

Mayor David Sims called the regularly scheduled council meeting of April 3, 2018 to order at 6:00 p.m. Present for the meeting were Mayor Sims, Council President Rick Alonzo, Council Members Ron Smith, Valerie Thompson, and Adam Arthur, Clerk Colleen Garrigan, City Administrator Mike Klaus, City Attorney Andrakay Pluid, Planner Lisa Ailport, Police Chief Vic Watson, and Dennis Weed. Also present were Jessica Tingley, Marcia Cossette, Jerry Higgs, Jean Diel, Dave Gray, and Marty Martinez.

Jerry Higgs addressed the council regarding his concerns about a fence around the school that has fallen in disrepair.

David Gray addressed item twelve on the agenda, the Kootenai Valley Resources Initiative (KVRI), and he requested that the council consider making a contribution to KVRI.

Police Chief Vic Watson gave the police report for the past two weeks. There were 2 misdemeanor possession cases, one DUI, a two vehicle crash, 1 missing person case, 1 criminal trespass, one burglary, two violations no contact orders (NCO), a mental hold case, 1 fight in progress call, 1 warrant arrest, 1 custody dispute, 1 domestic battery, 1 verbal dispute, 1 driving without privileges, 1 runaway, and 1 barking dog call. He said that they'll be picking up their new preowned vehicle in Boise next week, and they will be conducting interviews for a new officer next week as well.

Mayor Sims would like to schedule a special council workshop for the police department and at some point the fire department. Mayor Sims set the meeting for next Tuesday, April 10th.

Fire Chief Dave Winey was not in attendance.

City Administrator Mike Klaus said that we got part of the funding to build up the upper part of the Golden St. slide to help support the sewer main that is there. We should receive enough FEMA funds to cover the project. Also, our Part 12 inspection report is almost finished. It's a safety inspection that's done on the dam every five years. A redo of our inundation study should be finalized in the next 2-4 weeks. There was a significant power outage Sunday night when a tree fell one of the phases in the Katka area.

Dennis Weed from BEDC said that discussions are still going on regarding the Akins building. Albertson's has had an offer for about two and a half to three weeks. There's an Entrepreneur Collaboration Monday down at the plaza at 6pm on Monday, April 9, 2018. Dennis also put a request out with News BF & Kootenai Valley Times for volunteers for the visitor's center. He'd like to get about six new volunteers for this summer, but he hasn't gotten any calls yet. The 501(C)3 short form has been submitted to the IRS for the Trail Committee (The City, County, Tribe, and School Board). We should hear something in 4-6 weeks. If approved, the Trail committee will move from the original charter to their 501(C)3. They'll have a board of directors and bylaws.

Dennis Weed said that SPOT funding was more than requested for capital expenses, but less than requested for maintenance. We should get an 18 passenger bus in the fall.

Ron Smith gave a SPOT update. He said that SPOT has met with the county regarding funding, and that they'd like to get the Gold Route going again. It was a route between the Kootenai River Inn and Sandpoint five times on Saturdays.

City planner Lisa Ailport said that we submitted for an Arbor Day grant, and we were awarded \$300 to replace 3-4 trees. We've set Arbor Day as a city celebration for the 27th of April. We're still waiting to hear from Community Builders after the phone interview. They were supposed to hear by the end of the month, but they contacted us and said they need another week. Lisa Ailport is using social media to encourage people to take our livestock survey.

Adam Arthur made a motion to approve the consent agenda. Rick Alonzo seconded. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Valerie Thompson “yes”, Adam Arthur “yes”.

Mike Klaus requested that council authorize the Mayor to sign the Sewer Forcemain Bridge Crossing Project Community Development Block Grant contract. The grant amount is about 340k, which is about half the total cost of the project. Valerie Thompson made a motion to authorize the Mayor to sign the Idaho Community Development Block Grant application. Adam Author seconded. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Valerie Thompson “yes”, Adam Arthur “yes”.

Mike Klaus has been putting in a lot of time as both City Administrator and City Engineer. Mike Klaus would continue working as City Engineering, and the new position for a City Administrator would be an appointed position. Rick Alonzo made a motion to approve the separation of the City Administrator and Engineering jobs and to look internally to see if we have someone that’s qualified to take on the city administrator position, and if not to go out for advertisement for the job. Valerie Thompson seconded. The motion passed, all in favor.

City Clerk Colleen Garrigan requested pay increases for the Clerk/Treasurer’s team, because unemployment is very low, and wages are going up in Northern Idaho. Valerie Thompson made a motion to increase the wages for Deborah Garcia, Jean Diel, and Christine McNair by \$1.50 per hour, \$1.18 per hour, and \$1.18 per hour. Adam Arthur seconded. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Valerie Thompson “yes”, Adam Arthur “yes”.

Mike Klaus requested a pay increase for John Delany’s, because his promotion increase was based on his starting wage instead of his wage at the time of his promotion. Valerie Thompson made a motion to approve the request to raise John Delaney’s Superintendent of Water and Sewer Department Superintendent wage, at least until we come to some decisions regarding the policy for all of our supervisors and come up with a fee schedule for that, with an increase of \$1.26 for the next payday. Rick Alonzo seconded. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Valerie Thompson “yes”, Adam Arthur “yes”.

The visitor center has one heating/cooling system for both upstairs and downstairs. When people rent the upstairs, they don’t have access to the thermostat that is downstairs. Mike Klaus would like to put a mini-split heat pump system in to make it a lot more useable. Rick Alonzo made a motion to approve the quote for Visitor’s Center HVAC system at \$3,254.47 to come out of the BPA funds and also to have available funding to pay for our internal electrician to do the hook ups and stuff that is required by Pend Oreille Mechanical to complete the job. Adam Arthur seconded. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Valerie Thompson “yes”, Adam Arthur “yes”.

Mayor Sims requested that City Council consider making an annual financial contribution to KVRI. He proposed that we match the county’s contribution of 5k. Ron Smith made a motion to make a 5k contribution to KVRI annually starting this fiscal year and continuing yearly. Adam Seconded. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Valerie Thompson “yes”, Adam Arthur “yes”.

Lisa Ailport, City Planner said that out current contract with Sewell and Associates stipulates that they get 100% of plan review fees & 80% of the building permit fees. The City kept about 12% of the building permit fees. The Idaho Department of Building Safety (IDBS) provides a similar service with a different cost ratio. IDBS requires 70% building fees and 65% of plan review fees. The contract with Sewell would run its course, and they won’t be sent any new permits once the IDBS contract is in place. July 1 is the earliest we could start with the state. Mayor Sims asked that that staff move forward.

Adjourned at 7:02pm