

**MINUTES
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
July 6, 2021
6:00 pm**

Mayor Dick Staples called the Council meeting of July 6, 2021, to order at 6:00 pm. Present for the meeting were: Council Members Adam Arthur, Valerie Thompson, Rick Alonzo, and Ron Smith. Also, present were: City Attorney Andrakay Pluid, City Engineer Mike Klaus, City Clerk/Treasurer Christine McNair and Police Chief Brian Zimmerman. Members of the public present were: Dave Gray, Jerry Higgs, Marciavee Cossette, Fay Almond, Tom Bushnell and Tim Garcia.

PLEDGE OF ALLEGIANCE

GUESTS

Audit presentation – Toni Hackwith, Anderson Bros. CPA

Toni gave her presentation. Toni said the financial statements are materially correct. Toni recommends having a formal process to prepare for the audit. The General Fund revenue decreased due from the prior year. Intergovernmental increases were \$146,000. General Fund expenses were \$400,000 less due to fewer capital expenses. Fund balance for FY20 was \$926,000 unassigned. The majority of the funds are from property taxes and state funds. GFOA sets benchmarks for a minimum 60 days operating expenses or 15%. Electric, Water, Sewer & Garbage should be self-sustaining. Water, Sewer & Garbage were all positive, Electric had a negative operating income of \$283,000. Water revenue was \$1.3 million and expenses were \$895,000. Sewer fund is also doing well.

PUBLIC COMMENTS

Dave Gray spoke about the Boundary County Museum.

REPORTS

No reports were given.

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the June 14, 2021 Council meeting minutes, June 30, 2021 Special Council meeting minutes
4. Authorize the Mayor to sign the Dispatch Agreement with Boundary County for Fiscal Year 2022
5. Authorize the Mayor to sign the beverage license with A & L Storage dba Carriage House Inn

Adam Arthur moved to approve the consent agenda. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

OLD BUSINESS

NEW BUSINESS

6. **City** – Consider the request for an Exception to Bonners Ferry City Code 5-5-3 from CQB Underground, LLC (attachment) {action item}

Mayor Staples asked if Andrakay had reviewed the request. She said she did and it is fine from a legal standpoint, but Council may add any requirements, if the exception is granted. Mayor Staples asked about the hours of operation. Tom Bushnell said the operating hours will be after 5:00 pm on weekdays. Tim Garcia said he is planning the hours will be 6:00 pm – 10:00 pm. Everyone will be required to wear protective clothing, safety goggles/masks. Valerie asked if they will be able to rent the equipment. Tim said yes, all the equipment will be there. Rick asked if people can bring their own equipment. Tim said yes, but it will be checked prior to use. Valerie asked about age requirements. Tim said they are working on it. Rick asked about waivers. Tom said he will be drafting the waiver. Rick Alonzo moved to grant an exception to Bonners Ferry City Code 5-5-3

to CQB Underground, LLC to run the airsoft gallery at 6426 Kootenai Street. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

7. **Sewer** – Discuss authorizing the purchase of pumps for Lift Station #1 (attachment) {action item}
Mike said Lift Station #1 was in the budget for 2019 but decided to wait until other projects were completed. It is easier now to contact suppliers. Mike said the lead time for the pumps is 17 weeks. Mayor Staples asked about the “limited contractor involvement”. Mike said most of the work can be completed by the Water/Sewer Department. Rick asked if this lift station will be designed with more “comfort” items. Mike said yes. There will be a lift installed, so the guys do not have to go down in the lift station to remove the pump if it needs to be worked on. Valerie Thompson moved to authorize staff to purchase the replacement pumps for Lift Station #1 for \$25,797. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

8. **City** – Consider the health insurance plan for fiscal year 2022 (attachment) {action item}
Mayor Staples asked if we are currently using the 80A plan. Christine said yes. Mayor Staples asked the amount of the increase. Christine said it is 9.5%. Ron Smith moved to continue with the same plan for next year. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

ADJOURNMENT

The meeting adjourned 6:37 pm