

Welcome to tonight's City Council meeting!

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council. Special accommodations to see, hear, or participate in the public meeting should be made at City Hall within two days of the public meeting.

Vision Statement

Bonners Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life. We are an inclusive city that welcomes all people, regardless of race, religion, color, national origin, sex, age, disability, sexual orientation, or gender identity and encourages their participation in city government and city programs.

**AGENDA
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
June 2, 2020
6:00 pm**

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Each speaker will be allowed a maximum of three minutes, unless repeat testimony is requested by the Mayor/Council

REPORTS

Police/Fire/City Administrator/City Engineer/Economic Development Coordinator/Urban Renewal District/SPOT

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the May 19, 2020 Council meeting minutes

OLD BUSINESS

NEW BUSINESS

4. City – Discuss Health Insurance with Darrell Kerby
5. Golf – Consider Appointing John Youngwirth to the Golf Committee {action item}
6. City – Consider Pay Application #2 from Wink Inc for the Wilson – Solomon Corridor Project (attachment) {action item}
7. City – Consider Hiring Freeze {action item}
8. City – Consider Property Purchase {action item}
9. Executive Session Pursuant to Idaho Code 74-206, Subsection 1(c) to acquire an interest in real property which is not owned by a public agency

ADJOURNMENT

**MINUTES
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
May 19, 2020
6:00 pm**

Mayor Dick Staples called the Council meeting of May 19, 2020 to order at 6:00 pm. Present for the meeting were: Council President Rick Alonzo, Council Members Adam Arthur, Valerie Thompson and Ron Smith. Also present were: City Administrator Lisa Ailport, City Attorney Andrakay Pluid, City Clerk/Treasurer Christine McNair, City Engineer Mike Klaus and Police Chief Brian Zimmerman.

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the May 5, 2020 Council meeting minutes
4. Treasurer's Report

Adam Arthur moved to approve the consent agenda. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

NEW BUSINESS

5. Electric – Consider Request to Advertise for the Electrical Vehicle Charging Station (attachment) {action item}
Lisa said this is the next step in the grant. Rick Alonzo moved to advertise for the electrical vehicle charging station. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

6. City – Consider Authorizing the Purchase of Refurbished Servers (attachment) {action item}
Lisa said there was an addition request for the purchase of a firewall bringing the total to \$9,000. Valerie Thompson moved to approve the purchase of three refurbished servers and the firewall system in the amount \$9,000. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

7. Street – Consider Authorizing the Purchase of a Jib Boom for Front End Loaders (attachment) {action item}
Lisa said this will help the street department be able to move heavy items, like eco blocks, safely. Adam Arthur moved to approve the purchase of a jib boom for front end loaders in the amount of \$4,200. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

8. Water/Sewer – Consider Authorizing the Mayor to Sign Change Order #1 from Wink Inc for the Wilson – Solomon Corridor Project (attachment) {action item}
Mike said Wink Inc encountered a lot of buried materials (engine blocks and tractor parts) buried where the corridor needed to go. Adam asked if there is any scrap metal. Mike said the items will be cleaned and taken care of properly. Mayor Staples asked how many loads were excavated. Mike said at least 20 – 30. Valerie Thompson moved to authorize the Mayor to sign change order #1 from Wink Inc in the amount of \$ 6,075. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

9. City – Discuss Health Insurance Options {action item}
Mayor Staples tabled this item for a future meeting.

10. City – Discuss Memorial Day Parade {action item}
Lisa said the Legion has decided not to have the Memorial Day parade. Lisa asked if there is another organization that wants to host the parade, the City will impose additional restrictions due to the Governor's order. Christine asked if another organization wants to have the parade, what should we tell them. Adam said they will have to comply with the state restrictions. Valerie said stage two says gatherings are 10 people or less. Rick Alonzo moved that due to the constraint imposed by the governor in stage two only allowing gatherings of up to 10 people that the parade is not feasible this year. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

11. City – Discuss the Fourth of July Celebration Activities (attachment) {action item}

Valerie asked if this is joint County and City event. Andrakay said it is a co-sponsored event. Valerie said we need to consider the guidelines set forth by the governor. Panhandle Health District (PHD) has said all public events should proceed with caution. Valerie said Sandpoint, Troy and Libby have cancelled their Fourth of July celebrations this year, so it will be hard to control social distancing with a large number of people. Mayor Staples asked how many people usually attend. Andrakay said around 500. Brian Zimmerman said his personal opinion is it will help people “see light at the end of the tunnel”. Brian’s professional opinion is that the police department can make it work with traffic control to assist people when they are leaving the event. Adam said he doesn’t feel that it can be a joint City – County event. Adam said the City may issue a permit for the parade, but he is not sure that the City sponsor the event. Mayor Staples said we need to talk to the County to find out what their opinion is. Mayor Staples tabled this item until June.

12. Executive Session Pursuant to Idaho Code 74-206, Subsection 1 (d) To Consider Records that are Exempt from Disclosure as Provided in Chapter 1, Title 74, Idaho Code

Rick Alonzo moved to enter into executive session pursuant to Idaho Code 74-206, subsection 1 (d) to consider record that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

Entered into executive session at 6:37 pm

Executive session ended with no action taken at 7:06 pm

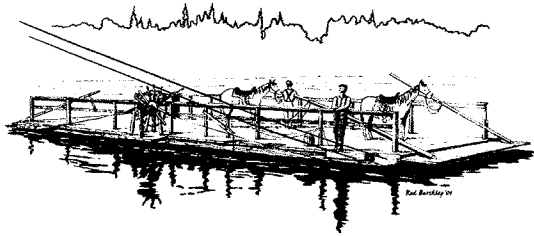
ADJOURNMENT

The meeting adjourned at 7:06 pm

“Pursuant to the Governor’s Emergency Declaration regarding COVID-19 and accompanying Proclamation suspending the “in-person” attendance requirement of the Idaho Public Meetings laws, the City will be providing an electronic telecommunications method to allow the public to view the workshop remotely. Public attendance in person at the workshop will not be allowed in order to help prevent the potential spread of COVID-19. More details about this electronic viewing method is forthcoming.”

INFORMATION

Letter from Marty and Teresa Becker



MEMO

CITY OF BONNERS FERRY
CITY ENGINEER

Date: May 26, 2020
To: City Council
From: Mike Klaus, City Engineer
Subject: **Water & Sewer Departments - Wilson-Solomon Utility Corridor Pay Application #2**

Wink has provided the attached Pay Application #2 for your consideration, for work completed on the Wilson-Solomon utility project through May 24, 2020. I have verified the work quantities with Century West, and recommend that Council approve the pay application amount of \$168,414.39, as requested.

Please let me know if you have any questions.

Thank you,

Mike

City of Bonners Ferry
Wilson to Solomon Utility Corridor Project
Application for Payment
Work Completed Through: May 24, 2020

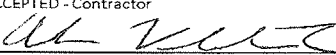
OWNER: City of Bonners Ferry
ENGINEER: Century West Eng. Corp.
CONTRACTOR: Wink Inc.

BID ITEM	BID ITEM DESCRIPTION	EST. QTY.	UNITS	UNIT PRICE	CURRENT QUANTITY	PREVIOUS TO DATE QUANTITY	JOB TO DATE QUANTITY	JOB TO DATE AMOUNT	CURRENT MONTH AMOUNT
BID SCHEDULE - BASE BID									
2010.4.1.A.1	MOBILIZATION	1	LS	\$15,000.00	0.30	0.60	0.90	\$13,500.00	\$4,500.00
1001.4.1.A.1	SEDIMENT CONTROL AND CONSTRUCTION SITE MANAGEMEN	1	LS	\$4,500.00	0.00	0.90	0.90	\$4,050.00	\$0.00
301.4.1.A.1	TRENCH EXCAVATION	2680	LF	\$6.00	2398.30	231.70	2630.00	\$15,780.00	\$14,389.80
305.4.1.A.1	CLASS A-1 PIPE BEDDING	2680	LF	\$7.00	2398.30	231.70	2630.00	\$18,410.00	\$16,788.10
306.4.1.A.1	TYPE "A" TRENCH BACKFILL	2680	LF	\$14.00	2398.30	231.70	2630.00	\$36,820.00	\$33,576.20
307.4.1.A.7	MISCELLANEOUS SURFACE RESTORATION	1560	LF	\$1.00	0.00	0.00	0.00	\$0.00	\$0.00
307.4.1.E.1	TYPE "C" SURFACE RESTORATION (GRAVEL ROADWAY)	180	LF	\$4.50	180.00	0.00	180.00	\$810.00	\$810.00
401.4.1.A.1	WATER MAIN PIPE - 8-INCH PVC	1820	LF	\$14.00	1770.00	0.00	1770.00	\$24,780.00	\$24,780.00
402.4.1.A.1	VALVE - 8-INCH RSGV	7	EA	\$1,800.00	7.00	0.00	7.00	\$12,600.00	\$12,600.00
402.4.1.A.3	VALVE - AIR RELEASE VACUUM VALVE	1	EA	\$4,300.00	1.00	0.00	1.00	\$4,300.00	\$4,300.00
403.4.1.A.1	HYDRANT	3	EA	\$6,500.00	3.00	0.00	3.00	\$19,500.00	\$19,500.00
501.4.1.A.1	GRAVITY SEWER PIPE - 8-INCH PVC	860	LF	\$24.00	628.30	231.70	860.00	\$20,640.00	\$15,079.20
502.4.1.A.1	SANITARY SEWER MANHOLE - TYPE 1	4	EA	\$4,400.00	3.00	1.00	4.00	\$17,600.00	\$13,200.00
1005.4.1.A.1	TEMPORARY HYDROMULCHING	5200	SY	\$0.95	0.00	0.00	0.00	\$0.00	\$0.00
TOTAL BASE BID SCHEDULE								\$188,790.00	\$159,523.30

BID SCHEDULE - ADDITIVE ALTERNATE A									
202.4.1.A.1	ROADWAY EXCAVATION	2920	CY	\$8.00	1460.00	0.00	1460.00	\$11,680.00	\$11,680.00
601.4.1.A.11	18-INCH CMP CULVERT, CORRUGATED GALVANIZED STEEL	120	LF	\$72.00	0.00	0.00	0.00	\$0.00	\$0.00
802.4.1.B.1	CRUSHED AGGREGATE FOR BASE TYPE I (3/4 in. BASE COURSE)	1025	TON	\$18.00	0.00	0.00	0.00	\$0.00	\$0.00
802.4.1.B.3	CRUSHED AGGREGATE FOR BASE TYPE II (BALLAST)	6025	TON	\$17.00	0.00	0.00	0.00	\$0.00	\$0.00
2050.4.1.C.1	SUBGRADE SEPARATION GEOTEXTILE	4350	SY	\$1.50	0.00	0.00	0.00	\$0.00	\$0.00
TOTAL BASE BID SCHEDULE								\$11,680.00	\$11,680.00

CHANGE ORDER									
CO1	Excavate and Stockpile Garbage - City haul off	1	LS	\$6,075.00	1.00	0.00	1.00	\$6,075.00	\$6,075.00
					0.00	0.00	0.00	\$0.00	\$0.00
					0.00	0.00	0.00	\$0.00	\$0.00
					0.00	0.00	0.00	\$0.00	\$0.00
					0.00	0.00	0.00	\$0.00	\$0.00
					0.00	0.00	0.00	\$0.00	\$0.00
TOTAL CHANGE ORDER								\$6,075.00	\$6,075.00

Contractor's Certification
The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is

ACCEPTED - Contractor  DATE 5/26/20

WORK COMPLETED TO DATE	\$206,545.00	\$177,278.30
CONSTRUCTION TOTAL	\$206,545.00	\$177,278.30
RETAINAGE (5%)	(\$10,327.25)	(\$8,863.92)
LESS PREVIOUS PAYMENTS	\$27,803.36	
AMOUNT DUE	\$168,414.39	

Digitally signed by Ryan Luttmann
Date: 2020.05.26 08:00:05-07'00'

RECOMMENDED FOR APPROVAL - CENTURY WEST ENG. CORP. DATE

APPROVED - CITY OF BONNERS FERRY DATE

City of Bonners Ferry
Wilson to Solomon Utility Corridor Project
Application for Payment
Work Completed Through: May 24, 2020

OWNER: City of Bonners Ferry
ENGINEER: Century West Eng. Corp.
CONTRACTOR: Wink Inc.

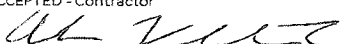
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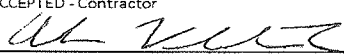
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					0.00	0.00	0.00	\$0.00	\$0.00
					0.00	0.00	0.00	\$0.00	\$0.00
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AMOUNT DUE	\$168,414.39	

Digitally signed by Ryan Luttmann
Date: 2020.05.26 08:00:05-07'00'

RECOMMENDED FOR APPROVAL - CENTURY WEST ENG. CORP. DATE

APPROVED - CITY OF BONNERS FERRY DATE