

### **Welcome to tonight's City Council meeting!**

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council. Special accommodations to see, hear, or participate in the public meeting should be made at City Hall within two days of the public meeting.

### **Vision Statement**

Bonners Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life.

### **AGENDA**

### **SPECIAL CITY COUNCIL MEETING**

**Bonners Ferry City Hall**

**7232 Main Street**

**267-3105**

**March 12, 2019**

**5:30 pm**

1. Electric – Consider Approval of Bid and Contract for the Moyie Dam Silt Removal Project {action item}
2. City – Consider Banner and Civic Sign Policy (attachment) {action item}
3. City – Consider the Quote from North Idaho Ironworks for the Gateway Entry Sign (attachment) {action item}

### **ADJOURNMENT**

## CIVIC SIGN POLICY

### Section 1 - Intent

The intent of this policy is to designate language to assist staff to direct the public as to when community events can be advertised and displayed at the following location:

- Intersection of Main and Riverside, across from City Hall (7232 Main Street)

For purposes of this policy “civic signs” are defined within the definition section of this policy.

For purposes of compliance with City Sign Ordinances, this as defined above will be considered as governmental signs within Bonnors Ferry City Code.

### Section 2 – Use by Community Organizations

#### A. Eligibility.

1. This policy only allows for the placement of banner sign between the two sets of poles in the civic sign area as defined above. No other signs are considered as part of this policy, including temporary sign placed in or on the ground or sandwich board signs.
2. Any community organization or organized event located in Boundary County may display an approved banner sign advertising a community event. A community event shall be defined as one that is open to the general public. An application is required to show compliance with specifications of this policy and approval of the application by the City Administrator or their designee is required.
3. No other signs other than banner signs are allowed in the defined space.
4. Any banner sign placed shall be done so in a respectful, considerate and tasteful way. Any sign that is poorly placed or appears to be falling or damaged will be immediately removed by City staff.
5. No private events are to be authorized for placement of banner signs.

#### B. General Standards and Requirements for Use of Space

1. The area on each civic sign is available to eligible organizations on a “first come, first served” basis. Only four signs shall be on display at a time, one (1) per organization and event. Any given organization or event may only utilize the sign area five (5) times in a calendar year.
2. The Organizing group shall provide all ropes and/or materials to connect the banners to the pole locations. Materials shall not include any items which may damage or destroy the poles. City staff has the final say on approved materials, but may consider restricting banners that contain metal or wood material.

3. Any requestor shall provide an indemnification form to the City prior to placing any banner sign in the designated area.
4. Signs are allowed to be displayed for a maximum of 7-days.
5. Signs are expected to be removed within 24 hours after the advertised event.
6. Each individual banner shall fit within the specific area designated by the City.
7. In the event that multiple qualified requests are received at the same time precedence will be given to events which are to happen soonest.
8. No other signs for events shall be allowed or be placed. Any sign that is placed outside of the rules of this policy shall be removed by City staff and stored for no longer than 30 days. After which the City may dispose of the sign in any means necessary.
9. The City Administrator, Mayor may direct the removal of any sign for repair due to damage or vandalism. The City is not responsible for damage or vandalism to any sign.
10. The City reserves the right to deny placement of any sign, for any reason.

### **C. Grounds for Removal**

1. Any banner sign may be removed for any of the following reasons:
  - a. Upon the determination by the City staff, was not placed in a proper and considerate way, or does not meet any of the standards as listed within Section B.
  - b. Is not an eligible sign by Section 2A of this policy
  - c. Damaged, destroyed or includes unapproved materials.
  - d. Has not received proper authorization or is any other type of sign other than banner style (i.e. sandwich board, temporary signage or ground signs).

### **Definitions:**

1. Civic Sign: a sign structures erected and maintained by the City of Bonners Ferry displaying a welcoming or civic message and/or providing space for individual community organizations to display their messaging related to a community event.
2. Community Event: Any event which is operated by an organization or non-profit which is open to the public and which is temporary in its operation, (not lasting more than 1 week).
3. Private Event: Any event operated by a private business which is to promote, advertise or otherwise attract business to a property where on-premise sales of goods are sold by such business, for example (but not limited to):
  - a. Sales event at local business;
  - b. Customer Appreciation Day for local business.

**NORTH IDAHO IRONWORKS, Inc.**  
**64805 Highway 2**  
**½ Mile East on Highway 2 from Three Mile Jct.**  
**P. O. Box 263**  
**Bonnors Ferry, ID. 83805**  
**208-267-4050**

**03-04-19**

**City of Bonnors Ferry**  
**Attn: Lisa Ailport**

**Estimate for Bonnors Ferry Welcome sign:**

<b>Steel</b>	<b>\$ 5383.20</b>
<b>Powder coating</b>	<b>\$ 7000.00</b>
<b>Hardware</b>	<b>\$ 283.50</b>
<b>Materials</b>	<b>\$ 150.00</b>
<b>Labor</b>	<b><u>\$ 8668.00</u></b>
<b>Total</b>	<b>\$21384.70</b>

**Concrete base** **\$10000.00**

**LED Lighting** **\$ 3200.00**

**Grand TOTAL** **\$34584.70**

**This estimate includes all labor and materials for the complete installation of the project.**

**This estimate reflects current steel prices. Depending on date if accepted there might be an increase price for the steel.**

**This estimate does not include electricity to the Welcome sign.**

**Thank you**



**North Idaho Ironworks, Inc**