

**Minutes  
CITY COUNCIL MEETING  
Bonners Ferry City Hall  
7232 Main Street  
267-3105  
July 3, 2019  
6:00 pm**

Mayor David Sims called the Council meeting of July 3, 2019 to order at 6:00 pm. Present for the meeting were: Council President Rick Alonzo, Council Members Valerie Thompson and Ron Smith. Also present were: City Administrator Lisa Ailport, City Engineer Mike Klaus, City Attorney Andrakay Pluid, Police Chief Brian Zimmerman, Fire Chief Dave Winey and Clerk/Treasurer Christine McNair. Members of the public present were: Jerry Higgs, Dave Gray, Denise Crichton, Eric Lederhos, Ralph Lotspeich, Julie Williams, John Youngwirth and Marciavee Cossette.

**PLEDGE OF ALLEGIANCE**

**GUEST**

**PUBLIC COMMENTS**

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

**REPORTS**

Mayor Sims said the 2018 crime statistics were released yesterday. Bonners Ferry Police Department's clearance rate is almost 89%. Rick Alonzo said a case can be cleared different ways. An arrest was made, a warrant was issued, a summons was issued or the case was dismissed.

Police Chief Brian Zimmerman said there were 12 hours of overtime for most of the officers this week. There will be more working the overtime grant this weekend.

City Administrator Lisa Ailport said the seasonal water/sewer position is being re-advertised since the employee we had left due to personal issues.

City Engineer Mike Klaus said last week the Army Corp. of Engineers did an inspection of the levee system. Mike said the brush cut in fall of 2017 needs to be recut in addition to new areas. Mike is waiting for quotes to remove the brush.

Economic Development Coordinator Dennis Weed said North Idaho Tourism grant was received. The grant was used to update the brochures for the top ten hikes. Dennis received calls about the Shopko building and the Akins building. He is hopeful they will be filled with the right business by the end of the year.

Urban Renewal Agency met last week. Decided to proceed with the new Urban Renewal District on the west side of Highway 95.

**CONSENT AGENDA – {action item}**

1. Call to Order/Roll Call
  2. Approval of Bills and Payroll
  3. Approval of the June 18, 2019 Council meeting minutes
- Rick Alonzo moved to approve the consent agenda. Ron Smith seconded the motion. Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

**OLD BUSINESS**

**NEW BUSINESS**

4. Golf – Consider the Golf Fee and Play Policy (attachment) {action item}
- Lisa said this policy is to provide a level of consistency for the future. Ron asked if there was agreement from Ralph, Julie and Lisa. Lisa said they communicated through email to create this policy. Ralph asked what the definition of a paying adult is for a junior to play for free. Valerie thought the daily green fee paying adults were the only ones that could bring junior to play for free, not season pass holders or punch card holders. Mayor Sims said any adult that has paid, whether it is a daily green fee, a season pass or a punch card can have a junior play for free, when the adult is playing.

Julie asked why IV (A) (i) states that a person has to go to the City Administrator to make changes instead of having the golf course contractor take care of it. Mayor Sims recommended removing the last two sentences. Julie recommended changing the word "required" to "suggested" or "requested". Julie said there are reasons other than weather to issue rain checks. Julie said there have been times when a medical emergency occurred and the people needed to leave the course. Valerie suggested adding medical emergencies to the rain check. Lisa said she would like to review the policy and bring back a revised version. Mayor Sims tabled it to a future meeting.

5. Street – Consider Maintenance Agreement for Phase II of the Highway 95 Project with Idaho Transportation Department (attachment) {action item}

Mayor Sims said in 2017 a maintenance agreement was signed with Idaho Transportation Department (ITD). ITD is now changing the structure from a maintenance agreement to a memorandum of understanding (MOU). Mike said most of the items are the same. Mike said that either party can now cancel the MOU, where before both parties had to agree to cancelling the agreement. Mike said the new agreement extends to LaBrosse Hill Street, which is out of the City limits. Mike said section 14 lane control says ITD will paint the lines and the City will be responsible for marking the crosswalks, but ITD will provide the paint and the beads for reflectivity. ITD wants the City to paint the cross-hatching and turn lane arrows. Rick asked what John Youngwirth thought of this MOU. John said this project is maxing the Street department. John said he does not have the equipment to do these projects. Ron asked if it was maxing the budget or time. John said it is time and man power. The Street department does not have time to do all of the work. Valerie asked if it is possible to have the County do the work that is outside the City limits. Mike showed a spreadsheet with estimated costs for the area outside of the City limits. Mike said this would require a new machine to do the work. Mike said ITD wants to have an agreement with the City that starts at the Kootenai River Bridge and ends at LaBrosse Hill Street. ITD said it is up to the City to obtain an agreement with the County. Mayor Sims said Pine Island Road maybe inside City limits in the future. Mayor Sims recommends an agreement with the County for areas outside of the City limits.

6. Electric – Consider Approval of the Contract with JUB Engineers to Redesign the Hydro Cart (attachment) {action item}

Mike said the steel on the current cart is rusting and the integrity is questionable. Mike said City employees will do the welding. Rick asked if the railings are in good shape. Mike said they are in pretty good shape, they just need some maintenance. Rick Alonzo moved to approve the contract with JUB Engineers to redesign the hydro cart at the Moyie Dam for \$7750. Ron Smith seconded the motion. The motion passed. Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

7. Electric – Consider Approval of Pay Application #3 from Knight Construction for Silt Removal(attachment) {action item}

Mike said this is the final payment releasing the retainage. Knight Construction has cleaned up the site and submitted all of the required documents. Ron Smith moved to approve pay application #3 from Knight Construction for silt removal for \$31,395.95. Valerie Thompson seconded the motion. The motion passed. Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

8. City – Consider Re-appointment of Merle Ansley to the Urban Renewal Agency Board {action item}

Mayor Sims said Merle has been on the board for several years and is willing to serve another term. Valerie Thompson moved to approve the re-appointment of Merle Ansley to the Urban Renewal Agency Board. Rick Alonzo seconded the motion. The motion passed with all in favor.

9. City – Consider Request from Syringa Family Partnerships Regarding Pool Passes (attachment) {action item}

Christine said Syringa Family Partnerships is requesting two season passes for the in City rate for the adults that assist the children. Syringa has received pool passes for the in city rate in the past. Syringa works with developmentally disabled children. Valerie Thompson moved to approve the request from Syringa Family Partnerships to provide two adult swim bracelets at the in town price. Ron Smith seconded the motion. The motion passed with all in favor.

10. City – Consider Approval of Real Property Purchase {action item}

Lisa said the County held a tax deed auction Tuesday. City staff discovered three of the parcels were of interest to the City due the sewer line in that area. Mike said the sewer line is curved instead of a straight line. This purchase will allow the City to improve the sewer line. Lisa said the amount for parcel one was \$1376.29, parcel two was \$2500.00 and parcel three was \$5000.00 for a total of \$8,976.29. Valerie Thompson moved to ratify the real property purchase from the July 2<sup>nd</sup> land sale for parcels one, two and three in the amount of \$8976.29. Rick Alonzo seconded the motion. The motion passed. Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

**ADJOURNMENT**

The meeting adjourned at 7:10pm