Computer Solutions is working with the county to set up a video conferencing system to help eliminate the transfer of the patients back and forth. Tim Wilson said the magistrate judges already handle the cases for handicapped in the extension office. Mayor Kerby expressed his distaste that the judge cannot go to another location for the court hearings. Mayor Kerby asked Tim Wilson to work with the police and the court system to work out a solution to this problem and to report back to Council at the next meeting. Rick said Chief Kramer is in Boise attending meetings.

Larry Owsley said the FEMA audit and Department of Lands audit went well. There was a problem with a CO2 monitor and it has been taken care of. Both monitors are back in service. Two EMS advanced people are putting on a class at the Junior High. There is a preschool training coming up. He said there is a small ladder truck that was presented to the preschool and the kids keep it polished.

John Langs moved to approve the consent agenda. Russ Docherty seconded the motion. The motion passed, all in favor. The consent agenda contained the following: roll call; approval of February 6, 2007 accounts payable; approval of Treasurer's Report; approval of January 2, 2007 council meeting minutes; approval of January 9, 2007 special council meeting minutes; approval of January 17, 2007 council meeting minutes; approval of January 30, 2007 special council meeting minutes; approval for Randy Tremble to attend Street Survival Class in Spokane from February 21-22, 2007; approval from Doug Ladely to attend Automatic Control Valve Class in Coeur d'Alene on February 7, 2007; approval for Stephen Boorman to travel to Washington, D.C. for the Public Power Council.

Tim Wilson spoke to Council regarding the parking agreement for overnight parking in the city parking lot. A release of liability was included in the agreement. The agreement is for the landlords to initiate. John Langs moved to adopt the overnight parking lease agreement and at a later date to figure out the number of spaces granted and the amount to be charged. Dave Gray seconded the motion. The motion passed – John Langs “yes”, Russ Docherty “yes”, Dave Gray “yes”.

John Langs inquired about the configuration of the parking lot. Stephen asked if there is the option of no overnight parking unless a lease agreement has been submitted to the city. Mayor Kerby said the spaces would be assigned to the landlords and then they can designate who parks in their area. Tim said this keeps our police from being parking enforcement. Dave Gray offered to meet with Dave Kramer and come up with recommendations for the next council meeting.

The 4<sup>th</sup> of July celebration was discussed. Council wants the list from Jason Thomas before they commit to receive and disburse the funds. Stephen offered to speak to Jason about the details.

The Farmer's Market issue will be taken under advisement.

Mike Klaus spoke to Council regarding the HAA notice that required publication. The past two quarters we have been a little over. The new clear well should be running in March and this will help the situation. The water tank project is behind about 30 days but B.F. Builders are staying within budget. Stephen attributes it to the time of year. Mike thinks the project is a success.

Russ Docherty moved to authorize Mayor Kerby to sign the disaster project agreement with Homeland Security for reimbursement on the flood from last summer. John Langs seconded the motion. The motion passed – John Langs “yes”, Russ Docherty “yes”, Dave Gray “yes”.

Mayor Kerby said George Kennick is retiring from the power plant as of March 31, 2007. John Langs moved to accept the retirement of George and send him a letter of thanks for his years of service. Russ Docherty seconded the motion. The motion passed, all in favor.

Russ Docherty moved to advertise for hire of power plant employee. Dave Gray seconded the motion. The motion passed, all in favor.

Stephen said George will be absent from the plant due to medical reasons as of February 5<sup>th</sup> and he is requesting to hire to fill his position. Russ Docherty moved to hire Adam Isaac as per the recommendation of City Administrator for power plant operator. Dave Gray seconded the motion and it passed, all in favor.

Mayor Kerby said since the City has taken over the utilities for North Water and Sewer District and South Hill Water and Sewer District it may be prudent for the City to annex the property not currently in the City limits for the customers of these former districts. This would give the citizens the opportunity to run for office of the City as well as have police and fire protection of the City. Mayor Kerby asked if Council was interested in pursuing this issue. Council agreed. He said taxes are in arrears for a year once annexation takes place so it may be prudent to work toward annexation by the end of the year. He said the County has helped the City in the past when property is annexed by taking care of the roads until tax dollars are received. Mayor Kerby said it may be required of Council and staff to inform the public of the issues and facts concerning annexation.

Council thanked the Street crew and the office for remodeling the council room and making it more appealing.

The all employee meeting is February 8, 2007 at 8:00 a.m. at the firehall and Mayor Kerby inquired if there will be a quorum. There will be no posting necessary according to Attorney Wilson.

At 8:25 p.m. Russ Docherty moved to go into executive session per Idaho Code 67-2345 to discuss negotiations. John Langs seconded the motion. The motion passed – John Langs “yes”, Russ Docherty “yes”, Dave Gray “yes”. At 9:13 p.m. Russ Docherty moved to go out of executive session. John Langs seconded the motion. The motion passed, all in favor. No action was taken.

There being no further business, the meeting adjourned at 9:35 p.m.

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Darrell Kerby, Mayor

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Kris Larson, City Clerk