

**MINUTES  
CITY COUNCIL MEETING  
Bonners Ferry City Hall  
7232 Main Street  
267-3105  
February 4, 2020  
6:00 pm**

Mayor Dick Staples called the Council meeting of February 4, 2020 to order at 6:00 pm. Present for the meeting were: Council President Rick Alonzo, Council Members Adam Arthur, Valerie Thompson and Ron Smith. Also present were: City Clerk/Treasurer Christine McNair, City Administrator Lisa Ailport, City Engineer Mike Klaus, City Fire Chief Dave Winey, City Police Chief Brian Zimmerman and Economic Development Coordinator Dennis Weed. Members of the public present were: Marciavee Cossette, Craig Kelson, Marty Martinez, Kate Painter, Denise Crichton, Kevin Boldt, Darcy Price and Eric Lederhos.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

Craig Kelson said February is Black History month and there will be displays at all the libraries.

**REPORTS**

Police Chief Brian Zimmerman said over the last three weeks there have been two vacancy in the police department. They received seven applications and have made two conditional offers. The first officer will start February 10, 2020 and the second officer will start February 17, 2020.

City Administrator Lisa Ailport said she and Mayor Staples met with the Selkirk Association of Realtors and gave a State of the City address. Advertising for lifeguards will happen soon.

City Engineer Mike Klaus said he received a draft of the bond language.

Economic Development Coordinator Dennis Weed said Verizon engineer called to say the antennas and towers are iced over which is causing the lack of coverage. Valerie asked about the problems this past summer. Dennis said that was due to old equipment and low capacity. There will be new equipment installed this spring and summer, which will have ten times the capacity.

Urban Renewal District will be meeting February 12, 2020.

**CONSENT AGENDA – {action item}**

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the January 28, 2020 Council meeting minutes

Valerie Thompson moved to approve the consent agenda. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

**OLD BUSINESS**

**NEW BUSINESS**

4. City – Results of the University of Idaho Farmers Market Survey presented by Kate Painter {action item}  
Kate Painter said they counted how many people went to the farmers market August 31, 2019. 240 households were represented and spent an average of \$18.00. Actual sales collected were \$4,817.00. More money was estimated to be spent in town, not at the farmers market. People from Boundary County spent 53%, Washington 10%, Canada 6% and other 19%. The most frequently purchased item was produce.

5. City – Consider a Parklet Pilot Program for Summer 2020 (attachment) {action item}  
Lisa said she is asking for Council to consider a parklet pilot program for this summer mainly on Main Street. Lisa has approached four businesses that are interested in participating in this program. The program will run April 1 through October 1. Maximum of two parking spaces per business. Mayor Staples said the only down side he sees is using parking spaces during the summer. Valerie said there are fewer businesses in operation so that would allow this to happen. This will benefit the downtown businesses. Mayor Staples asked if the time should be shortened. Rick said May 1 through September 1. Valerie said we have great weather during the month of September. Brian Zimmerman said it is a great idea and worth trying. Adam asked about having visual standards. Lisa said she is reluctant to do that. Valerie asked if the platform is at the business' expense. Lisa

said it is. Mayor Staples asked if the City will have to get involved in the building of the platforms. Lisa is hoping to keep that at a minimum, she will have to talk with the building inspector. Mike said we may need to consider ADA standards. Ron Smith moved to approve the parklet pilot program for summer 2020 from April 1 – October 1. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

6. Water – Consider Planning and Zoning File SUP09-19 a Special Use Permit for the Dakota Street Well House (attachment) {action item} Lisa said the public hearing was held at the Planning and Zoning (P&Z) level. P&Z made the recommendation to approve this file. Rick Alonzo moved to approve file SUP09-19 for a public utility structure to allow for construction and operation of a wellhouse and municipal water system, finding that it is in accord with the general and specific goals and standards of the City of Bonners Ferry comprehensive plan and city code, as enumerated in the findings listed in the standards review table of the staff report and reasoned statements below and based upon testimony received at the Planning and Zoning Commission public hearing. Rick further moved to adopt the following reasoned statement and conditions as written. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

7. Electric – Consider Authorizing the Mayor to Sign an Agreement with the Department of Environmental Quality for the Volkswagen Reimbursement Program Funds (attachment) {action item}  
Lisa said the City was selected to develop the electric vehicle charging stations. The grant will cover all costs except \$9,500 in staff time for the engineer & electric department. Ron asked once it is up and operating will there be any costs to the City. Lisa said there will be cloud hosting cost. Lisa said the proposed rates are: \$.25 per kWh and \$.20 per minute. Mayor Staples said the DC charger will charge in approximately 30 minutes to one hour. Valerie said the City can set the rate. Valerie Thompson moved to approve the Mayor to sign the VW settlement fund agreement with the Department of Environmental Quality. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

8. City – Discuss Training Opportunities from Panhandle Area Council for 2020-2022 (attachment) {action item}  
Lisa said met with Nancy Maible and Dorian Kombrec from Panhandle Area Council (PAC). PAC recommends sending four – five people in leadership roles from the communities that have an interest in the modules. The costs can be reimbursed. Mayor Staples asked about the timeframe. Lisa said the first meeting is May 15, 2020. Adam Arthur moved to approve the City participate in the Panhandle Area Council training opportunities. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

## **ADJOURNMENT**

The meeting adjourned at 7:00 pm.