

**MINUTES  
CITY COUNCIL MEETING  
Bonners Ferry City Hall  
7232 Main Street  
267-3105  
August 6, 2019  
6:00 pm**

Mayor David Sims called the Council meeting of August 6, 2019 to order at 6:00 pm. Present for the meeting were: Council President Rick Alonzo, Council Members Valerie Thompson and Ron Smith. Also present were: City Administrator Lisa Ailport, City Engineer Mike Klaus, City Attorney Andrakay Pluid, City Clerk/Treasurer Christine McNair, Fire Chief Dave Winey and Economic Development Coordinator Dennis Weed. Members of the public present were: Jessica Tingley, Craig Kelson, Elsie Hollenbeck, Jerry Higgs, Denise Crichton, Summer MacDonald, Eric Lederhos, Matt Surprenant, Brion Poston and Loretta Hunsaker.

**PLEDGE OF ALLEGIANCE**

**GUEST**

**PUBLIC COMMENTS**

Jerry Higgs said he was concerned about comments made at the last Council meeting, when an appointed official said they will not enforce the ordinances. Mayor Sims said Jerry may have misunderstood the statement that was made and is willing to speak with Jerry after the meeting.

**REPORTS**

Fire Chief Dave Winey said there have been two false calls in the last two weeks. Everything is running smooth.

City Administrator Lisa Ailport said the pool is closing August 10, 2019. This is due to lifeguards going back to school, sports practices starting and the fair responsibilities. Elite Roofing will look at the golf course roof tomorrow and possibly provide a quote. The equipment for the splash pad arrived yesterday, after the pool closes, the installation will begin. The bathhouse will also be updated this fall.

City Engineer Mike Klaus said a rotting tree on Second Street was removed. There is a problem with the sewer system near Second Street, which may require another tree to be removed. The Street Department widened the corner on Chippewa Street.

Economic Development Coordinator Dennis Weed said there have been a lot of visitors stopping at the Visitor's Center. Dennis has been working with a lot businesses over the last few weeks. There will be a big event September 23, 2019 regarding drugs in the workplace.

**CONSENT AGENDA – {action item}**

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the July 16, 2019 Council meeting minutes

Adam Arthur moved to accept the consent agenda with the amended minutes. Valerie Thompson seconded. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

**OLD BUSINESS**

**NEW BUSINESS**

4. City – Discuss Building Use Agreement with the Department of Labor for the Visitor's Center {action item}  
Mayor Sims said the Department of Labor (DOL) is closing the office in Bonners Ferry. Mayor Sims said the Visitor's Center would be dedicated to the Department of Labor on Mondays, Tuesdays and Fridays. Summer MacDonald said all of the equipment they will be using will now be mobile. Wednesdays they will be in Moyie Springs, Thursdays they will be in Naples. Last day in their current building will be September 17, 2019. Valerie asked if there was a reduction in staff with this change. Summer said there was not. Mayor Sims asked

Andrakay what type of agreement will be needed. Andrakay said a space use agreement. Summer said the DOL is working on a memorandum of understanding that will be presented to Council. Rick Alonzo moved to enter into an agreement with the Department of Labor to conduct business at the Visitor's Center. Ron Smith seconded the motion. The motion passed with all in favor.

Mayor Sims moved item #12 to #5.

5. City – Discuss Vision Statement {action item}

Mayor Sims said he felt it would have a stronger affect as part of a vision statement than a declaration. Craig Kelson said he is pleased that the City is willing to have this as a vision statement. Elsie Hollenbeck said she is very appreciative to have it as a vision statement and it seems very inclusive. Valerie is happy that the sexual orientation and gender identity are included in the statement. Adam likes it, but it feels generic. Rick asked if this will be the new vision statement or in addition. Mayor Sims said it will be in addition to the current vision statement. Valerie Thompson moved to add to the vision statement "The City of Bonners Ferry is an inclusive city that welcomes all people, regardless of race, religion, color, national origin, sex, age, disability, sexual orientation, or gender identity and encourages their participation in city government and city programs. Rick Alonzo seconded the motion. The motion passed with all in favor.

6. Electric – Consider Joint Pole Use Agreement with EL Automation (attachment) {action item}

Mike said the City has three joint pole use agreements with Frontier, Fat Beam and EL Automation. Mike said this is the same contract as Fat Beam. Eric Lederhos recommended requiring record drawings. Lisa suggested a change to letter T. Mayor Sims said it might be hard for a design professional to say it was installed to The City of Bonners Ferry standards. Council decided to leave the agreement as initially written. Adam Arthur moved to approve the joint pole use agreement with EL Automation. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

7. Street – Consider Storm Drain Repair on Second Street (attachment) {action item}

Mike said this is a temporary fix, which will cost approx. \$5,000. Mayor Sims said to fix it properly would require an upgrade to a 12" pipe as well as curb and gutter. Mayor Sims said the trees are close to the sidewalk and may need to be removed for the project. Mayor Sims said it may be possible to make the larger fix an Urban Renewal project. Rick asked how big of a section will be replaced. Mike said ten feet. Valerie Thompson moved to authorize staff to move forward with KG & T for Second Street storm drain repair work for the quoted price of \$5,000. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

8. Water – Consider Budget for Dakota Street Well House Construction (attachment) {action item}

Mike said he has had a few meetings with the Department of Environmental Quality (DEQ) and they seem to be in agreement with the proposed structure. Mike said the building estimate was difficult due to the intricate designs involved. Total estimated cost for the project is \$310,000. Mayor Sims said he talked to Mike to make sure since this building is in a residential area not to make it just a concrete block building. Mike said he will provide pictures prior to finishing the structure. Rick asked the timeline for this project. Mike said he believes the building will be closed in before the end of the year. Ron Smith moved to authorize staff to construct the Dakota Street well house at an estimated expense of \$310,000 including City labor. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

9. Water – Consider Purchase of Hydraulic Modeling Software (attachment) {action item}

Mike said with a hydraulic model the City could simulate fire flow. The model can show flows, pressures and friction losses. Initial cost \$2,420.00 with an \$845.00 yearly maintenance fee which allows updates to the model. Mayor Sims it is helpful in commercial buildings. Adam asked if it can simulate pipe size. Mike said it can. Rick Alonzo moved to purchase the hydraulic modeling software for \$2420. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

10. Sewer – Consider Authorization to Solicit Quotes for Lift Station #1 Replacement (attachment) {action item}

Mayor Sims said this is the only lift station on the north side. Mike said it was construction before the Libby Dam was built. This pump is not a good pump for all of the debris that enters the pump. This project cannot be built until DEQ approves it. Valerie Thompson moved to authorize to solicit quotes for lift station #1 replacement. Rick Alonzo seconded the motion. The motion passed with all in favor.

11. City – Consider Proposed Budget for Fiscal Year 20 and Publication of Proposed Budget for Fiscal Year 20 {action item}

Mayor Sims said this is just authorizing publication of the proposed budget. Adam Arthur moved to approve the proposed budget for fiscal year 2020 and the publication of the proposed budget. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo - yes, Ron Smith – yes

12. City – Consider 2019 Beverage License for BABA LLC Pending Payment and Receipt of Proper Documentation (attachment) {action item}

Mayor Sims said this is old Taco Bell location. Christine said we have received payment and their State license, but have not received the County's license yet. Rick Alonzo moved to approve the 2019 beverage license for BABA LLC pending payment and receipt of proper documentation. Ron Smith seconded the motion. The motion passed with all in favor.

13. City – Discuss Vision Statement {action item} moved to #5

14. Executive Session Pursuant to Idaho Code 74-206, Subsection 1 (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent or public school student

15. Rick Alonzo moved to enter into executive session pursuant to Idaho Code 74-206, Subsection 1 (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent or public school student. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

Entered into executive session at 6:57pm.

Executive session ended at 7:18pm with no action taken.

#### **ADJOURNMENT**

The meeting adjourned at 7:18pm.