

## **Welcome to tonight's City Council meeting!**

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council. Special accommodations to see, hear, or participate in the public meeting should be made at City Hall within two days of the public meeting.

### **Vision Statement**

Bonners Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life. We are an inclusive city that welcomes all people, regardless of race, religion, color, national origin, sex, age, disability, sexual orientation, or gender identity and encourages their participation in city government and city programs.

**AGENDA  
CITY COUNCIL MEETING  
Bonners Ferry City Hall  
7232 Main Street  
267-3105  
April 21, 2020  
6:00 pm**

### **CONSENT AGENDA – {action item}**

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the April 7, 2020 Council meeting minutes
4. Treasurer's Report

### **NEW BUSINESS**

5. City – Consider Declaring Mid-90s Club Car Golf Cart Surplus (attachment) {action item}

### **ADJOURNMENT**

"Pursuant to the Governor's Emergency Declaration regarding COVID-19 and accompanying Proclamation suspending the "in-person" attendance requirement of the Idaho Public Meetings laws, the City will be providing an electronic telecommunications method to allow the public to view the workshop remotely. Public attendance in person at the workshop will not be allowed in order to help prevent the potential spread of COVID-19. More details about this electronic viewing method is forthcoming."

**MINUTES  
CITY COUNCIL MEETING  
Bonners Ferry City Hall  
7232 Main Street  
267-3105  
April 7, 2020  
6:00 pm**

Mayor Dick Staples called the Council meeting of April 7, 2020 to order at 6:00 pm. Present for the meeting were: Council President Rick Alonzo, Council Members Adam Arthur, Valerie Thompson and Ron Smith. Also present were: City Clerk/Treasurer Christine McNair, City Administrator Lisa Ailport and City Attorney Andrakay Pluid.

**CONSENT AGENDA – {action item}**

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the March 17, 2020 Council meeting minutes, March 24, 2020 Special meeting minutes, March 30, 2020 Special meeting minutes

Rick Alonzo moved to approve the consent agenda. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

**OLD BUSINESS**

4. City – Consider Amending the Interim Employee Leave Policy Relating to the COVID-19 Pandemic (attachment) {action item}

Lisa reviewed the changes made since the last version of the leave policy. Valerie Thompson moved to amend the interim employee leave policy relating to the COVID-19 pandemic based on the recommendations made in the packet. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

**NEW BUSINESS**

5. City – Consider Approval of the 2020 Beverage License for Grocery Outlet (attachment) {action item}
- Christine said we have received proper documentation and payment for this beverage license. Rick Alonzo moved to approve the 2020 beverage license for Grocery Outlet. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

**ADJOURNMENT**

The meeting adjourned at 6:09 pm.

“Pursuant to the Governor’s Emergency Declaration regarding COVID-19 and accompanying Proclamation suspending the “in-person” attendance requirement of the Idaho Public Meetings laws, the City will be providing an electronic telecommunications method to allow the public to view the workshop remotely. Public attendance in person at the workshop will not be allowed in order to help prevent the potential spread of COVID-19. More details about this electronic viewing method is forthcoming.”



# City of Bonners Ferry

April 21, 2020



## Current City Water Projects

### **Filter Underdrain Project:**

- The filter underdrain project is going well and the City water crew has completed the new concrete filter floor to accept the new stainless steel underdrain system.
- The new system arrived today, and install will begin on Tuesday, April 21, and we anticipate the new filter underdrain will be in use the week of April 27.

### **Well House Project:**

- The well house project is progressing nicely, and the City crew has completed 4 out of the 5 concrete pours required for the project. The concrete block is delayed for approximately 30 days, so that will slow the project schedule. I anticipate the well house will be operational in July or August 2020.



## Underdrain Project Photos





Before Demo of Old Underdrain













# Well House Project























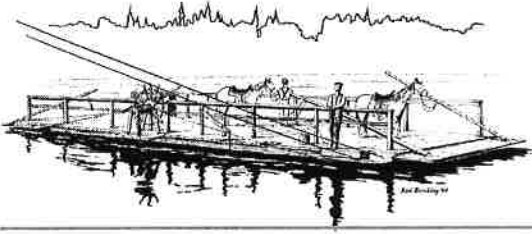












## CITY OF BONNERS FERRY

7232 Main Street  
P.O. Box 149  
Bonners Ferry, Idaho 83805  
Phone: 208-267-3105 Fax: 208-267-4375

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**TO:** Mayor and City Council  
**FROM:** Lisa Ailport, City Administrator *LMA*  
**DATE:** April 16, 2020  
**RE:** **Admin Update**

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The Mayor has asked that staff provide Council with written reports for this council meeting. The following is a summary of what has been going on in the Admin office over the past two weeks:

**Bond Election:** Staff, working with Gemma at JUB, has prepared a flyer that will go out in the utility bills this month. Additionally, we were interviewed by the Bonners Ferry Living Local magazine and an article is set to print in the coming edition. I am told that this publication will be available to the public by the end of April.

In preparation for questions about the bond our webpage has been updated to include information about the election, including a Frequently Asked Questions sheet, our recent flyer, the published articles as well as photos of the current condition of the dam. We have also placed a comment form on the website where the public can reach out to the city regarding any question they may have, including the bond. So far we have seen this used quite a bit and look to receive more questions as we get closer to the bond election date.

In the coming weeks staff will be working on a second post card flyer that will be sent out in early May to city residents. Staff will also begin to call residents and engage in Q & A sessions with folks over the phone.

One idea for engaging the public safely would be to host a Zoom Meeting for the public's benefit where the public can either call or zoom-in to ask questions of staff or council.. We could host a public workshop in the coming weeks or in early May and then post the video to our FB page and website for the public to view. If Council finds this option favorable, staff can work towards preparing the meeting and getting information out the public's involvement.

**Garbage Cans:** The Streets Department will be purchasing 8-10 plastic garbage cans to replace the white metal cans in the downtown area. Look to see those replaced in the coming weeks.

The cans are around \$170.00 each and the Streets Department will pay for these with

their current approved budget. No additional cost to the General Fund is requested as part of this purchase. Since staff is replacing the existing cans and no additional funds are being requested, no action is needed by Council on this.

**IT Professional Position Filled:** The IT Professional Position was advertised with the Idaho Job Service in early April and we received two applicants for the position. An interview team comprising of the Mayor, Councilman Alonzo, Former Mayor David Sims and myself met with each applicant. After our initial interviews we brought each applicant back to meet with myself and Kevin Boldt. After completing both interviews we are excited to share that an offer was made and accepted to Brian Errett. Brian was the IT manager for Bonner County for 5 year and prior to that worked for Raytheon Missile Systems out of New Mexico. Brian brings decades of experience in IT systems that we hope to use as we begin to development our new internal IT Department. I am hopeful that sometime soon I will get a chance to introduce you to him.

**COVID-19:** Staff continues to stay informed on the ever changing events around the pandemic. We are following implementation and changes to the CARES act as well as impacts to state and local government's financial situations. AIC is working with the Governor to get information out to local cities, and as this information is rolled out we are reviewing it to see how it may impact Bonners Ferry. We look forward to sharing with you what we learn and how it can help and/or impact residents of Bonners Ferry.

## **Bonnors Ferry City Council**

**April 21, 2020**

Economic Development

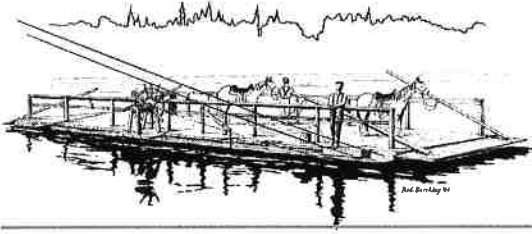
Dennis Weed

I am working with several businesses in our County that are struggling due to the COVID-19 issues. The Small Business Administration continues to update and change the initial rules and procedures for both of the loans they are offering under COVID-19. Quite a few of the Boundary County businesses are applying for one or both of the SBA loans. The SBA has been changing the rules on the loan since they were first pushed out to businesses. The rule changes have slowed to where now most businesses have applied and are waiting to hear from the SBA on whether they will receive a loan under Payroll Protection Plan (PPP) and/or Economic Injury Disaster Loan (EIDL). The PPP checks are coming out now while the EIDL money is still a few weeks away from being released. More US businesses applied for a PPP loan than dollars available. Congress is debating a second round of funding. This will be a very tough time on our businesses and there will be a different landscape after this is over.

The CAREs ACT pushed out a number of different business help mechanisms. The primary one that is of help to our county residents is the additional \$600 a month for unemployment benefits. This \$600 is added to the current monthly unemployment amount and is good through July 31<sup>st</sup>. Again, the rules are changing for the CAREs Act and not everything is known as of today. I am telling people apply for unemployment if you are unemployed and if you are denied, apply again. Rules and application of the rules are sometimes changing weekly if not daily. You can be denied one week and accepted the next. Sole proprietors of businesses may be eligible for unemployment under the CAREs Act. Everyone that is unemployed needs to apply and to determine their eligibility.

I am concerned about the upcoming tourist season. This summer tourist season will more than likely be greatly diminished over the past few summers. Businesses tied to the hospitality industry will be greatly burdened with reduced income this summer.

It would be great for all who can to purchase gift cards from restaurants and stores to ensure they can remain in business until we get back to some normalcy.



## CITY OF BONNERS FERRY

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# Memo

To: Mayor and City Council  
From: Christine McNair, Clerk/Treasurer  
Date: April 17, 2020  
Re: Surplus Golf Cart

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Approximately five years ago, a golf cart was abandoned in the golf cart shed. We have tried to find the owner and have not been successful. The golf cart is a mid-90s, electric Club Car, in good condition, with upholstered seats. We are asking City Council to declare the golf cart surplus property, so we can sell it.

Thank you,

Christine McNair  
Clerk/Treasurer

