

**MINUTES
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
August 3, 2021
6:00 pm**

Mayor Dick Staples called the Council meeting of August 3, 2021, to order at 6:00 pm. Present for the meeting were: Council Members Adam Arthur, Valerie Thompson Rick Alonzo and Ron Smith. Also, present were: City Attorney Andrakay Pluid, City Engineer Mike Klaus, City Clerk/Treasurer Christine McNair, City Administrator Lisa Ailport and Police Chief Brian Zimmerman. Members of the public present were: Kennon McClintock, Marciavee Cossette, Jerry Higgs, James Chaney, Dave Gray, Carolyn Testa, John Birrell, David Clark and Fay Almond.

Join video Zoom meeting: <https://zoom.us/j/17672764>

Meeting ID: 176727634

Join by phone: 253-215-8782

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Marciavee Cossette spoke about the Grow garden.

Dave Gray presented the Mayor and Council with a copy of the book

REPORTS

City Administrator Lisa Ailport said the Boundary County School District approved \$30,000 to assist in the Garden Lane Extension Project. The Garden Lane project started yesterday and will hopefully be completed before school started.

City Engineer Mike Klaus said the demo of the concrete at the Moyie Hydro project is still underway. It will be approximately another month before new concrete will be poured. Mayor Staples asked how the amount of concrete that will be poured is determined. Mike said they haven't determined that amount yet.

CONSENT AGENDA – {action item}

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Approval of the July 19, 2021 Special Council meeting minutes, July 20, 2021 Council meeting minutes
4. Consider affirming the Mayoral appointment of Cal Russell and Dennis Weed to the Urban Renewal Agency for five-year terms
5. Consider authorizing the Mayor to sign pay request #2 from S & L Underground
6. Consider authorizing the purchase of a Dura Patcher from H&H Equipment & Supply for \$57,375.00

Valerie Thompson moved to approve the consent agenda. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

OLD BUSINESS

7. **City** – Consider the proposal from Hoover CPA for the Fiscal Year 2021 audit (attachment) {action item}

Christine spoke with Scott regarding the increase of his liability and he was more than willing to increase it to one million dollars. Adam Arthur moved to authorize the Mayor to sign the letter of engagement with Hoover CPA for the Fiscal Year 2021 audit. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

NEW BUSINESS

8. **City** – Consider a letter of support for the Forest Legacy Proposal {action item}

Kennon McClintock said the Forest Legacy Program works to protect privately owned forest land from development and subdivisions. Conservation easements limit commercial development. This years' project involves 11 families which includes 1,750 acres. Adam Arthur moved to authorize the Mayor to sign the letter of support for the Forest Legacy for the Boundary Woodland Owners Phase One. Valerie Thompson seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

9. **City** – Consider the job descriptions for the Mayor and City Council (attachment) {action item}

Christine said it was recommended, at the Association of Idaho Cities meeting, that we have job descriptions for the elected officials. Then, when someone is interested in running for office, we can provide a job description. Andrakay created the job descriptions. Rick Alonzo moved to approve the job descriptions for the Mayor and City Council as provided by Andrakay. Ron Smith seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

10. **Electric** – Consider authorizing the purchase of the GPRs and associated parts for the Moyie Hydro (attachment) {action item}

Mike said this is a rough estimate of \$11,000. Mayor Staples asked about availability. Mike said we can have them in about two weeks. Valerie Thompson moved to authorize the purchase of the GPRs and associated parts for the Moyie Hydro, up to \$15,000 to complete the installation. Rick Alonzo seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

11. **Street** – Consider acceptance of the Right-of-Way deed for Garden Lane from the LDS Church (attachment) {action item}

Lisa said the deed is in the process. Lisa is asking to authorize the Mayor to sign the deed and have it recorded, when it is received. Valerie Thompson moved to accept the dedication of Garden Lane and recorded upon receipt of the deed from the LDS Church. Adam Arthur seconded the motion. The motion passed. Adam Arthur – yes, Valerie Thompson – yes, Rick Alonzo – yes, Ron Smith – yes

12. **Water** – Discuss merit raise for Andre Rosengrant {action item}

Mayor Staples said Andre has gone above and beyond everything he has been asked to do. Andre has passed his Level 2 certification for Water Treatment. Lisa said the new water treatment operator was hired at the same rate of pay that Andre is making. Andre trained the new operator, has been working for the City for three years and feels Andre deserves the merit raise. Adam Arthur moved to approve the \$1.00 merit raise for Andre Rosengrant starting next pay period.

ADJOURNMENT

The meeting adjourned at 6:29 pm