

**MINUTES
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
April 6, 2021
6:00 pm**

Mayor Dick Staples called the Council meeting of April 6, 2021 to order at 6:00 pm. Present for the meeting were: Council Members Adam Arthur, Valerie Thompson, Rick Alonzo and Ron Smith. Also present were: City Attorney Andrakay Pluid, City Clerk/Treasurer Christine McNair, City Administrator Lisa Ailport, Police Chief Brian Zimmerman, City Mechanic Jimmy Dorhofer and City Engineer Mike Klaus, Economic Development Coordinator Dennis Weed and Golf Course Manager Ralph Lotspeich. Members of the public present were: Marciavee Cossette, Denise Crichton, David Clark and Rose Shababy.

Join video Zoom meeting: <https://zoom.us/j/17672764>
Meeting ID: 176727634
Join by phone: 253-215-8782

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

There were no public comments

REPORTS

Police Chief said Mallorie Stippich finished her FTO on March 30 and is on her own now.

City Engineer Mike Klaus said he requested that American Rescue Plan Act is discussed at the Association of Idaho Cities meeting. The under drain for Filter #1 will be completed this week. Adam asked about the alternative routes for Fry Street sewer main. Mike said he is still working on the best route. Mike spoke with ITD today regarding the pole moves for the next phase of the highway project. Mayor Staples asked about the Riverside project. Mike said the Electric department is working on the Riverside project when they have time.

Economic Development Coordinator Dennis Weed said SBA grants are available for restaurants. Chad Case's marketing video will be out soon.

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the March 16, 2021 Council meeting minutes
Valerie Thompson moved to approve the consent agenda. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

OLD BUSINESS

NEW BUSINESS

4. **Police** – Discuss repairing or replacing the 2013 Chevy Tahoe {action item}
Mayor Staples asked Jimmy to give his opinions on the Tahoe. Jimmy said replacing the transmission will cost approximately \$4,000. Mayor Staples asked how many miles are on the Tahoe. Jimmy said 160,000. Brian said there is a 2016 All-Wheel Drive Charger available for \$8,000 with approximately 120,000 miles. Adam asked if the Tahoe is worth \$4,000. Jimmy said maybe. Brian said we have two other Tahoes that we can possibly use to make one whole Tahoe. Ron asked if it was budgeted. Brian said no. Rick said if we will be money ahead to invest \$8,000 in a different vehicle. Rick Alonzo moved to use \$8,000 from contingency to purchase a 2016 Dodge Charger from Idaho State Police. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes
5. **Golf** – Discuss repairing or replacing the 2013 John Deere fairway mower (attachment) {action item}
Jimmy said this mower has an excessive amount of internal damage. Rick asked if the frame is any good. Jimmy said possibly. Ralph said the mower is not working as expected. He received a quote from Toro for \$20,000 for a used heavy-duty mower. Ralph asked if Julie could purchase the Toro in lieu of rent. Andrakay said she will have to think about that. Mayor Staples said option one \$16,000 to repair. Lease option \$376.93 per month. Adam asked if there is a lease option for the used mower. Ralph said yes. Adam asked if there is a warranty on the used mower. Ralph said no. Adam asked if there is any money left of the \$4,000. Jimmy said about \$1,600. Valerie Thompson moved to replace the fairway mower 60 month 376.93 per month contingent upon review of the lease documents and possibly accepting this in lieu of rent by the golf course manager. Ron asked if this is the best way to go. Jimmy said since the money is so close, replacing it is probably the best way to go. Valerie withdrew her motion and requested more information and have a special meeting when more information is available. Ron asked if it is possible to borrow the money from the Electric Department. Andrakay said in theory it is possible.

6. **Water** – Discuss replacing the transmission for the 1989 Kenworth dump truck (attachment) {action item}
Jimmy found a used, inspected transmission for \$4,500. Valerie asked if it is worth putting the money into this dump truck. Jimmy said it is. Adam Arthur moved to replace the transmission in the 1989 Kenworth dump truck for a total cost of \$5,000. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

7. **City** – Discuss the budget hearing date (attachment) {action item}
Adam Arthur moved to have the budget hearing on September 7, 2021. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

8. **Electric** – Consider authorizing the Mayor to sign the task order from the FCS Group for the Cost-of-Service Rate Update (attachment) {action item}
Mike said we entered a contract with FCS earlier this year. The main reasons for this are: BPA is increasing the City's transmission rates by 16%, ongoing financial obligations and capital plan requirements. Adam asked about the rate study prior to the bond. Mike said this will be a fine-tuned look at each rate class. Rick asked about the optional report. Mike recommends the basic study at this time. Valerie Thompson moved to authorize the Mayor to sign the task order from the FCS Group for the Cost-of-Service Update in the amount of \$29,770.00. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

9. **Electric** – Consider authorizing the Mayor to sign the contract with Ripplinger Engineering Laboratories for Unit #2 Generator Protection Relay replacement (attachment) {action item} **REMOVED FROM THE AGENDA PER CRAIG RIPPLINGER'S REQUEST**

10. **Planning & Zoning** – Discuss reducing the number of Planning & Zoning Commissioners from seven to five (attachment) {action item}
Lisa said P&Z has been down one position for several years. Adam asked if there is a benefit of having seven commissioners. Lisa said state statute allows for up to seven members. Ron Smith moved to reduce the number of Planning & Zoning Commissioners from seven to five. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

11. **Planning & Zoning** – Discuss the Blue Cross Foundation grant for the Comprehensive Plan re-write (attachment) {action item}
Lisa said there is State mandate to plan for 17 sections in the Local Land Use Planning Act. Blue Cross is offering a grant up to \$50,000 to help re-write the Comprehensive Plan. Mayor Staples asked if the \$50,000 is to be used for the RFQs. Lisa said the foundation is willing to help with the RFQ process to ensure the City has met the foundation's expectations. Valerie Thompson moved to pursue the Blue Cross Foundation grant for the Comprehensive Plan re-write. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

12. **City** – Discuss administration services for the Urban Renewal Agency (attachment) {action item}
Mayor Staples said Panhandle Area Council has stopped managing the URA. Ron asked why PAC is stepping away from managing. Dennis said PAC is losing money by managing the URA. Lisa said she is willing to do the administration side, not the accounting. Rick Alonzo moved to take over the administration side for \$500 per month. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

13. **City** – Discuss the security deposit for commercial accounts with Eric Pipitone {action item}
REMOVED FROM THE AGENDA PER ERIC PIPITONE'S REQUEST

14. **Executive Session** – Executive session pursuant to Idaho Code 74-206, subsection 1 (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent or public school student {action item}
Rick Alonzo moved to enter into executive session pursuant to Idaho Code 74-206, subsection 1 (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent or public school student. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

Entered Executive Session at 7:30pm
Executive Session ended at 8:05 pm with no action taken

ADJOURNMENT

The meeting adjourned at 8:05 pm.