

Mayor David Sims called the regularly scheduled council meeting of June 5, 2018 to order at 6:00 pm. Present for the meeting were Mayor Sims, Council President Rick Alonzo, Council Members Ron Smith, Adam Arthur, and Valerie Thompson. City Clerk Colleen Garrigan, City Engineer Mike Klaus, City Attorney Andrakay Pluid, City Administrator Lisa Ailport, Police Chief Brian Zimmerman, and Fire Chief Dave Winey. Also present were Dennis Weed, Jerry Higgs, Jessica Tingley, and Kevin Cossairt.

Mayor Sims shared an email that he received from a Bob Graham who had a sewer back-up at 1:30 in the morning over the three day weekend. He was very appreciative of the city employees who responded and fixed the problem.

Jerry Higgs said that JUB Engineering did really good work on the transportation plan.

Police Chief Brian Zimmerman said that he hired a new officer a couple of weeks ago who does not have to go through post. He will be doing the field training this summer and he will be ready to go on his own when school starts. Chief Zimmerman shared a letter regarding a home fire on Wednesday, May 23 at 4:12 am on Kaniksu Street. When Officer Stolley arrived on the scene, the dazed homeowner was standing in front of the fully engulfed home and was unable to comprehend the full scope of the danger. Officer Stolley pulled the homeowner to safety, and evacuated residents in the neighboring homes. His selfless service very likely prevented death and further destruction.

Jesse Scroggie joined the meeting.

Fire Chief Dave Winey said that they responded to four calls since the last meeting: someone up a tree, trailer fire on Kaniksu Street, CO alarm at the post office, and a false alarm at the hospital.

City Administrator Lisa Ailport said that she hopes to bring forward a policy for the usage of the banner area for community events. There are some challenges with the pool this year, due to staffing levels. Currently there are five lifeguards. The Head Lifeguard is working on a schedule and will meet with Lisa on Friday to discuss possible schedule changes. Seven lifeguards are needed to have the pool open seven days a week. There is a possibility that the pool may not open on Sundays.

City Engineer Mike Klaus said that there will be one lane of traffic in the construction zone for a few nights while the contractor moves some barriers. This will make more room for some of the larger vehicles traveling through the construction zone. The sewer bridge project pre-construction meeting is coming up at the end of this month, and construction should begin the second week of July.

BEDC Director Dennis Weed said that the 9B Trails group has applied for a Union Pacific (UP) foundation grant for \$25,000 to finish the trail to the county park. They are anticipating some donated materials and labor. Val asked if UP has agreed to allow use of the right-of-way. Dennis said UP has not. Dennis said there will need to be more conversations with UP in order to get the right-of-way use in writing. Dennis is excited by the number of people asking him about starting businesses and purchasing property. Ron

asked about progress on the old Safeway building. Dennis said that he and PAC are going to make a phone call and try to negotiate a price with the investors. Ron asked about the former Pape property. Dennis said he has a meeting about that on Thursday. Val asked if Tony Fleck had spoken with Dennis about the possibility to move downtown. Dennis said he did and the opportunities downtown are minimal.

City Administrator Lisa Ailport gave a planner update. The planner position is now being advertised. The public workshop for the Transportation Plan was last week and 40-50 people attended. They provided meaningful comments. JUB is sending a pdf version of the presentation, so people who were not able to attend the workshop can review the information and be informed. The presentation will be placed on the City's website.

There was no SPOT Bus update.

Rick Alonzo made a motion to add late agenda items: For the pool to authorize the Mayor to sign pay request #2. Reason not on agenda: Issue came up after agenda was prepared. Reason for action: Action is needed before the next council meeting. Also number two to go into Executive Session pursuant to Idaho Code 74-206, subsection 1 (a) and (b). (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. And (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student; Reason not on agenda: Issue came up after agenda was prepared. Reason for action: Action is needed before the next council meeting. Adam Arthur seconded. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Valerie Thompson “yes”, Adam Arthur “yes”.

Mayor Sims would like agenda item #12 approve purchase of bucket truck, to be moved to the first item of new business.

Valerie Thompson made a motion to approve the consent agenda minus the minutes from the last meeting. Adam Arthur seconded. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Valerie Thompson “yes”, Adam Arthur “yes”.

City Attorney Andrakay Pluid said that a couple issues had come up with the billing policy, so we went through the entire billing policy with the Clerk's staff. Valerie Thompson asked when will the changes take effect, and will the public be notified. Andrakay Pluid said that the changes will go into effect immediately once adopted. Applicants for new service will get a copy of the new policy and it will be posted on Facebook and the City website. Adam asked why the disconnect reasons were removed. Andrakay said the reasons were not removed, they were consolidated into one category instead of two. Ron Smith made a motion to adopt the billing policy changes. Rick Alonzo seconded. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Valerie Thompson “yes”, Adam Arthur “yes”.

City Engineer Mike Klaus said the Electric Department is going to need to move 29 poles between Alderson Lane and LaBrosse Hill Street. The trucks we currently have are not big enough to do the job. It will also allow us to work on the Katka line. Val asked how much

it will cost to contract the pole move. Kevin said his rough guess is double the cost of the new bucket truck. Mayor Sims said the life of the truck is at least 20 years. If we order the truck now, we will have the truck in 2019 and be able to move the poles in 2020. Mayor Sims said another advantage to having a truck of this size, is the longer reach, which may decrease how long a power outage lasts. Adam Arthur asked if it was in our capital improvement plan. Mike Klaus said that it was. Rick Alonzo made a motion to authorize the purchase of the bucket truck for the Electric Department \$238,067. Adam Arthur seconded. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Valerie Thompson “yes”, Adam Arthur “yes”.

Kevin Cossairt left the meeting.

Adam Arthur made a motion to approve the catering permit for Danielle Reasoner doing business as Mugsy’s Tavern and Grill for the Bull Bash. Valerie Thompson seconded. The motion passed with all in favor.

Council discussed the catering permit for Michael Naumann for Kootenai River Days. Rick asked if there is a location for the catering permit. Andrakay said she heard that it might be in the parking lot next to Woody’s Gun and Pawn. Council agreed to table the catering permit for Michael Naumann until the location is determined.

Rick Alonzo made a motion to approve the transfer of alcohol beverage license for South Hill Qwik Stop pending approval of the county and state. Valerie Thompson seconded. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Valerie Thompson “yes”, Adam Arthur “yes”.

Mayor Sims said the Pacific Northwest Trail route was developed in the 1970s and 1980s. It was designated by Congress as the Pacific Northwest Scenic Trail in 2009. The Kootenai Tribe of Idaho has concerns about the route going through grizzly bear and caribou habitat as well as cultural areas. The tribe has worked on a re-route that will go down the east side of Lake Kootenai, following the river and will continue through Bonners Ferry where it will go back into the Selkirks and meet up with the original route. Since the current route was established by Congress, the tribe will have to petition congress to change the route. Mayor Sims is asking for a letter of support for the re-route. Adam asked about the route through town. Mayor Sims said it will be on the roads. Adam has concerns with how narrow Cow Creek Road is and its ability to accommodate hikers and vehicles. Valerie Thompson made a motion to authorize the Mayor to send a letter of support for the Pacific Northwest Trail Reroute. Rick Alonzo seconded. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Valerie Thompson “yes”, Adam Arthur “yes”.

Peak1 will be taking over the City’s cafeteria plan in October. Valerie Thompson made a motion to authorize the Mayor to sign the Peak1 Cafeteria Plan agreement. Adam Arthur seconded. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Valerie Thompson “yes”, Adam Arthur “yes”.

City Administrator Lisa Ailport said the planner job description that was used when she was hired was not formally adopted. Lisa brought forward the same job description with

some modifications. One of the modifications is requesting AICP preferred. Lisa also modified some of the planning services the planner will be working on with the administrator. Rick asked what AICP stands for. Lisa said American Institute of Certified Planners. It is a level of certification a planner can receive that shows they have the knowledge and experience of planning principles that the American Association of Planners uses to recognize planners. Valerie Thompson made a motion to adopt the City Planner job description. Adam Arthur seconded. The motion passed with all in favor.

City Administrator Lisa Ailport said the cost for the lifeguards to be certified is \$200-\$250. In 2016 we paid for that training, so there would be more interest. The amount reimbursed will be \$200 if the lifeguard is employed through the end of the season. Mayor Sims asked if this needs to be added to the policy handbook. Mike Klaus said that in 2016 the certification was for two years, so the returning lifeguards did not have to be reimbursement in 2017. Valerie Thompson made a motion to offer reimbursement in the amount of \$200 for any lifeguards who work for us throughout the summer season at the City Pool for the purpose of lifeguard training. Ron Smith seconded. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Valerie Thompson “yes”, Adam Arthur “yes”.

Mayor Sims would like to request that the Urban Renewal Agency fund the modifications to the Visitor’s Center and the upstairs area of city hall. Rick Alonzo made a motion to request the authorization letter to Bonners Ferry Urban Renewal Agency to request funds for cost rebates and modification to the Visitor’s Center and City Hall and the amount to be determined when we get the quotes. Adam Arthur seconded. Motion passed with all approved.

City Engineer Mike Klaus said the pay request is for \$460.00 for administrative costs for PAC regarding the pool grant. Valerie Thompson made a motion to authorize the mayor to sign documents for pay request #2 for the City Pool Block grant. Rick Alonzo seconded. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Valerie Thompson “yes”, Adam Arthur “yes”.

At 7:01 pm Rick Alonzo made a motion to go into Executive Session pursuant to Idaho Code 74-206, subsection 1 (a) and (b). Valerie Thompson seconded. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Valerie Thompson “yes”, Adam Arthur “yes”. Executive session ended at 8:35 pm. No action was taken.

At 8:35 pm the meeting reconvened. There being no further business the meeting was adjourned at 8:35pm.