

Welcome to tonight's City Council meeting!

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council. Special accommodations to see, hear, or participate in the public meeting should be made at City Hall within two days of the public meeting.

Vision Statement

Bonners Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life.

**AGENDA
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
June 18, 2019
6:00 pm**

PLEDGE OF ALLEGIANCE

GUEST

PUBLIC COMMENTS

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

REPORTS

Police/Fire/City Administrator/City Engineer/Economic Development Coordinator/Urban Renewal District/SPOT

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the June 4, 2019 Council meeting minutes
4. Treasurer's Report

OLD BUSINESS

NEW BUSINESS

5. City – Consider a Letter of Support for the Forest Legacy Proposal for 2019 {action item}
6. Electric – Consider Approval of Supplemental Agreement with JUB Engineers for Additional Spillway Design Work (attachment) {action item}
7. Electric – Consider Approval of Quote from AUS Diving to Complete Lower Level Outlet Valve Inspection (attachment) {action item}
8. Electric – Consider Approval of Pay Application #2 from Knight Construction for Silt Removal(attachment) {action item}
9. Water – Consider Approval of Kootenai Valley Resource Initiative Contribution (attachment) {action item}

ADJOURNMENT

**MINUTES
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
June 4, 2019
6:00 pm**

Mayor David Sims called the Council meeting of June 4, 2019 to order at 6:00 pm. Present for the meeting were: Council President Rick Alonzo, Council Members Adam Arthur and Ron Smith. Also present were: City Administrator Lisa Ailport, City Engineer Mike Klaus, Police Chief Brian Zimmerman and Clerk/Treasurer Christine McNair. Members of the public present were: Marciavee Cossette, Denise Crichton, Jerry Higgs, Carolyn Testa, Valerie Surprenant, Matt Surprenant, Dave Gray, Philip McGuire and Dick Staples.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

Dave Gray showed Council the new Museum sign and said in the future there will be scenes depicting Boundary County on the windows.

REPORTS

City Administrator Lisa Ailport said the City received the Innovia grant for \$10,000 for the splash pad. The kick-off meeting for the Wilson Street to Solomon Street was held last week. The pool will open June 10, 2019 in the afternoon to account for lifeguard training in the morning. There will be 10 lifeguards this year, three returning guards and seven new guards. Lisa thanked the Street Department and the Water Department for making the pool project possible. Lisa showed pictures of the pool property.

City Engineer Mike Klaus said Bruce Dally and Eddy Invernon installed the railing at the golf course today, which will complete the project. Mike said the silt removal project ended May 31, 2019. The road was opened to the public for the weekend. There were 21,000 yards of silt removed. Adam asked if there is any idea of how much silt is left. Mike said we have to wait until lower water to measure the silt.

Mayor Sims thanked Christine McNair and Stacie Watts for their work on the Capital for a Day event.

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the May 21, 2019 Council meeting minutes

Rick Alonzo moved to approve the consent agenda. Ron Smith seconded the motion. The motion passed.
Adam Arthur – yes, Rick Alonzo – yes, Ron Smith – yes

OLD BUSINESS

NEW BUSINESS

4. Golf – Consider Donating Green Fees to the Friends of Mirror Lake from their Annual Golf Tournament
{action item}

Dick Staples asked if the City will consider donating the green fees for the Friends of Mirror Lake from their annual golf tournament. Friends of Mirror Lake is hoping to add a water feature to the golf course. Lisa asked if this will be a proposal that will be brought before Council. Dick said it will be. Adam Arthur moved to donate the green fees to the Friends of Mirror Lake from their annual golf tournament. Ron Smith seconded the

motion. The motion passed with all in favor. Philip McGuire asked if the City is giving funds to a golf course. Mayor Sims said explained that the City owns the golf course.

5. Pool – Consider Authorizing the Mayor to Sign Documents with American Red Cross to be an Authorized Provider (attachment) {action item}

Lisa said for the City to be able to certify lifeguards at the City pool, the City must be an authorized provider. Rick Alonzo moved to authorize the Mayor to sign the documents with the American Red Cross to be an authorized provider. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Rick Alonzo – yes, Ron Smith – yes

6. City – Consider Approval of High 5 Expenditure for Bike Helmets (attachment) {action item}

Lisa said Gary Flieger from the Boundary County School District requested the authorization to purchase bike helmets for \$300.00 for the bike rodeo. Adam asked what consists in a bike rodeo. Lisa said the kids learn the rules of the road and hand signal. Ron Smith moved to approve the High 5 expenditure for bike helmets in the amount of \$300.00. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Rick Alonzo – yes, Ron Smith – yes

7. City – Consider Approval of Pay Request #10 from Panhandle Area Council for the Pool Project (attachment) {action item}

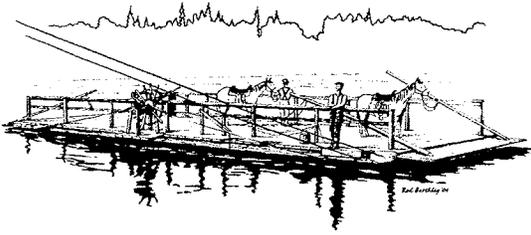
Mike said this is for pay request in for administrative fees and reimbursement for payment to BF Builders. Adam Arthur moved to approve pay request #10 from Panhandle Area Council for the pool project in the amount of \$28,966.10. Rick Smith seconded the motion. The motion passed. Adam Arthur – yes, Rick Alonzo – yes, Ron Smith – yes

8. City – Consider Approval to Solicit Request for Proposals for Grant Administration (attachment) {action item}

Mike said we are required by Idaho Commerce to request for proposal every three years for grant administrators. There will be a committee that will rank the grant administrators. Ron Smith moved to solicit request for proposals for grant administration. Adam Arthur seconded the motion. The motion passed with all in favor.

ADJOURNMENT

The meeting adjourned at 6:28



MEMO

CITY OF BONNERS FERRY
CITY ENGINEER

Date: June 12, 2019
To: City Council
From: Mike Klaus, City Engineer/Admin
Subject: **Electric Department - Spillway Repair Design Contract with J-U-B Engineers - Authorization for Additional Services**

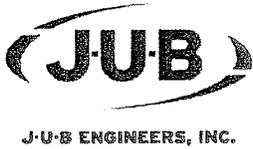
J-U-B Engineers completed design of the spillway repairs in 2018. The plans and specifications were then submitted to the FERC for approval. The FERC had comments in 2018, and the plans were revised by J-U-B and resubmitted. The resubmitted plans were reviewed by another engineer at the FERC and the City recently received additional comments that need to be addressed before approval of the plans can be given.

J-U-B Engineers and City staff did not anticipate a second round of comments from the FERC that would require any redesign. Since the new comments require unanticipated design work, J-U-B provided the attached Authorization for Additional Services to complete required changes to the plans. I request that the Council approve the Authorization for Additional Services with J-U-B Engineers for \$4,500.

Please call me with any questions about the proposed work.

Thank you,

Mike



J-U-B ENGINEERS, Inc.
AGREEMENT FOR PROFESSIONAL SERVICES

Authorization for Additional Services

CLIENT: City of Bonners Ferry
Project Name: Moyie Hydro Repair Project
J-U-B Project Number: 20-17-072

1. Additional Services. The following additional items of work on the project referenced above have been or will be provided by J-U-B ENGINEERS, Inc. (J-U-B). These Additional Services are a supplement to the scope of services contained in J-U-B's existing Agreement for Professional Services for this Project, dated October 2, 2017. All other TERMS AND CONDITIONS of said Agreement remain in full force and effect.

Additional Services: Update project plans and engineer's estimate to address Federal Energy Regulatory Commission comments provided by Devon Janner, dated May 22, 2019. Comments provided will not require changes to the project specifications.

2. Verbal Authorization by CLIENT, if Applicable. J-U-B was verbally authorized by the CLIENT to provide these Additional Services by:

Name Date

3. Payment for Additional Services. Unless otherwise noted below, J-U-B will provide these Additional Services on a time and materials basis, using J-U-B's standard billing rates or, if applicable, the billing rates established in the initial Agreement for Professional Services.

Other Basis for Payment:

Additional Services (Lump Sum): \$4,500

4. Schedule of Services. Due to the Additional Services, the Schedule of Services to be performed under the original Agreement for Professional Services is modified as follows:

Updated plans to be provided by July 30, 2019.

Dated this ___ day of ___, ___.

CLIENT

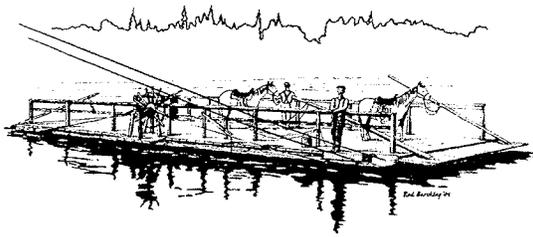
J-U-B ENGINEERS, Inc.

By: Project Representative or Authorized Signatory for CLIENT

By: Project Representative or Authorized Signatory for J-U-B

Print or Type Name and Title

A. Jay Hassell, Transportation Group Manager
Print or Type Name and Title



MEMO

CITY OF BONNERS FERRY
CITY ENGINEER

Date: June 12, 2019
To: City Council
From: Mike Klaus, City Engineer
Subject: **Electric Department - Moyie Dam - Lower Level Outlet Valve Inspection**

With the recent silt removal project, the lower level outlet (LLO) valve at the Moyie dam should now be accessible to divers for inspection, once the river elevation is below the spillway. The purpose of the inspection is to determine the condition of the LLO valve, valve shaft, and stem guides. City staff would like to assess whether the entire valve assembly appears to be in good enough condition to exercise the valve.

Since the LLO valve has been under silt for over 20 years, we do not know if the valve shaft is bent (like the penstock valve shaft), which could keep staff from operating the valve. Associated Underwater Services (AUS) has provided a quote completing the inspection. The quote includes one day of cleaning out the concrete opening that surrounds the LLO, so that it can be inspected.

Once this inspection is complete, the City will know the condition of the valve assembly and also whether the trash rack slots in the concrete are in good enough shape to accept new trash rack assemblies. No trash racks are currently in place for the LLO, which would leave the valve at risk during future flushing activities. Without trash racks, debris could block the LLO from being closed after flushing.

I recommend approval of the quote from AUS to provide cleaning and inspection services as described in the attached quote for \$13,500.

Please contact me if you have any questions.

Thank you,

Mike



AUS

ASSOCIATED UNDERWATER SERVICES

June 11, 2019

Mike Klaus
City of Bonners Ferry

RE: Moyie Dam – Inspection

Mike,

Associated Underwater Services is pleased to provide a Quote for the Debris Removal, Cleaning, and Inspection of the Lower Level Outlet Gate at Moyie Dam.

Mobe/Demobe	\$500.00 Each
Remove Silt and Debris (One 8 Hour Day)	\$6,500.00
Dive Inspection	\$6,500.00
	<u>Total</u> <u>\$13,500.00</u>

This price includes the following:

- 5 Man Commercially Certified Dive Crew
- NITROX Breathing Gas
- 3 Wet Divers Per Day
- One Ton Truck
- Decompression Chamber
- Tool Air Compressor with Air Lift
- Pressure Washer
- Underwater Video
- Tripod Emergency Recovery System with winch
- Written Report

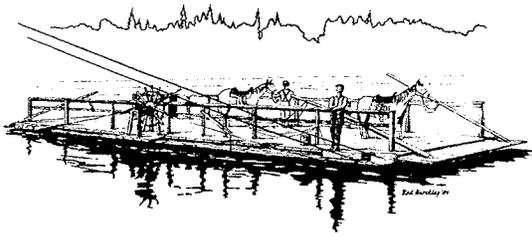
City of Bonners Ferry to Provide:

- Access to the water
- Electrical Power
- Lock Out/Tag Out

All work will be performed in accordance with the Association of Diving Contractors Consensus Safety Standards, OSHA Regulations, and the AUS Safe Practices Manual.

Please contact me if you have any questions.

Kirk Neumann



MEMO

CITY OF BONNERS FERRY
CITY ENGINEER

Date: June 12, 2019
To: City Council
From: Mike Klaus, City Engineer
Subject: **Electric Department - Moyie Silt Removal Project - Knight
Construction Pay Application #2**

Knight Construction removed a total of 21,000 cubic yards by the end of May 31, 2019, and has submitted the attached application for payment. The total request for payment is for \$375,875.70. With 5% retainage removed, I recommend approval of Knight Construction's Pay Application #2 for \$357,081.91.

Once all of the final paperwork is complete Knight Construction will submit a request for release of retainage, which I anticipate will be on the July 2nd Council agenda.

Please contact me if you have any questions.

Thank you,

Mike

Contractor's Application for Payment No. 2

To (Owner): City of Bonnetts Ferry Project: Moyie Slit Removal Project Owner's Contract No.:	Application Period: From (Contractor): Knight Construction Contract: Contractor's Project No.: Application Date: Via (Engineer): Engineer's Project No.:
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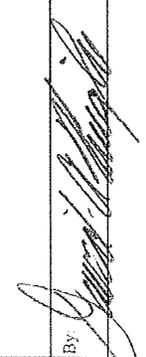
Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions
1	\$100,000.00	
2	\$240,000.00	
TOTALS		
NET CHANGE BY CHANGE ORDERS		\$340,000.00

1. ORIGINAL CONTRACT PRICE..... \$ 292,719.00
2. Net change by Change Orders..... \$ 340,000.00
3. Current Contract Price (Line 1 ± 2)..... \$ 632,719.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)..... \$ 627,919.00
5. RETAINAGE:
 - a. 5% Work Completed..... \$ 31,395.95
 - b. Stored Material..... \$ 31,395.95
 - c. Total Retainage (Line 5a + Line 5b)..... \$ 62,791.90
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ 596,523.05
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 239,441.14
8. AMOUNT DUE THIS APPLICATION..... \$ 357,081.91
9. BALANCE TO FINISH, PLUS RETAINAGE \$ 336,195.95

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 6/12/19

Payment of \$ 357,081.91
 (Line 8 or other - attach explanation of the other amount)

is recommended by: _____ (Engineer) 5/7/2019 (Date)

Payment of: \$ _____ (Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

KOOTENAI VALLEY RESOURCE INITIATIVE

KVRI
 C/O Kootenai Tribe of Idaho
 P.O. Box 1269
 Bonners Ferry, ID 83805

INVOICE

Client

Name City of Bonners Ferry
 Address P.O. Box 149
 City Bonners Ferry State ID ZIP 83805
 Phone 208-267-3105

Misc

Date Order No. June 3, 2019
 Contact Rhonda Vogl

Qty	Description	Unit Price	TOTAL
1	Annual Contribution to KVRI		\$ 5,000.00
SubTotal			\$
Less Previous			
TOTAL			\$ 5,000.00

Office Use Only