

**MINUTES
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
June 14, 2021
6:00 pm**

Mayor Dick Staples called the Council meeting of June 14, 2021, to order at 6:00 pm. Present for the meeting were: Council Members Adam Arthur, Valerie Thompson, Rick Alonzo and Ron Smith. Also, present were: City Attorney Andrakay Pluid, City Administrator Lisa Ailport, City Engineer Mike Klaus, City Clerk/Treasurer Christine McNair, Economic Development Coordinator Dennis Weed and City Mechanic Jimmy Dorhofer. Members of the public present were: Jerry Higgs and Eric Lederhos.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

There were no public comments.

REPORTS

Police Chief Brian Zimmerman said everything is going smooth.

City Administrator Lisa Ailport said the pool opened last Friday. A handicap accessible porta potty was placed at the pool for use when the pool is closed and people are using the splashpad.

City Engineer Mike Klaus said the City is required to kill the bugs, bacteria and algae in the sewer lagoons. Mike looked at a system that uses sulfur dioxide for de-chlorination. A building has been placed at the lagoon that will be acceptable for a sulfur dioxide system. The current tablet system might be able to be used as a backup system. Adam asked if there are different ways to de-chlorinate. Mike said there are several ways. Valerie asked if the construction will be in the next fiscal year. Mike said most likely. Mayor Staples asked if this will solve the problems with the tablets. Mike said yes.

Economic Development Coordinator Dennis Weed said the Kootenai Valley Motel is still for sale. The former Pape property is still pending. Rick asked about the former Harvest Foods building. Dennis said most of the time Albertson's won't return calls. Mayor Staples asked about the Canadian border opening. Dennis said it is scheduled for a gradual re-opening, hopefully completely open by October.

SPOT – Ron Smith said the ridership for April was 97, May was 67, the first week in June was 45.

Golf – Lisa said income is at \$124,667, expenses are \$109,006.

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the June 1, 2021 Council meeting minutes
4. Treasurer's Report
5. Authorize the Mayor to sign the contract with CDA Stump Grinding for tree trimming/removal near Highway 95 (attachment)
6. Authorize the Mayor to sign the contract with Melissa Mellon for janitorial services (attachment)
7. Authorize the Mayor to sign the contract with EL Automation to install fiber and rack mount in the Generator Step-Up Unit at the Moyie Hydro (attachment)
8. Authorize the Mayor to sign the pay request #2 from KG & T for the Dakota Street Waterline Improvement Project (attachment)

Rick Alonzo moved to approve the consent agenda. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

OLD BUSINESS

NEW BUSINESS

9. **Electric/Water** – Consider authorizing the purchase of a 2014 Ford Explorer for Meter Reading from the Idaho State Police (attachment) {action item}

Christine said the current vehicle is getting worse and we are not sure it will make it to October. Jimmy said the Explorers we have purchased from ISP have been working well for the Police. The current vehicle was purchased for \$5,000 and to replace the transmission and CV axle will cost approximately \$4,000. Ron Smith moved to purchase the 2014 Ford Explorer for \$7,000. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

10. **City** – Consider a three-month extension to the Interim COVID Leave Policy (attachment) {action item} Lisa provided a memo showing both sides for extending or eliminating the policy. Mayor Staples asked how many times it has been used in the last three months. Lisa said it has not been used. Ron asked how many employees used the leave. Christine said about 10. Adam feels it has run its course. Valerie feels the PTO policy is so good and if the employees haven't received the vaccine, they can use their PTO. Ron Smith moved to extend the COVID Leave Policy for three months to September 30, 2021. Rick Alonzo seconded the motion. The motion failed. Adam Arthur – no, Valerie Thompson – no, Rick Alonzo – no, Ron Smith – yes

11. **Planning** – Discuss authorizing permission to seek Requests for Qualifications for the Comprehensive Plan re-write (attachment) {action item}

Lisa said the draft is 90% complete. Lisa provided the draft to the Blue Cross Foundation and they gave a nod of approval. Mark Fenton recommended minor changes. The RFQ is for comprehensive plan rewrite as well as the code reform. Valerie asked if there will be additional money for code reform. Lisa said possibly. Mayor Staples asked when this can go out. Lisa said later this summer. Valerie Thompson moved to authorize City staff to seek proposals from firms through the RFQ process for the Comprehensive Plan re-write and code reform. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

12. **Water** – Consider awarding the bid for the Water Relocation and Adjustments; US-95 MP 505.0 to MP 506.3 project (attachment) {action item}

Mike said this project is funded by the Idaho Transportation Department and the bids came in higher than expected. ITD did approve the higher amount bid from Wink, Inc. Adam Arthur moved to award the bid for the Water Relocation and Adjustments; US-95 MP 505.0 to MP 506.3 project to Wink Inc. for the amount of \$374,242.00 and authorize the Mayor to sign all required documents. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

ADJOURNMENT

The meeting adjourned at 6:41pm.