

**MINUTES  
CITY COUNCIL MEETING  
Bonners Ferry City Hall  
7232 Main Street  
267-3105  
February 16, 2021  
6:00 pm**

Mayor Dick Staples called the Council meeting of February 16, 2021 to order at 6:00 pm. Present for the meeting were: Council Members Adam Arthur, Valerie Thompson, Rick Alonzo and Ron Smith. Also present were: City Attorney Andrakay Pluid, City Clerk/Treasurer Christine McNair, City Administrator Lisa Ailport, Economic Development Coordinator Dennis Weed and Police Chief Brian Zimmerman. Members of the public present were: Marciavee Cossette, Warren Campbell, David Clark, Rose Shababy.

**Join video Zoom meeting:** <https://zoom.us/j/17672764>

**Meeting ID:** 176727634

**Join by phone:** 253-215-8782

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

Marciavee Cossette spoke regarding GROW.

Bruce Merrifield, Tim West and Paul Riess spoke regarding the water quality.

**REPORTS**

Police Chief Brian Zimmerman said since January 1, 2021 there have been 26 physical arrests, 23 misdemeanors and 14 felonies. 3 mile Store will be sending a bill for approximately \$400.00 for a video clip to help solve a crime that was happening from Spokane through Bonners Ferry.

City Administrator Lisa Ailport received test results for the Dakota Street Well, that show there is a significant amount of Calcium in the well water. The well use was discontinued last Thursday. Ron asked if there is a possibility that the problems with the well cannot be corrected. Lisa said she doesn't have enough information to answer that question. Valerie wants everyone to know that we have switched back to Myrtle Creek.

Economic Development Coordinator Dennis Weed said people are still calling regarding purchasing businesses. Dennis showed some of the marketing video Chad Case took while he was here.

**CONSENT AGENDA – {action item}**

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the February 2, 2021 Council meeting minutes and February 3, 2021 Special Council meeting minutes
4. Treasurer's Report

Adam Arthur moved to approve the consent agenda. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

**OLD BUSINESS**

5. **City** – Consider Office 365 migration and scope of service with Exbabylon (attachment) {action item}

Lisa said the cost for the migration will be Electric 40%, Water 20%, Sewer 20% and General Fund 20%. The monthly subscription will be split between the respective departments for actuals. Adam asked if the cost to General Fund will be less since the Police Department is already using it. Lisa said everyone is still using the exchange server. The migration is a fixed, one time cost. Ron Smith moved to migrate our existing mail server to Office 365 with the help of Exbabylon. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

6. **City** – Discuss possible wage audit (attachment) {action item}

Mayor Staples said the conversation started when the Police Department was looking for new employees. Mayor Staples wants to know if Council wants to consider this and if so, should it be contracted out or performed in-house. Ron said he feels there should be a starting wage, but is not in favor of contracting this out. Lisa said the goals/objectives for the wage audit need to be set before the process starts. Valerie said if this is going to be contracted out, it needs to be budgeted ahead of time. Adam agrees with Valerie and also hopes that if an outside company does the wage audit, they look at our budget to make sure the recommendations are attainable. Rick asked Lisa to get an idea of the cost of a wage audit.

## **NEW BUSINESS**

7. **Electric** – Consider awarding the bid for the Moyie Dam Concrete Rehabilitation Project (attachment) {action item}  
Lisa said seven bids were received for this project. S & L Underground was the lowest bidder. Adam asked if the mobilization was the main difference in the bids. Lisa is not sure. Valerie Thompson moved to award the bid to S & L Underground for the Moyie Dam Concrete Rehabilitation Project for the amount of \$3,689,980.00 and authorize the Mayor to sign all of the documents associated with the project. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

8. **City** – Consider authorizing the Mayor to sign the contract with the Farmers Market for 2021 (attachment) {action item}  
Lisa said this is a yearly contract, there will be need to be modifications made to the parking map since the installation of the electric vehicle charging station. Adam Arthur moved to authorize the Mayor to sign the contract with the Farmers Market for 2021 and allowing staff to make changes to the parking map. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

9. **Golf** – Consider the purchase of repair parts for the John Deere fairway mower (attachment) {action item}  
Lisa said this is one of the highly used pieces of equipment for the golf course. Rick Alonzo moved to approve the purchase of the repair parts for the John Deere fairway mower not to exceed \$4,000.00. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

10. **City** – Consider new City logo (attachment) {action item}  
Lisa said the logo provided is the final draft version, unless Council wants any changes. Ron asked if this is approved, will everything been changed. Lisa said the changes to vehicles will happen when a new vehicle is purchased. Ron Smith moved to accept the logo. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

11. **City** – Consider authorizing the Mayor to sign the contract with Kerry Berg for consulting services relating to security system design (attachment) {action item}

Lisa said there has been a handful of vandalism incidents at or near the Visitors Center. Adam asked if this is just the Visitors Center or other properties also. Lisa said the Visitors Center is the priority, then City Hall, the hill and the Moyie Hydro. Ron said if this happens, he wants to make sure the cameras are all kept in working order. Valerie asked if Kerry Berg is willing to work with the Police Department. Lisa said Mr. Berg is willing to. Rick Alonzo moved to authorize the Mayor to sign the contract with Kerry Berg for consulting services relating to security system design at the rate of \$85.00 per hour, not to exceed \$1,350.00. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

12. **City** – Consider wage for meter reading {action item}  
Christine asked Council if they are interested in increasing Lara's wage for the time, she is doing the meter reading. The prior wage for meter reading was \$25.00 per hour, Lara currently makes \$12.00 per hour. There are times when Lara has to dig out the water vault for the ERT to work or get an eyes on read. Ron asked how many hours a month for meter reading. Christine said maybe 50 hours a month. Rick said if there was a wage that being paid, then Lara should receive that wage. Valerie Thompson moved to maintain the meter reading wage at \$25.00 per hour. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

13. **City** – Budget Review discussion only  
Mayor Staples said this item has been removed.

## **ADJOURNMENT**

The meeting adjourned at 6:58 pm.

## **INFORMATION**

Letter from Glenda Poston regarding the water quality