

**MINUTES
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
August 20, 2019
6:00 pm**

Mayor David Sims called the Council meeting of August 20, 2019 to order at 6:00 pm. Present for the meeting were: Council President Rick Alonzo, Council Members Adam Arthur, Valerie Thompson and Ron Smith. Also present were: City Engineer Mike Klaus, City Attorney Andrakay Pluid, City Clerk/Treasurer Christine McNair, Fire Chief Dave Winey and Police Chief Brian Zimmerman. Members of the public present were: Maricavee Cossette, Jerry Higgs, Dave Gray, Denise Crichton, Carolyn Testa, Matt Surprenant, Valerie Surprenant and Summer MacDonald.

PLEDGE OF ALLEGIANCE

GUEST

PUBLIC COMMENTS

Jerry Higgs said that he was struck by lightning last Wednesday.

REPORTS

Police Chief Brian Zimmerman officers have been busy on traffic enforcement. Valerie thanked Brian for his service that was written about him on the Kootenai Valley Times.

Fire Chief Dave Winey everything has been quiet.

City Engineer Mike Klaus said the City crews are busy with a lot of projects. Several people have asked about the silt that was removed. Mike said staff is inclined to allow people to take as much as they want. Adam asked if there is any concern about undercutting. Mike said there is not.

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the July 23, 2019 Special Council meeting minutes, August 5, 2019 Special Council meeting minutes, August 6 Council meeting minutes
4. Treasurer's Report

Valerie Thompson moved to approve the consent agenda with corrections regarding the vision statement. Rick Alonzo seconded the motion. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

OLD BUSINESS

NEW BUSINESS

5. City – Consider Proposal for Visitor's Center Sign from Carolyn Testa {action item}

Mayor Sims said the current board is in need of replacement. Carolyn said she wants to have a polypropylene sandwich board that a plastic panel can be added to with a screen print decal affixed. Carolyn said she will pay for the new sign. Rick Alonzo moved to allow Carolyn Testa to proceed with different designs to present to Council for the restroom visitor center sign. Ron Smith seconded the motion. Adam asked if this is for vehicle or foot traffic. Valerie said this will be a great interim sign until the wayfinding signs are installed. The motion passed with all in favor.

6. City – Consider Memorandum of Understanding with the Idaho Department of Labor for the Visitor's Center (attachment) {action item}

Mayor Sims said memorandum of understanding has been reviewed and approved by Andrakay Pluid. Valerie Thompson moved to approve the memorandum of understanding with the Idaho Department of Labor the Visitor's Center and authorize the Mayor's signature. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

7. City – Consider Professional Services Contract with Panhandle Area Council for a New Urban Renewal District (attachment) {action item}

Mayor Sims said this is part of the process in forming a new urban renewal district. Andrakay has reviewed and approved the contract. The cost of the work to be performed by PAC is \$5,000. Ron asked David to briefly explain an urban

renewal district. Mayor Sims said the valuations in January of the year the district is formed, forms the base for the district. As development occurs in the district the difference between the base and the current valuation goes to the district. The money can be used for public improvement within the district. This district will include the previous Pape property, the undeveloped property behind it and the Armory. Rick Alonzo moved to enter into a professional services contract with Panhandle Area Council for a new urban renewal district and authorize the Mayor to sign. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

8. City – Consider Participation Agreement with the Urban Renewal Agency for a New Urban Renewal District (attachment) {action item}

Mayor Sims said this is the mechanism for the City to get reimbursed for the expense within the district. Adam Arthur moved to approve the participation agreement with the Urban Renewal Agency for a new urban renewal district and authorize the Mayor to sign the agreement. Valerie Thompson seconded the motion. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

9. City – Consider Contract with Andrakay Pluid for Legal Services for Fiscal Year 2020 (attachment) {action item}

Valerie asked if there are any changes to the agreement other than the wage. Andrakay said there are not. Ron Smith moved to enter into a contract with Andrakay Pluid for legal services for fiscal year 2020 and authorize the Mayor to sign the contract. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

10. Pool – Consider Contract Extension for Task Order #2 from Panhandle Area Council for the Pool Project (attachment) {action item}

Mike Klaus said the improvements have taken longer than was expected. The contract needs to be extended to the end of the year. Valerie Thompson moved to authorize the Mayor's signature on the contract extension for task order #2 from Panhandle Area Council for the pool project. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

11. Electric – Consider Engagement Letter with McAloon Law for Bond Services (attachment) {action item}

Mike Klaus said this is for improvements that are needed for the Moyie Dam spillway. Mike said the fees for the bond services are based on a percentage of the cost of the repair expenses. Mayor Sims said the fees are due upon closing, but wants to ask what happens if it does not close. Mike will ask for clarification on the bond fee. Adam asked how much the repair will cost an individual. Mike said this debt is included in the proposed fee increases. Rick Alonzo moved to engage McAloon Law for bond services per the proposal and authorize the Mayor to sign it, and get clarification on the closing costs. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

12. City – Consider Maintenance Agreement with DataTel (attachment) {action item}

Christine said she and Lisa have reviewed the proposals and feel that option A is the best one. It costs \$1,895.00 and included on site repairs. Option B costs \$895.00, does not include on site repairs and the mileage/labor rate starts when the technician leaves Meridian. Rick said one trip would cost more than that. Mike Valerie Thompson moved to authorize the Mayor to sign the DataTel maintenance service plan option A with an annual fee of \$1,895.00. Adam Arthur seconded the motion. The motion passed with all in favor.

ADJOURNMENT

The meeting adjourned at 6:26pm