

**MINUTES
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
December 15, 2020
6:00 pm**

Mayor Dick Staples called the Council meeting of December 15, 2020 to order at 6:00 pm. Present for the meeting were: Council Members Rick Alonzo, Adam Arthur, Valerie Thompson and Ron Smith. Also present were: City Clerk/Treasurer Christine McNair, City Administrator Lisa Ailport, City Attorney Andrakay Pluid, City Engineer Mike Klaus, Police Chief Brian Zimmerman. Members of the public present were: Marciavee Cossette, Jerry Higgs, Denise Crichton and Linda Elliston.

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

Fee Hearing for new or increased fees

Lisa gave a presentation regarding the fee schedule.

Mayor Staples opened the public hearing at 6:09 pm.

Jerry Higgs commented that the dog impounding fee should be increased. Jerry said the right-of-way permit fee should be good for one calendar year. Jerry said the hearing should have happened before the beginning of the fiscal year and requested the fee schedule not be implemented until the pandemic is over.

Mayor Staples closed the public hearing at 6:21 pm.

PUBLIC COMMENTS

Linda Elliston said is using a cleaning machine, Active Pure, that is used by NASA. She feels it is beneficial for all public places in our community.

REPORTS

Police Chief Brian Zimmerman said Dale Anderson's last day will be December 17, 2020 and Mallory Stippich will start in January 2021 to fill that vacancy.

City Administrator Lisa Ailport has joined a peer learning network with people in Montana and Wyoming regarding rural communities.

City Engineer Mike Klaus presented a list of capital projects for 2021. The pre-bid walk through for the Hydro project is tomorrow at 10:00am, there are approximately 19 plan holders. The Underdrain project for Filter #2 will happen in February or March. The Booster Station project was completed last Wednesday. The Dakota Water Main project is complete. We received DEQ approval for the Dakota Street Well House.

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the December 1, 2020 Council meeting minutes and December 1, 2020 Special Council meeting minutes
4. Treasurer's Report

Valerie Thompson moved to approve the consent agenda. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

OLD BUSINESS

NEW BUSINESS

5. **City** – Consider adopting Resolution #2020-12-15 for new or increased fees (attachment) {action item}

Lisa said any changes to the proposed fee schedule will require a new publication. Lisa said the right-of-way permit currently is required as a deposit that is returned after 18 months if everything is acceptable. Lisa said we had to wait until the end of the fiscal year to see if or how the fees would need to be changed. Valerie Thompson moved to approve Resolution #2020-12-15 as presented to modify, increase or add appropriate fees as established from time to time by the City Council. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

6. **City** – Consider authorizing the Mayor to sign the annual contracts with local contractors (attachment) {action item}

Lisa said there are four contracts for this year. Rick Alonzo moved to authorize the Mayor to sign the annual contracts with local contractors. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

7. **Water** – Consider authorizing the Mayor to sign pay request #1 from KG & T for the Dakota Water Main Project (attachment) {action item}

Mike said the change order and pay request #1 were combined for a total project cost of \$160,034.00. Hydro seeding and surface repair will need to be completed in the Spring. The amount due at this time is \$148,743.72. The retainage will be paid after the work is completed in the Spring. Rick Alonzo moved to authorize the Mayor to sign pay request #1 from KG & T for the Dakota Water Main project in the amount of \$148,743.72. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

8. **Planning and Zoning** – Consider authorizing the Council President to sign the replat of Lot 4A of the Northridge Estates 1st Addition – Area of City Impact (attachment) {action item}

Mayor Staples said he has a conflict of interest so he will recuse himself from this item. Lisa said the Mayor is the professional land surveyor stamping the plat, that is the reason the Council President will sign the final plat once it has been presented. Ron Smith moved to authorize the Council President to sign the replat of Lot 4A of the Northridge Estates 1st Addition – Area of City Impact. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

9. **Electric** – Consider authorizing pole relocation expenses for the Riverside Project (attachment) {action item}

Mike said Western Federal Lands has requested approximately 30 poles be moved for the Riverside Project. The project will start at Deep Creek and move towards the City Limits. Mike is requesting permission to spend up to \$100,000 for the first six poles. Mayor Staples asked if there will be any reimbursement. Mike said reimbursement hinges on the City having authority to have the poles where they are. Andrakay and the County attorney are researching this matter. Mike said we have been requested to move the poles and we are required to move them. Mayor Staples asked if the project will be completed in one season. Mike said that is the plan. Adam Arthur moved to authorize the pole relocation expenses in the amount of \$100,000 for the Riverside Project. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

ADJOURNMENT

The meeting adjourned at 6:57pm.