

Mayor David Sims called the council meeting of June 19, 2018 to order at 6:03 pm. Present for the meeting were: Council President Rick Alonzo, Council Members Ron Smith, and Adam Arthur. City Attorney Andrakay Pluid, City Engineer Mike Klaus, Police Chief Brian Zimmerman, Fire Chief Dave Winey, and Office Clerk Christine McNair. Also present were: Dave Gray, Marciavee Cossette, Jerry Higgs, Jessica Tingley, Denise Crichton, and Marty Martinez.

Mayor Sims said Colleen Garrigan resigned last Friday and he is appointing Christine McNair as Clerk/Treasurer. Mayor Sims recommended a salary of \$55,000. Rick Alonzo asked if that is something that can be looked at in the future. Mayor Sims said it can be looked at in six months or the next budget. Ron Smith moved to appoint Christine McNair as Clerk/Treasurer. Adam Arthur seconded the motion. The motion passes - Ron Smith "yes", Rick Alonzo "yes", Adam Arthur "yes".

Mayor Sims administered the Oath of Office for Clerk/Treasurer to Christine McNair.

Dave Gray congratulated Christine.

Police Chief Brian Zimmerman said there will have two officers off on paternity leave in the next month.

Fire Chief Dave Winey said since it has been quiet, the fire department is continuing with training to prepare for the next event.

City Engineer Mike Klaus met with DEQ today for a training session on IPDS. DEQ will be taking over the wastewater in July 1, 2018. Mike said Highway 95 is rough through the construction zone. The contractor will put down some steel plates to cover the holes in the road.

Ron Smith will have a Spot Bus update at the next meeting.

Rick Alonzo moved to add the late agenda item: Approve advertisement for Front Desk Clerk position. Reason not on agenda: Issue came up after agenda was prepared. Reason for action: Action is needed before the next council meeting. Adam Arthur seconded the motion. The motion passed with all in favor.

Adam Arthur moved to approve the consent agenda. Rick Alonzo seconded the motion. The motion passed – Ron Smith "yes", Rick Alonzo "yes", Adam Arthur "yes".

Mayor Sims said there has been a MOU with the County for the July 4<sup>th</sup> event since 2012. Mayor Sims wants to reaffirm the MOU. Rick moved to reaffirm the MOU with Boundary County for July 4<sup>th</sup> event. Adam Arthur seconded the motion. The motion passed - Ron Smith "yes", Rick Alonzo "yes", Adam Arthur "yes".

Adam Arthur moved to approve the July 4<sup>th</sup> event volunteer list. Ron Smith seconded the motion. The motion passed with all in favor.

Mike Klaus said this pay request is for the administrative fee for PAC's involvement in the pool project. The amount requested is \$180.00. Adam Arthur moved to approve the Mayor to sign pay request #3 for the city pool block grant in the amount of \$180.00. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

Mike Klaus said this pay request is for the administrative fees for PAC for the sewer bridge block grant. The amount requested is \$1250.00. Rick Alonzo moved to authorize the Mayor to sign pay request #2 for the sewer bridge block grant. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

Mike Klaus explained the proposed contract with HMM Engineering is to get an electrical easement along Highway 95, from Columbia Bank to Hank Willis' office. Mike Klaus said it is a ten foot easement that will be required just off the new right-of-way. HMM will do the legal descriptions and exhibits for each easement needed. Mike Klaus will then speak with the landowners and hopefully acquire the signatures needed. The utility trench on the west side of Highway 95 must be done this year. Adam Arthur asked if the underground part is from Columbia Bank to Hank Willis' office. Mike Klaus said it is. Rick Alonzo asked if the landowners are agreeable, is there anything else that will need to be done. Mike Klaus said there will not be. Ron Smith moved to approve the proposed contract with HMM. Rick Alonzo seconded. The motion passes – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

Mayor Sims gave the Public Transportation Presentation. There are two stakeholder groups, Interagency Working Group (IWG) and Public Transportation Advisory Council (PTAC). PTAC advises Idaho Transportation Department (ITD) on issues and policies regarding public transportation. Idaho has 80 public transportation providers. PTAC has 25 providers. District 1 has five providers that are under PTAC. 52% of the funding is locally generate, which means fares. 45% of the funding is provided by the Federal Transit Administration (FTA). Large amount of match funds are required for this program. SPOT receives match funds from Dover, Sandpoint, Kootenai, Ponderay, Bonners Ferry, Boundary County and the Area Agency on Aging, as well as some private funds from the Kootenai River Inn and Schweitzer. There are four categories of grant funds: 5307 is based on population over 50,000. 5310 is for senior mobility. 5311 is what funds the bulk of SPOT's operation. 5339 is for bus and bus facilities. These are competitive grants, based on a two year cycle. District 6 had money left over. That money was reallocated among the other districts. Because of that reallocation, SPOT received an additional \$80,000 or \$90,000. If SPOT wants to expand their service, more local money will be required.

Mayor Sims gave the Golf Course presentation. He said the current golf contract expires this fall. Ralph Lotspeich has the ability to request a renewal for another year. The golf course money comes out of the general fund. The same fund that police, fire, street, parks and pool are in. Revenues are increasing slowly, expenses are increasing more rapidly, and income is going down. 2000-2009 were positive years. 2010-2017 had four negative years. Most expenses are fixed. Income has been increasing slowly. Play has been going down since 2009, while the population has increased by 15%. The golf committee was

asked to focus on making the golf course self-supporting. The contract says the contractor is responsible for marketing the golf course. Dennis Weed will help Ralph Lotspeich with marketing. Rick Alonzo asked if this is following a trend across the Northwest. Mayor Sims said it depends more on where you are. Ron Smith said our course is only a 9-hole course, and most people prefer an 18-hole course. Dennis Weed and Lisa Ailport are going to visit the 9-hole courses in our area to find out how they are promoting their courses. The golf committee has been focusing on improving the golf course. Rick Alonzo asked about visibility that was going to happen with the logging. Mayor Sims said ITD was concerned about the stability of the hill, so not all the trees were removed. The committee recommended limbing the trees along the highway. Adam Arthur asked what happened in 2009 to change the trend. Rick Alonzo said the recession. Mayor Sims said capital needs also played a role. Ron Smith said he was recently at the golf course and the appearance of the golf course is really good. Mayor Sims is hoping to simplify the manager's contract.

Mayor Sims said the carpet in the police department is in horrendous shape. Rick Alonzo said the current flooring is from 1998. Pro X is four months out for installation. Sandpoint Furniture Carpet One quoted 24 x 24 tiles. Alpine Carpet provided an estimate not a quote. Andrakay Pluid said Alpine did not quote for the product requested. Mayor Sims is concerned with Alpine's estimate since it may cost more. Ron asked which part is the administrative Office. Andrakay Pluid said it is the area where Jake's office and the filing cabinets are. Adam Arthur asked where this fits into the budget. Mayor Sims said he wants to ask the Urban Renewal District to cover the costs. Mike Klaus said the administrative office can be charged to the utility funds. Adam Arthur moved to approve the flooring bid for the police department in the amount of \$4,992 and the administrative office in the amount of \$2,903. Rick Alonzo seconded. The motion passes – Ron Smith “yes”, Rick Alonzo “yes”, Adam Arthur “yes”.

Mayor Sims said with Christine being appointed Clerk/Treasurer, her position needs to be filled. There is an internal candidate interested in that position. It is likely there will be a front desk clerk position open. Rick Alonzo moved to authorize the Clerk to go out for advertisement for the new office employee. Ron Smith seconded the motion. The motion passed with all in favor.

The meeting adjourned at 6:51pm.