

**MINUTES
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
March 2, 2021
6:00 pm**

Mayor Dick Staples called the Council meeting of March 2, 2021 to order at 6:00 pm. Present for the meeting were: Council Members Adam Arthur, Valerie Thompson, Rick Alonzo and Ron Smith. Also present were: City Attorney Andrakay Pluid, City Clerk/Treasurer Christine McNair, City Administrator Lisa Ailport, Police Chief Brian Zimmerman, and City Engineer Mike Klaus. Members of the public present were: Bruce Merrifield, Rose Shababy, Victor Martinez and Fay Almond.

Join video Zoom meeting: <https://zoom.us/j/17672764>

Meeting ID: 176727634

Join by phone: 253-215-8782

PLEDGE OF ALLEGIANCE

REPORTS

City Engineer Mike Klaus provided a report that was a review of some recent water concerns. Mike read mostly from a written report that was also provided to the Bonners Ferry Herald and the Kootenai Valley Times. Mike discussed the following topics in the report; safe drinking water, IDEQ contact information, the reasons for the recent calcium testing, extent of well testing performed in the past, the need for more lead and copper testing sites, etc. Mike explained that the well was drilled as a backup/requirement by DEQ as an alternative water source. The City's goal is to provide the best water possible to our customers. Myrtle Creek is still the primary water source, but the new well maybe used during high turbidity levels, emergencies or when necessary. Valerie asked if we have historical testing on our website. Mike said the consumer confidence/water quality report is required for the previous year and is on the City's website.

PUBLIC COMMENTS

There were no public comments

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the February 16, 2021 Council meeting minutes

Adam Arthur moved to approve the consent agenda. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

OLD BUSINESS

4. **City** – Consider wage for meter reading {action item}

Mayor Staples requested to have this on the agenda again because he wants Council to re-consider the rate. Ron suggests creating a Front Desk Clerk/Meter Reader position. Mayor Staples agrees. Adam asked if the Billing Clerk should be doing the meter reading. Christine said it was discussed but with the current software, she has a lot of work that needs to be completed on the computer the same time that the meter reading needs to happen. Adam is not sure how you compensate for people covering for a position. Mayor Staples wants to have one rate of pay instead of a separate rate for meter reading. Valerie wants to see some numbers and talk to the staff before making a decision. Mayor Staples tabled this item to the next meeting.

NEW BUSINESS

5. **Water** – Discuss usage of the Dakota Street Well
Mayor Staples said this was covered during the reports.

6. **Pool** – Consider City pool manager position (attachment) {action item}

Lisa said this came as a request to extend the use of the pool. The three main expense areas are: wages, supplies and utilities. This position will include the head life guard position, training the lifeguards, chemical testing and water levels. Lisa wants the Street Department to take over the responsibility of the pool. Lisa spoke with different groups that may be willing to help pay for some of the pool costs. Equinox is interested in helping. Valerie asked if Standard Operating Procedures will be created. Lisa said that is a goal. Valerie said since lifeguard training is a struggle, will this be a possible income source. Rick said one of the main problems is the lifeguards going back to college. Adam said if we can stay within budget and do this, he is all for it. Adam Arthur moved to create a pool manager position with the pay range of \$15.00 - \$17.00 per hour. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

7. **City** – Consider affirming the Mayoral appointments for Steve Nelson and Gerry Ann Howlett to the Golf Committee and Richard Hollenbeck and Don Lindsay to the Traffic Safety Committee for two-year terms {action item}
Valerie Thompson moved to approve the Mayoral appointments of Steve Nelson and Gerry Ann Howlett to the Golf Committee and Richard Hollenbeck and Don Lindsay to the Traffic Safety Committee pending their acceptance. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes
8. **Executive Session** – To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement {action item}
Rick Alonzo moved to enter in executive 74-206 Subsection (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. Ron Smith seconded. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

Enter into executive session at 6:49 pm.

Executive session ended at 7:48 pm with no action taken.

ADJOURNMENT

The meeting adjourned at 7:48 pm