

**MINUTES
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
December 17, 2019
6:00 pm**

Mayor David Sims called the Council meeting of December 17, 2019 to order at 6:00 pm. Present for the meeting were: Council President Rick Alonzo, Council Members Adam Arthur, Valerie Thompson and Ron Smith. Also present were: City Attorney Andrakay Pluid, City Clerk/Treasurer Christine McNair, City Administrator Lisa Ailport City Police Chief Brian Zimmerman and Economic Development Coordinator Dennis Weed. Members of the public present were: Denise Woodbury, Lon Woodbury, Marciavee Cossette, Jerry Higgs, Stephanie Sims, Barb Awbrey, Dave Gray, Craig Kelson, Kevin Boldt, Mat Surprenant, Valerie Surprenant, Elsie Hollenbeck, Denise Crichton, Kevin Lederhos, Marty Martinez and Eric Lederhos..

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Jerry Higgs thanked Mayor Sims and the City staff for the accomplishments during his administration.

Craig Kelson thanked Mayor Sims for everything he has done.

Kevin Lederhos thanked Mayor Sims for everything he has done. Kevin also said the executive session on November 26, 2019 did not state a subsection. Kevin feels private enterprise is the best way to promote business in the community.

REPORTS

Police Chief Brian Zimmerman said he recently purchased a Dodge Charger from ISP with 110,000 miles for \$5,000 that included \$5,000 worth of accessories to replace the 2006 Crown Vic.

Fire Chief Dave Winey said there are no fires to report, but the department has had a few medical assists and helped the police on a few accidents.

City Administrator Lisa Ailport thanked the Council and Mayor for the City Christmas party. Rick thanked everyone that set up the Christmas party.

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the December 3, 2019 Council meeting minutes
4. Treasurer's Report

Adam Arthur moved to approve the consent agenda. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

OLD BUSINESS

NEW BUSINESS

5. City – Consider File #AM11-19 from Lon and Denise Woodbury and Resolution 2019-12-10 for Future Land Use (Comp Plan) Map Amendment (attachment) {action item}

Clare Marley request combining items #5 and #6. Mayor Sims approved the combination. Clare said the property located at 7119 Second Street lost its non-conforming status in 1996 when it was converted to an office. The applicants are requesting the use and zone change from industrial to commercial to allow for a single family residence. Planning and Zoning (P&Z) held a public hearing with no opposition. To the west of the property is all Industrial zoning to the north and the east are commercial zoning. The Industrial use does not allow residential housing. Commercial use has many more options and allows for residential housing. Adam Arthur moved to approve File #AM11-19 to amend the comprehensive plan future land use map from industrial to commercial for lots 1 and 2, block 4, Riverside Addition to Bonners Ferry and the adjoining right-of-way to the north, finding that it is in accord with the general and specific goals and standards of the City of Bonners Ferry comprehensive plan, as enumerated in the findings and reasoned statements below and based upon testimony at this hearing. I further move to adopt the reasoned statement as written. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes.

Adam Arthur further moved to adopt Resolution 2019-12-17 enacting the amendment of the City of Bonners Ferry comprehensive plan future land use map and establishing the “commercial” map designation for the lands that are the subject of File #AM11-19. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

6. City – Consider File #ZC01-19 from Lon and Denise Woodbury for a Zone Change (attachment) {action item}

Rick Alonzo moved to approve File #ZC01-19 to rezone Lots 1 and 2, Block 4, Riverside Addition to Bonners Ferry and adjoining right-of-way to the north from Industrial to Downtown, finding that it is in accord with the general and specific goals and standards of the City of Bonners Ferry comprehensive plan, as enumerated in the findings and reasoned statements below and based upon testimony received at this hearing. I further move to adopt the following reasoned statement as written. The amendment is supported by the City of Bonners Ferry comprehensive plan. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

7. City – Consider Approval of Ordinance #588 and the Publication Summary for Woodbury Zone Change and have the First Reading of Ordinance #588 by Title Only (attachment) {action item}

Rick Alonzo moved to approve Ordinance #588 and the publication summary for Woodbury zone change and have the first reading of Ordinance #588 by title only. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes. Andrakay read Ordinance #588. An ordinance of the City of Bonners Ferry, a municipal corporation of the State of Idaho, amending the official zoning map of Bonners Ferry to zone as “Downtown” certain lands located within the incorporated city limits of Bonners Ferry, Idaho; providing severability and providing this ordinance shall be in full force and effect after its passage, approval and publication according to law.

8. City – Suspend the Reading Rules and Adopt Woodbury Zone Change Ordinance #588 {action item}

Rick Alonzo moved to suspend the reading rules and adopt Woodbury zone change Ordinance #588. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

9. Water – Consider Request to Solicit Quotes for New Underdrain System for the Water Treatment Plant (attachment) {action item}

Lisa said the underdrain system of filter #2 is in need of repair. Mike has researched the repair parts and costs, which will be at least \$36,000. Mayor Sims said the plan is to repair the current system and eventually replace the system. This happened with filter #1 about 18 months ago. Andrakay said Mike is working with a supplier, but is hoping to have approve to spend up to \$50,000. Mayor Sims said there are two things: we will fix the existing one immediately then we will replace it. Valerie Thompson moved to solicit quotes for the new underdrain system for the water treatment plant and authorize payment up to \$50,000. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

10. Water – Consider Request for Additional Water Right for the Dakota Street Well Site (attachment) {action item}

Mayor Sims said this will make it possible to allow the City to have more capacity. The process to receive a water right is very slow, so Mike would like to start that procedure now. Rick Alonzo moved to allow Mike to request for an additional water right for the Dakota Street well site. Ron Smith seconded the motion. The motion passed with all in favor.

11. Sewer – Consider Purchasing Generators for Lift Station #6 and #2 (attachment) {action item}

Lisa said this was budgeted in 2019, but was not purchased. Mike is hoping to purchase them now. Mayor Sims said if there is a power outage, there is a generator on a trailer that is moved between the lift stations. Valerie Thompson moved to approve the generators for lift station #6 and #2 in the amount up to \$45,000. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

12. Sewer – Consider Purchasing a New Pump for Lift Station #5 (attachment) {action item}

Lisa said lift station #5 is one of the more challenging lift station to access and has numerous issues. In 3 weeks, there is one foot of rags and coagulants that have accumulated and require the need for pumping. Lift station #5 covers Alderson Lane to Funkhouser Street gets all the fats, oils and greases from the restaurants and grocery stores. Ron Smith moved to purchase a new pump for lift station #5 in the amount of \$18,205. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

13. Electric – Consider Bond Election Time Frame (attachment) {action item}

Lisa said this is a bond for the dam resurfacing project. Staff has been in communication with Laura McAloon. The bond election is date May 19, 2020. Laura is confirming the notification deadline with the County. Lisa said staff will schedule public meetings and information session. Rick Alonzo moved to direct staff to move forward with the bond election for May 19, 2020. Ron Smith seconded the motion. The motion passed with all in favor.

Rick said FERC told Mike it doesn't matter if the bond passes or not, the resurfacing of the dam must be done.

14. Electric – Consider Contract with Idaho Forest Group for Electric Rates for Fiscal Year 2019-2020 (attachment) {action item}

Lisa said this increases the base rate and kWh rate approximately 2.2% and 3%. Ron Smith moved to authorize the Mayor to sign the contract with Idaho Forest Group for kilowatt hour and base rates increases for fiscal year 2019-2020. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

15. City – Consider Final Expenses for High 5 (attachment) {action item}

Lisa said the 3 year program is ending. The steering committee recommends a \$2,500 line item expense for printing of the recreational map. The steering committee also recommends funding \$1000 to 9B Trails for another exercise station at the Riverside Park and the remaining to BOCO for their programs. Valerie Thompson moved to authorize \$2,500 for the printing

costs of the recreational map, \$1,000 to 9B Trails and the remaining amount to BOCO. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

16. City – Consider Authorizing the Mayor to Sign Yearly Contracts with Local Contractors (attachment) {action item}
Mayor Sims said the City does this every year for emergency situations. Adam asked if there were rate changes. Lisa said there were some changes. Rick Alonzo moved to authorize the Mayor to sign the yearly contracts with local contractors. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

17. City – Consider 2020 Beverage Licenses Pending Payment and Receipt of Proper Documentation (attachment) {action item}

Christine said we have received proper documentation and payment from all of the companies on the list. Adam Arthur moved to approve the 2020 beverage licenses. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

18. Executive Session pursuant to Idaho Code 74-206, Subsection 1(b) to consider evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student

Rick moved to enter into executive session pursuant to Idaho Code 74-206, Subsection 1(b) to consider evaluation, dismissal or disciplining of or to hear complaints or charges brought against a public officer, employee, staff member or individual agent or public school student. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

Entered into executive session at 6:44pm.

Executive session ended at 7:13pm, no action was taken.

19. City – Consider Expanding Scope of Service with Whitebridge Consulting Inc. (attachment) {action item}

Lisa said staff has expanded the contract with Kevin Boldt not to exceed \$22,000 without Council approval. Kevin recommended purchasing a network storage unit, which Lisa is requesting authorization to spend up to \$2,000. Rick asked if the \$2,000 is in addition to the \$22,000. Lisa said it is. Rick Alonzo moved to expand the scope of service with Whitebridge Consulting Inc. for an additional \$22,000 and authorize \$2,000 for the network storage unit. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

ADJOURNMENT

The meeting adjourned at 7:15pm.