

Mayor Darrell Kerby called the regularly scheduled council meeting of April 24, 2007 to order at 7:00 p.m. Present for the meeting were Mayor Kerby, Council President Russ Docherty, Council Members John Langs, Mick Mellett, and Dave Gray, Clerk Kris Larson, City Administrator Stephen Boorman, City Engineer Mike Klaus, Fire Chief Larry Owsley, Police Chief Dave Kramer, Economic Development Coordinator Mike Sloan, and City Attorney Tim Wilson. Also present were Sherri Wastweet from Panhandle Area Council, Marcia Cossette, and Jeff Mellinger.

The public hearing for the community development block grant was held. Sherri Wastweet said Bonners Ferry received a block grant in the amount of \$391,600 for engineering and administration of the phase 1 water tank and distribution project. The project was necessary after the Myrtle Creek fire of 2003 where the city's water system became compromised. The project includes a 500,000 gallon storage tank, booster station, a 200,000 gallon chlorine contact chamber, and distribution lines. Additional funding for construction and legal fees came from USDA Rural Development through a loan of \$1,533,000 with grant funding of \$325,000. To date the contractor has most of the piping installed and is currently working on the pipelines going to and from the tank. After the pipes are installed for the storage tank the concrete pad will be installed and then the new tank structure will begin. While work on the storage tank is underway, the subcontractor will finish up installation of the transmission lines from the booster system to and from the storage tank for final distribution.

There being no further questions or comments John Langs moved to adjourn the hearing. Mick Mellett seconded the motion. The motion passed, all in favor. Sherri left the meeting.

Jeff Mellinger spoke to council regarding his proposal for a parking lot at Bonners Ferry Quick Lube. He said the sidewalks and parking lot are broken up at this time. He has spoken with Idaho Transportation Department regarding access to highway 95 and said the state was agreeable to his proposal. He said the question is whether or not the city has the authority to designate the width of access to a highway. His proposal is 24 feet and the city's requirement is 28 feet but there is a telephone pole in the way. Verizon wants \$2,000 to move the telephone pole. He asked council to consider his proposal of 24 feet. Another question was the width of the sidewalks. They are currently five feet wide but the city standard is six feet wide. He said his sidewalk does not connect to anything. He said he is limited to his parking area now and does not want to give up a foot of his parking area. He asked that this be evaluated and consider his proposal of five feet. Jeff thinks his proposal is a good asset to the city. Jeff said his proposal would include fixing the city alley so that his patrons would have asphalt to use to drive on when exiting his parking lot. He would address the drainage issues that are near his property and Van Buren Street. Mick Mellett inquired about the highway right of way. Jeff thinks the sidewalk is on the highway right of way so if another foot were required it would have to come off his property. Council will have an answer for Jeff on May 1st.

Stephen said there are street standards approved by council and the standard requires six foot sidewalks and 28 foot accesses. Stephen said because there are houses that use the

alley for their primary access the city did not want to allow the alley to be used as part of the access to Jeff's parking lot. John Langs inquired why if the current access is 24 feet why a variance would be needed. Tim Wilson said the city has an obligation to make sure the approach is safe. The city can be more restrictive than the state requirements. Mick asked for clarification of the sidewalk being concrete and the parking lot being asphalt. Jeff left the meeting at 7:27 p.m.

Jack Douglas and Marcia Cossette inquired if there has been a decision made for the operation of the visitor's center. Since the topic was not on the agenda no action could be taken. Jack offered for Chamber of Commerce to come to the next council meeting to answer questions. Mayor Kerby said one of his thoughts is for the city to maintain control the first year operated by a citizen's advisory board to the council.

Dave Kramer said a tabletop activity on school shooters was held on April 14, 2007 and it was very productive. Mayor Kerby asked if there is training for the kids to protect themselves against a shooter. Volunteers from Second Chance Animal Adoption started working by going door to door to let the public know what the dog ordinances are and make them aware that dog licenses are required. He said volunteers from Boulder Creek Academy have painted over graffiti and are planning more cleanup activities for the city.

Mayor Kerby inquired about the electric mats for the entrance to the tunnel. Stephen said they will be installed and the concrete poured tomorrow.

Larry Owsley gave the fire report. A main breaker had melted at Mugsy's and the investigation showed the electric work was not up to code but has now been repaired. A fire call at the high school was the result of smoking in the restrooms. A call on Chippewa was responded to as the residents were not home and a relative had built a fire in the wood stove in the house. There was a carbon monoxide call also that was responded to at the Hair Connection. There was another call from the high school that was the result of the Junior Miss candidates using a smoke machine that set off the alarms. The hospital had a fire in a dryer. Another fire call was at a home where the fire was the result of a ten-year-old playing with fire. An odor call was at Dyck's Oil and Auto for a battery that melted and while there the fire department found a leak in the natural gas line. The fire department purchased fire hoses and two water tanks with hose reels and all the equipment. The fire extinguisher maintenance is complete. There is a fire prevention class scheduled for the Mennonite Church on the northside.

John Langs moved to approve the consent agenda. Dave Gray seconded the motion. The motion passed, all in favor. The consent agenda contained the following: roll call; approval of April 24, 2007 accounts payable; approval of the Treasurer's report; approval for Alan Branson to attend Licensure Review for Water I & II in Coeur d'Alene on May 16-17, 2007; approval for Jim Fritzsche to attend Swimming Pool Operators Certification Course in Hayden on May 25, 2007.

The Mutual Aid Agreement with Moyie Springs and South of Boundary Fire District was discussed. Tim Wilson wants an electronic copy so he can make changes to the contract.

Mick Mellett moved to authorize the Mayor to sign the mutual aid agreements with the attorney's changes. Russ Docherty seconded the motion. The motion passed – John Langs “yes”, Russ Docherty “yes”, Mick Mellett “yes”, Dave Gray “yes”.

Dave Kramer explained the process for the Jay Owenhouse Magic Show. John Langs moved to authorize Mayor to sign the Jay Owenhouse Magic Show contract. Dave Gray seconded the motion. The motion passed – Mick Mellett “yes”, John Langs “yes”, Russ Docherty “yes”, Dave Gray “yes”.

Mick Mellett moved to set the budget hearing for September 4, 2007. John Langs seconded the motion. The motion passed, all in favor.

John Langs moved to approve the celebration of midwives event and waive the special event fees. Dave Gray seconded the motion. The motion passed, all in favor.

Rotary is hosting a circus at the fairgrounds and has requested council to waive the special event fees according to Dave Kramer. Rotary has insurance and will meet the city requirements. Mick Mellett moved to authorize the circus and waive the fees with the receipt of insurance certificates naming the city as additional insured. Russ Docherty seconded the motion and it passed, all in favor.

Mick Mellett moved to approve Loan Resolution 2007-06 and authorize the Mayor to sign the agreement with USDA Rural Development for \$1,000,000 in loan funds and \$675,000 in grant funds. Russ Docherty seconded the motion. The motion passed – Mick Mellett “yes”, John Langs “yes”, Russ Docherty “yes”, Dave Gray “yes”.

Stephen spoke to council regarding the Cabinet Mountain water billing. The city has been billed for operator time in the amount of \$52.00 for lift pump labor. Mick Mellett moved to pay the bill. John Langs seconded the motion. The motion passed, all in favor.

Stephen informed council that we hired David Kelley for park work and then he worked on water meters for the water department. He came back to work for the city in February doing water meter work and he is needed by the water department until mid May. The parks department needs his services as soon as the water department has finished the meter work. Mr. Kelley was hired as a seasonal worker but was used on the water project. Now that the two jobs are consecutive they will be for more than five months and retirement will have to be paid. John Langs moved to pay the PERSI for David Kelley. Dave Gray seconded the motion. The motion passed, all in favor.

Dave Gray suggested that city employees must have identification.

Russ Docherty moved to accept Dean Satchwell's resignation. Mick Mellett seconded the motion. The motion passed, all in favor.

Dave Kramer asked to go out for advertisement of the police clerk at 20 hours per week. John Langs moved to go out for advertisement of police clerk. Russ Docherty seconded the motion. The motion passed, all in favor.

John Langs moved to hire Dean Satchwell for computer system administration. Dave Gray seconded the motion. The motion passed, all in favor.

Mick Mellett moved to declare the property listed surplus as submitted. Russ Docherty seconded the motion. The motion passed, all in favor. Stephen said there will be a few items from the power plant upgrade that will be sold by different means than the auction due to the market being different.

John Langs moved to authorize rental of the city loader to Moyie Springs. Dave Gray seconded the motion. The motion passed, all in favor.

Mick Mellett moved to authorize the expenditure for the fire department of grant match for the Department of Lands grant if successful. Russ Docherty seconded the motion. The motion passed, all in favor.

The group reviewed the budget for the city. The general fund has about \$185,000 to spend on capital expenditures but the costs of the meeker parking lot and the visitor's center will use this. There may be more to expend if the operating budget comes in less before September 30th. The enterprise funds are in good shape.

Mayor Kerby spoke about the ICUA meeting being held in Idaho Falls. He encouraged council to attend this meeting.

Mick Mellett moved to authorize the Mayor to sign the amendment to the Welch Comer contract for the pipeline from Helena to Alderson Lane. Russ Docherty seconded the motion. The motion passed – John Langs “yes”, Russ Docherty “yes”, Dave Gray “yes”, Mick Mellett “yes”.

The group reviewed a memo dated April 23, 2007 from Welch Comer to B.F. Builders regarding the water improvement project.

Stephen informed council that there will be a cleanup day for the city on May 11, 2007 before the auction.

Police Memorial Week will be the week of May 13-19, 2007.

Mick Mellett moved to go into executive session per Idaho Code 67-2345 at 8:30 p.m. to discuss legal, negotiations, and real property acquisition. Russ Docherty seconded the motion. The motion passed – John Langs “yes”, Russ Docherty “yes”, Mick Mellett “yes”, Dave Gray “yes”. At 8:56 p.m. Russ Docherty moved to go out of executive session. Dave Gray seconded the motion. The motion passed, all in favor. No action was taken.

There being no further business, the meeting adjourned at 8:57 p.m.

Darrell Kerby, Mayor

Attest:

Kris Larson, City Clerk